



WILSON COUNTY

AARON MAYNARD
FINANCE DIRECTOR

April 1, 2026

NOTICE TO PROSPECTIVE VENDORS:

You have been identified as a supplier of **GBID-815 RESURFACING OF PARKING LOTS FOR THE WILSON COUNTY BUILDINGS DEPARTMENT.**

Please refer to the attached "Request for Bids" and indicate your Bid, note all general conditions and specifications of this solicitation.

IMPORTANT: All Bids must be sealed prior to mailing or delivery to the Wilson County Finance Office and **clearly marked on the outside of the envelope with the following information on the lower left-hand corner of Bid package.**

1. BID NUMBER: **GBID-815**

2. FOR: **RESURFACING PARKING LOTS FOR THE WILSON COUNTY BUILDINGS DEPARTMENT**
(UT Ext/USDA and WEMA Training Center)

3. MANDATORY PRE - BID **APRIL 10, 2026, AT 9:00 A.M.**
228 East Main Street, Lebanon, TN
(Main Lobby)

4. DATE & TIME OF RECEIVING & OPENING OF BIDS **APRIL 14, 2026, AT 9:30 a.m.**
228 East Main Street, Lebanon, TN
(Second Floor, Room 205)

Wilson County assures that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 and as amended, and the Civil Rights Restoration Act of 1987 (P.I. 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity receiving Federal financial assistance. Wilson County further assures every effort will be made to ensure nondiscrimination in all of its programs and activities, whether those programs or activities are federally funded or not.

We look forward to hearing from you and if you have any questions, feel free to telephone. Thank you for your interest in Wilson County.

Respectfully,

WILSON COUNTY FINANCE DEPARTMENT

Aaron Maynard
Director of Finance

AM:/jt 228 EAST MAIN STREET • ROOM 205 • P.O. BOX 248 • LEBANON, TENNESSEE 37088-0248
PHONE (615) 443-2630 • FAX (615) 443-2635

WILSON COUNTY FINANCE DEPARTMENT
Aaron Maynard, DIRECTOR
228 East Main Street - P.O. Box 248
Lebanon, Tennessee 37088-0248
Phone: 615-443-2630

REQUEST FOR BIDS

Vendor Name: _____ Vendor Contact: _____

Address: _____

City/State/Zip: _____

Telephone: _____

Fax: _____

Email: _____

GENERAL TERMS AND CONDITIONS

1. Responding to Bid: **GBID 815 – Resurfacing of Parking Lots for the Wilson County Buildings Department.**
2. **Date of Solicitation: APRIL 1, 2026**
3. **MANDATORY PRE-BID: APRIL 10, 2026, AT 9:00 A.M. (228 East Main Street, Lebanon, TN – Main Lobby)**
4. **Deadline for Receiving/Opening Bids: APRIL 14, 2026, at 9:30 A.M.**
5. **Bid Format: SEALED BID. BIDS MUST BE CLEARLY MARKED WITH FOLLOWING BID NUMBER AND OPENING DATE:**

"GBID 815 – RESURFACING OF PARKING LOTS FOR THE WILSON COUNTY BUILDINGS DEPARTMENT – APRIL 14, 2026"

ELECTRONIC (FAX OR EMAIL) BIDS WILL "NOT" BE ACCEPTED.

The bidder will show evidence of license expiration date and classification. Wilson County is not responsible for the confidentiality of bids inadvertently opened during mailing or receipt thereof. Unsealed bids will **"NOT"** be accepted. Any bid received after time and date indicated will **"NOT"** be considered.

6. **Bid Opening:** Bids will be opened publicly and read aloud in the office of the Wilson County Director of Finance at 228 East Main Street, Room 205 at Lebanon, Tennessee on **April 14, 2026, at 9:30 A.M.**
7. Prospective vendors who are authorized, licensed and capable are requested to submit bids to provide these products and/or services for the Wilson County Government. The successful bidder must furnish bond(s) and certificate(s) of insurance as required.
8. It shall be the responsibility of the bidder to submit a bid response which complies with (1) the conditions and specifications of the Request for Bid; (2) policies and procedures of Wilson County and applicable laws of the state of Tennessee; and (3) any other applicable laws, regulations and requirements.
9. It is the intent of the Request for Bid to secure competitive bid responses. The specifications herein are intended only to indicate the general character, style, and quality of the item(s) desired. Bidders are encouraged to propose and offer equipment, supplies or service either: (1) as specified herein, or (2) equal to or better in character, style and quality to items specified herein.
10. Any bid submitted should be for the **total** cost to Wilson County.
11. Evaluation and award of bids will be made to one or more bidders meeting the requirements of the Wilson County Government.
12. The undersigned hereby declares that the only person (or) persons interested in this bid as principal (or principals) is (or are) named herein. This bid is in all respects fair and in good faith without collusion or fraud.
13. The bidder agrees that other parts and services not specified, but which might be needed by the Wilson County in fulfillment of the procurement transaction, will be made available at prices equal to or less than the lowest price charged other non-profit or government organizations.
14. **IMPORTANT:** The bidder **must** use bid form included in bid package and bid must be signed by authorized representative of company/business placing bid at time bid is received by Wilson County Finance Department, if not bid will be rejected at time of bid opening.
15. **IMPORTANT:** The bidder **must** sign the Monitoring of Contractors/Consultants form attached.
16. The bidder may not withdraw a bid within **30** days after the date of opening thereof.
17. Payment will be made within thirty (30) days of the date vendor billing is received and approved by authorized Wilson County representative(s).

18. The Wilson County Director of Finance, in coordination with the County Buildings Director reserves the right to increase or decrease quantities to be purchased over the life of this agreement, and to reject any/or all bids or any part of any bid. No contract for purchase will be an obligation of Wilson County until a purchase order is issued for the product by the Wilson County Finance Department.
19. **IMPORTANT:** The bidder *must* be in compliance with the Davis Bacon Wage Act. (<http://www.gpo.gov/davisbacon/>)
20. The bidder *must* show any exception(s) to issued specifications and state exceptions on bid sheet and include it in the bid.
21. Should the successful Vendor(s) fail to comply and or meet the general requirements, Wilson County Government shall reserve the right to terminate this agreement within 30 days of written notification.
22. The successful vendor(s) will contact and make all arrangements with Robert Baines, Maintenance Director of the Wilson County Buildings Department at 615-444-1383.
23. Under T.C.A. § 12-4-113 (formerly § 12-4-126),
 - a. No addendum to the bid documents is permitted within less than 48 hours of the bid opening (excluding weekends and legal holidays), unless the bid deadline is extended for a reasonable time as determined by the purchasing agent, which cannot be less than 48 hours (excluding weekends and legal holidays), to allow for any necessary changes to the bid documents and to allow bidders to resubmit their bids if necessary.
 - b. Any questions concerning the bid documents must be received by the designer no less than 96 hours before bid opening.
 - c. These provisions do not apply to contracts funded in whole or in part with state or federal highway funds.

SPECIFICATIONS

GBID-815

Resurfacing of 2 (two) Parking Lots for the Wilson County Buildings Department

Wilson County Government is seeking bids for the following parking lot services:

- Milling
- Paving
- Stripping
- Reusing/replacing Wheel Stops

Your bid must include the following:

- Pricing per location
- Grand total for entire project

IMPORTANT NOTES:

All concrete will be installed at a minimum thickness of 6", reinforced with steel as required for strength and longevity.

Surfaces will be finished with a professional broom texture for slip resistance.

Work area will be kept clean and safe throughout the duration of the project.

LOCATION NUMBER 1

UT/TSU Extension Office, Wilson County
925 East Baddour PKWY
Lebanon, TN

- Remove Wheel Stops
- Mill, clean and haul 1026 sq yds existing Asphalt, 3" on average 22' wide around the building.
- Reshape existing stone around back and on south side to improve water issues in these areas.
- Remove 10' x 4' cold mix in the front southwest area of lot and replace with asphalt Apply 4687 sq yds Tack Coat. Place 4,687 sq yds E surface mix at 2".
- Place up to 2" BM in milled area 1,026 sq yds. Sweep and Clean entire lot.
- Stripe per existing layout.
- Reset Wheel Stops.
- No signs needed.
- If Wheel Stops need to be replaced for any reason, we need a cost per stop plus installation.

LOCATION NUMBER 2

Wilson County Emergency Management Agency Headquarters and Training Center
110/115 Oak Street
Lebanon, TN

- Mill off 2,247 sq yds down to stone.
- Shape up stone on lot.
- Haul off material.
- Demo concrete pad (may be demoed before job bids out).
- Repair concrete at loading dock and ramp at left bay entrance in front of shop.
- Current stone area is to be graded hauled off and base stone as needed.
- Clean out area at dumpster to drain water to ditch.
- Grades will need to be shot as a flume, or pipe may be needed.

Concrete Swale Installation (in front of shop)

- Install a 3' wide concrete swale, approximately 25' long, running from the parking lot to the existing drain.
- Swale will be graded to ensure proper water flow and finished for both functionality and aesthetics.
- On the front left side of the HQ building, build a ridge against the building so water does not run under the block where an old garage door used to be.
- Place 2,247 sq yds BM binder mix at 2.5"
- Apply Tack Coat
- Place 2,247 sq yds E Surface mix at 1.5"
- Stripe to current layout and add stripping in front of Maintenance shop ramps for NO PARKING.
- Install 8-wheel stops.

Alternate #1

- Shape existing stone and add up to 4" for 1090 sq yds Place 1090 Sq yds BM binder mix at 2.5".
- Apply 1090 sq yds Tack Coat.
- Place 1090 sq yds E Surface Mix at 1.5".
- No Stripes in alternate.

Concrete Scope of work.

Entrance Ramp Repair Far Left Bay

- Carefully remove and replace approximately 7' x 18' sections of the existing concrete ramp at the front of the building.
- Haul off all debris.
- A new concrete ramp will be formed, poured, and finished to meet current standards, ensuring durability and a clean appearance.

Rear Bay Ramp Replacement

- Demolish and remove the existing single bay concrete ramp at the back of the Headquarters building.

- Remove asphalt in area on back side and add concrete to tie into new concrete ramp and HVAC pad. (look at on walk through)
- Form, pour, and finish a new reinforced concrete ramp, designed for heavy-duty use and long-term stability
- All concrete will be installed at a minimum thickness of 6", reinforced with steel as required for strength and longevity.
- Surfaces will be finished with a professional broom texture for slip resistance.
- Work area will be kept clean and safe throughout the duration of the project.

WEMA Training Center

- Shape up stone and add stone to gravel area at back fence.
- Widen right hand side of drive isle to the back 2 to 3'.
- Mill, clean, and haul 2,186 sq yds existing Asphalt to Stone.
- Shape up stone
- Place 2,486 sq yds BM Mix at 2.5".
- Apply Tack Coat
- Place 2486 sq. yds E Surface Mix at 1.5".
- Stripe per existing layout.
- Install 13-Wheel Stops.

Cost Breakout Sheet

GBID 815

Resurfacing of 2 (two) Parking Lots for the Wilson County Buildings Department

Location Name	Street Address	City	State	Zip	Pricing
UT/TSU Extension Office, Wilson County	925 East Baddour PKWY	Lebanon	TN	37087	\$ _____
Wilson County Emergency Management Agency (WEMA) Headquarters	110/115 Oak Street	Lebanon	TN	37087	\$ _____
Alternate 1 Headquarters Gravel Lot	110/115 Oak Street	Lebanon	TN	37087	\$ _____
Alternate 2 Headquarters Concrete Pad - Dumpster	110/115 Oak Street	Lebanon	TN	37087	\$ _____
Wilson County Emergency Management Agency (WEMA) Training Center	110/115 Oak Street	Lebanon	TN	37087	\$ _____
		GRAND TOTAL			\$ _____

NOTES:

VENDOR GUARANTEES, WARRANTIES, ETC.

I HAVE READ THE GENERAL TERMS AND CONDITIONS AND SPECIFICATIONS OF THIS BID SOLICITATION AND AGREE TO ABIDE BY SAME:

DATE OF BID

COMPANY NAME

VENDOR REPRESENTATIVE
(MUST BE SIGNED)

AUTHORIZED TITLE

STATE/BUSINESS LICENSE NB.

EXPIRATION DATE

MONITORING OF CONTRACTORS/CONSULTANTS

Name of Contractor: _____

Date Completed: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Fax: _____

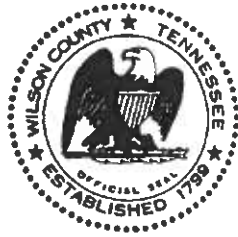
Email Address: _____

I hereby assure that no person shall on the grounds of race, color, national origin, or sex, as provided by Title VI of the Civil Rights Act of 1964 and as amended, and the Civil Rights Restoration Act of 1987 (P.I, 100.259) be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity regarding Wilson County Government.

Declaration of respondent: I declare that I have completed this form to the best of my knowledge and believe it to be true and correct.

Name of Authorized Official

Date



Labraunya Horton
228 East Main St., Suite 205
P.O. Box 248
Lebanon, TN 37088
615-443-2630
HortonL@wilsoncountyttn.gov

Conflicts of Interest

1. No commissioner or officer of Wilson County or other person whose duty it is to vote for, let out, overlook or in any manner superintend any of the work for Wilson County has a direct interest in the award or the supplier providing goods or services.
2. No employee, officer or agent of the grantee or sub-grantee will participate in selection, or in the award or administration of an award supported by federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when the employee, officer or agent, any member of his immediate family, his or her partner, or an organization, which employs, or is about to employ, any of the above, has a financial or other interest in the supplier selected for award.
3. The grantees or sub-grantee's offices, employees or agents will neither solicit nor accept gratuities, favors or anything of monetary value from suppliers, potential suppliers, or parties to sub-agreements.
4. By submission of this form, the supplier is certifying that no conflicts of interest exist.

Drug Free Workplace Requirements

5. Private employers with five or more employees desiring to contract for construction services attest that they have a drug free workplace program in effect in accordance with TCA 50-9-112.

Eligibility

6. The supplier is eligible for employment on public contracts because no convictions or guilty pleas of nolo contendere to violations of the Sherman Anti-Trust Act, mail fraud or state criminal violations with an award from the State of Tennessee or any political subdivision thereof have occurred.
7. Supplier fully understands the preparation and contents of the attached offer and of all pertinent circumstances respecting such offer.
8. Such offer is genuine and is not a sham offer.

Iran Divestment Act

9. With the passage of Public Chapter No. 817 and effective July 1, 2016, the General Assembly of the State of Tennessee added an additional chapter to the Tennessee Code Annotated cited as the "Iran Divestment Act." Codified in TCA 12-12-101 et. Seq., the General Assembly implemented the authority granted under federal law, specifically Section 202 of the Comprehensive Iran Sanctions, Accountability, and Divestment Act of 2010 (Public Law 111-195).

This title requires the state chief procurement officer to publish a list of persons and entities determined to be engaged in investment activities with Iran on the state's website. Those who are included on this list are prohibited from contracting with any political subdivision of this state and any contract entered into shall be void. The Tennessee Department of General Services, Central Procurement Office has adopted the list created by South Carolina, which will be posted on the state website. The link below will provide access to the list of entities that are covered by the Act:

In addition, when competitive bidding is required, every bid or proposal made to a political subdivision of the state shall contain the following statement affirmed by the bidder as true under the penalties of perjury:

"By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each bidder is not on the list created pursuant to 12-12-106."

The affirmation by each bidder may be submitted electronically. No bid shall be considered for award where this condition is not met, except under very narrow limitations stated in the act.

The undersigned hereby certifies that he or she is the authorized by the entity listed above to make the foregoing statement.

Accuracy of Electronic Copies

10. If the supplier provides electronic copies of the bid/proposal/quote to Wilson County, the supplier certifies that the information provided on paper and in the electronic format is identical unless specifically noted otherwise.

General

11. Neither the said supplier nor any of its officers, partners, owners, agents, representatives, employees or parties interest, including this affiant, has in any way colluded conspired, connived or agreed, directly or indirectly with any other responder, supplier, or person to submit a collusive or sham offer in connection with the award or agreement for which the attached offer has been submitted or to refrain from making an offer in connection with such award or agreement, or collusion or communication or conference with any other supplier, or, to fix any

overhead, profit, or cost element of the offer price or the offer price of any other supplier, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against Wilson County or any person interested in the proposal award or agreement.

12. The price or process quoted in the attached offer are fair, proper and not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the supplier or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

No Contract/No Advocacy Affidavit

13. After this solicitation is issued, any contact initiated by any supplier with an Wilson County representative concerning this solicitation is strictly prohibited-except for communication with the Procurement Division. My signature signifies that no unauthorized contact occurred.
14. To ensure the integrity of the review and evaluation process, respondents to this solicitation nor any firm representing them, may not lobby or advocate to Wilson County staff or Board members. My signature signifies that no unauthorized advocacy occurred.

Non-Boycott of Israel Affidavit

15. Concerning the Non-Boycott of Israel Act (TCA 12-4-1 et seq.), by submission of this bid/quote/proposal, each supplier and each person signing on behalf of any supplier certifies, and in the case of a joint bid/quote/proposal, each party thereto certified as to its own organization, under penalty of perjury, that to the best of its knowledge and belief that each supplier is not boycotting Israel pursuant to 12-4-1 and will not during the term of any award. Note: Applicable only to contracts of \$250,000 or more and to suppliers with 10 or more employees.

Employment of Illegal Aliens

16. Concerning the Employment of Illegal Aliens Act (TCA 50-1-103), 3.4.4. Prohibition of Illegal Immigrants.
 - 3.4.4.1 The requirements of Public Acts of 2006, Chapter Number 878, of the State of Tennessee, addressing the use of illegal immigrants in the performance of any contract to supply goods or services to the State of Tennessee, shall be material provision of this Contract, a breach of which shall be grounds for monetary and other penalties, including termination of this Contract.
 - 3.4.4.2 The Contractor by entering into this contract attests, certifies, warrants, and assures that the Contractor shall not knowingly utilize the services of an illegal immigrant in the performance of this Contract and shall not knowingly utilize the Services of any subcontractor or consultant who will utilize the services of any illegal immigrants in the performance of this Contract.
 - 3.4.4.3 The Contractor understands and agrees that failure to comply with this section will be subject to the sanctions of Public Chapter 878 of 2006 for acts or omissions occurring after its effective date. This law provides for the prohibition of a Contractor from contracting with, or

submitting an offer, proposal, or bid to contract with the State of Tennessee to supply goods or services for a period of one year after a Contractor is discovered to have knowingly use the services of illegal immigrants during the performance of this Contract.

3.4.4.4 For The purposes of this Contract, "illegal immigrant" shall be defined as any person who is not either a United Staes citizen, a lawful permanent resident, or a person whose physical presence in the United States is authorized or allowed by the Department of Homeland Security and who, under Federal immigration laws and/or regulations, is authorized to be employed in the U.S. or is otherwise authorized to provide services under the Contract.

The undersigned hereby acknowledges receipt of these affidavits and certifies that the submittal in response to this solicitation is in full compliance with the listed requirements. Failure to properly acknowledge issues concerning the above is grounds for bid rejection and may subject the signer to penalties as directed by the appropriate laws.

Signature

Date

Printed Name

Title