

## STEERING COMMITTEE MINUTES

The Steering Committee of the County Commission of Wilson County, Tennessee met in called session on Monday, July 20, 2020 at 6:45 p.m. in the Upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Because of the restrictions of the COVID-19 Virus, Committee members were offered the opportunity to participate remotely. The meeting was advertised to begin at the conclusion of the Minutes Committee meeting, which it did. Chairman Sara Patton participated remotely. Other members present in the meeting room were Commissioners Diane Weathers, Chad Barnard, Sue Vanatta, Dan Walker, Bobby Franklin, Wendell Marlowe and Kenneth Reich, being all the members of the Committee with the exception of Commissioners Jerry McFarland, Terry Scruggs, Joy Bishop, John Gentry, Annette Stafford, Terry Ashe and William Glover, who were absent. Also present in the meeting room was County Mayor Randall Hutto and Deputy County Clerk Sondra Winfree Dowdy.

Chairman Patton, participating remotely, called the meeting to order and determined that a quorum was present.

The Proposed Agenda for the July 20, 2020 County Commission Meeting was presented. Motion to recommend the Agenda to the County Commission was made by Commissioner Barnard, seconded by Commissioner Franklin and carried by a vote of eight for, with seven absent.

There being no further business to come before the Committee, on motion of Commissioner Vanatta, seconded by Commissioner Walker, the Committee voted eight for, with seven absent, to adjourn.

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SECRETARY

## **STEERING COMMITTEE MINUTES**

The Steering Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, August 6, 2020 at the conclusion of the Minutes Committee Meeting at the Wilson County Courthouse in Lebanon, Tennessee. The meeting was advertised to begin at the conclusion of the Minutes Committee Meeting, which it did. Those members present were Commissioners William Glover, Sara Patton, Joy Bishop, Wendell Marlowe, Sue Vanatta, John Gentry, Bobby Franklin and Annette Stafford, being all the members of the Committee with the exception of Commissioner Chad Barnard, Diane Weathers, Dan Walker, Kenneth Reich, Jerry McFarland and Terry Ashe, who were absent. Also present was Director of Schools Dr. Donna Wright, Deputy Director of Schools Mickey Hall, IT Specialist Aaron Wilson, County Mayor Randall Hutto, County Commissioners Mike Kurtz, Lauren Breeze and Robert Fields and County Attorney Michael R. Jennings.

Chairman Patton called the meeting to order at 6:03 p.m. and determined that a quorum was present.

The Proposed Agenda for the August 17, 2020 County Commission Meeting was presented. Motion to recommend the Agenda to the County Commission was made by Commissioner Gentry, seconded by Commissioner Stafford and carried by vote of eight for, with six absent.

There being no further business to come before the Committee on motion of Commissioner Marlowe, seconded by Commissioner Stafford, the committee voted eight for, with six absent, to adjourn at 6:05 p.m.

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SECRETARY

**A G E N D A**  
**WILSON COUNTY BOARD OF COMMISSIONERS**  
**AUGUST 17, 2020 7:00 P.M.**

CALL TO ORDER BY THE CHAIRMAN  
PRAYER  
PLEDGE TO THE FLAG  
ROLL CALL BY THE COUNTY CLERK

REPORT OF THE STEERING COMMITTEE  
ADOPTION OF THE AGENDA  
CONSENT AGENDA

SPECIAL RECOGNITION

REPORT OF THE MINUTES COMMITTEE  
READING OF THE MINUTES

COMMUNICATIONS FROM THE CHAIR

ELECTIONS & APPOINTMENTS

NOTARIES  
STONES RIVER LIBRARY BOARD (1 MEMBER)

REPORT OF THE EMERGENCY MANAGEMENT COMMITTEE  
EMERGENCY MANAGEMENT DIRECTOR'S REPORT

REPORT OF THE LAW ENFORCEMENT COMMITTEE  
SHERIFF'S REPORT

REPORT OF THE EDUCATION COMMITTEE  
DIRECTOR OF SCHOOLS REPORT

REPORT OF THE PUBLIC WORKS COMMITTEE

COMMITTEE REPORTS & RESOLUTIONS

AGRICULTURAL CENTER MANAGEMENT  
ANIMAL CONTROL  
AUDIT  
BACK TAX/CABLE TELEVISION  
DEVELOPMENT & TOURISM  
ETHICS  
FINANCE  
HEALTH & WELFARE/RECREATION  
INSURANCE  
JUDICIAL  
PLANNING & ZONING  
RULES  
URBAN TYPE PUBLIC FACILITIES BOARD

FINANCE DIRECTOR'S REPORT  
REPORT OF THE BUDGET COMMITTEE

OLD BUSINESS  
NEW BUSINESS

PUBLIC HEARING FOR ZONING PURPOSES  
ONE HOUR AFTER COMMISSION CONVENES

ADJOURNMENT

## MINUTES COMMITTEE MINUTES

The Minutes Committee of the County Commission of Wilson County, Tennessee met in called session on Monday, July 20, 2020 at 6:40 p.m. in the in the Upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Because of the restrictions of the COVID-19 Virus, Committee members were offered the opportunity to participate remotely. Present in the meeting room were Commissioners Justin Smith, Tommy Jones and Robert Fields. Chairman Joy bishop participated remotely. Commissioner Terry Scruggs was absent. Also present was County Mayor Randall Hutto and Deputy County Clerk Sondra Winfree Dowdy.

Chairman Bishop convened the meeting remotely, called it to order and determined that a quorum was present.

The minutes of the June 15, 2020 County Commission Meeting were presented. Motion to recommend the minutes as printed to the County Commission was made by Commissioner Fields, seconded by Commissioner Jones and carried by a vote of four for, with one absent.

There was no old business or new business to come before the Committee.

There being no further business to come before the Committee on motion of Commissioner Jones, seconded by Commissioner Smith, the Committee voted four for, with one absent, to adjourn.

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SECRETARY

## **MINUTES COMMITTEE MINUTES**

The Minutes Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, August 6, 2020 at 6:00 p.m. in the Upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Terry Scruggs, Robert Fields, Joy Bishop and Tommy Jones, being all the members of the Committee with the exception of Commissioner Justin Smith, who was absent. Also present was Director of Schools Dr. Donna Wright, Deputy Director of Schools Mickey Hall, IT Specialist Aaron Wilson, County Mayor Randall Hutto, County Commissioners Mike Kurtz, William Glover, Sue Vanatta, Wendell Marlowe and Sara Patton, Deputy Finance Director Sharon Lackey and County Attorney Michael R. Jennings.

Chairman Bishop called the meeting to order at 6:00 p.m. and determined that a quorum was present.

The minutes of the July 20, 2020 County Commission Meeting were presented and reviewed. Chairman Bishop noted that the minutes say Commissioner Justin Smith gave the Minutes Committee Report. Commissioner Jones noted that he did in the Commission Meeting Room. Chairman Bishop advised that she was giving the report remotely and the other Committee Members advised her that she could not be heard. It was suggested that a change be made to the minutes that she was attempting to give the report remotely and Commissioner Smith was giving the report in the County Commission Meeting Room.

Motion to recommend the minutes with this addition to the full County Commission was made by Commissioner Jones, seconded by Commissioner Fields and carried by vote of four for, with one absent.

There being no further business to come before the Committee on motion of Commissioner Fields, seconded by Commissioner Scruggs, the committee voted four for, with one absent, to adjourn.

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SECRETARY

STATE OF TENNESSEE, WILSON COUNTY BOARD OF COMMISSIONERS,  
JULY 20, 2020:

Be it remembered that the regular meeting of the Board of Commissioners met July 20, 2020, the same being the Third Monday in said month. Because of the restrictions of the COVID-19 virus, the Commission meeting was conducted remotely.

There was present and presiding the Honorable Chairman Randall Hutto; Jim Goodall, County Clerk; Sondra L. Dowdy, Deputy Commission Clerk; County Attorney Michael R. Jennings.

Commissioners participating at the Courthouse:

Robert Fields, Bobby Franklin, Chad Barnard, Kenny Reich, Kevin Costley, Dan Walker, John Gentry, Tommy Jones, Chris Dowell, Diane Weathers, Joe Ali, Mike Kurtz, Wendell Marlowe, Sue Vanatta, Justin Smith

Commissioners participating remotely were:

Cyndi Bannach, Jerry McFarland, Terry Scruggs, Sara Patton, Terry Ashe, Sonja Robinson, Lauren Breeze, William Glover, Annette Stafford, Joy Bishop

Absent: None

The Board of Commissioners was opened in the form of law at 7:00 P.M. when the following proceedings were had and entered to wit:

A prayer was given by Chairman Hutto.

Everyone said the pledge to the flag, which was led by Commissioner Stafford.

The Clerk called the roll showing 25 present and 0 absent.

Commissioner Patton gave the Steering Committee Report and moved that said report be received and filed, seconded by Commissioner Reich. Passed by unanimous voice vote.

Steering Committee Report Page \_\_\_\_\_

Commissioner Patton made a motion to adopt the Agenda, seconded by Commissioner Walker. Passed by unanimous voice vote.

Agenda Page \_\_\_\_\_

No Consent Agenda was presented at this time.

Commissioner Marlowe read Resolution 20-7-1 Designating August 2, 2020 as "A Day of Prayer for our Schools" in Wilson County. Commissioner Gentry made a motion that

said Resolution be adopted, seconded by Commissioner Vanatta. Passed by unanimous voice vote.

Resolution 20-7-1 \_\_\_\_\_

Commissioner Vanatta read Resolution 20-7-2 Honoring Jack Cato and Wishing Him a Belated Happy Birthday. Commissioner Vanatta made a motion that said Resolution be adopted, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Resolution 20-7-2 \_\_\_\_\_

Commissioner Bishop Attempted to give the report remotely and Commissioner gave the Minutes Committee Report in the County Commission Meeting Room and moved that said Report be received and filed, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Minutes Committee Report Page \_\_\_\_\_

Commissioner Fields made a motion to dispense with the reading of the minutes, seconded by Commissioner Dowell. Passed by unanimous voice vote.

Communications from the Chair:

Chairman Hutto stated Mr. Charlie Curtiss was to appear tonight, but because of everything, we are putting it off for a month.

A list of Notaries for July was presented to the Commission. Commissioner Reich made a motion to approve the list of Notaries for July 2020, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Notary Page \_\_\_\_\_

Chairman Hutto called for the election of five (5) members to the Audit Committee. Chairman Hutto recommended Commissioners Kenny Reich, Chad Barnard, and Robert Fields along with John Lancaster and Jerry Taylor. Commissioner Costley made a motion to appoint Commissioners Kenny Reich, Chad Barnard, and Robert Fields along with John Lancaster and Jerry Taylor to the Audit Committee, seconded by Commissioner Marlowe. Passed by unanimous voice vote.

Chairman Hutto called for the election of one (1) member to the Board of Zoning & Appeals. Chairman Hutto recommended Mark Kawczynski. Commissioner Reich made a motion to elect Mark Kawczvnski to the Board of Zoning & Appeals, seconded by Commissioner Weathers. Passed by unanimous voice vote.

Commissioner Weathers made a motion to suspend the rules for paper ballot voting for Zone 2 Road Commissioner, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Chairman Hutto called for the election of one (1) member to Road Commissioner Zone 2. Commissioner Ashe made a motion to nominate Chad Barnard. Commissioner Gentry made a motion to nominate Dan Walker. Commissioner Weathers made a motion that nominations cease, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Barnard:	(24)	Fields; Bannach; Franklin; Barnard; McFarland; Reich; Scruggs; Costley; Patton; Walker; Gentry; Ashe; Robinson; Jones; Dowell; Weathers; Ali; Breeze; Glover; Stafford; Marlowe; Vanatta; Bishop; Smith
Walker:	(1)	Kurtz
Abstain:	(0)	
Absent:	(0)	

Chad Barnard – 24; Dan Walker – 1.

No report was given at this time by the Emergency Management Committee.

Commissioner Reich made a motion that Emergency Management Director’s Written Report be received and filed, seconded by Commissioner Marlowe. Passed by unanimous voice vote.

Emergency Management Director’s Report \_\_\_\_\_

No report was given at this time by the Law Enforcement Committee.

Commissioner Marlowe made a motion that the Sheriff's Written Report be received and filed, seconded by Commissioner Kurtz. Passed by unanimous voice vote.

Sheriff's Report Page \_\_\_\_\_

No report was given at this time by the Education Committee.

Commissioner Marlowe made a motion that the School Director's Written Report be received and filed, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Director of Schools Report Page \_\_\_\_\_

Commissioner Kurtz made a motion that the Register of Deeds Written Report be received and filed, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Register of Deeds Report \_\_\_\_\_

Commissioner Weathers made a motion that the Trustee's Written Report be received and filed, seconded by Commissioner Dowell. Passed by unanimous voice vote.

Trustee's Report Page \_\_\_\_\_

Commissioner Dowell made a motion that the Road Superintendent's Written Report be received and filed, seconded by Commissioner Jones. Passed by unanimous voice vote.

Road Superintendent's Report Page \_\_\_\_\_

Commissioner Dowell made a motion that the Ag Center Director's Written Report be received and filed, seconded by Commissioner Jones. Passed by unanimous voice vote.

Ag Center's Director's Report Page \_\_\_\_\_

Commissioner Costley made a motion that the Expo Center Director's Written Report be received and filed, seconded by Commissioner Reich. Passed by unanimous voice vote.

Expo Center Director's Report Page \_\_\_\_\_

No report was given at this time by the Public Works Committee.

Commissioner Riech gave the Agricultural Center Management Committee Report and moved that said report be received and filed, seconded by Commissioner Costley. Passed by unanimous voice vote.

No report was given at this time by the Animal Control Committee.

No report was given at this time by the Audit Committee.

No report was given at this time by the Cable Television/Back Tax Committee.

No report was given at this time by the Development & Tourism Committee.

No report was given at this time by the Ethics Committee.

No report was given at this time by the Finance Committee.

No report was given at this time by the Health & Welfare/Recreation Committee.

No report was given at this time by the Insurance Committee.

No report was given at this time by the Judicial Committee.

No report was given at this time by the Planning & Zoning Committee.

No report was given at this time by the Rules Committee.

Commissioner Reich gave the Urban Type Public Facilities Board Report and moved that said report be received and filed, seconded by Commissioner Barnard. Passed by unanimous voice vote.

Urban Type Public Facilities Board Report Page \_\_\_\_\_

Finance Director Aaron Maynard gave the Finance Director Report stating it is time to redo our 3 Star Program. Commissioner Marlowe made a motion that said report be received and filed, seconded by Commissioner Reich. Passed by unanimous voice vote.

Finance Director's Report Page \_\_\_\_\_

No report was given at this time by the Budget Committee.

No Old Business.

No New Business.

Commissioner Barnard made a motion to adjourn, seconded by Commissioner Marlowe. Passed by unanimous voice vote.



# Wilson County Mayor Randall Hutto

www.wilsoncountyttn.gov  
228 E. Main St., Room 104  
Lebanon, TN 37087  
615 444 1383  
hutto@wilsoncountyttn.gov

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August 10, 2020

Dear Commissioners,

There is just one appointment to be made during your August 17, 2020 County Commission Meeting.

You are to appoint one (1) Wilson County representative on the Stones River Regional Library Board for a three-year term which expires on June 30, 2023. Mr. Jim Mills, Wilson County Library Board Chair, has recommended Ms. Von Barr be appointed to this position and I'd like to make this recommendation as well. A letter from Mr. Mills is attached for your review. Of course, you'll recognize Ms. Barr as our HR Director.

Ms. Betty Jo Dedman served on the Regional Board until she replaced Ms. Carolyn Miller on the regular Wilson Co. Library Board in June of 2020. This created the opening on the Regional Board, hence, the recommendation of Ms. Barr.

If you have any questions or concerns, please contact me prior to the meeting.

Sincerely,

A handwritten signature in cursive script that reads "Randall Hutto".

Randall Hutto  
Wilson County Mayor

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# WILSON COUNTY LIBRARY SYSTEM

LEBANON • MT. JULIET • WATERTOWN

August 4, 2020

County Mayor Randall Hutto  
Wilson County Courthouse  
228 East Main Street  
Lebanon, TN 37087

RECEIVED  
AUG 04 2020  
COUNTY MAYOR

Dear Mayor Hutto:

The Wilson County Library Board would like to submit the name of Von Barr to serve on the Stones River Regional Library Board for the three year term from July 1, 2020 through June 30, 2023. Mrs. Barr will be a valuable member of the local board and is willing to serve as a Wilson County Representative on the Stones River Regional Library Board.

Thank you for your consideration of this matter.

Sincerely,



Jim Mills, Chairman  
Wilson County Library Board



# Wilson County Emergency Management Agency



## *Director's Report*

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August 17, 2020

### Wilson County Commission

- “Dispatch Report by District Summary” – July (Attached)
- “Monthly Call Report” – July (Attached)
  - Medical: 1,273
  - Fire: 44
  - Rescue: 239
  - Total Calls: 1,556
- “Emergency Management Activities” – (Since last meeting)
  - March 23<sup>rd</sup> Coronavirus Pandemic - Preparedness, Response & Recovery
  - Receiving and Distributing Pieces of Personal Protective Equipment Throughout the County

End of Report!!!

Joey Cooper, Director

A handwritten signature in blue ink, appearing to read 'Joey Cooper', is written over the typed name.



# Wilson County Emergency Management Agency



## *Director's Report*

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### **CORONAVIRUS PANDEMIC    TEMA MISSION #23**

Wilson County EOC Activation: Level 3 – Partial Operations

Declaration “State of Emergency” March 23 – May 25, 2020 (currently expired)

Declaration “State of Emergency” June 24 – July 1, 2020 (currently expired)

Face Covering Mandate (currently active until August 29, 2020)

COVID-19: County Total Cases – 2,290

COVID-19: County Total Deaths – 23

COVID-19: County Total Recovered – 1,465

COVID-19: County Total Active – 802

COVID-19: County Total Negative – 23,331

### AGENCY OBJECTIVES

Maintain Daily Situation Reports to the State EOC

Procure Needed Personal Protective Equipment (PPE) & Other Supplies

Provide Coordination/Support for County Decision-Making & Planning

Maintain Guidelines, Procedures, and Protocols

Provide Coordination/Support for Health, Medical, and Human Needs

Disseminate Public Information as Needed

Support “Tennessee Pledge” Executive Order with a Working Reopening Phase-in Plan

Coordinate/Support CDC Guidelines: Social Distancing, Travel Guidance, and Meeting Guidance

COVID-19 Taskforce: Regular Checks with Healthcare Facilities Including Nursing Homes, Assisted Living, and Home Health Care; Mass Evacuation/Shelter-in-Place Planning

End of Report!!!

Joey Cooper, Director

A handwritten signature in black ink, appearing to read 'Joey Cooper', is written over the printed name.

# Wilson County Emergency Management Agency Dispatch Report by District Summary

Beg: 7/1/20  
End: 7/31/20

Ambulance			Fire			Rescue			
District	Count	YTD	District	Count	# of Units Responded	YTD Calls	District	Count	YTD Calls
1	25	114	1	1	3	18	1	17	84
2	11	70	2	0	0	0	2	1	4
3	55	262	3	0	0	5	3	5	19
4	43	240	4	1	5	15	4	13	79
5	40	180	5	4	11	25	5	14	70
6	49	204	6	5	11	17	6	24	111
7	47	211	7	1	2	12	7	12	71
8	36	188	8	3	7	10	8	14	59
9	45	220	9	0	0	9	9	2	8
10	46	235	10	0	0	4	10	4	28
11	46	265	11	0	0	1	11	1	3
12	34	203	12	6	13	15	12	16	69
13	48	239	13	4	10	32	13	25	136
14	64	270	14	3	5	26	14	2	88
15	46	220	15	3	4	19	15	16	80
16	38	254	16	3	4	16	16	4	39
17	78	473	17	0	0	3	17	5	18
18	42	226	18	0	0	16	18	30	93
19	76	339	19	0	0	0	19	0	13
20	119	606	20	0	0	2	20	1	20
21	127	637	21	3	6	10	21	17	74
22	32	215	22	1	1	8	22	6	33
23	28	167	23	1	3	5	23	3	17
24	52	289	24	0	0	0	24	2	8
25	46	284	25	5	13	10	25	5	37
<b>Total</b>	<b>1273</b>	<b>6611</b>	<b>Total</b>	<b>44</b>	<b>98</b>	<b>278</b>	<b>Total</b>	<b>239</b>	<b>1261</b>

Total for All	1556
Prior Month Year To Date	8029
Year to Date	9585



	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
<b>Rescue Runs By Station</b>													
St. 1	30	36	32	22	39	24	32						215
St. 2	2	0	0	1	1	2	0						6
St. 3	8	5	12	13	16	7	6						67
St. 4	44	40	25	49	41	42	53						294
St. 5	38	37	37	28	37	44	41						262
St. 6	29	33	28	17	30	22	27						186
St. 7	2	2	0	0	1	0	2						7
St. 8	12	20	18	11	8	15	22						106
St. 9	28	23	38	22	29	33	35						208
St. 10	12	11	20	10	12	18	16						99
St. 11	5	5	4	4	1	6	5						30
<b>Total</b>	<b>210</b>	<b>212</b>	<b>214</b>	<b>177</b>	<b>215</b>	<b>213</b>	<b>239</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1480</b>

**County/City Limits Breakdown (RESCUE)**

County	193	197	198	161	201	193	208						1351
Lebanon	15	13	10	11	10	17	21						97
Mt. Juliet	2	2	6	5	4	3	10						32
W-town	0	0	0	0	0	0	0						0
<b>Total</b>	<b>210</b>	<b>212</b>	<b>214</b>	<b>177</b>	<b>215</b>	<b>213</b>	<b>239</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>1480</b>

**Total Runs Per Station**

St. 1	314	291	310	257	318	342	339	0	0	0	0	0	2171
St. 2	44	35	41	36	35	39	40	0	0	0	0	0	270
St. 3	118	98	105	101	140	96	121	0	0	0	0	0	779
St. 4	157	125	121	139	139	139	173	0	0	0	0	0	993
St. 5	113	116	119	86	127	145	140	0	0	0	0	0	846
St. 6	124	112	131	87	129	104	142	0	0	0	0	0	829
St. 7	6	10	9	7	6	10	14	0	0	0	0	0	62
St. 8	43	65	67	49	40	57	76	0	0	0	0	0	397
St. 9	280	245	300	250	265	296	321	0	0	0	0	0	1957
St. 10	161	148	178	113	168	177	166	0	0	0	0	0	1111
St. 11	29	22	23	17	22	33	24	0	0	0	0	0	170
<b>Total</b>	<b>1389</b>	<b>1267</b>	<b>1404</b>	<b>1142</b>	<b>1389</b>	<b>1438</b>	<b>1556</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>9585</b>

**Yearly Calls (All)**

2000	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013
?	?	9700	9896	10321	10037	11704	12536	12182	12289	13693	13827	14862	15693
2014	2015	2016	2017	2018	2019	2020							
16059	14816	15695	16221	15784	16813	9585							

ROBERT BRYAN  
SHERIFF

STATE OF TENNESSEE

OFFICE (615) 444-1412  
FAX (615) 453-6024



SHERIFF OF WILSON COUNTY  
105 EAST HIGH STREET • LEBANON, TN 37087

July 31, 2020  
Activity Report

Activity	June - 20	July - 20
Calls for Service	3321	3301
Special Response Team Callouts	2	1
CID Cases Investigated	79	91
Domestic Violence Offenses Investigated	92	70
Sex Offenses Investigated	7	5
Sex Offenders Registered/Modified	37	7
CID Cases Cleared	54	91
Narcotics Intelligence Received	10	12
Narcotics Intelligence/Cases Active/Closed	69	28
State Warrants Received	970	801
Arrests on State Warrants	787	743
Civil Warrants Received	1845	1484
Civil Warrants Served	2078	1525
Total Booked Through Jail	450	454
Highest Daily Inmate Population (458 Bed Facility)	384	404
Average State Prison Inmates	127	135
Facility Security Scan (Magnetometer):		
Criminal Justice Complex	7656	8461
Judicial Center	2743	2748
Reserve Volunteer Hours	144.5	167.8
SCAN Volunteer Hours	256.25	265.5
K9 SAR Volunteer Hours	67	72
Mounted Search & Rescue Volunteer Hours	34	76

**Inmate Work Bus Projects:** Due to the COVID-19 pandemic no work bus projects were conducted during the month of July.

**Roadside Litter Pickup:** Due to the COVID-19 pandemic no litter pickup projects were conducted during the month of July.

**Community Events:** Due to the COVID-19 pandemic no community events were conducted during the month of July.

**Patrol Division:** DUI Saturations were conducted during the month of July.

**SRO Division:**

**SRO MONTHLY REPORT TOTALS FOR THE COUNTY - JUNE**

No School

**July Events:**

**July 4-** SRO's Burton and Ford worked Boat Patrol on Old Hickory Lake on July 4 weekend. They made sure all boaters were abiding by the law and kept everyone safe.

**July 22-** SRO Teresa Fuller took her therapy horse to The Pavilion Senior Living to visit residence through their windows. Since the residences can't receive visitors due to COVID-19, this brought smiles to everyone's faces.

**July 31-** SRO's Dillard and Hensley, along with Smith County SRO's Ray, Profitt and Robels participated in a 40 hour Basic SRO School. During the 40-hour class, various topics were covered but not limited to roles/responsibilities of SROs, ethics, teen gang involvement, substance abuse, classroom instruction, relationships with school administrators, search and seizure, social networking, school security and bullying prevention.

**Department Training:**

July

1-3	Guard range use
6-10	Corrections pre-service orientation - 2 students
6-10	Certified in-service - 7 students
13-17	Corrections pre-service orientation - 5 students
13-17	Certified in-service - 12 students
20-24	Certified in-service - 10 students
27-31	Basic SRO school - 5 students
27-31	Corrections pre-service orientation - 1 student
28	Basic police academy active shooter - 31 students
28	Guard range use

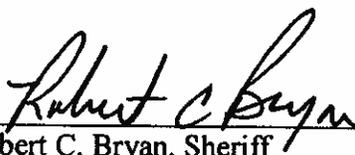
All other training was cancelled or postponed due to COVID-19.

**SCAN Division:**

Total Hours: 265.5  
Year to Date Total: 2708.75  
Current recipients: 124  
Current volunteers: 33

All SCAN Volunteer visits remain suspended and volunteers are keeping in contact with our recipients by phone. Volunteers send in written reports of their phone calls to the SCAN office. Debbie & Sgt Witherspoon review all reports and address any needs identified. Deliveries that are required are done maintaining no personal contact as mandated. Recipient files are kept up to date with volunteer reports placed in to each file

SCAN continues to work with all law enforcement agencies as well as Senior Citizens centers on referrals. We also take referrals from the community when senior needs are identified and called to our department.



Robert C. Bryan, Sheriff

Faxed and emailed to Sondra Winfree Dowdy: 615-466-5071

## Call For Service Summary By 10-Code

DATE: 08/05/2020  
TIME: 03:15:23PM

## WILSON COUNTY SHERIFFS OFFICE

Page 1 of 2

Complaints From: 7/1/2020 Thru: 7/31/2020

## All Officers

CODE	DESCRIPTION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
10-77	603/604 TRANSPORT	11	5	9	10	9	11	2	57
10-63	911 HANG UPS	22	16	27	25	24	33	37	184
10-89	ABANDONED VEHICLE	8	11	13	16	9	16	7	80
10-4	ACKNOWLEDGEMENT	0	0	0	0	0	1	0	1
10-13	ADVISE WEATHER CONDI	0	1	1	0	0	0	0	2
10-39	ARMED SUSPECT	0	0	0	0	2	0	2	4
10-46	AUTO WRECK-PERS INJU	7	9	6	6	8	5	13	54
10-45	AUTO WRECK-PROP DAMG	18	19	18	20	19	11	17	122
BOLO	BE ON LOOK OUT	2	4	5	5	3	6	2	27
10-42	BURGLAR ALARM	26	16	15	21	16	20	16	130
10-27	BURGLARY	3	5	4	8	6	4	1	31
10-28	CHECK FULL REGISTRAT	0	0	0	1	0	0	0	1
10-14	CONVOY OR ESCORT	1	1	2	4	1	3	3	15
10-62	CORPSE	1	0	0	0	1	0	1	3
10-31	CUTTING OR STABBING	0	0	1	0	0	0	0	1
10-67	DEAD ANIMAL IN ROAD	0	0	0	1	0	0	0	1
10-92	DISORDERLY HOUSE	0	0	0	0	0	0	1	1
10-26	DISORDERLY PERSON	1	1	4	6	6	5	4	27
10-87	DISTURBING THE PEACE	7	0	0	1	5	5	5	23
10-57	DOG CALL	4	4	3	2	5	2	5	25
10-85	DOMESTIC DISPUTE	13	7	7	14	10	9	8	68
10-86	DOMESTIC/WEAPON	1	0	0	0	0	1	0	2
10-49	DRIVING WHILE DRUNK	3	2	2	2	5	1	4	19
10-60	EXPOSURE OF PERSON	0	1	0	0	0	1	0	2
10-83	FARM ANIMALS AT LARG	3	4	2	1	2	1	2	15
10-59	FIGHT	0	1	0	0	1	0	1	3
10-72	FIRE CALL	1	0	6	3	2	1	3	16
10-70	FOOT PURSUIT	1	0	1	0	0	0	3	5
10-15	HAVE PRISONER IN CUS	1	8	12	8	10	16	2	57
10-79	HAZARDOUS RD COND	5	13	18	8	10	9	5	68
LOG	LOG	1	0	1	0	2	0	0	4
MA	MOTORIST ASSIST	13	10	6	12	15	21	14	91
10-10	OUT OF SERVICE/AVAIL	0	0	0	1	0	0	0	1

Approved by:

Report Call Summary

2020

## Call For Service Summary By 10-Code

## WILSON COUNTY SHERIFFS OFFICE

DATE: 08/05/2020

TIME: 03:15:23PM

Page 2 of 2

Complaints From: 7/1/2020 Thru: 7/31/2020

## All Officers

CODE	DESCRIPTION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
10-17	PICK UP PAPERS AT?	0	1	3	1	5	4	0	14
10-16	PICK UP PRISONER AT?	1	2	4	0	1	4	0	12
10-84	POSSIBLE DRUGS PRES	1	6	8	7	8	1	0	31
10-56	PROWLER AT PREMISES	11	20	17	15	24	27	18	132
10-58	PUBLIC DRUNK	1	0	0	0	1	0	1	3
10-55B	RAPE	0	1	0	0	0	0	0	1
10-82	REQUEST BACKUP	15	11	6	6	9	19	19	85
10-73	ROAD BLOCK	0	0	0	0	1	0	0	1
10-71	SCHOOL TRAFFIC	0	1	0	0	0	0	0	1
10-47	SEND AMBULANCE	0	0	1	2	3	2	0	8
10-38	SHOOTING	1	0	0	0	1	1	0	3
10-88	SHOPLIFTER	0	0	1	0	0	1	1	3
10-3	SPECIAL ASSIGNMENT	0	0	0	0	0	1	0	1
10-76	SPEEDING RECKLESS	16	7	10	21	23	25	16	118
10-44	STOLEN VEHICLE	1	0	1	2	1	3	2	10
10-94	SUICIDE	2	0	3	2	0	5	5	17
10-99	SUSP PACKAGE	0	1	0	0	2	0	0	3
10-96	THEFT REPORT	2	3	7	11	13	8	3	47
10-81	TRAFFIC STOP	49	35	53	122	121	119	124	623
10-22	VANDALISM	0	1	1	1	5	3	0	11
10-23	VANDALISM MAIL BOX	6	0	0	0	1	1	0	8
10-64	VEHS ON PRIV PROPERT	0	0	0	0	0	2	0	2
10-53	WANTED CHARGE	4	51	36	38	33	45	4	211
10-43	WANTS OFFICER INVEST	37	119	144	135	112	104	45	696
10-80	WELFARE CHECK	20	15	12	15	22	29	7	120
Totals:		320	412	470	553	557	586	403	3,301

Total Records: 58

**Inmate Population Analysis**  
**WILSON COUNTY SHERIFFS OFFICE**

DATE: 08/05/2020

TIME: 03:16:16PM

Page 1 of 1

Male Inmates White: <b>224</b>	Female Inmates White: <b>120</b>	% Males: <b>67.62</b>
Male Inmates Black: <b>82</b>	Female Inmates Black: <b>24</b>	% Females: <b>32.38</b>
Male Inmates Other: <b>1</b>	Female Inmates Other: <b>3</b>	% Juvenile: <b>0.00</b>
Male Inmates Juvenile: <b>0</b>	Female Inmates Juvenile: <b>0</b>	% White: <b>75.77</b>
Total Male Inmates: <b>307</b>	Total Female Inmates: <b>147</b>	% Black: <b>23.35</b>
		% Other: <b>0.88</b>

**Total Inmates: 454**

Age Range	Count	
Less Than 13 or No Date Of Birth:	<b>0</b>	Average Male Age: <b>36.29</b>
Between 13 and 15:	<b>0</b>	Average Female Age: <b>36.66</b>
Between 16 and 17:	<b>0</b>	Average Juvenile Age: <b>0.00</b>
18:	<b>6</b>	Average Age: <b>36</b>
Between 19 and 21:	<b>32</b>	Average White Age: <b>37.07</b>
Between 22 and 25:	<b>36</b>	Average Black Age: <b>34.57</b>
Between 26 and 30:	<b>77</b>	Average Other Age: <b>28.25</b>
Between 31 and 35:	<b>86</b>	
Between 36 and 40:	<b>82</b>	Total Inmate Days In Jail: <b>2,784</b>
Between 41 and 50:	<b>81</b>	Average Days In Jail: <b>6.13</b>
Between 51 and 60:	<b>40</b>	Total Inmate Bond Amount: <b>\$ 1,113,308.00</b>
Between 61 and 70:	<b>12</b>	Average Inmate Bond Amount: <b>5,859.52</b>
71 and Over:	<b>2</b>	Total Inmate That Have Been In Jail Prior: <b>315</b>
On Suicide Watch: <b>0</b>	%: <b>0.00</b>	Average Number Of Priors: <b>8.21</b>
Mental Illness: <b>0</b>	%: <b>0.00</b>	% Priors To Total Count: <b>69.38</b>
Sex Offenders: <b>4</b>		Total Charges Against Inmates: <b>791</b>
With Holds: <b>51</b>	%: <b>11.00</b>	Charged As Misdemeanant: <b>349</b>
Military Service: <b>28</b>		Charged As Felon: <b>105</b>
On Special Diets: <b>10</b>	%: <b>2.00</b>	On Temporary Release: <b>0</b>
Foreign Born: <b>18</b>		On School Release: <b>0</b>
Weekenders: <b>1</b>		
On Work Release: <b>0</b>		
Violent: <b>0</b>	%: <b>0.00</b>	
Sentenced: <b>41</b>	%: <b>9.00</b>	Average Days Of Sentence In Days: <b>381.00</b>
Not Sentenced: <b>413</b>	%: <b>91.00</b>	
Past Sentence Time: <b>13</b>		
Trustees: <b>0</b>	%: <b>0.00</b>	
On Medications: <b>0</b>	%: <b>0.00</b>	Average Meds Per Inmate Who Are On Meds: <b>0.00</b>

## Department Facility Report

## WILSON COUNTY SHERIFFS OFFICE

DATE: 08/05/2020

TIME: 03:15:56PM

Page 1 of 1

Date	DOC	Less Than 1 Year	1 Year and Over	Parole Doc/Local	Convicted Mis	PreTrial Mis/Felon	Other	Total
07/01/2020	76	23	0	11 0	70	71 137	0	388
07/02/2020	76	23	0	11 0	70	64 136	4	384
07/03/2020	76	22	0	11 0	70	63 134	1	377
07/04/2020	76	21	0	11 0	69	63 138	1	379
07/05/2020	76	21	0	11 0	69	61 135	1	374
07/06/2020	74	21	0	11 0	69	67 135	1	378
07/07/2020	74	21	0	11 0	68	72 137	1	384
07/08/2020	74	21	0	11 0	71	60 138	1	376
07/09/2020	74	21	0	11 0	71	61 138	0	376
07/10/2020	75	21	0	11 0	71	67 138	3	386
07/11/2020	75	21	0	11 0	71	62 137	0	377
07/12/2020	75	21	0	11 0	70	65 135	1	378
07/13/2020	79	21	0	11 0	70	66 132	1	380
07/14/2020	82	22	0	11 0	70	70 126	1	382
07/15/2020	81	22	0	11 0	73	64 129	0	380
07/16/2020	82	22	0	11 0	74	67 126	1	383
07/17/2020	82	22	0	11 0	76	70 131	2	394
07/18/2020	81	22	0	11 0	76	67 127	1	385
07/19/2020	81	22	0	11 0	73	69 126	0	382
07/20/2020	80	22	0	11 0	72	76 128	1	390
07/21/2020	81	22	0	12 0	71	67 127	0	380
07/22/2020	81	22	0	12 0	83	60 127	3	388
07/23/2020	81	22	0	12 0	83	63 129	1	391
07/24/2020	81	22	0	12 0	81	62 132	1	391
07/25/2020	81	22	0	12 0	80	58 137	1	391
07/26/2020	81	22	0	12 0	80	65 138	2	400
07/27/2020	85	27	0	12 0	84	65 123	1	397
07/28/2020	84	27	0	12 0	83	69 123	3	401
07/29/2020	84	27	0	12 0	82	65 125	2	397
07/30/2020	84	26	0	12 0	81	66 125	2	396
07/31/2020	85	26	0	12 0	81	68 126	6	404
	2,457	697	0	352 0	2,312	2,033 4,075	43	11,969

STATE FACILITY REPORT. TO EDIT OR DELETE THIS TEXT ENTIRELY, CLICK ON COMPANY SETUP, THEN CLICK THE NARRATIVES MENU, THEN #7

## **EDUCATION COMMITTEE MINUTES**

The Education Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, August 26, 2020 at 5:30 p.m. in the Upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Terry Scruggs, Chad Barnard, Annette Stafford, Lauren Breeze, John Gentry and Wendell Marlowe, being all the members of the Committee with the exception of Commissioner Sonja Robinson, who was tied up in traffic on Interstate 40. . Also present was Director of Schools Dr. Donna Wright, Deputy Director of Schools Mickey Hall, IT Specialist Aaron Wilson, County Commissioners Sue Vanatta, Bobby Franklin, Robert Fields, Sara Patton and Joy Bishop, Peg Director Tressa Bush and County Attorney Michael R. Jennings.

Chairman Stafford called the meeting to order at 5:32 p.m. and determined that a quorum was present.

A copy of the agenda is attached to these minutes.

The minutes of the Joint Meeting of the Education Committee and Budget Committee of May 21, 2020 were presented. Motion to approve these minutes as printed was made by Commissioner Barnard, seconded by Commissioner Scruggs and carried by vote of six for, with one absent.

Director of Schools Dr. Donna Wright presented School Budget Memo 2020-63 explaining General Purpose School Fund Budget Amendment 2021-01. She read the Memo to the Committee and thanked the County Commission for the commitment they had previously made to the school system in this year's budget, however, this Budget Amendment will do away with the need for the County Commission to make that debt payment.

During discussion, Commissioner Gentry asked if any funds had been received from either the State or Federal Governments. Dr. Wright advised that the funding that has been received is minimal and we are still waiting. This money is coming from TEMA.

Motion to approve the Budget Amendment Request was made by Commissioner Barnard, seconded by Commissioner Gentry and carried by vote of six for, with one absent.

Commissioner Gentry advised the Committee that he had asked Deputy Director of Schools Mickey Hall about the status of the Cemetery on the Green Hills High School Property. Deputy Director Hall advised that it is still there and has been fenced off.

Commissioner Marlowe asked for an update on the damage and insurance recovery of West Wilson Middle School and Stoner Creek. Dr. Wright advised that the insurance issues are being wrapped up. Deputy Director Hall noted that some work has been going on on buses, the bus shop and athletic fields that were damaged in the March 3 Tornado.

Mickey Hall asked the Committee to keep next Thursday, August 13, 2020, open on their schedule for a ribbon cutting at the new Green Hills High School.

**There being no further business to come before the Committee on motion of Commissioner Marlowe, seconded by Commissioners Breeze and Barnard, the committee voted six for, with one absent, to adjourn at 5:42 p.m.**

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**SECRETARY**



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Report to the Wilson County Commission  
August 17, 2020

The Wilson County Board of Education Meetings and Work Sessions are "live streamed" and archived on the wcschools.com website. Abiding by the social distancing guidelines amid the COVID-19 Pandemic, 50 people will be allowed to attend the meetings in person, on a first come-first serve basis.

The Wilson County Board of Education met in regular session on August 3, 2020 and took action on the following items.

- Approved on First and Final Reading Board Policy 5.311- Families First Coronavirus Response Act (Attached)
- Approved on First and Final Reading Board Policy 4.209 – Credit for Online Credit (Attached)
- Approved Recommended Changes on First Reading Board Policies 5.102 – Classification and Qualifications and 5.205 - Retirement
- Approved Recommended Changes on Second Reading Board Policy 4.208 – Adult Programs
- Approved Recommended Changes on Second Reading Board Policy 6.317 – Student Disciplinary Hearing Authority
- Approved Recommended Changes on Second Ready Board Policy 6.209 – Child Custody and Parental Access
- Approved Memo #2020-49 School Support Organization Guidelines
- Approved Wilson County Board of Education Annual Agenda (Attached)
- Approved Resolution on Testing and Accountability (Attached)
- Approved Memo 2020-55 – School Resource Officer Contract Extension (Attached)

Under Old Business the Board of Education took action on the following items.

- Approved Mask Mandate for all staff and students until action is rescinded.
  - The following message went out to Wilson County Schools' Families on August 4, 2020 at 3:25 p.m. from PIO, Bart Barker:

Good afternoon everyone,

Following the Board of Education's approval vote on Monday night requiring the usage of face coverings or face shields for all students and staff, we want to provide some clarity on that requirement, and exemptions.

Pursuant to Governor Lee's Executive Order No. 54, our district will comply with the recommendation that children 12 years or younger will not be required to wear a face covering. Also, the district's requirement of face coverings or face shields will not apply to those who have trouble breathing due to an underlying health condition or another bona fide medical or health-related reason.

This language is reflected in Executive Order No. 54. That order was extended by Governor Lee last week in sequential Executive Order No. 55. While that order will expire on August 29, our face covering mandate for the district will remain in place until the BOE feels that it is safe to rescind that mandate.

The purpose of the face covering or face shield mandate is to help keep our students, teachers and staff safe in our schools, with hopes of returning to traditional teaching and learning as soon as it's feasible.

Thank you,

Wilson County Schools

Under New Business the Board of Education took action on the following items.

- Approved to accept all recommendations made by the Law Firm of Jackson, Shields, Yeiser, Holt, Owen and Bryant regarding their investigative report in reference to an Ethics Committee complaint against Board Member, Wayne McNeese
- Approved ESS Contract Extension through December 31, 2021
- Approved SMS Contract Extension through June 1, 2022
- Approved Budget Amendment 2021-01

Wilson County Schools will begin the 2020-21 school year on the Modified Hybrid Learning Model and we were able to meet the parents' needs to affordable childcare. The first day of school for students is August 17. An updated 2020-21 School Calendar and School Structure Plan are attached to this report.

Respectfully submitted,  
Donna Wright, Director of Schools



Book	Policy Manual
Section	Section 5000
Title	Families First Coronavirus Response Act
Code	5.311
Status	Proposed

## GENERAL<sup>1</sup>

Under the Families First Coronavirus Response Act (FFCRA), this policy will be in effect from April 1, 2020, until December 31, 2020.

The Director of Schools or designee shall post a notice of FFCRA requirements and create any necessary administrative procedures. Employees should seek clarification from the Human Resources Department if they have questions regarding the total amount of leave and pay available to them.

## PAID SICK LEAVE

Under the FFCRA, an employee is entitled to up to two (2) weeks of paid sick leave time if the employee is unable to work or unable to telework due to a need for leave because the employee:<sup>2</sup>

1. Is subject to a Federal, State, or local quarantine or isolation order related to COVID-19;
2. Has been advised by a health care provider to self-quarantine related to COVID-19;
3. Is experiencing COVID-19 symptoms and is seeking a medical diagnosis;
4. Is caring for an individual subject to an order to quarantine or isolate due to COVID-19. The individual must be someone with a personal relationship to the employee;
5. Is caring for a child whose school or place of care is closed (or child care provider is unavailable) for reasons related to COVID-19 and no other suitable person is available to care for the child during the requested period of leave. In these circumstances, a child is defined as a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is under 18 years of age; or 18 years of age or older who is incapable of self-care because of a mental or physical disability; or
6. Is experiencing any other substantially-similar condition specified by the Secretary of Health and Human Services, in consultation with the Secretaries of Labor and Treasury.

This paid leave may be taken if there is work available for the employee to complete and the employee is unable to work or telework for one of the above reasons. Such leave is in addition to any paid leave that an employee may already be entitled to (e.g. existing sick leave). Employees are not required to exhaust any other paid leave benefit in order to utilize this new category of paid sick leave.

## EXPANDED FMLA LEAVE

Full-time or part-time employees who have been on the payroll for thirty (30) calendar days prior to the beginning of the leave are eligible for expanded FMLA leave (EFMLEA). This includes employees who were laid off or terminated after March 1, 2020, who had worked for the District for at least thirty (30) of the prior sixty (60) calendar days and were subsequently rehired or otherwise employed by the District.<sup>3</sup>

Under the FFCRA, an employee qualifies for EFMLEA leave if the employee is unable to work or telework due to the need to care for his/her child because of a school or child care facility closure or because the person who regularly provides child care (i.e. this could include a family member or a neighbor) is unavailable for reasons related to COVID-19.<sup>4</sup> In these circumstances, a child is defined as a biological, adopted, or foster child, a stepchild, a legal ward, or a child of a person standing in loco parentis, who is under 18 years of age; or 18 years of age or older who is incapable of self-care because of a mental or physical disability.

Qualifying employees may take twelve (12) weeks of EFMLEA leave.<sup>5</sup> The amount of leave available may be impacted by any prior use of FMLA.<sup>6</sup>

The first ten (10) days of EFMLEA leave shall be unpaid, however, an employee may choose to take any existing leave benefit during this time. After ten (10) days, EFMLEA leave is paid at two-thirds (2/3) the rate of the employee's regular rate of pay, unless he/she chooses to utilize accrued sick leave or annual leave to cover those days or the amount is capped per federal law.<sup>7</sup>

[1] Families First Coronavirus Response Act, Pub. L. No. 116--127, §§ 3102, 5101, *et seq.*, (2020)

[2] 29 CFR § 826.20(a); 29 CFR § 826.21; 29 CFR § 826.30(a)

[3] 29 CFR § 826.30(b); Coronavirus Aid, Relief, and Economic Security Act (CARES Act), § 3605 (2020)

[4] 29 CFR § 826.20(b)

[5] 29 CFR § 826.23

[6] 29 CFR § 826.23(b); 29 CFR § 826.70

[7] 29 CFR § 826.24



Book	Policy Manual
Section	Section 4000
Title	Copy of Credit for Online Courses
Code	4.209
Status	Proposed
Adopted	June 3, 2004
Last Revised	November 4, 2019
Prior Revised Dates	April 8, 2019

High school students may earn academic credit to be applied toward graduation requirements by completing online courses offered through agencies approved by the Board. Credit from an online course may be earned only in the following circumstances:

1. The course is not offered within the academic school year at the student's school of enrollment;
2. The course is not available to the student at the student's school of enrollment due to an unavoidable scheduling conflict;
3. The course serves as a supplement to extend homebound instruction; or
4. The principal, with agreement from the student's teachers and parent(s)/guardian(s), determines that the student requires a differentiated or accelerated learning environment.

Credit will be awarded upon receipt for the successful completion of the online course, but the credit will not be factored into a student's grade point average (GPA). The Board shall not be responsible for the cost of the online course.

**2020-2021  
Annual School Board Meeting Schedule**

	Forms Due	Work Session Date	WS Time	Board Meeting Date	BM Time	
September	8/21/2020	9/3/2020	5:00 pm	9/14/2020	6:00 pm	
October	9/24/2020	10/1/2020	5:00 pm	10/5/2020	6:00 pm	
November	10/16/2020	10/29/2020	5:00 pm	11/2/2020	6:00 pm	
December	11/19/2020	12/7/2020	5:00 pm	12/7/2020	6:00 pm	
January	12/18/2020	1/7/2021	5:00 pm	1/11/2021	6:00 pm	
February	1/15/2021	1/28/2021	5:00 pm	2/1/2021	6:00 pm	
March	2/12/2021	2/25/2021	5:00 pm	3/1/2021	6:00 pm	
April	3/19/2021	4/1/2021	5:00 pm	4/5/2021	6:00 pm	
May	4/16/2021	4/29/2021	5:00 pm	5/3/2021	6:00 pm	
June	5/21/2021	6/3/2021	5:00 pm	6/7/2021	6:00 pm	
July	6/18/2021	7/1/2021	5:00 pm	7/5/2021	6:00 pm	
August	7/16/2021	7/29/2021	5:00 pm	8/2/2021	6:00 pm	

\*\*May have Special Called Meeting in June for Budget Purposes

**RESOLUTION OF THE WILSON COUNTY BOARD OF EDUCATION  
IN SUPPORT OF A MORATORIUM ON STATE STANDARDIZED TESTING  
FOR THE 2020-2021 SCHOOL YEAR**

**WHEREAS**, Coronavirus Disease 2019 (COVID-19) is a global pandemic that can lead to serious illness or death and spreads through close contact among individuals; and

**WHEREAS**, beginning on March 12, 2020, Governor Bill Lee declared Tennessee to be in a state of emergency until June 30, 2020, pursuant to Executive Orders 14 and 36, due to COVID-19; and

**WHEREAS**, beginning on March 16, 2020, Tennessee schools were closed for the remainder of the 2019-2020 school year, in response to requests made by Governor Bill Lee that they close to combat the spread of COVID-19; and

**WHEREAS**, on March 18, 2020, the Tennessee General Assembly approved the cancellation of state standardized testing for the 2019-2020 school year, due to the statewide closure of schools and subsequent lack of standardized instruction being delivered to students; and

**WHEREAS**, on June 22, 2020, the Tennessee State Board of Education approved Emergency Rule 0520-01-17-.01, which requires Tennessee school districts to provide students in grades one (1) through twelve (12) access to six and one half (6 1/2) hours of instructional time each school day during the 2020-2021 school year, even if there are school closures or disruptions related to outbreaks of COVID-19; and

**WHEREAS**, by Executive Order 50 signed by Governor Bill Lee on June 29, 2020, the state of Tennessee is to remain in a state of emergency until at least August 29, 2020 and COVID-19 continues to spread at a rapid rate in Tennessee; and

**WHEREAS**, Tennessee schools, in order to comply with State Board requirements, will likely have to engage in remote learning, in whole or in part, during the 2020-2021 academic school year due to the continued spread of COVID-19; and

**WHEREAS**, pursuant to State Board Emergency Rule Emergency Rule 0520-01-17-.01, Tennessee school districts are required to each create and implement their own plans to facilitate continuous learning in light of the continued spread of COVID-19; and

**WHEREAS**, Tennessee school districts will be implementing different plans for learning from county to county across the state for the 2020-2021, based upon the needs of their students and COVID-19 outbreaks in each county; and

**WHEREAS**, Tennessee students will likely face significant academic and behavioral regression upon returning to school, having lost approximately two (2) months of standard instruction and attendance due to the extended closure; and

**WHEREAS**, when schools resume in August 2020, students will have spent approximately five (5) consecutive months out of school; and

**WHEREAS**, Tennessee school districts will be focused not only on student growth and safety, but also on recoupment of academic and social and emotional skills lost during the extended closure.

**NOW, THEREFORE**, be it resolved unanimously by all of the Board Members on this \_\_\_ day of \_\_\_\_\_, 2020 that the Wilson County Board of Education:

Supports and respectfully requests a moratorium on state standardized testing and accountability associated with such testing for the 2020-2021 school year, to include end-of-year examinations and formative assessments throughout the year. The Wilson County Board of Education requests that, if state standardized testing does continue in some format for the 2020-2021 school year, the results of that testing be used as metrics of student progress rather than to determine district rankings and scorings statewide, due to the disparity in learning methods that will be used across the state in light of COVID-19 and focus on recoupment of students' academic and social/emotional skills lost during the extended school closure.

**WILSON COUNTY BOARD OF EDUCATION**

By: Wayne McNeese, Board Member

By: Bill Robinson, Board Member

By: Mike Gwaltney, Board Member

By: Linda Armistead, Board Member

By: Larry Tomlinson, Board Member

By: Kimberly McGee, Board Member

By: Chad Karl, Board Member

A signed copy of the resolution is attached.

# Wilson County Board of Education

Mickey Hall, Deputy Director  
415 Harding Drive  
Lebanon, Tennessee 37087

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Telephone: (615) 444-3282  
Fax: (615) 449-3858

## MEMO #2020-55

TO: Board Members  
FROM: Mickey Hall  
DATE: July 22, 2020  
RE: SRO contract extension

The Wilson County School Board has a contract with the Wilson County Sheriff's Office to provide a SRO program to the school system. The five (5) year contract period was from July 2015 to July 2020, with the option to extend another five (5) years. The Wilson County Board of Education has a ninety (90) day window to extend this agreement.

Please find attached the proposed updated agreement. Changes to this agreement extend the date to July 2025 and add officers for Gladeville Middle School and Green Hill High School. It is recommended that the Board approve the extension to continue its partnership in the SRO program.

**AGREEMENT BETWEEN**

**THE SCHOOL BOARD OF WILSON COUNTY, TENNESSEE**

**and**

**THE WILSON COUNTY SHERIFF'S DEPARTMENT**

**for**

**THE SCHOOL RESOURCE OFFICER PROGRAM**

**THIS AGREEMENT, made and entered into this 3rd day of August, 2020, by and between THE SCHOOL BOARD OF WILSON COUNTY, TENNESSEE (hereinafter referred to as the "School Board") and THE WILSON COUNTY SHERIFF'S DEPARTMENT, (hereinafter referred to as the "Sheriff");**

**WITNESSETH:**

- A. The School Board and the Sheriff desire to provide law enforcement and related services to the public schools of Wilson County; and**
- B. A School Resource Officer Program has been proposed for the public school system of Wilson County, Tennessee, as hereinafter described; and**
- C. The School Board and the Sheriff recognize the potential outstanding benefits of the School Resource Officer Program to the citizens of Wilson County, Tennessee, and particularly to the students of the public school system of Wilson County, Tennessee; and**
- D. It is in the best of interests of the School Board, the Sheriff, and the citizens and students of Wilson County to establish this program.**

NOW, THEREFORE, in consideration of the mutual promises and covenants herein contained, the School Board and the Sheriff hereby agree as follows:

ARTICLE I

**A School Resource Officer Program is hereby established in the public school system of Wilson County, Tennessee for one (1) five year period beginning August 3, 2020 with an option for one five (5) year period extension, provided both parties agree within ninety (90) days of June 30, 2025.**

ARTICLE II

**Rights and Duties of the Sheriff**

The Sheriff shall provide School Resource Officers (hereinafter referred to as "SRO's") subject to County Commission funding as follows:

A. Number of School Resource Officers

1. The Sheriff shall assign a regularly employed Deputy Sheriff(s) to each of the following schools:

Lebanon High School	-	2
Mt. Juliet High School	-	2
Wilson Central High School	-	2
Watertown High School	-	2
Green Hill High School	-	2
Mt. Juliet Middle School	-	1
West Wilson Middle School	-	1
Southside Elementary	-	1
Carroll Oakland Elementary	-	1
Tuckers Crossroads Elementary	-	1
Watertown Elementary	-	1
Gladeville Elementary	-	1

Gladeville Middle	-	1
Rutland Elementary	-	2
Stoner Creek	-	1
Lakeview Elementary	-	1
WA Wright Elementary	-	1
Mt. Juliet Elementary	-	1
Elzie Patton Elementary	-	1
West Elementary	-	1
Barry Tatum Academy	-	1
ATC	-	1
Drug Educational Officer	-	1
Roving SRO Officer	-	1
Supervisors	-	<u>2</u>
Total	-	31

2. The Sheriff shall provide supervision to oversee the School Resource Officers assigned above and to perform scheduled and/or non-scheduled visits to the schools and will work with the Wilson County Board of Education's Administration in implementing the program.

B. Regular Duty Hours of School Resource Officers

Each SRO shall be assigned to a school on a full time basis. Additional requirements requested by the principal shall be approved by the Sheriff and funded by the school.

C. Duties of School Resource Officers

1. Duties and Responsibilities of all School Resource Officers:

- a. The SRO shall coordinate all of his activities with the principal and staff members concerned and will seek permission, advice and guidance prior to enacting any program within the school.
- b. The SRO shall develop expertise in presenting various subjects to the students. Such subjects shall include basic understanding of the laws, the role of the police officer and the police mission. Training will be provided through the National Association of School Resource Officer Training Schools.
- c. The SRO shall encourage individual and small group discussions with students, based upon material presented in class to further establish rapport with students.
- d. When requested by the principal, the SRO shall attend parent/faculty meetings to solicit support and understanding of the program.
- e. The SRO shall make himself/herself available for conferences with students, parents and faculty members in order to assist them with problems of law enforcement or crime prevention nature. Confidential information obtained pursuant to Tennessee Code Annotated, shall not be disclosed except as provided by law or court order.
- f. The SRO shall become familiar with all community agencies which offer assistance to youths and their families such as mental health clinics, drug treatment centers, etc.

- g. The SRO shall assist the principal in developing plans and strategies to prevent and/or minimize dangerous situations which may result from student unrest.
- h. Should it become necessary to conduct formal police interviews with the students, the SRO shall adhere to School Board policy, police policy, TCA and other legal requirements with regard to such interviews.
- i. The SRO shall take law enforcement action as required. As soon as practical, the SRO shall make the principal of the school aware of such action. At the principal's request, the SRO shall take appropriate law enforcement action against intruders and unwanted guests who may appear at the school and related school functions, to the extent that the SRO may do so under the authority of law. Whenever practical, the SRO shall advise the principal before requesting additional police assistance on campus.
- j. The SRO shall give assistance to other police officers and Deputy Sheriffs in matters regarding his/her school assignment, and whenever possible, participate in and/or attend school functions.
- k. The SRO may assist in an investigation, when requested by the investigating agency, relating to runaways, thefts or any crime, provided such investigations relate to the students attending the school to which the SRO is assigned.

1. The SRO shall maintain detailed and accurate records of the operation of the School Resource Officer Program, and shall submit other reports of an instructional nature as required by the principal or school staff.
- m. The SRO shall not act as a school disciplinarian, as disciplining students is a school responsibility. However, if the principal believes an incident is a violation of the law, the principal may contact the SRO and the SRO shall then determine whether law enforcement action is appropriate. School Resource Officers are not to be used for regularly assigned lunchroom duties, hall monitors or other monitoring duties. If there is a problem area, the SRO may assist the school until the problem is solved.
- n. The SRO shall submit to his supervisor at the Sheriff's office a weekly update of his activities. The record shall be kept on file at the Sheriff's office and should include:
  1. Offense reports;
  2. Arrest reports or citations;
  3. Work schedules;
  4. Payroll records;
- o. The SRO will be allowed to build comp-time with proper documentation set out by the Sheriff. Overtime will only be paid upon a review by the Sheriff and supervisor. Comp-time will normally be

taken when school is not in session unless otherwise approved by the Sheriff or his designee.

- p. If the SRO has to leave the school, he must advise the principal or a member of his office staff that he is leaving, the reason for his leaving, and when he will return.

2. **Additional Duties: Instructional responsibility for the School Resource Officer at the schools:**

- a. Assigned School Resource Officers may teach some of the following courses if time and schedules permit. They should not teach or instruct more than two (2) courses in one day. The following courses are recommended:

1. Police and their role in society;
2. Laws;
3. Juvenile and adult criminal justice systems;
4. Career opportunities in law enforcement;
5. Drug education;
6. Provide for Quest instruction;
7. Parent to parent;
8. Conflict resolution

- b. Any exceptions to the above must be mutually agreed upon by the Sheriff's Department and the individual school principal with notification to the Director of Schools.

### ARTICLE III

#### **Rights and Duties of the School Board**

The School Board shall provide to the full-time SRO of each school the following materials and facilities, which are deemed necessary to the performance of the SRO's duties:

- A. Access to an air conditioned and properly lighted office which shall contain a telephone which may be used for general business purposes.
- B. A location for files and records which can be properly locked and secured.
- C. A desk with drawers, a chair, work table, filing cabinet and office supplies.
- D. Access to a computer.

#### ARTICLE IV

##### **Financing of the School Resource Office Program**

The Wilson County Commission will provide 100% of the salaries and benefits for the SRO's assigned to Wilson County Board of Education schools through the General Fund. Additional School Resource Officers shall be requested in writing by the Wilson County Board of Education for consideration of funding by the County Commission.

#### ARTICLE V

##### **Employment Status of School Resource Officer**

School Resource Officers shall remain employees of the Wilson County Sheriff's Department, and shall not be employees of the Wilson County School Board. The Wilson County Sheriff's Department shall maintain liability insurance and workman compensation insurance for the SRO. The School Board and the Sheriff acknowledge that the School Resource Officers shall remain responsive to the chain of command of the Wilson County Sheriff's Department because this is a law enforcement program.

#### ARTICLE VI

##### **Appointment of School Resource Officers**

- A. The Sheriff or his designee shall assign deputies who are qualified to be an SRO. The principal may be consulted; however the Sheriff shall have all authority for final placement of officers.
- B. The SRO applicant should either be a State Certified Officer or have a minimum of two years experience in some phase of law enforcement and an Associates Degree. A waiver may be granted if the applicant has a four year degree and is TLETA certified.

#### ARTICLE VII

##### **Dismissal of School Resource Officer; Replacement**

- A. In the event the principal of the school to which the

SRO is assigned feels that the particular SRO is not effectively performing his or her duties and responsibilities, the principal shall recommend to the Director of Schools or his/her designee that the SRO assignment be reviewed in the program at the school and shall state the reasons therefore in writing. Within five to seven working days of receiving the recommendation from the principal, the Director of Schools or his/her designee shall advise the Sheriff or his/her designee of the principal's request. If the Sheriff so desires, the Director of Schools and the Sheriff or their designees, shall meet with the SRO to mediate or resolve any problems which may exist. At such meeting, specified members of the staff of the school to which the SRO is assigned may be required to be present. If, within the five to seven days mentioned above, the problem cannot be resolved or mediated or in the event mediation is not sought by the Sheriff, the SRO shall be removed from the program at the school and a replacement shall be obtained as soon as possible.

- B. The Sheriff may dismiss or reassign a SRO based upon Department Rules and Regulations when it is in the best interest of the people of Wilson County.
- C. In the event of the resignation, dismissal or reassignment of a SRO, the Sheriff shall provide a temporary replacement for the SRO within a reasonable amount of time agreed upon by the Sheriff

and the Wilson County School Board after notice of such absence, dismissal, resignation or reassignment.

As soon as practicable, the Sheriff shall make a permanent replacement for the SRO position.

- D. Transfers will not be permitted during the school year. School Resource Officers requesting a transfer to a new school should submit a request in writing at the end of the school year.

#### ARTICLE VIII

##### **Termination of Agreement**

This Agreement may be terminated by either party upon forty-five (45) days written notice that any other party has failed to substantially perform in accordance with the terms and conditions of this Agreement. This Agreement may be terminated without cause by either party upon ninety (90) days written notice.

#### ARTICLE IX

##### **Notices**

Any and all notices or any other communication herein required or permitted shall be deemed to have been given when deposited in the United States Postal Service as regular mail, postage prepaid and addressed as follows:

Director of Schools  
Wilson County Schools  
415 Harding Drive

Lebanon, TN 37087  

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Wilson County Sheriff  
105 East High Street  
Lebanon, TN 37087

**ARTICLE X**

**Good Faith**

The School Board, the Sheriff, their agents and employees agree to cooperate in good faith in fulfilling the terms of this Agreement. Unforeseen difficulties or questions will be resolved by negotiation between the Director of Schools and the Sheriff, or their designees.

**ARTICLE XI**

**Modifications**

This document constitutes the full understanding of the parties and no terms, conditions, understandings or agreement purporting to modify or vary the terms of this document shall be binding unless hereafter made in writing and signed by the party to be charged.

**ARTICLE XII**

**Non-Assignment**

This Agreement, and each and every covenant herein, shall not be capable of assignment, unless the express written consent of the School Board and Sheriff is obtained.

**ARTICLE XIII**

**Merger**

This Agreement constitutes a final written expression of all the terms of this Agreement and is a complete and exclusive statement of those terms.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their duly authorized officers to be effective July 1, 2020.

WILSON COUNTY BOARD OF EDUCATION

BY:

\_\_\_\_\_  
Larry Tomlinson, Chairman

\_\_\_\_\_  
Dr. Donna L. Wright, Director of Schools

WILSON COUNTY SHERIFF'S DEPARTMENT

BY:

\_\_\_\_\_  
Robert Bryan, Sheriff

# Wilson County Schools Calendar 2020-21

## July 2020

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

July 3 (District Offices Closed - Holiday)

July 4 Holiday

## January 2021

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Jan 1 New Years Day

Jan 4 Stockpile Day

Jan 5 Students Return

Jan 18 MLK Day

19 Instructional Days

## August 2020

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

Aug 10,12,14 Admin Days

Aug 11, 13 PD Days

Aug 17 First Day for Students

11 Instructional Days

## February 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

Feb 15 Presidents' Day

19 Instructional Days

## September 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

Sept 7 Labor Day

21 Instructional Days

## March 2021

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

March 8-12 Spring Break

18 Instructional Days

## October 2020

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Oct 5-9 Fall Break

17 Instructional Days

## April 2021

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

April 2 (District Offices Closed - Holiday)

April 4 Holiday

21 Instructional Days

## November 2020

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

Nov 3 Stockpile Day (Election)

Nov 23-27 Thanksgiving Holiday

16 Instructional Days

## May 2021

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

May 31 Memorial Day (District Offices Closed)

20 Instructional Days

## December 2020

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Dec 18 Last Day of School for Semester

14 Instructional Days

## June 2021

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

June 4 Last Day of School

June 5 Admin Day

4 Instructional Days

79 Instructional Days - Fall

101 Instructional Days - Spring

11 Days Available for Inclement Weather



**Stockpile Days** (Teachers Report / No Students)

**Prof. Dev. Days** (Teachers must accrue a total of 5 Days)

**Start / Stop Date for Students by Semester**



**Administrative Days** (Teachers Report / No Students)

**Breaks / Holidays**

Pending Approval from Tennessee Department of Education



# SCHOOL STRUCTURE FOR FAMILIES 2020-2021



**TRADITIONAL**  
In-Person Learning

## Schedule

All students, all teachers, all day.

Teaching and learning will occur using traditional methods but will include rehearsal of online learning methods.

## Teaching & Learning

**Synchronous Learning:**  
Students learn at the same time.

**Asynchronous Learning:**  
Students learn at different times.

One learning platform utilized for instructional materials accessible to students, teachers, administrators, and families, as needed.  
District website will include information for families about the platform and curriculum.  
Tech support available.

## Social-Emotional Learning

Strategic support for relationships and meaningful interactions built into Prek-12 learning plans.

## Assessments & Interventions

- Knowing students through skills and knowledge checks.
- Development and implementation of intervention plans.

## Health & Safety Procedures

- Disinfecting routines
- Hand washing/hygiene routines
- Rehearsal of social distancing protocols
- Breakfast and lunch served



**HYBRID**  
Traditional & Remote Learning

Full school days on A/B schedule: (Tue/Thur or Wed/Fri)

**MODIFIED HYBRID Prek-12 Students:**  
Students attend classes on A/B days with half the student body.

**Regular Hybrid Prek-8 Students:**

- Limited number of students with a teacher.
- Cohort-based facilitation model

**Regular Hybrid 9-12 Students:**

- Complete classwork from remote locations.
- Can attend school one day per week within their zone for additional support.

Strategic support for relationships and meaningful interactions built into Prek-12 learning plans.

- Knowing students through skills and knowledge checks.
- Development and implementation of intervention plans.

- Disinfecting routines
- Hand washing/hygiene routines
- Social distancing protocols
- Breakfast and lunch served



**REMOTE**  
Learning

- Schools closed.
- Students learning remotely from home.

**K-12 Students:**  
Complete synchronous and asynchronous classwork from remote locations for attendance and learning credit.

One learning platform utilized for instructional materials accessible to students, teachers, administrators, and families, as needed.  
District website will include information for families about the platform and curriculum.  
Tech support available.

Strategic support for relationships and meaningful interactions strategically delivered by staff members.

Intervention plans will continue within a Remote learning schedule.

Consideration for closure based on the health and safety of students and staff.  
Meals provided as funding available.



WCS provided parents the option to enroll their child in a full-time, virtual learning environment for the first semester of the 2020-21 school year. Registration closed on July 19, 2020. Visit the district website for more information about registration and expectations.



**Wilson County Schools  
Commission Report**

July, 2021

141 GENERAL FUND		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
40000 REVENUE		R-Revenue	
40110	CURRENT PROPERTY TAX	\$0.00	\$42,252,406.00
40120	TRUSTEE'S COLLECTIONS-PRIOR YR	\$0.00	\$588,000.00
40125	TRUSTEE'S COLLECTIONS-BANKRUPT	\$0.00	\$0.00
40130	CLERK & MASTER COLLECTIONS-PY	\$0.00	\$230,425.00
40140	INTEREST AND PENALTY	\$0.00	\$121,000.00
40210	LOCAL OPTION SALES TAX	\$0.00	\$20,401,412.00
40275	LOCAL OPTION MIXED DRINK TAX	\$0.00	\$219,000.00
40320	BANK EXCISE TAX	\$0.00	\$338,027.00
40350	INTERSTATE TELECOMMUNICATION T	\$0.00	\$0.00
41110	MARRIAGE LICENSES	\$0.00	\$6,800.00
43513	TUITION-SUMMER SCHOOL	\$0.00	\$0.00
43570	RECEIPTS FROM INDIVIDUAL SCHOO	\$1,499.25	\$99,500.75
43990	OTHER CHARGES FOR SERVICES	\$62.59	\$93,937.41
44146	E-RATE	\$0.00	\$0.00
44170	MISCELLANEOUS REFUNDS	\$0.00	\$0.00
44520	INSURANCE RECOVERY	\$0.00	\$0.00
44530	SALE OF EQUIPMENT	\$0.00	\$0.00
44540	SALE OF PROPERTY	\$0.00	\$0.00
44560	DAMAGES RECOVERED FROM INDIV	\$0.00	\$0.00
44570	CONTRIBUTIONS AND GIFTS	\$35.00	-\$35.00
44990	OTHER LOCAL REVENUES	\$0.00	\$100,000.00
46511	BASIC EDUCATION PROGRAM	\$0.00	\$87,261,000.00
46512	BEP - ARRA	\$0.00	\$0.00
46515	EARLY CHILDHOOD EDUCATION	\$0.00	\$865,778.00
46550	DRIVER EDUCATION	\$0.00	\$0.00
46590	OTHER STATE EDUCATION FUNDS	\$0.00	\$130,000.00
46591	COORDINATED HEALTH - ARRA	\$0.00	\$0.00
46594	FAMILY RESOURCE ARRA	\$0.00	\$0.00
46610	CAREER LADDER PROGRAM	\$0.00	\$0.00
46615	EXTENDED CONTRACT - ARRA	\$0.00	\$210,042.00
46790	OTHER VOCATIONAL	\$0.00	\$0.00
46852	STATE REV - TELECOMMUNICATIONS	\$0.00	\$80,000.00
46980	OTHER STATE GRANTS	\$0.00	\$553,000.00
47120	ADULT EDUCATION ST GRANT PROGR	\$0.00	\$0.00
47143	IDEA	\$0.00	\$297,677.00
47146	IDEA - PRESCHOOL	\$0.00	\$0.00
47590	OTHER FEDERAL THROUGH STATE	\$4,781.14	\$99,652.86
47640	ROTC REIMBURSEMENT	\$0.00	\$245,000.00
49100	BONDS ISSUED	\$0.00	\$0.00
49700	INSURANCE RECOVERY	\$0.00	\$300,000.00
49800	TRANSFERS IN	\$0.00	\$1,663,091.00
<b>Total Revenues and Other Sources:</b>		<b>\$6,377.98</b>	<b>\$156,155,714.02</b>



**Wilson County Schools  
Commission Report**

July, 2021

141 GENERAL FUND		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
E-Expenditures			
71100	REGULAR INSTRUCTION	\$1,064,478.12	\$77,483,803.88
71150	ALTERNATIVE INSTRUCTION	\$0.00	\$0.00
71200	SPECIAL EDUCATION INSTRUCTION	\$88,276.82	\$12,797,141.18
71300	VOCATIONAL EDUCATION INSTR	\$169,438.04	\$6,772,358.96
72110	ATTENDANCE	\$15,497.35	\$185,298.65
72120	HEALTH SERVICES	\$25,907.65	\$2,105,353.35
72130	OTHER STUDENT SUPPORT	\$235,434.35	\$3,683,066.65
72210	INSTRUCTION SUPPORT	\$298,668.31	\$3,910,710.69
72215	ALTERNATIVE SUPPORT	\$0.00	\$0.00
72220	SPECIAL EDUCATION SUPPORT	\$808,801.71	\$2,334,268.29
72230	VOCATIONAL SUPPORT	\$9,278.00	\$110,083.00
72250	TECHNOLOGY	\$925,034.58	\$3,169,800.42
72310	BOARD OF EDUCATION	\$499,702.03	\$1,492,538.97
72320	OFFICE OF SUPERINTENDENT	\$54,049.30	\$440,424.70
72410	OFFICE OF PRINCIPAL	\$1,314,168.34	\$11,481,292.66
72510	FISCAL SERVICES	\$71,888.36	\$876,789.64
72520	HUMAN RESOURCES	\$65,243.93	\$779,860.07
72610	OPERATION OF PLANT	\$5,373,257.95	\$5,765,159.05
72620	MAINTENANCE OF PLANT	\$1,040,553.83	\$1,567,510.17
72710	TRANSPORTATION	\$362,448.63	\$10,366,455.37
72810	CENTRAL AND OTHER	\$0.00	\$0.00
73300	COMMUNITY SERVICES	\$27,405.13	\$390,826.87
73400	EARLY CHILDHOOD EDUCATION	\$37,434.78	\$1,433,848.22
76100	REGULAR CAPITAL OUTLAY	\$105,500.00	\$584,500.00
82130	PRINCIPAL EDUCATION DEBT SERVI	\$0.00	\$0.00
82230	INTEREST EDUCATION DEBT SERVIC	\$0.00	\$0.00
99110	TRANSFERS OUT	\$0.00	\$0.00
<b>Total Expenditures and Other Uses:</b>		<b>\$12,590,467.21</b>	<b>\$147,731,090.79</b>



**Wilson County Schools  
Commission Report**

**July, 2021**

**141 GENERAL FUND**

<b>34555</b>	<b>RESTRICTED FOR EDUCATION</b>	<b>\$1,067.06</b>
<b>34655</b>	<b>COMMITTED FOR EDUCATION</b>	<b>\$217,723.92</b>
<b>39000</b>	<b>UNASSIGNED</b>	<b>\$5,750,182.85</b>



**Wilson County Schools  
Commission Report**

July, 2021

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
<b>142 SCHOOL FEDERAL PROJECTS</b>			
<b>R-Revenue</b>			
<b>40000 REVENUE</b>			
43990	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00
46590	OTHER STATE EDUCATION FUNDS	\$0.00	\$0.00
46594	FAMILY RESOURCE ARRA	\$0.00	\$0.00
46615	EXTENDED CONTRACT - ARRA	\$0.00	\$0.00
46981	OTHER STATE GRANTS	\$0.00	\$0.00
47131	VOCATIONAL EDUCATION - BASIC E	\$0.00	\$0.00
47139	OTHER VOCATIONAL	\$0.00	\$241,555.95
47141	NCLB TITLE I	\$0.00	\$0.00
47143	IDEA	\$0.00	\$1,724,372.00
47145	IDEA - PRESCHOOL	\$0.00	\$3,438,395.71
47146	ENGLISH LANGUAGE TITLE III	\$0.00	\$82,074.00
47147	SAFE & DRUG FREE (TITLE IV)	\$0.00	\$67,245.70
47149	EDUCATION FOR HOMELESS CHI	\$0.00	\$0.00
47189	NCLB TEACHER TRAINING	\$0.00	\$125,051.00
47301	COVID-19 GRANT #1	\$0.00	\$504,984.00
47311	RACE TO THE TOP	\$0.00	\$1,332,270.83
47590	OTHER FEDERAL THROUGH STATE	\$0.00	\$0.00
49800	TRANSFERS IN	\$0.00	\$0.00
<b>Total Revenues and Other Sources:</b>		<b>\$0.00</b>	<b>\$7,515,949.19</b>



**Wilson County Schools  
Commission Report**

July, 2021

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
<b>142 SCHOOL FEDERAL PROJECTS</b>			
<b>E-Expenditures</b>			
71100	REGULAR INSTRUCTION	\$1,333,988.86	\$1,447,442.68
71200	SPECIAL EDUCATION INSTRUCTION	\$73,551.33	\$2,728,305.96
71300	VOCATIONAL EDUCATION INSTR	\$23,321.61	\$163,820.81
71600	ADULT EDUCATION INSTRUCTION	\$0.00	\$0.00
72120	HEALTH SERVICES	\$1,000.00	\$3,000.00
72130	OTHER STUDENT SUPPORT	\$5,531.91	\$138,640.27
72210	INSTRUCTION SUPPORT	\$44,929.16	\$752,521.54
72220	SPECIAL EDUCATION SUPPORT	\$23,660.06	\$404,151.36
72230	VOCATIONAL SUPPORT	\$0.00	\$1,000.00
72620	MAINTENANCE OF PLANT	\$0.00	\$0.00
72710	TRANSPORTATION	\$0.00	\$4,105.15
73100	FOOD SERVICE	\$0.00	\$0.00
73300	COMMUNITY SERVICES	\$0.00	\$0.00
73400	EARLY CHILDHOOD EDUCATION	\$0.00	\$0.00
99000	OTHER USES	\$0.00	\$0.00
99100	TRANSFER OUT	\$0.00	\$0.00
99110	TRANSFERS OUT	\$0.00	\$295,076.69
		\$0.00	\$0.00
<b>Total Expenditures and Other Uses:</b>		<b>\$1,505,982.93</b>	<b>\$5,938,064.26</b>



**Wilson County Schools  
Commission Report**

**July, 2021**

**142 SCHOOL FEDERAL PROJECTS**

<b>34555</b>	<b>RESTRICTED FOR EDUCATION</b>	<b>\$0.00</b>
<b>39000</b>	<b>UNASSIGNED</b>	<b>\$0.00</b>



**Wilson County Schools  
Commission Report**

July, 2021

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
<b>143 CENTRAL CAFETERIA FUND</b>			
		<b>R-Revenue</b>	
<b>40000 REVENUE</b>			
43521	LUNCH PAYMENTS-CHILDREN	-\$1,077.06	\$1,701,077.06
43522	LUNCH PAYMENTS-ADULTS	\$0.00	\$160,000.00
43523	INCOME FROM BREAKFAST	\$0.00	\$250,000.00
43525	A LA CARTE SALES	\$0.00	\$1,844,000.00
43990	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00
44110	INVESTMENT INCOME	\$0.00	\$3,000.00
44170	MISCELLANEOUS REFUNDS	\$0.00	\$90,000.00
46520	SCHOOL FOOD SERVICE	\$0.00	\$60,000.00
47111	USDA SCHOOL LUNCH PROGRAM	\$0.00	\$2,540,000.00
47112	USDA COMMODITIES	\$0.00	\$520,000.00
47113	BREAKFAST	\$0.00	\$700,000.00
47114	USDA - OTHER	\$0.00	\$27,000.00
<b>Total Revenues and Other Sources:</b>		<b>-\$1,077.06</b>	<b>\$7,895,077.06</b>



**Wilson County Schools  
Commission Report**

**July, 2021**

	YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
<b>143 CENTRAL CAFETERIA FUND</b>		
<b>E-Expenditures</b>		
73100 FOOD SERVICE	\$696,455.74	\$7,197,544.26
<b>Total Expenditures and Other Uses:</b>	<b>\$696,455.74</b>	<b>\$7,197,544.26</b>



**Wilson County Schools  
Commission Report**

**July, 2021**

**143 CENTRAL CAFETERIA FUND**

<b>34555</b>	<b>RESTRICTED FOR EDUCATION</b>	<b>\$2,597,872.24</b>
<b>39000</b>	<b>UNASSIGNED</b>	<b>\$0.00</b>



**Wilson County Schools  
Commission Report**

**July, 2021**

	YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
<b>146 EXTENDED SCHOOL PROGRAM</b>		
<b>40000 REVENUE</b>		
<b>43517 TUITION - OTHER</b>	<b>\$111,059.00</b>	<b>\$2,891,891.00</b>
<b>Total Revenues and Other Sources:</b>	<b>\$111,059.00</b>	<b>\$2,891,891.00</b>



**Wilson County Schools  
Commission Report**

**July, 2021**

	YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
<b>146 EXTENDED SCHOOL PROGRAM</b>		
<b>E-Expenditures</b>		
<b>73300 COMMUNITY SERVICES</b>	<b>\$279,187.40</b>	<b>\$2,723,762.60</b>
<b>Total Expenditures and Other Uses:</b>	<b>\$279,187.40</b>	<b>\$2,723,762.60</b>



**Wilson County Schools  
Commission Report**

**July, 2021**

**146 EXTENDED SCHOOL PROGRAM**

<b>34655</b>	<b>COMMITTED FOR EDUCATION</b>	<b>\$1,118,517.11</b>
<b>39000</b>	<b>UNASSIGNED</b>	<b>\$0.00</b>



**Wilson County Schools  
Commission Report**

**July, 2021**

<b>177 EDUCATION CAPITAL PROJECTS</b>		<b>YTD ACTUAL</b>
<b>40000 REVENUE</b>		
<b>R-Revenue</b>		
<b>43990</b>	<b>OTHER CHARGES FOR SERVICES</b>	<b>\$0.00</b>
<b>44110</b>	<b>INVESTMENT INCOME</b>	<b>\$0.00</b>
<b>44170</b>	<b>MISCELLANEOUS REFUNDS</b>	<b>\$0.00</b>
<b>44540</b>	<b>SALE OF PROPERTY</b>	<b>\$0.00</b>
<b>44570</b>	<b>CONTRIBUTIONS AND GIFTS</b>	<b>\$0.00</b>
<b>46511</b>	<b>BASIC EDUCATION PROGRAM</b>	<b>\$0.00</b>
<b>46530</b>	<b>ENERGY EFFICIENT SCHOOL INITIT</b>	<b>\$0.00</b>
<b>48130</b>	<b>CONTRIBUTIONS</b>	<b>\$0.00</b>
<b>49100</b>	<b>BONDS ISSUED</b>	<b>\$0.00</b>
<b>49700</b>	<b>INSURANCE RECOVERY</b>	<b>\$1,847,903.56</b>
		<b>\$0.00</b>
<b>Total Revenues and Other Sources:</b>		<b>\$1,847,903.56</b>

*\* FUND 177 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools  
Commission Report**

**July, 2021**

<b>177 EDUCATION CAPITAL PROJECTS</b>		<b>YTD ACTUAL</b>
<b>E-Expenditures</b>		
<b>72620</b>	<b>MAINTENANCE OF PLANT</b>	<b>\$0.00</b>
<b>76100</b>	<b>REGULAR CAPITAL OUTLAY</b>	<b>\$0.00</b>
<b>91300</b>	<b>EDUCATION CAPITAL OUTLAY</b>	<b>\$661,835.29</b>
<b>Total Expenditures and Other Uses:</b>		<b>\$661,835.29</b>

*\* FUND 177 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools  
Commission Report**

**July, 2021**

**177 EDUCATION CAPITAL PROJECTS**

<b>34655</b>	<b>COMMITTED FOR EDUCATION</b>	<b>\$0.00</b>
<b>39000</b>	<b>UNASSIGNED</b>	<b>\$0.00</b>



**Wilson County Schools  
Commission Report**

July, 2021

		YTD ACTUAL
<b>264</b>	<b>EMPLOYEE HEALTH INSURANCE</b>	
	<b>40000 REVENUE</b>	
	<b>R-Revenue</b>	
43101	SELF INSURANCE PREMIUMS	\$18,641.97
43990	OTHER CHARGES FOR SERVICES	\$0.00
44110	INVESTMENT INCOME	\$0.00
44170	MISCELLANEOUS REFUNDS	\$0.00
44520	INSURANCE RECOVERY	\$0.00
<b>Total Revenues and Other Sources:</b>		<b>\$18,641.97</b>

*\* FUND 264 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools  
Commission Report**

**July, 2021**

**264 EMPLOYEE HEALTH INSURANCE**

<b>39000</b>	<b>UNASSIGNED</b>	<b>\$0.00</b>
<b>39900</b>	<b>NET POSITION - UNRESTRICTED</b>	<b>\$21,128,210.06</b>



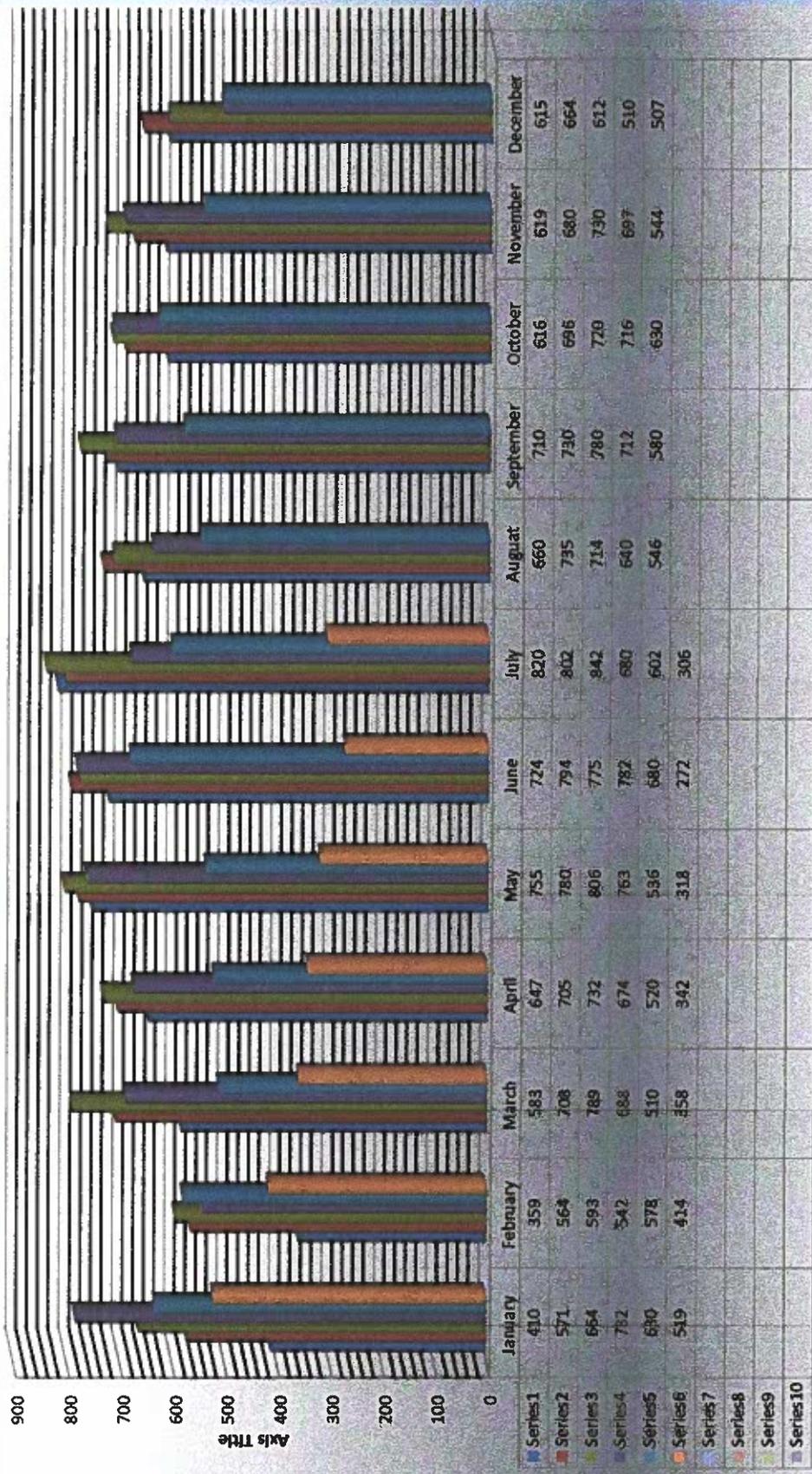
**Mary Scruggs**  
**Director**

**Randall Hutto**  
**County Mayor**

**Monthly Reports July 2020**

Total Calls	306
At Large Calls	102
Responded to Emergency After Hours	7
Dogs Picked up	27
Dogs Carried Over from	6
Dogs Euthanized	2
<i>1-D Aggressive, 1-D Sick</i>	
Dogs Transferred to Rescue Groups	New Leash on Life 3
	Ambrose Acres 4
	Old Friends Senior Dog Sanctuary 1
Other DOA	2
Dogs Adopted	6
Dogs Reclaimed by Owner	10
Dogs Carried Over from June 2020	5
Total Dogs Picked up Year to Date	129
Dog Bites	4
Cat Bites	2
Cats Picked up	2
Cats Euthanized	2
<i>2-C sent to lab to be tested for Rabies</i>	
Warning Notices Issued	11
Response to Warning Notices	8
Warning for Cruelty Food/Water/Shelter/Medical Attention	3
Sheriffs Reports	13
Citations or Criminal Summons Issued	5
Court Cases	3

Balance From June 2020	\$ 15,031.48
Deposit For July 2020	\$ 678.00
Spay/Neuter Deposit ( <i>Refund</i> ) July 2020	\$ (175.00)
Balance Year to Date	\$ 15,534.48



Monthly Call Chart 2015-2020

## AUDIT COMMITTEE MINUTES

The Audit Committee of the County Commission of Wilson County, Tennessee met in called session on Monday, July 20, 2020 at 6:00 p.m. in Conference Room One at the Wilson County Courthouse in Lebanon, Tennessee. Because of the COVID-19 crisis and the authorization of the Governor's Order, members were offered the chance to participate remotely, if they chose. Those members present were Jerry Taylor, John Lancaster, and Commissioners Chad Barnard, Kenneth Reich and Robert Fields, being all the members of the Committee. Also present was Finance Director Aaron Maynard, Deputy County Clerk Sondra Winfree, Commissioner Sue Vanatta and Auditor Katie Armstrong (by telephone).

Chairman Barnard called the meeting to order and determined that a quorum was present.

The minutes of the April 25, 2019 meeting were presented. Motion to approve these minutes as printed was made by John Lancaster, seconded by Commissioner Fields and carried unanimously.

Finance Director Maynard then asked for Katie Armstrong to discuss the 2018-2019 County Audit. She noted that there were two findings under the Finance Director's Office.

First, a Debt Obligation was not filed with the State Comptroller's Office. Finance Director Maynard filed that as soon as it was found.

Second, was a Deficiency Report. Balances did not match. Some buildings were not included. Finance Director Maynard advised that this happened when his office moved from an old software to the new. To his knowledge, it has been corrected. For some reason the software did not convert as it should have.

There was no old business to come before the Committee.

There was no new business to come before the Committee.

Finance Director Maynard expressed his appreciation to the Committee for what they do.

Director Maynard announced that Wilson County will be a First Round County and hopefully will get an award this year.

There being no further business to come before the Committee on motion of Commissioner Reich, the Committee voted unanimously to adjourn.

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SECRETARY

## CABLE TV COMMITTEE MINUTES

The Cable TV Committee of the County Commission of Wilson County, Tennessee met in called session on Monday, July 20, 2020 at 6:00 p.m. in the Basement Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Because of the COVID-19 crisis and the authorization of the Governor's Order, members were offered the chance to participate remotely, if they chose. Those members present were Commissioners Dan Walker, Bobby Franklin, John Gentry and Justin Smith. Commissioner Joy Bishop was attending remotely. Also present in the Basement Conference Room was PEG director Tressa Bush, IT Director Aaron Williams, Kimberly Sasser Hayden of Comcast and County Attorney Michael R. Jennings.

Chairman Walker called the meeting to order and determined that a quorum was present.

Chairman Walker asked everyone in the room, and Commissioner Bishop, to introduce themselves.

Commissioner John Gentry led the Committee in prayer.

The minutes of the April 9, 2019 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Gentry, seconded by Commissioner Smith, and carried unanimously.

Chairman Walker noted the purpose of this meeting is to review the proposed Comcast Franchise Agreement. Chairman Walker commented about all the things that our Franchisees do in Wilson County.

Kim Sasser Hayden, Senior Manager, External Affairs for Comcast Cable presented about the proposed agreement. She first noted that this is a brand new agreement. She also informed the Committee that there had been a lot of changes in the industry since 1998, the date of the original agreement with Comcast. This is a Video Franchise Agreement. Franchisees have the opportunity to seek a local agreement or an agreement with the State.

Ms. Sasser Hayden advised that the agreement before you this evening is a "Model Agreement". In response to a question from the Committee, the agreement does not specify where Comcast will operate. It does not have to. The agreement contains no build out agreement requirement.

A PEG Channel is not included in this agreement because it was not in our last agreement. Ms. Sasser Hayden needs to figure out Comcast's capacity. They want the same requirements as everyone else.

She noted another change brought on by the new 626 Order of the FCC in August, 2019. There are no more free governmental accounts. If they exist, the value of those accounts are allowed to be offset against the franchise fee paid to the governing body. There are no more courtesy accounts.

Chairman Walker announced that he would be obtaining year-end numbers from the finance department, which will probably be ready in August. Commissioner Gentry would like for those numbers to be brought to the next meeting to see what we are paid.

Ms. Sasser Hayden suggested that she research some of the issues that had been discussed this evening and this Committee reconvene at a later date.

The Committee heard comments from Steve Wilson, a Wilson County consumer, in attendance. He voiced his concerns to the Committee and to Ms. Sasser Hayden.

There being no further business to come before the Committee on motion of Commissioner Gentry, seconded by Commissioner Smith, the Committee voted unanimously to adjourn.

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SECRETARY

## HEALTH & WELFARE COMMITTEE MINUTES

The Health & Welfare Committee of the County Commission of Wilson County, Tennessee met in called session on Thursday, August 6, 2020 at 5:00 p.m. in the Upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Sara Patton, Kevin Costley, Chris Dowell, Joy Bishop and Annette Stafford, being all the members of the Committee. Also present was IT Specialist Aaron Wilson, County Commissioners Sue Vanatta, Lauren Breeze, Robert Fields, John Gentry, Wendell Marlowe and Terry Scruggs and County Attorney Michael R. Jennings.

Chairman Patton called the meeting to order at 5:00 p.m. and determined that a quorum was present. A copy of the Agenda is attached to these minutes.

Chairman Patton advised the Committee that in the appropriations to non-profits this year \$2,500.00 each had been given to the Statesville Grange and the Statesville Home Demonstration Club. It has been agreed that the money will be combined to work on the Grange Building, which is actually the old Statesville Schoolhouse. She is asking for the Committee to approve this request. Motion to approve was made by Commissioner Stafford, seconded by Commissioner Dowell and carried unanimously.

Chairman Patton then inquired about the status of the Wilson County Government Personnel Policies and Procedures Manual. She asked if a zero tolerance provision was included in the Sexual Harassment portion of the policy. County Attorney Jennings suggested that this matter be discussed with HR director Von Barr as to how this should be worded in the policy. When done, this will be sent to Committee members for their review.

Chairman Patton then introduced Angela Chapman of New Leash on Life. The County Commission had previously appropriated \$50,000.00 per year for three years to this organization to assist with their Spay and Neuter Program. She is asking the County to renew this \$50,000.00 appropriation this year.

During the discussion, Commissioner Bishop would like to see the word "contribution" eliminated because there is something to show in return for the appropriation that is made to New Leash on Life.

Commissioner John Gentry, speaking from the audience, reminded the Committee of the policy adopted by the Finance Committee in April, 2019 that would require a two-thirds vote and only at budget time for an appropriation for and above what is normally given in the budget.

During this discussion, Angela Chapman distributed a four-page handout entitled "Why Spay and Neuter?" She reminded the Committee that spay and neuter equals prevention.

Ms. Chapman also advised the Committee of the Cat and Dog Food Pantry they have at NLOL. They can, and have, provided food.

Motion to send the request for a \$50,000.00 Grant to the Budget Committee was made by Commissioner Bishop, seconded by Commissioner Stafford and carried unanimously.

There was no old or new business to come before the Committee.

There being no further business to come before the Committee on motion of Commissioner Costley, seconded by Commissioner Stafford, the Committee voted unanimously to adjourn.

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SECRETARY

## URBAN TYPE PUBLIC FACILITIES BOARD MINUTES

The Urban Type Public Facilities Board of the County Commission of Wilson County, Tennessee met in regular session on Friday, August 7, 2020 at the conclusion of the Wilson County Road Commission Meeting at the office of the Wilson County Road Commission at 1000 Tennessee Boulevard in Lebanon, Tennessee. Those members present were Commissioners Sonja Robinson, Terry Scruggs, Chad Barnard, Kenneth Reich and County Mayor Randall Hutto, being all the members of the Board. Also present was Landfill Superintendent Cindy Lynch, Stormwater Director James Vaden, Deputy Finance Director Sharon Lackey, Road Superintendent Steve Murphy, Commissioner Sara Patton and County Attorney Michael R. Jennings.

Chairman Hutto called the meeting to order at 9:25 a.m. and determined that a quorum was present. A copy of the Urban Type Public Facilities Board agenda is attached to these minutes.

The minutes of the July 10, 2020 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Barnard, seconded by Commission Reich, and carried unanimously.

There were no delegations to appear before the Board with regard to solid waste.

County Attorney Jennings advised there were no legal matters that need to be discussed.

Landfill Superintendent Cindy Lynch gave the Solid Waste Report for the month ending July 31, 2020. In landfill activity, 8,431 cubic yards were hauled to the Class 3/4 Landfill. This is an increase of approximately 1,300 cubic yards over July, 2019. Revenue for the month was \$75,881.80, up approximately \$7,000.00.

In collections and hauling, 1,442.66 tons were hauled to the Smith County Landfill. Tipping fees were \$50,493.10, up approximately \$7,100.0 over the same period of time a year ago.

Recycling tonnage for the month totaled 353.19 tons, up approximately 1 ton. Revenue continues to be down at \$10,716.85 for July.

There were 515 pulls from the convenience centers during the month of July, up 42 pulls over the same period of time a year ago.

Commissioner Robinson asked about the status of employees. Superintendent Lynch reported that she still needs convenience center employees. She is currently good on truck drivers and equipment operators. Motion to approve the Landfill Superintendent's Report was made by Commissioner Reich, seconded by Commissioner Scruggs and carried unanimously.

There was no new business to come before the Board with regard to solid waste.

There was no old business to come before the Board with regard to solid waste.

The Board then turned its attention to stormwater issues. Stormwater Director James Vaden reported for the month of July, 2020. There were 61 final inspections, 61 initial inspections, 15 compliance site visits, 15 complaints and 6 final plat plan reviews.

Superintendent Vaden distributed a copy of the annual State Report due September 1, 2020. He also distributed a copy of the Public Education and Outreach Form which is required to be submitted with the annual report.

In upcoming activities, he has been asked to attend the County's Planning and Zoning Committee Meeting Monday night. He believes he will be expected to address "historical flooding" and flooding issues in the county. There was much discussion among the Board about the recent rain events and that stormwater responsibilities have more to do with the quality of the water than the quantity of the water. Motion to approve the Stormwater Director's Report was made by Commissioner Reich, seconded by Commissioner Barnard and carried unanimously.

There were no delegations to appear before the Board with regard to stormwater issues.

There being no further business to come before the Board on motion of Commissioner Reich, Mayor Hutto declared the meeting adjourned.

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SECRETARY

## **BUDGET COMMITTEE MINUTES**

The Budget Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, August 6, 2020 in the County Commission Meeting Room at the Wilson County Courthouse in Lebanon, Tennessee. The meeting was advertised to begin at the conclusion of the Steering Committee Meeting, which it did. Those members present were County Mayor Randall Hutto and Commissioners William Glover, Wendell Marlowe, Annette Stafford and Tommy Jones, being all the members of the Committee. Also present was Finance Director Aaron Maynard, Deputy Finance Director Sharon Lackey, Director of Schools Dr. Donna Wright, Deputy Director of Schools Mickey Hall, IT Specialist Aaron Wilson, County Commissioners Sara Patton, Joy Bishop, Mike Kurtz, Robert Fields, Sue Vanatta, Lauren Breeze and Bobby Franklin and County Attorney Michael R. Jennings.

Chairman Marlowe called the meeting to order at 6:14 p.m. and determined that a quorum was present.

The minutes of the June 1, 2020 Meeting were presented. Motion to approve the minutes as printed was made by Commissioner Stafford, seconded by Commissioner Glover and carried unanimously.

Finance Director Maynard presented the Financial Report. Included was a Comparative Report of Revenues Received in July, 2019 and July, 2020. The only Fund that raises some concern is Fund 124 because the Hotel/Motel Tax is lagging. Other revenues have held pretty strong. Director Maynard reminded everyone that one month does not create a trend.

Motion to approve the Financial Report was made by Commissioner Stafford, seconded by Commissioner Jones and carried unanimously.

Deputy Finance Director Sharon Lackey presented a Budget Amendment Request for the Road Commission on behalf of Assistant Road Superintendent Steve Lynch. Deputy Director Lackey thanked everyone for their support in her current position and advised that her last day at Finance would be August 28, 2020. Her first day at the Road Commission would be August 31, 2020. This Budget Amendment is creating a Termination Benefit Line Item that they wish to make permanent. It will benefit current Assistant Road Superintendent Steve Lynch, one other who has already retired and one who will be retiring. Motion to recommend this Budget Amendment Request, subject to the approval of the Wilson County Road Commission, was made by Commissioner Stafford, seconded by Mayor Hutto and carried unanimously.

Finance Director Maynard presented a Budget Amendment Request for Tourism. It was noted that the language "provide funding for turnabout for steam engine" should not be included. Commissioner Sue Vanatta, Chairman of the Development and Tourism Committee, explained the need for the Budget Amendment. Chairman Marlowe called for a motion. No motion was made.

Finance Director Maynard presented a Budget Amendment Request for the COVID Grant. Motion to recommend this request to the County Commission was made by Commissioner Stafford, seconded by Commissioner Glover and carried unanimously.

Director Maynard presented a Budget Amendment Request to return funds to the Fund Balance for Tornado and Straight Line Wind Damage carried forward into the current year's budget. Motion to

recommend this to the County Commission was made by Commissioner Glover, seconded by Commissioner Stafford and carried unanimously.

Director Maynard presented a Budget Amendment Request for the Library. Motion to recommend this request to the County Commission was made by Commissioner Glover, seconded by Commissioner Jones and carried unanimously.

Director of Schools Dr. Donna Wright presented Memo 2020-63 and School Fund Budget Amendment 2021-01. Motion to recommend this to the County Commission was made by Commissioner Stafford, seconded by Commissioner Glover and carried unanimously. Director Dr. Donna Wright invited everyone to the Ribbon Cutting on August 13, 2020 at Green Hills High School.

A list of items from the IT Department was presented to the Committee with the request to make them surplus. Motion to declare these items surplus property was made by Commissioner Jones, seconded by Commissioner Glover and carried unanimously.

Joint Economic and Community Development Board Executive Director G.C. Hixson presented a PILOT Project Request for "Project Orange Mesh". The Executive Committee of the JECDB had unanimously recommended this at their meeting this morning. We currently have 22 PILOT projects approved with 13 active. 9 have rolled back onto the Tax Roll. This project is for the building behind Kenwal Steel. The Corporate Headquarters for this company is in California. This will be their second United States Operation. Motion to approve was made by Commissioner Glover, seconded by Commissioner Stafford and carried unanimously.

As new business, Chairman Sara Patton of the Health and Welfare Committee presented their proposal to fund \$50,000.00 for New Leash on Life. Angela Chapman made a presentation to the Committee with a four-page handout. Commissioner Glover asked "why was this not brought in at budget time?" Ms. Chapman noted that they could not because of COVID-19.

Director Maynard read the Finance Committee minutes of April 25, 2019 which established the policy that any organization that regularly receives contributions from Wilson County in their budget seeking an additional appropriation must receive a two-thirds vote and then only at budget time.

Motion to defer to next month was made by Commissioner Glover. Commissioner Joy Bishop asked the Committee to consider this a "contracted service". Chairman Patton stated that this is not a contracted service. It is very important to eliminate feral cats. If not, this is not healthy and this is why it came through the Health and Welfare Committee. There are extenuating circumstances as to why it could not be considered at budget time.

There was much discussion on this issue. Motion to extend an appropriation of \$50,000.00 to New Leash on Life for one year was made by Commissioner Stafford. That motion was withdrawn.

After further discussion, motion to send this to the Animal Control Committee and bring back in 30 days was made by Commissioner Stafford, seconded by Commissioner Glover and carried unanimously.

Chairman Marlowe asked for an update on a status of purchasing computers for the County Commission. County Mayor Hutto advised that he would send an email to the Committee Members.

There being no further business to come before the Committee on motion of Commissioner Stafford, seconded by Commissioner Glover, the committee voted unanimously to adjourn.

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SECRETARY

Resolution No. 20-8-1

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**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2019-2020 FISCAL YEAR BY  
APPROVING WILSON COUNTY BOARD OF EDUCATION GENERAL PURPOSE SCHOOL FUND BUDGET  
AMENDMENT 2021-01**

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**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that the attached General Purpose School Fund Budget Amendment 2021-01 is hereby approved.

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SPONSOR

**RECOMMENDED FOR APPROVAL:**

**WILSON COUNTY BOARD OF EDUCATION**  
August 3, 2020  
7-0

**EDUCATION COMMITTEE**  
August 6, 2020  
6-0-1

**BUDGET COMMITTEE**  
August 6, 2020  
5-0

# Wilson County Board of Education

Mickey Hall, Deputy Director  
415 Harding Drive  
Lebanon, Tennessee 37087

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Telephone: (615) 444-3282  
Fax: (615) 449-3858

## MEMO #2020-63

TO: Education and Budget Committee

FROM: Mickey Hall

DATE: August 4, 2020

RE: Budget Amendment 2021-01

During the FY 2021 budget process, the County Commission agreed to pick up debt payments for the school system. That partnership and cooperation was greatly appreciated by the Board in working with the County Commission to get the FY 2021 budget approved.

After getting books closed on June 30, 2020, the Board of Education requests approval of Budget Amendment 2021-01 that restores these debt payments back to the General Purpose Fund for FY 2021. In addition, it also covers the purchase of masks and shields for employees and students.

This money is coming from a designation and not from fund balance; therefore, we are recommending approval of Budget Amendment 2021-01 as presented.



Resolution No. 20-8-2

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**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2020-2021 FISCAL YEAR TO MAKE A  
TRANSFER FROM OTHER CONTRACTED SERVICES INTO THE GENERAL FUND**

---

**BE IT RESOLVED** by Board of County Commissioners of Wilson County, Tennessee that the Budget and Appropriation Resolution for Fiscal Year 2020-2021 be, and the same is hereby amended, to make the following transfer from Other Contracted Services into the General Fund, all as shown on the attached Budget Amendment Request Form.

---

Sponsor

RECOMMENDED FOR APPROVAL:

**BUDGET COMMITTEE**

August 6, 2020

5-0



Resolution No. 20-8-3

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**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2020-2021 FISCAL YEAR TO MAKE  
AN ADDITIONAL APPROPRIATION FROM THE GENERAL FUND TO THE COVID GRANT**

---

**BE IT RESOLVED** by Board of County Commissioners of Wilson County, Tennessee that the Budget and Appropriation Resolution for Fiscal Year 2020-2021 be, and the same is hereby amended, to make the following additional appropriation from General Fund into the COVID Grant, all as shown on the attached Budget Amendment Request Form.

\_\_\_\_\_  
Sponsor

RECOMMENDED FOR APPROVAL:

**BUDGET COMMITTEE**  
August 6, 2020  
5-0



Resolution No. 20-8-4

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**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2020-2021 FISCAL YEAR TO MAKE  
AN ADDITIONAL APPROPRIATION FROM THE GENERAL FUND INTO THE LIBRARY**

---

**BE IT RESOLVED** by Board of County Commissioners of Wilson County, Tennessee that the Budget and Appropriation Resolution for Fiscal Year 2020-2021 be, and the same is hereby amended, to make the following additional appropriation from the General Fund into the Library, all as shown on the attached Budget Amendment Request Form.

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SPONSOR

RECOMMENDED FOR APPROVAL:

**BUDGET COMMITTEE**

August 6, 2020

5-0



Resolution No. 20-8-5

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**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2020-2021 FISCAL YEAR TO MAKE AN ADDITIONAL APPROPRIATION FROM FUND NO. 131 TO THE ROAD COMMISSION**

---

**BE IT RESOLVED** by Board of County Commissioners of Wilson County, Tennessee that the Budget and Appropriation Resolution for Fiscal Year 2020-2021 be, and the same is hereby amended, to make the following additional appropriation from Fund No. 131 to the Road Commission, all as shown on the attached Budget Amendment Request Form.

---

SPONSOR

RECOMMENDED FOR APPROVAL:

**WILSON COUNTY ROAD COMMISSION**  
August 7, 2020  
5-0

**BUDGET COMMITTEE**  
August 6, 2020  
5-0

1

### BUDGET AMENDMENT REQUEST FORM

Department: Road Commission

Fund Name: Road Commission  
Fund Number: 131

Road Comm.: 8-7-2020  
Budget Committee: 8-6-2020

Account Number (include Object Code)	Account Description	Debit	Credit
131-39000	Fund Balance	\$ 157,681.00	
131-66000-214	Termination Benefits		\$ 135,000.00
131-66000-201	Social Security		\$ 8,370.00
131-66000-204	Retirement		\$ 12,353.00
131-66000-212	Medicare		\$ 1,958.00
<b>TOTAL</b>		\$ 157,681.00	\$ 157,681.00

**EXPLANATION FOR CHANGE: Request to put into budget funds to payout leave time when an employee retires or leaves employment.**

---

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE  
RECOMMENDING TO THE STATE LEGISLATURE A BOUNDARY CHANGE BETWEEN WILSON COUNTY  
AND DAVIDSON COUNTY**

---

**WHEREAS**, certain parcels of property located in Davidson County along the Wilson County Line, as shown on the list attached hereto as "Exhibit A", have been requested by the property owner to be transferred to Wilson County; and

**WHEREAS**, it appears a portion of the requesting property owners land is already located within Wilson County; and

**WHEREAS**, the parcels to be transferred do not have adequate ingress and egress for Emergency Responders and school buses from within Davidson County; and

**WHEREAS**, TCA §5-2-104 provides that all applications for State Legislation changing county lines shall be accompanied by a resolution approved by two-thirds (2/3) vote of each County's Commissioners affected by such boundary line change; and

**WHEREAS**, the Metropolitan County Council has approved unanimously a resolution to move the Davidson-Wilson County line as requested, as shown in Resolution RS2020-452, attached hereto as "Exhibit B"; and

**WHEREAS**, it is fitting and proper that the Wilson County Commission support State Legislation to move the Davidson-Wilson County Line to make the properties identified on Exhibit A part of Wilson County.

**NOW, THEREFORE, BE IT RESOLVED** by Board of County Commissioners of Wilson County, Tennessee that we go on record as supporting of State Legislation moving the Davidson-Wilson County Line to make certain parcels currently within Davidson County, as shown on the attached Exhibit A, a part of Wilson County, as authorized by TCA §5-2-104.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be sent to the Clerk of the Metropolitan County Council as well as each member of the Davidson and Wilson County Delegations to the Tennessee General Assembly.

**BE IT FURTHER RESOLVED** that this Resolution take effect from and after its adoption, the welfare of the County requiring it.

---

Commissioner Robert Fields,  
Sponsor

**RECOMMENDED FOR APPROVAL:**

Subject to the approval of the  
Planning and Zoning Committee  
on August 10, 2020

Resolution No. 20-8-7

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**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO  
APPROVE AN AMENDMENT TO COMMERCIAL PURCHASE AND SALE AGREEMENT**

---

**BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that we hereby approve the attached "Amendment to Commercial Purchase and Sale Agreement".

\_\_\_\_\_  
SPONSOR

\_\_\_\_\_  
SPONSOR

---

## **AMENDMENT TO COMMERCIAL PURCHASE AND SALE AGREEMENT**

---

**WHEREAS**, Wilson County, as “Buyer” and Highland Heights Church of Christ, as “Seller” entered into a Commercial Purchase and Sale Agreement on or about December 4, 2018 wherein Buyer would purchase from Seller all that tract of land known as 5050 North Cumberland Street, which includes the Church building and land located on Map 058M K with Parcels 011.00, 015.00, 015.02 and 005.00, on the terms and conditions contained in that Commercial Purchase and Sale Agreement; and

**WHEREAS**, as a “Special Stipulation” in Paragraph 17, the Seller would remain on the property at no cost for 18 months (July 2, 2020) unless an extension has been activated. Sellers are responsible for any and all maintenance on the building. The Special Stipulation further provided that “in the event, due to unforeseen delays in construction, the new facility for Highland Heights Church has not been completed by June, 2020, Buyer will give up to a two month extension”; and

**WHEREAS**, due to unforeseen circumstances, including the discovery and continued effects on the economy and society in general from the COVID-19 Virus, necessitating delays in the construction of the new Highland Heights Church and causing the Buyer to delay the bidding and construction of the addition to the Wilson County Jail and a possible new Judicial Building; and

**WHEREAS**, it would appear to be advantageous to the Seller for the Buyer to grant a further extension up to and including March 31, 2021 for the Seller to complete construction of the new Highland Heights Church and vacate the premises being sold to the County; and

**WHEREAS**, it appears there will be minimal, if any at all, detriment to the County from granting this extension; and

**WHEREAS**, it appears fitting and proper that this amendment to Paragraph 17 of the original "Commercial Purchase and Sale Agreement" should be made;

**NOW, THEREFORE**, for in consideration of the mutual covenants herein and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereby agree that the provisions of the second and third paragraphs of Item 17 "Special Stipulations" of the "Commercial Purchase and Sale Agreement" shall be modified to read as follows:

"The seller, Highland Heights Church of Christ, will remain on the property at no cost up to and including March 31, 2021. Seller continues to be responsible for any and all maintenance on the building."

All further provisions of the original "Commercial Purchase and Sale Agreement" shall remain unmodified.

By the signature of the parties authorized representatives below, the parties submit that the Wilson County Commission, for the Buyer, and the Trustees of the Highland Height Church of Christ, for the Seller, have been presented and approved this "Amendment to Commercial Purchase and Sale Agreement".

**Wilson County:**

\_\_\_\_\_  
Randall Hutto, Wilson County Mayor

\_\_\_\_\_  
Date

**Highland Heights Church of Christ:**

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Date

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Date

**Wilson County Election Commission  
Voter Registration/ Activity Report  
July 1 - July 31, 2020**

**TOTAL ACTIVE REGISTERED VOTERS** 83,715

**VOTERS BY COMMISSION DISTRICT**

	<u>NEW</u>	<u>TOTAL REGISTERED</u>
DIST 1	45	2996
DIST 2	46	3125
DIST 3	57	4052
DIST 4	41	3954
DIST 5	49	4517
DIST 6	25	2753
DIST 7	32	2835
DIST 8	44	3274
DIST 9	38	2682
DIST 10	42	3213
DIST 11	102	5549
DIST 12	34	3049
DIST 13	36	3422
DIST 14	56	3994
DIST 15	44	2639
DIST 16	64	3624
DIST 17	37	3128
DIST 18	38	3261
DIST 19	45	2906
DIST 20	44	1660
DIST 21	36	2086
DIST 22	51	3232
DIST 23	61	4334
DIST 24	44	2547
DIST 25	84	4883
<b>TOTALS</b>	<b>1,195</b>	<b>83,715</b>

HOUSE DIST 46	445	31,190
HOUSE DIST 57	750	*52,525

TOTAL VOTERS MADE INACTIVE FOR JULY	18
<b>TOTAL INACTIVE</b>	<b>5,943</b>

**TOTAL ELIGIBLE VOTERS** 89,658

TOTAL NEW REGISTRATIONS FOR JULY	1,195
<b>TOTAL ADDRESS CHANGES</b>	<b>731</b>
<b>TOTAL NAME CHANGES</b>	<b>59</b>

**TOTAL VOTERS PURGED FOR JULY** 460

MOVED OUT OF COUNTY	368
DECEASED	84
FELONY	8

*\* Less 20 voters pursuant to Article X, Section 5 TN Constitution & TCA 5-2-106*



**WILSON COUNTY BUILDING INSPECTOR  
233 EAST GAY STREET,  
WILSON COUNTY COURTHOUSE ANNEX  
LEBANON, TN 37087  
PHONE (615) 444-3025  
FAX (615) 443-6194**

**TO: WILSON COUNTY COMMISSION**  
**FROM: WILSON COUNTY BUILDING INSPECTOR**  
**RE: PERMIT FIGURES FOR WILSON COUNTY**  
**DATE: 07/01/2020 thru 07/31/2020**

**ACTIVITY REPORT**

<b>TOTAL NUMBER OF PERMIT APPLICATIONS</b>	<b>118</b>
<b>TOTAL NUMBER OF PERMITS ISSUED</b>	<b>107</b>
<b>SINGLE FAMILY</b>	<b>25</b>
<b>MOBILE HOME</b>	<b>1</b>
<b>RV</b>	<b>7</b>
<b>ACCESSORY</b>	<b>56</b>
<b>ADDITION</b>	<b>8</b>
<b>COMMERCIAL</b>	<b>3</b>
<b>SIGNS</b>	<b>7</b>
<b>TOTAL NUMBER OF CERTIFICATES OF COMPLIANCE</b>	<b>83</b>
<b>SINGLE FAMILY</b>	<b>49</b>
<b>TOTAL MONEY COLLECTED (PERMITS)</b>	<b>\$127,987.00</b>
<b>TOTAL MONEY COLLECTED (BOZA)</b>	<b>\$1,000.00</b>
<b>TOTAL MONEY COLLECTED (RE-INSPECT FEE)</b>	<b>\$1,800.00</b>



**WILSON COUNTY BUILDING INSPECTOR  
233 EAST GAY STREET,  
WILSON COUNTY COURTHOUSE ANNEX  
LEBANON, TN 37087  
PHONE (615) 444-3025  
FAX (615) 443-6194**

**DATE: 07/01/2020 thru 06/30/2021**

**YEAR TO DATE ACTIVITY REPORT**

<b>PERMIT APPLICATIONS</b>	<b>118</b>
<b>PERMITS ISSUED</b>	<b>107</b>
<b>CERTIFICATES OF COMPLIANCE</b>	<b>83</b>
<b>TOTAL MONEY (PERMITS)</b>	<b>\$127,987.00</b>
<b>TOTAL MONEY (BOZA)</b>	<b>\$1,000.00</b>
<b>TOTAL MONEY (RE-INSPECT FEE)</b>	<b>\$1,800.00</b>



**WILSON COUNTY BUILDING INSPECTOR**  
**233 EAST GAY STREET,**  
**WILSON COUNTY COURTHOUSE ANNEX**  
**LEBANON, TN 37087**  
**PHONE (615) 444-3025**  
**FAX (615) 443-6194**

**TO: WILSON COUNTY COMMISSION**  
**FROM: WILSON COUNTY BUILDING INSPECTOR**  
**RE: COUNTY-WIDE ADEQUATE FACILITIES TAX**  
**DATE: 07/01/2020 thru 07/31/2020**

<b>LEBANON</b>		<b>72</b>
<b>SINGLE FAMILY</b>		<b>71</b>
<b>COMMERCIAL</b>		<b>1</b>
<b>TOTAL MONEY</b>		<b>\$356,000.00</b>
<b>MT JULIET</b>		<b>55</b>
<b>SINGLE FAMILY</b>		<b>55</b>
<b>COMMERCIAL</b>		<b>0</b>
<b>TOTAL MONEY</b>		<b>\$275,000.00</b>
<b>WATERTOWN</b>		<b>0</b>
<b>SINGLE FAMILY</b>		<b>0</b>
<b>COMMERCIAL</b>		<b>0</b>
<b>TOTAL MONEY</b>		<b>\$0</b>
<b>WILSON COUNTY</b>		<b>35</b>
<b>SINGLE FAMILY</b>		<b>34</b>
<b>COMMERCIAL</b>		<b>1</b>
<b>TOTAL MONEY</b>		<b>\$185,007.00</b>
	<b>TOTAL NUMBER OF AFT</b>	<b>162</b>
<b>SINGLE FAMILY</b>		<b>160</b>
<b>COMMERCIAL</b>		<b>2</b>
	<b>TOTAL MONEY</b>	<b>\$816,007.00</b>
<b>SINGLE FAMILY</b>		<b>\$800,000.00</b>
<b>COMMERCIAL</b>		<b>\$16,007.00</b>



**WILSON COUNTY BUILDING INSPECTOR**  
**233 EAST GAY STREET,**  
**WILSON COUNTY COURTHOUSE ANNEX**  
**LEBANON, TN 37087**  
**PHONE (615) 444-3025**  
**FAX (615) 443-6194**

**YEAR TO DATE: 07/01/2020 thru 06/30/2021**

<b>LEBANON</b>		<b>72</b>
<b>SINGLE FAMILY</b>		<b>71</b>
<b>COMMERCIAL</b>		<b>1</b>
<b>TOTAL MONEY</b>		<b>\$356,000.00</b>
<b>MT JULIET</b>		<b>55</b>
<b>SINGLE FAMILY</b>		<b>55</b>
<b>COMMERCIAL</b>		<b>0</b>
<b>TOTAL MONEY</b>		<b>\$275,000.00</b>
<b>WATERTOWN</b>		<b>0</b>
<b>SINGLE FAMILY</b>		<b>0</b>
<b>COMMERCIAL</b>		<b>0</b>
<b>TOTAL MONEY</b>		<b>\$0</b>
<b>WILSON COUNTY</b>		<b>35</b>
<b>SINGLE FAMILY</b>		<b>34</b>
<b>COMMERCIAL</b>		<b>1</b>
<b>TOTAL MONEY</b>		<b>\$185,007.00</b>
	<b>TOTAL NUMBER OF AFT</b>	<b>162</b>
<b>SINGLE FAMILY</b>		<b>160</b>
<b>COMMERCIAL</b>		<b>2</b>
	<b>TOTAL MONEY</b>	<b>\$816,007.00</b>
<b>SINGLE FAMILY</b>		<b>\$800,000.00</b>
<b>COMMERCIAL</b>		<b>\$16,007.00</b>

#	Cost	Living Area
1	\$280,000.00	2749
2	\$280,000.00	2720
3	\$550,000.00	6197
4	\$310,000.00	2983
5	\$300,000.00	3868
6	\$406,000.00	4061
7	\$300,000.00	3161
8	\$393,000.00	3976
9	\$285,878.00	3510
10	\$301,642.00	3755
11	\$246,870.00	3483
12	\$264,000.00	3146
13	\$350,000.00	3831
14	\$400,000.00	4206
15	\$400,000.00	3587
16	\$300,000.00	3752
17	\$300,000.00	4355
18	\$400,000.00	3443
19	\$273,282.00	3054
20	\$495,000.00	5640
21	\$250,000.00	3045
22	\$320,625.00	4275
23	\$278,000.00	2077
24	\$147,800.00	3370
25	\$131,500.00	3029
26	\$220,000.00	2705
27	\$442,000.00	3802
28	\$388,245.00	3164
29	\$300,000.00	2816
30	\$416,000.00	4244
31	\$41,000.00	769
32	\$195,075.00	3227
33	\$201,375.00	3399
34	\$202,000.00	3828
35	\$785,000.00	8212
36	\$230,000.00	2765

<b>TOTAL</b>	<b>\$11,384,292.00</b>	<b>130,204</b>
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**DUE DATE:**

OMB No. 0607-0094: Approval Expires 12/31/2021

FORM **C-404** U.S. DEPARTMENT OF COMMERCE  
(11-7-2019) U.S. CENSUS BUREAU

Title 13, United States Code, Sections 131 and 182, authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 9(b) exempting data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0094 and appears at the upper right of this page. Without this approval we could not conduct this survey. We estimate this survey will take an average of 8 minutes per response for those that report monthly and 23 minutes for those that report annually to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

**REPORT OF BUILDING OR ZONING PERMITS ISSUED FOR NEW PRIVATELY-OWNED HOUSING UNITS**

TOM BRASHEAR  
BUILDING INSPECTOR  
FOR WILSON CO UNINC AREA  
233 E GAY ST COURTHOUSE ANNEX  
LEBANON TN 37087

**IMPORTANT:**

Please see the back of this form for more information and instructions for completing the survey.

For further assistance, call 1-800-845-8244, or e-mail us at EID.RCB.BPS@census.gov

**Other Reporting Options:**

**Via Mail:**  
U.S. Census Bureau  
1201 East 10th Street  
Jeffersonville, IN 47132 0001

**Via Fax: 1-877-273-9501**

Name Change  Spelling Correction  Political Description Change

*(Please correct any errors in name, address, and ZIP Code)*

**Please report online at econhelp.census.gov/bps**

Username: Password:

**1. PERIOD IN WHICH PERMITS WERE ISSUED**

July 2020

**2. GEOGRAPHIC COVERAGE** (For our latest information on your office's coverage, see [www.census.gov/construction/bps/pdf/footnote.pdf](http://www.census.gov/construction/bps/pdf/footnote.pdf))

**Did your permit system have a geographic coverage change?**  Yes, continue.  No, skip to Section 3.

Mark an (X) in the appropriate box and enter the requested information. If more space is needed continue in Section 5.

051 <input type="checkbox"/>	Permits no longer required to build new residential buildings . . . . .	Effective Date	
052 <input type="checkbox"/>	Permit office has merged with another permit jurisdiction . . . . .	Effective Date	Name of permit jurisdiction with which your office has merged
053 <input type="checkbox"/>	Permit office has split into two or more jurisdictions . . . . .	Effective Date	Name of additional jurisdiction(s) now issuing permit(s)
054 <input type="checkbox"/>	Extraterritorial jurisdiction (ETJ) Annexation . . . . .	Effective Date	Define ETJ or annexation

**3. NEW HOUSING UNITS**

**a. Were there any building permits issued for new housing units during this period?**

Yes, enter data below.  No, stop and return this form. Your report is important even if no permits were issued.

Type of Structure	Total Number of		Total Valuation of Construction (\$ value omit cents) (3)
	Buildings (1)	Housing Units (2)	
101 <b>b.</b> Single-family houses, <b>detached and attached</b> (must meet the following criteria: no unit above or below the other; wall extends from ground to roof; and, separate utilities for each unit) [Exclude manufactured HUD-inspected homes.]		36	11,384,292
103 <b>c.</b> Two-unit buildings			
104 <b>d.</b> Three- and four-unit buildings			
105 <b>e.</b> Five-or-more unit buildings			

**4. ADDITIONAL INFORMATION ON INDIVIDUAL RESIDENTIAL PERMITS, FROM SECTION 3, VALUED AT \$1,000,000 OR MORE**

(If more space is needed, please attach a separate sheet.)

Description and Site Address (1)	Owner or Builder (2)	Number of		Valuation of Construction (\$ value omit cents) (5)
		Buildings (3)	Housing Units (4)	
Kind of building	Name			
Site address	Address			
City, State, ZIP Code	City, State, ZIP Code			

## Minutes of the Wilson County Library Board – June 1, 2020

The Wilson County Library Board met Monday, June 1, 2020 at the Lebanon Library. A quorum having been met, the meeting was called to order at 5:30 by Chairman, Jim Mills.

Members present: Jim Mills, Chris Crowell, Bobby Franklin, William Taylor, and Diane Weathers. Also present was Stones River Regional Library Director, Betty Jo Jarvis, and regional member Peggy Simpson. Wilson County Librarians in attendance were Alesia Burnley, Amy Byrum, Tracy Horvath, and Pam Wiggins.

On motion by Peggy Simpson, seconded by William Taylor, the February minutes were approved. Due to COVID-19, there was no meeting in April.

Alesia Burnley gave the financial report. After discussion, motion to approve the financial report was made by Diane Weathers, and seconded by Peggy Simpson. The financial report was approved.

Chairman Mills noted the circulation reports were in the board packet as follows:  
(Libraries were closed March 17 – April 30 because of COVID-19)

### Circulation 2019/2020

	<u>Lebanon</u>	<u>Mt. Juliet</u>	<u>Watertown</u>
January	18,594	33,271	1,982
February	20,992	31,643	1,719
March	15,572	20,624	1,123
April	6,346	10,288	506

### People Count

January	6,172	11,795	2,165
February	9,854	11,233	1,651
March	4,744	5,034	358
April	0	0	0

### Computer Usage

January	690	659	189
February	1,061	702	152
March	543	331	83
April	0	0	0

### New Cards

January	99	238	9
February	126	183	10
March	77	85	8
April	5	3	0

Stone's River Regional Library Director Betty Jo Jarvis gave a report how regional library staff were working from home and limiting staff in the office for social distancing. All regional workshops were currently on hold. She told the board about the CARES Act Grant available to all public libraries to aid their response to COVID-19. Funds can be used for hotspots, video conferencing and wi-fi equipment, PPE and cleaning supplies. The grant does not require a local match, and expenses on masks and cleaning equipment made as early as April 21 will be eligible for reimbursement up to \$750. Applications are open until June 15, 2020.

Alesia Burnley reported Wilson County Finance has request that salaries, benefits and a few other budget line items be maintained in the County appropriations in the 2020-2021 budget. This action would eliminate the County writing checks for appropriations and the library reimbursing the County for salaries and benefits.

Alesia presented amendments for the 2019-2020 budget and the 2020-2021 budget for approval. On motion made by Diane Weathers and seconded by Bobby Franklin, the 2019-2020 budget amendments and the 2020-2021 budget were approved.

Tracy Horvath gave a report on the damage cause by straight line winds to the library on May 3<sup>rd</sup>. She is working with the library's insurance company to have repairs done to the building and the property.

Alesia Burnley presented a re-opening plan for the libraries. (See Attached.) The libraries will re-open to the public June 3<sup>rd</sup> with limitations. Mt. Juliet library will not have public access computers available during this time. Phase III's date will be re-accessed later in June. On motion by William Taylor, seconded by Peggy Simpson, the procedures were approved.

The following names were submitted to serve as officers for the ensuing year:

Chairman	Jim Mills
Vice Chairman	William Taylor
Treasurer	Chris Crowell
Secretary	Diane Weathers

There being no further nominations, on motion made by Peggy Simpson and seconded by Chris Crowell the slate of officers were elected.

Tracy Horvath reported full-time employee Greg Volsko will become part-time in July and part-time employee Kathrine Hankes will become full-time in July.

Alesia Burnley gave a report on how the libraries responded to COVID-19.

The library board discussed postponing the Roast Fundraiser to March 30, 2021. On motion of Chris Crowell, seconded by William Taylor, the new date was approved.

The reappointment of Bettye Stone to the Library Board will be submitted to the County. Carolyn Miller's term ended and Betty Jo Dedman's name will be submitted to the County to replace her on the Library Board. A replacement to the Stones River Regional Library Board is needed. The Board will be accepting nominees for this position.

Alesia Burnley requested to raise the starting pay from \$9.50 per hour to \$10 per hour and give the current part time employees pay raises. There are currently 21 part time employees. Following discussion, on motion made by Peggy Simpson and seconded by William Taylor the pay increase for part time employees was approved.

Alesia Burnley requested to use funds from the fundraising account to cover unforeseen expenses from COVID-19 and the expenses not covered by insurance for the wind damage at Mt. Juliet Library. William Taylor made the motion to accept, seconded by Chris Crowell, the motion was approved.

There being no further business, on motion of William Taylor the meeting was adjourned at 6:30 p.m.

Approved   
Board Chair

Date 8/3/2020

## Wilson County Planning Commission Minutes

The Wilson County Planning Commission met Friday, June 19, 2020 at 10:00 a.m. in the County Commission Room of the Wilson County Courthouse located at 228 East Main Street, Lebanon, Tennessee pursuant to public notice. Those members present were, Ashe, Dixon, Jewell, Jones, Major, Nokes, Ricketts, Thompson and Weathers constituting the entire membership with the exception of Hutto and Woods who were absent. Also present were the Planning Staff, Building Inspectors Staff, Stormwater Staff, County Attorney Jennings and Court Reporter Brandon Hobbs with Briggs and Associates hired by the County.

The minutes of the May 22, 2020 meeting were approved on motion of Weathers second by Jewell and all voting aye.

Chairman Jones then asked all individuals who desired to make statements before the Commission to stand and raise their right hand. He thereupon, administered the oath to each and every one of the prospective witnesses.

### Old Business:

Revised: Amendment to the Wilson County Zoning Ordinance Article 2 Definitions, adding definition for accessory dwelling unit. Article 5 Zoning Districts, permitting accessory dwelling units within the R-1, R-2, A-1 and A-2 zone districts.

Action: After discussion pertaining to detached dwelling units having separate utilities for water, septic, sewer with separate meters from primary dwelling and accessory dwellings maintaining setback requirements as an accessory building motion was made by Dixon to defer until the next meeting for further review second by Thompson with all voting aye the amendment was deferred.

### New Business: Site Plans and Plats:

- 01.) Site Plan-Hickory Point Phase 1 Subdivision Sign 1 lot  
Kathryn Adele Lane 12N/D/9.00  
Site plan was presented. Staff read recommendations. Paul Crockett surveyor of record was present to answer questions. After discussion on motion of Dixon second by Nokes with all voting aye the site plan was approved subject to staff recommendations.
- 02.) Subv.; Mengelberg Property 3 lots  
Stewarts Ferry Pike 118/18.01  
Plat was presented. Staff read recommendations. Dan Bledsoe, General Manager, Gladeville Utility District requested the PUDE across the front of the property be increased ten (10) feet as the utility district will be extending the waterline. Beau Agee surveyor of record was present to answer questions and agreed to the utility districts request. After discussion on motion of Ricketts second by Ashe with all voting aye the plat was approved subject to staff recommendations and PUDE increase.

- 03.) Rsb.; Mai Spickard Baskin Estate 4 lots  
 Stewarts Ferry Pike 116/42.08, 42.10, 42.11, 42.12, 42.13  
 Plat was presented. Staff read recommendations. Brian Keith surveyor of record was present to answer questions. After discussion on motion of Nokes second by Major with all voting aye the plat was approved subject to staff recommendations with plat to show addressing of each lot and labeling lot 6 as non-buildable
- 04.) Final Chip Smith (TR) Property 10 lots  
 Flippen Road 16/33.06  
 Plat was presented. Staff read recommendations. Paul Crockett surveyor of record was present to answer question. After discussion on motion of Thompson second by Jewell with all voting aye the plat was approved subject to staff recommendations.
- 05.) Final-Teddy Stewart Property 5 lots  
 NW Williams Road 27/39.01 po  
 Plat was presented. Staff read recommendations. Brian Keith surveyor of record was present to answer questions. After discussion on motion of Jewell second by Weathers with all voting aye the plat was approved subject to staff recommendations.
- 06.) Subdv.; Davis Corner Lake Estates Tract 3 3 lots  
 Davis Corner Road 28/32.05  
 Plat was presented. Staff read recommendations. Beau Agee surveyor of record was present to answer questions. After discussion on motion of Weathers second by Ricketts with all voting aye the plat was approved subject to staff recommendations.
- 07.) Subdv.; Speedway Industrial Park Phase 2 Lot 6 (Circle Tract 1 lot  
 Darrell Waltrip Drive 141/26.00  
 Plat was presented Staff read recommendations. Brendon Boles P. E., Kimley-Horn and Associates was present to answer question. After discussion on motion of Jewell second by Thompson and all voting aye the plat was approved subject to staff recommendations.
- 08.) Site Plan-Speedway Industrial Park Phase 1 Lot 5 Bld. 6 1 lot  
 Darrell Waltrip Drive 141/26.01  
 Site plan was presented. Staff read recommendations. Brendon Boles P. E., Kimley-Horn and Associates was present to answer questions. After discussion on motion of Dixon second by Thompson and all voting aye the plat was approved subject to staff recommendations.

On motion of Nokes second by Weathers and all voting aye the following plats were grouped and affirmed.

Rsb. Angels Cove Estates Lot 6 Cedar Hollow Court	1 lot 80/A/6.00
Rsb.; J. F. Kitsey Property Tract 30 Gwynn Road	1 lot 141/5.11
Combination Plat-Coles Ferry Camp Lots 26, 27, 28 Lago Vista Drive	1 lot 14N/A/20.00

Chairman noted the staff recommendations and discussion had entered into the decision making of the Commission and directed the staff recommendations to be placed in the minute attachment file. There being no further business to come before the Commission at this time, the same was on motion dually made and seconded, adjourned.

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Randall Hutto, Secretary