

STEERING COMMITTEE MINUTES

The Steering Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, November 7, 2019 at 6:15 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Joy Bishop, Terry Scruggs, Diane Weathers, Annette Stafford, Wendell Marlowe, John Gentry, Sue Vanatta and Bobby Franklin, as Vice Chairman of the Cable TV Committee, being all the members of the Committee with the exception of Commissioners William Glover, Sonja Robinson, Kenneth Reich, Jerry McFarland, Dan Walker, Sara Patton and Terry Ashe, who were absent. Also present was County Mayor Randall Hutto, County Commissioners Justin Smith and Robert Fields and County Attorney Michael R. Jennings.

In the absence of Chairman Patton, Vice Chairman Sue Vanatta called the meeting to order at 6:15 p.m. and determined that a quorum was present.

The Proposed Agenda for the November 18, 2019 County Commission Meeting was presented. Motion to recommend the Agenda to the full County Commission was made by Commissioner Scruggs, seconded by Commissioner Bishop and carried by a vote of eight for, with seven absent.

There being no further business to come before the Committee, on motion of Commissioner Scruggs, seconded by Commissioner Bishop, the Committee voted eight for, with seven absent, to adjourn.

SECRETARY

A G E N D A
WILSON COUNTY BOARD OF COMMISSIONERS
NOVEMBER 18, 2019 7:00 P.M.

CALL TO ORDER BY THE CHAIRMAN
PRAYER
PLEDGE TO THE FLAG
ROLL CALL BY THE COUNTY CLERK

HISTORIAN MOMENT

REPORT OF THE STEERING COMMITTEE
ADOPTION OF THE AGENDA
CONSENT AGENDA

SPECIAL RECOGNITION

REPORT OF THE MINUTES COMMITTEE
READING OF THE MINUTES

COMMUNICATIONS FROM THE CHAIR

ELECTIONS & APPOINTMENTS

NOTARIES

REPORT OF THE EMERGENCY MANAGEMENT COMMITTEE
EMERGENCY MANAGEMENT DIRECTOR'S REPORT

REPORT OF THE LAW ENFORCEMENT COMMITTEE
SHERIFF'S REPORT

REPORT OF THE EDUCATION COMMITTEE
DIRECTOR OF SCHOOLS REPORT

REPORT OF THE PUBLIC WORKS COMMITTEE

COMMITTEE REPORTS & RESOLUTIONS

AGRICULTURAL CENTER MANAGEMENT
ANIMAL CONTROL
AUDIT
BACK TAX/ CABLE TELEVISION
DEVELOPMENT & TOURISM
ETHICS
FINANCE
HEALTH & WELFARE/ RECREATION
INSURANCE
JUDICIAL
PLANNING & ZONING
RULES
URBAN TYPE PUBLIC FACILITIES BOARD

FINANCE DIRECTOR'S REPORT
REPORT OF THE BUDGET COMMITTEE

PUBLIC HEARING FOR ZONING PURPOSES
ONE HOUR AFTER COMMISSION CONVENES

OLD BUSINESS
NEW BUSINESS

ADJOURNMENT

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF
WILSON COUNTY, TENNESSEE HONORING THE
2019 WATERTOWN LADY TIGER VOLLEYBALL TEAM**

WHEREAS, the Watertown High School Lady Tiger Volleyball team finished this season with an overall season record of thirty-five wins and only seven losses, the best record in school history; and

WHEREAS, this team of talented young women made their third straight TSSAA State Tournament Appearance, finishing as runner-up in the Class A State Tournament after finishing in fifth place in 2017 and third place in 2018; and

WHEREAS, on their way to the State Tournament in Murfreesboro they were regular season champions, District Tournament Champions, Regional Tournament Champions and Sectional Tournament Champions; and

WHEREAS, these ladies comprised the first Watertown Sports Team to play for a State Championship; and

WHEREAS, Senior members of the Team included Mackailyn Cherry, Ali Conrad and Sydney Murrell; and

WHEREAS, Junior members included Brittni Allison, Natalie Fountain, Brookelyn Davis, Mikayla Nix, Faith Pulley and Mackenzie Whitley; and

WHEREAS, Sophomore members included Carson Cowan, Alie Tunks, Abby Parkerson, Gala Holbrooks, Morgan Brown, Veda Pemberton and Kelli Mock; and

WHEREAS, Freshman members included Sarah Putnam, Kendall Buchanan, Addie Warren, Chloe Poston, Madison Baskin, Summer Sesnan, Laney Allen, Maddie Brewer, Bethany Luttrell and Bekah Fripp; and

WHEREAS, this team was coached by Brandy Holcomb, and assisted by Matt Davis and Marcie Murrell; and

WHEREAS, others who played vital roles for this team during this championship season included Team Manager Zoe Baskin, Team Trainer Carl Newton and Principal Darian Brown;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that this Resolution be presented to Head Coach Brandy Holcomb, each member of the team and coaching staff, and the support staff of the Watertown High School Lady Tiger Volleyball Team for display at Watertown High School in recognition of the outstanding, and historic, season of the Watertown High School Lady Tiger Volleyball Team.

Commissioner Sara Patton, Sponsor

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,
TENNESSEE HONORING DIRECTOR OF SCHOOLS DR. DONNA WRIGHT AS THE 2020
TENNESSEE SUPERINTENDENT OF THE YEAR**

WHEREAS, Dr. Donna Wright has served as Director of Schools for Wilson County Schools since 2014; and

WHEREAS, Dr. Wright has been a Public School Educator for nearly 40 years, having served as a teacher, principal, administrator and assistant superintendent before her appointment to the Director of Schools position with Wilson County Schools; and

WHEREAS, under her leadership the Wilson County School System has achieved many honors and awards; and

WHEREAS, this year, Wilson County was named an Exemplary School District with 12 reward schools and 10 schools with a Level 5 TVAAS Status; and

WHEREAS, Dr. Wright has been selected by the Tennessee Organization of School Superintendents (TOSS) as the 2020 Tennessee Superintendent of the Year; and

WHEREAS, in making the announcement, TOSS Executive Director Dr. Dale Lynch recognized Dr. Wright as a trailblazer in the field of public education for decades, being recognized in Tennessee and across the country for growing the Women in Leadership Program; and

WHEREAS, as Tennessee's nominee for Superintendent of the Year Dr. Wright will be eligible for the National Superintendent of the Year award sponsored by the American Association of School Administrators (AASA) and will represent the State of Tennessee at the 202 AASA National Conference on Education in San Diego;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that we hereby honor and recognize Wilson County Director of Schools Dr. Donna Wright as Tennessee's Selection for 2020 Superintendent of the Year, congratulate her on her years of success as Wilson County Director of Schools and offer our support and encouragement in the American Association of School Administrators selection as National Superintendent of the Year.

Commissioner Annette Stafford
Sponsor

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE
IN MEMORY OF HAROLD GORDON BONE, SR.**

WHEREAS, Harold Gordon Bone, Sr. was a native and resident of Wilson County, Tennessee, the youngest of three sons of Sam Stratton Bone, Sr. and Margaret Frances Talley Bone; and

WHEREAS, Gordon, as he preferred to be called, was a leader, mentor, advisor, encourager, and friend to many; and

WHEREAS, Gordon was a 1959 graduate of Lebanon High School, graduate of Cumberland University, The University of Tennessee and the University of Virginia's Consumer Banking School; and

WHEREAS, his employment history included serving as a Vice President of a large Tennessee Bank for a number of years as well as a Director of First Bank and Trust in Mt. Juliet until its merger with a large regional bank in 1999; and

WHEREAS, he served on many Bank Boards and was a leader for several non-profit agencies and foundations like the Crohn's and Colitis Foundation of America, as well as being a partner in Horizon Concrete Company, Horizon Construction and Development Company and Total Health Care Systems; and

WHEREAS, Gordon was very active in non-employment roles including being a charter member of the Lebanon Breakfast Rotary Club, having served on its Board and was a Paul Harris Fellow as well as a member of Lebanon First Presbyterian Church where he served as an Elder; and

WHEREAS, Gordon's commitment to his fellow man may have been exemplified by his years of service to Middle Tennessee Electric Membership Corporation as a Board Member and long-time Chairman of the Board where his leadership was extraordinary, showing a special appreciation and support for the employees; and where he rewarded the members trust by being a model Board Member; and

WHEREAS, aside from all these endeavors, Gordon never forgot his agricultural upbringing and was a lifelong farmer, passing away on July 2, 2019 while working on the farm; and

WHEREAS, Gordon was a family man, married 47 years to his wife Patricia Bond Bone, with two children, Margaret Suanne Bone and Harold Gordon "Hal" Bone, Jr. as well as five grandchildren; and

WHEREAS, committed to whatever task and responsibility was asked of him, he willingly accepted and was committed to and, from his efforts, left Wilson County and the surrounding area a much better place to live and work; and

WHEREAS, his example of integrity and commitment, as well as love and devotion to his family, and diligence and dedication to all his endeavors will continue to serve as a testimony to his life's work and be an example for others to follow;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that this resolution be adopted in memory of Harold Gordon Bone, Sr. and his many contributions to Lebanon and Wilson County.

BE IT FURTHER RESOLVED, that an original resolution be presented to the family of Harold Gordon Bone, Sr. in appreciation and remembrance of his service and commitment to the citizens of Wilson County.

Sue Vanatta, Commissioner
Sponsor

Chris Dowell, Commissioner
Sponsor

Mayor Randall Hutto,
Sponsor

MINUTES COMMITTEE MINUTES

The Minutes Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, November 7, 2019 at 6:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Joy Bishop, Justin Smith, Robert Fields, Terry Scruggs and Tommy Jones, being all the members of the Committee. Also present was County Mayor Randall Hutto, County Commissioners Sue Vanatta, Wendell Marlowe, John Gentry, Annette Stafford and Diane Weathers and County Attorney Michael R. Jennings.

Chairman Bishop called the meeting to order at 6:05 p.m. and determined that a quorum was present.

The minutes from the October 21, 2019 County Commission Meeting were presented and reviewed. Commissioner Fields noted that the minutes showed Commissioner Gary Keith as voting but Commissioner Keith had resigned his position. Actually, the person voting was newly elected Commissioner Joe Ali. The Committee noted that Deputy County Clerk Sondra Winfree Dowdy had advised the Commission during their meeting that the name could not be changed until the next meeting. The Committee would like to see this information added to the minutes so that the votes would be clarified. Motion to approve this addition to the minutes was made by Commissioner Fields, seconded by Commissioner Smith and carried unanimously.

On Page 6, it was suggested that the word "were" should be placed in front of "allowed." Motion to make this correction was made by Commissioner Smith, seconded by Commissioner Fields and carried unanimously.

Motion to recommend the minutes of the October 21, 2019 County Commission Meeting as amended above to the full County Commission was made by Commissioner Smith, seconded by Commissioner Fields and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Smith, the Committee voted unanimously to adjourn.

SECRETARY

STATE OF TENNESSEE, WILSON COUNTY BOARD OF COMMISSIONERS,
OCTOBER 21, 2019:

Be it remembered that the regular meeting of the Board of Commissioners met October 21, 2019, the same being the Third Monday in said month.

There was present and presiding the Honorable Chairman Randall Hutto; Jim Goodall, County Clerk; Sondra L. Dowdy, Deputy Commission Clerk and a quorum of County Commissioners to wit:

Robert Fields, Cyndi Bannach, Bobby Franklin, Chad Barnard, Jerry McFarland, Kenny Reich, Terry Scruggs, Kevin Costley, Sara Patton, Dan Walker, John P. Gentry, Terry Ashe, Sonja Robinson, Tommy Jones, Chris Dowell, Diane G. Weathers, Lauren Breeze, William Glover, Annette Stafford, Mike Kurtz, Wendell Marlowe, Sue Vanatta, Joy Bishop, and Justin Smith.

Absent:

Chairman Hutto welcomed Leadership Wilson.

Recognized Zabrina Seay as the new Veterans Service Officer.

Thanked everyone for wearing pink in recognition of Breast Cancer Awareness Month.

State Senator Mark Pody's mother has passed away.

Recognized Former Commissioner Gary Keith and thanked him for his leadership.

The Board of Commissioners was opened in the form of law at 7:00 P.M. when the following proceedings were had and entered to wit:

A prayer was given by Pastor Todd Elliott from Berea Church of Christ.

Everyone said the pledge to the flag, which was led by Commissioner John Gentry.

The Clerk called the roll showing 24 present, 0 absent and 1 vacant.

Commissioner McFarland stated the Historian Moment would be next month.

Commissioner Patton gave the Steering Committee Report and moved that said report be received and filed, seconded by Commissioner Marlowe. Passed by unanimous voice vote.

Steering Committee Report Page _____

Commissioner Patton made a motion to adopt the Agenda, seconded by Commissioner Walker. Passed by unanimous voice vote.

Agenda Page _____

Commissioner Patton made a motion to adopt the Consent Agenda, seconded by Commissioner Walker. Resolution 19-10-3 to Establish the Speed Limit on Santa Fe Trail at 25 MPH. Passed by unanimous voice vote.

Resolution 19-10-3 _____

Commissioner Breeze read Resolution 19-10-2 Honoring the Mt. Juliet Middle School Lady Bears Volleyball Team. Commissioner Breeze made a motion that said Resolution be adopted, seconded by Commissioner Robinson. Passed by unanimous voice vote.

Resolution 19-10-2 _____

Commissioner Patton read Resolution 19-10-10 Honoring Clyde Thomas Woods on His 100th Birthday. Commissioner Patton made a motion that said Resolution be adopted, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Resolution 19-10-10 _____

Commissioner Bishop gave the Minutes Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Minutes Committee Report Page _____

Commissioner Bannach made a motion to dispense with the reading of the minutes, seconded by Commissioner Fields. Passed by unanimous voice vote.

Communications from the Chair. Chairman Hutto stated Wilson County has just received it's 3 Star Accreditation. Received a grant to start a Work Force.

Looking for people with CDL to drive dump trucks for Landfill.

Commissioner Vanatta handed out the new regulations for the Expo Center.

Budget books have been handed out to all Commissioners.

Commissioner McFarland made a motion to go out of session for public comment for nominations for District 17 Commissioner, seconded by Commissioner Stafford. Passed by unanimous voice vote.

Gary Keith nominated Rusty Keith.

Kimberly O’Neal nominated Rusty Keith.

Melanie Williams nominated Rusty Keith.

Steve Thompson nominated Joe Ali.

Chad Williams nominated Ken Nelson, Jr.

Commissioner Weathers made a motion to go back into regular session, seconded by Commissioner Stafford. Passed by unanimous voice vote.

Commissioner Ashe nominated Rusty Keith. Commissioner Costley nominated Ken Nelson, Jr. Commissioner Patton nominated Joe Ali. Commissioner Bishop nominated Sandy Donnell.

Commissioner Stafford made a motion that nominations cease, seconded by Commissioner Glover. Passed by unanimous voice vote.

Rusty Keith, Ken Nelson, Jr., Joe Ali, and Sandy Donnell were allowed to speak to Commission.

1st Vote - Rusty Keith - 7; Ken Nelson, Jr., - 5; Joe Ali - 11; and Sandy Donnell - 1.

KEITH:	(7)	Bannach; Reich; Scruggs; Ashe; Robinson; Jones; Marlowe
NELSON:	(5)	Franklin; Barnard; Costley; Walker; Weathers
ALI:	(11)	Fields; McFarland; Patton; Gentry; Dowell; Breeze; Glover; Stafford; Kurtz; Vanatta; Smith
DONNELL:	(1)	Bishop
Abstain:	(0)	
Absent:	(0)	

Roll Call Page _____

2nd Vote – Rusty Keith – 6; Ken Nelson, Jr. – 5; Joe Ali – 13.

KEITH:	(6)	Bannach; Reich; Scruggs; Ashe; Robinson; Jones
NELSON:	(5)	Franklin; Barnard; Costley; Walker; Weathers
ALI:	(13)	Fields; McFarland; Patton; Gentry; Dowell; Breeze; Glover; Stafford; Kurtz; Marlowe; Vanatta; Bishop; Smith
Abstain:		
Absent:		

Roll Call Page _____

Joe Ali sworn in as District 17 County Commissioner.

Chairman Hutto called for the election of one (1) member to the Insurance Committee. Commissioner Gentry nominated Dan Walker. Commissioner McFarland nominated Bobby Franklin. Commissioner Stafford made a motion that nominations cease, seconded by Commissioner Reich. Passed by unanimous voice vote.

Dan Walker – 15; Bobby Franklin – 10.

WALKER:	(15)	Bannach; Scruggs; Costley; Patton; Walker; Gentry; Ashe; Robinson; Dowell; Weathers; Breeze; Glover; Stafford; Kurtz; Marlowe
FRANKLIN:	(10)	Fields; Franklin; Barnard; McFarland; Reich; Jones; Ali; Vanatta; Bishop; Smith
Abstain:		
Absent:		

Roll Call Page _____

A list of Notaries for October was presented to the Commission. Commissioner McFarland made a motion to approve the list of Notaries for October 2019, seconded by Commissioner Walker. Passed by unanimous voice vote

Notary Page _____

Commissioner Glover gave the Emergency Management Committee Report and moved that said report be received and filed, seconded by Commissioner Stafford. Passed by unanimous voice vote.

Emergency Management Committee Report Page _____

Fire Chief Jeremy Hobbs gave the Emergency Management Director's Report. Commissioner Glover made a motion that said report be received and filed, seconded by Commissioner Reich. Passed by unanimous voice vote.

Emergency Management Director's Report Page _____

Commissioner Reich gave the Law Enforcement Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Law Enforcement Committee Report Page _____

Sheriff Robert Bryan gave the Sheriff's Report. Commissioner McFarland made a motion that said report be received and filed, seconded by Commissioner Glover. Passed by unanimous voice vote.

Sheriff's Report Page _____

Commissioner Stafford gave the Education Committee Report and moved that said report be received and filed, seconded by Commissioner Robinson. Passed by unanimous voice vote.

Education Committee Report Page _____

In the absence of Director Donna L. Wright, Commissioner Stafford made a motion that said written report be received and filed, seconded by Commissioner Barnard. Passed by unanimous voice vote.

Director of Schools Report Page _____

Jackie Murphy gave the Register of Deed's Report. Commissioner Ashe made a motion that said report be received and filed, seconded by Commissioner Marlowe. Passed by unanimous voice vote.

Jim Major gave the Trustee's Report. Commissioner Glover moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Trustee's Report Page _____

Road Superintendent Steve Murphy gave the Road Superintendent Report stating we have paved 45.288 miles and still paving. Bush hogging is still running. Still doing patching and regular maintenance. Commissioner Glover made a motion to approve the Road Superintendent's Report, seconded by Commissioner Reich. Passed by unanimous voice vote.

Quintin Smith gave the Ag Center Report stating the front road leading to Expo has been resurfaced. This Saturday every building we have will be rented. November 16 the Dancing Lights of Christmas will open. We have horse shows and rodeos coming in November. Have lots of new events coming in 2020, already booking for 2021 and 2022. Commissioner McFarland made a motion that said report be received and filed, seconded by Commissioner Reich. Passed by unanimous voice vote.

No report was given at this time by the Public Works Committee.

Commissioner Scruggs gave the Agricultural Center Management Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Agricultural Center Management Committee Report Page _____

Commissioner Marlowe gave the Animal Control Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Animal Control Committee Report Page _____

No report was given at this time by the Audit Committee.

No report was given at this time by the Back Tax/Cable Television Committee.

Commissioner Vanatta gave the Development & Tourism Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Development & Tourism Committee Report Page _____

No report was given at this time by the Ethics Committee.

No report was given at this time by the Finance Committee.

Commissioner Patton gave the Health & Welfare/Recreation Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Health & Welfare Committee Report Page _____

Commissioner Ashe gave the Insurance Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Insurance Committee Report Page _____

Commissioner Glover gave the Judicial Committee Report and moved that said report be received & filed, seconded by Commissioner Reich. Passed by unanimous voice vote.

Judicial Committee Report Page _____

No report was given at this time by the Planning & Zoning Committee.

No report was given at this time by the Rules Committee.

Commissioner Scruggs gave the Urban Type Public Facilities Board Report and moved that said report be received and filed, seconded by Commissioner Patton. Passed by unanimous voice vote.

Urban Type Public Facilities Board Report _____

Director Aaron Maynard gave the Finance Director's Report and the Report on General Obligation for School Bonds. Commissioner Stafford made a motion that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Finance Director's Report Page _____

Commissioner Marlowe gave the Budget Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Budget Committee Report Page _____

Commissioner Marlowe read Resolution 19-10-4 to Amend the Budget & Appropriation Resolution for the 2019-2020 Fiscal Year to Make an Additional Appropriation from the Animal Control Reserve Fund to Animal Control. Commissioner Marlowe made a motion that said Resolution be adopted, seconded by Commissioner McFarland. Passed by roll call vote 25 for, 0 against, 0 not voting, and 0 absent..

YES:	(25)	Fields; Bannach; Franklin; Barnard; McFarland; Reich; Scruggs; Costley; Patton; Walker; Gentry; Ashe; Robinson; Jones; Dowell; Weathers; Ali; Breeze; Glover; Stafford; Kurtz; Marlowe; Vanatta; Bishop; Smith
NO:	(0)	
Abstain:	(0)	
Absent:	(0)	

Resolution 19-10-4 _____

Commissioner Marlowe read Resolution 19-10-5 to Approve a Lease on a Reconditioned John Deere 7700 Fairway Mower for Watertown High School. Commissioner Glover made a motion that said Resolution be adopted, seconded by Commissioner Stafford. Passed by a roll call vote 25 for, 0 against, 0 not voting, and 0 absent..

YES:	(25)	Fields; Bannach; Franklin; Barnard; McFarland; Reich; Scruggs; Costley; Patton; Walker; Gentry; Ashe; Robinson; Jones; Dowell; Weathers; Ali; Breeze; Glover; Stafford; Kurtz; Marlowe; Vanatta; Bishop; Smith
NO:	(0)	
Abstain:	(0)	
Absent:	(0)	

Resolution 19-10-5 _____

Commissioner Marlowe read Resolution 19-10-6 Authorizing the Reallocation of Outstanding General Obligation Bond Proceeds to Costs of Capital Improvements at West Wilson Middle School. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Marlowe. Commissioner Franklin made a motion to amend to \$300,000.00 and send the rest to the Debt Service with the recommendation to the school system that the \$200,000.00 from the sale of property to Mt. Juliet for a fire hall be used on this project, seconded by Commissioner McFarland. Commissioner Costley made a motion to defer until they get the exact cost, seconded by Commissioner Patton. Motion to defer fails by a roll call vote 6 for, 19 against, 0 not voting, and 0 absent.

YES:	(6)	Costley; Patton; Jones; Breeze; Vanatta; Bishop
NO:	(19)	Fields; Bannach; Franklin; Barnard; McFarland; Reich; Scruggs; Walker; Gentry; Ashe; Robinson; Dowell; Weathers; Ali; Glover; Stafford; Kurtz; Marlowe; Smith
Abstain:	(0)	
Absent:	(0)	

Amend to \$300,000.00 and send rest to Debt Service with the recommendation to the school system that the \$200,000.00 from the sale of property to Mt. Juliet for a fire hall be used on this project, passed by a roll call vote 14 for, 11 against, 0 not voting, and 0 absent.

YES:	(14)	Fields; Franklin; McFarland; Reich; Scruggs; Costley; Patton; Walker; Gentry; Ashe; Weathers; Vanatta; Bishop; Smith
NO:	(11)	Bannach; Barnard; Robinson; Jones; Dowell; Ali; Breeze; Glover; Stafford; Kurtz; Marlowe
Abstain:	(0)	
Absent:	(0)	

Resolution as Amended passed by a roll call vote 14 for, 11 against, 0 not voting, and 0 absent.

YES:	(14)	Franklin; McFarland; Reich; Scruggs; Costley; Patton; Walker; Gentry; Ashe; Weathers; Glover; Vanatta; Bishop; Smith
NO:	(11)	Fields; Bannach; Barnard; Robinson; Jones; Dowell; Ali; Breeze; Stafford; Kurtz; Marlowe
Abstain:	(0)	
Absent:	(0)	

Resolution 19-10-6 _____

Commissioner Marlowe read Resolution 19-10-7 to Approve a Contract of Stop Loss Insurance with CIGNA. Commissioner McFarland made a motion that said Resolution be adopted, seconded by Commissioner Walker. Passed by a roll call vote 25 for, 0 against, 0 not voting, and 0 absent.

YES:	(25)	Fields; Bannach; Franklin; Barnard; McFarland; Reich; Scruggs; Costley; Patton; Walker; Gentry; Ashe; Robinson; Jones; Dowell; Weathers; Ali; Breeze; Glover; Stafford; Kurtz; Marlowe; Vanatta; Bishop; Smith
NO:	(0)	
Abstain:	(0)	
Absent:	(0)	

Resolution 19-10-7 _____

Commissioner Marlowe read Resolution 19-10-8 to Approve a Contract of Insurance for Workers' Compensation Insurance with Key Risk Insurance Company. Commissioner McFarland made a motion that said Resolution be adopted, seconded by Commissioner Gentry. Passed by a roll call vote 25 for, 0 against, 0 not voting, and 0 absent.

YES:	(25)	Fields; Bannach; Franklin; Barnard; McFarland; Reich; Scruggs; Costley; Patton; Walker; Gentry; Ashe; Robinson; Jones; Dowell; Weathers; Ali; Breeze; Glover; Stafford; Kurtz; Marlowe; Vanatta; Bishop; Smith
NO:	(0)	
Abstain:	(0)	
Absent:	(0)	

Resolution 19-10-8 _____

Commissioner Marlowe read Resolution 19-10-9 to Approve a Contract of Insurance for Partially Self-Funded Medical and Dental Coverage on Behalf of the Wilson County Employees, Retirees and Dependents and the Administrative Services Contract to be with CIGNA. Commissioner McFarland made a motion that said Resolution be adopted, seconded by Commissioner Walker. Passed by a roll call vote 25 for, 0 against, 0 not voting, and 0 absent.

YES:	(25)	Fields; Bannach; Franklin; Barnard; McFarland; Reich; Scruggs; Costley; Patton; Walker; Gentry; Ashe; Robinson; Jones; Dowell; Weathers; Ali; Breeze; Glover; Stafford; Kurtz; Marlowe; Vanatta; Bishop; Smith
NO:	(0)	
Abstain:	(0)	
Absent:	(0)	

Resolution 19-10-9 _____

No Old Business.

No New Business.

Commissioner McFarland made a motion to adjourn, seconded by Commissioner Robinson. Passed by unanimous voice vote.



Wilson County Emergency Management Agency



Director's Report

November 18, 2019

Wilson County Commission

- "Dispatch Report by District Summary" – October (Attached)
- "Monthly Call Report" – October (Attached)
 - Medical: 1,226
 - Fire: 61
 - Rescue: 231
 - Total Calls: 1,518

- "Emergency Management Activities" – (Since last meeting)
 - County Mayor Meetings
 - EMA Committee Meeting
 - Employee Health Fair
 - Hazardous Materials Team Operations Course
 - NWS Weekly Webinars
 - Facility Disaster Drills
 - Facility Site Visits
 - Smoke Alarm Installations
 - Outdoor Warning Siren Testing
 - Situational Awareness Briefings

End of Report!!!

Joey Cooper, Director

A handwritten signature in black ink, appearing to read "Joey Cooper", is written over the printed name.

Wilson County Emergency Management Agency

Dispatch Report by District Summary

Beg: 10/1/18
End: 10/31/18

Ambulance			Fire			Rescue			
District	Calls	YTD	District	Calls	# of Units Responded	YTD	District	Calls	YTD
1	30	182	1	1	2	10	1	18	30
2	6	89	2	0	0	0	2	0	0
3	62	460	3	2	4	5	3	3	5
4	39	332	4	3	5	21	4	14	28
5	25	261	5	3	4	35	5	6	16
6	37	280	6	4	8	22	6	16	35
7	41	367	7	5	10	27	7	12	23
8	21	220	8	5	7	15	8	7	13
9	57	392	9	2	2	12	9	1	2
10	48	293	10	1	1	5	10	6	8
11	42	328	11	0	0	1	11	1	2
12	36	311	12	4	12	25	12	13	20
13	41	321	13	4	7	40	13	21	39
14	69	456	14	5	6	36	14	32	60
15	52	300	15	10	17	43	15	19	37
16	51	438	16	1	2	23	16	4	11
17	98	803	17	1	1	5	17	6	11
18	34	280	18	3	3	23	18	13	25
19	50	470	19	0	0	4	19	3	7
20	96	950	20	0	0	2	20	6	10
21	117	978	21	3	5	15	21	15	35
22	25	344	22	1	1	10	22	4	16
23	31	301	23	1	2	3	23	3	9
24	53	465	24	0	0	0	24	2	2
25	65	493	25	2	4	11	25	6	13
Total	1226	10114	Total	61	103	393	Total	231	457

Total for October	1518
Prior Month Year To Date	12341
Year to Date	13859

2019 WEMA Monthly Call Report

	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Medical	1033	952	1066	1156	1156	1125	1121	1203	1148	1226			11186
Fire	49	24	52	35	51	38	29	49	54	61			442
Rescue	207	204	212	250	235	241	216	209	226	231			2231
Total	1289	1180	1330	1441	1442	1404	1366	1461	1428	1518	0	0	13859

Ambulance Runs By Station

St. 1	243	240	281	312	269	257	264	344	293	302			2805
St. 2	27	29	43	44	38	42	45	53	39	50			410
St. 3	101	79	92	81	102	98	83	93	78	121			928
St. 4	73	86	80	80	84	87	88	66	97	93			834
St. 5	78	57	63	68	68	96	87	76	95	90			778
St. 6	90	62	80	74	101	113	110	116	86	100			932
St. 7	13	3	7	9	6	9	5	7	3	7			69
St. 8	46	25	40	51	22	36	32	35	45	54			386
St. 9	225	235	217	269	286	229	261	256	255	234			2467
St. 10	129	120	146	154	153	143	135	141	136	155			1412
St. 11	8	16	17	14	27	14	11	16	21	20			164
Total	1033	952	1066	1156	1156	1124	1121	1203	1148	1226	0	0	11185

County/City Limits Breakdown (Ambulance)

County	366	335	395	432	401	433	400	422	452	469			4105
Lebanon	452	428	433	509	514	466	502	552	501	502			4859
Mt. Juliet	199	177	220	197	224	207	200	209	183	225			2041
W-town	16	12	18	18	17	18	19	20	12	30			180
Total	1033	952	1066	1156	1156	1124	1121	1203	1148	1226	0	0	11185

Fire Runs By Station

St. 1	5	4	7	4	5	3	6	4	6	12			56
St. 2	1	0	1	2	2	1	2	1	0	1			11
St. 3	1	1	0	1	3	4	1	1	1	5			18
St. 4	3	8	2	6	10	6	0	5	8	10			58
St. 5	11	3	11	3	8	10	5	12	10	7			80
St. 6	15	3	11	6	7	3	4	3	8	5			65
St. 7	0	0	0	0	1	1	0	0	0	1			3
St. 8	4	3	5	2	2	4	3	7	5	7			42
St. 9	4	1	5	6	5	3	5	11	8	6			54
St. 10	3	0	8	5	8	2	3	3	3	4			39
St. 11	2	1	2	0	0	1	0	2	5	3			16
Total	49	24	52	35	51	38	29	49	54	61	0	0	442

County/City Limits Breakdown (FIRE)

County	47	22	52	34	48	38	26	44	52	58			421
Lebanon	0	0	0	0	1	0	2	2	1	2			8
Mt. Juliet	1	2	0	0	2	0	0	2	1	1			9
W-town	1	0	0	1	0	0	1	1	0	0			4
Total	49	24	52	35	51	38	29	49	54	61	0	0	442

ROBERT BRYAN
SHERIFF

STATE OF TENNESSEE

OFFICE (615) 444-1412
FAX (615) 453-6024



SHERIFF OF WILSON COUNTY
105 EAST HIGH STREET • LEBANON, TN 37087

October 31, 2019 Activity Report

Activity	Sept - 19	Oct - 19
Calls for Service	4,199	3753
Special Response Team Callouts	0	2
CID Cases Investigated	109	132
Domestic Violence Offenses Investigated	74	77
Sex Offenses Investigated	11	12
Sex Offenders Registered/Modified	42	14
CID Cases Cleared	40	46
Narcotics Intelligence Received	8	3
Narcotics Intelligence/Cases Closed	3	0
State Warrants Received	898	956
Arrests on State Warrants	980	866
Civil Warrants Received	1768	1707
Civil Warrants Served	1695	1769
Total Booked Through Jail	626	602
Highest Daily Inmate Population (458 Bed Facility)	531	509
Average State Prison Inmates	186	182
Facility Security Scan (Magnetometer):		
Criminal Justice Complex	11,431	11,756
Judicial Center	6859	5181
Reserve Volunteer Hours	161.4	130.3
SCAN Volunteer Hours	553.7	661.25
K9 SAR Volunteer Hours	157	102.0
Mounted Search & Rescue Volunteer Hours	37.5	59.0

Inmate Work Bus Projects: Elmer Elkins ballpark, Wilson County Fairgrounds, Lake Haven boat ramp, WCSO firing range, Blown out bridge boat ramp, Tyree Access boat ramp, Black History Museum @ Pickett Chapel, Wilson County Animal Control, Mid-Cumberland Food Drive, Wilson County Help Center, Child Advocacy Center, Mt Juliet Senior Center, Wilson County Expo Center, Wilson County surplus sale, Cumberland University.

Roadside Litter Pickup: Beckwith Rd, Burton Rd, Conatser Rd, N Cairo Bend Rd, S Cairo Bend Rd, Holmes Gap Rd, Commerce Church Rd, Old Murfreesboro Rd, Old Statesville Rd, Smith Hollow Rd.

Community Events: Sheriff's Citizen Academy Class #13 continues for the month of October, Project Warm Wilson.

SRO Division:

October 1st- Multiple officers from our Juvenile Division were present at the National Night Out Against Crime, which took place at the Don Fox Park in Lebanon. Every division at the Sheriff's Office was represented at the event as we interacted and gave out items to children that attended the event.

October 12th- Officers from our Juvenile Division worked the "Halloween in the Park" that took place at the Charlie Daniels Park in Mt. Juliet. Over 3,000 children were in attendance and we had the opportunity to give out candy and interact with the public.

October 16th- Lt. Moore and Ashlyn Varvel were invited out to speak to the congregation at Donelson Presbyterian Church about school safety and public information.

October 26th- SROs Glenn Hamblen, Robert Enoch, Dusty Burton and Asst. PIO Ashlyn Varvel worked the DEA National Drug Take Back at the Sheriff's Office. Over 70 pounds of prescription/non-prescription medications were taken in to be destroyed by the Tennessee Dangerous Drugs Task Force. There were also over 20 vaping devices that were dropped off at the event.

October 29th- Lt. Scott Moore spoke to parents at Gladeville Middle School about the "Dangers of Drugs". Parents who were in attendance had many questions on how they could help or what they need to look for in drug use by teenagers. This event was held as part of Red Ribbon Week which brings awareness to drugs, alcohol and tobacco abuse.

October 30th- Officers from the Sheriff's Office spoke to a full school assembly at Byars Dowdy Elementary for Red Ribbon Week. The program lasted for over 30 minutes as our K-9s Gabbie and Boscoe put on a demonstration in front of the school.

October 31st- Officers from the Sheriff's Office attended the "Halloween on the Square" which took place at the First Baptist Church in Lebanon due to inclement weather. We handed out candy to all the children who were in attendance. Also, there were 8 SROs who patrolled all

county and LSSD schools for the remainder of Halloween night in an effort to keep people away from the potential of vandalism.

SRO MONTHLY REPORT TOTALS FOR THE COUNTY

Month: September

Elementary/Middle Schools:

Advisory Sessions: 290
 Conflict Resolutions: 107
 Custodial Issues: 46
 Extra-curricular Activities: 107
 Class Lectures: 144
 Perimeter Checks: 1,988

High Schools:

Student Conferences: 612
 Parent Conferences: 198
 Times in Court: 5

Total Arrests: 60 (Middle School: 5, High School: 55)

Drug Arrests: 9
 Assault: 6
 Disorderly Conduct: 15
 Agg. Assault: 0
 Tobacco: 4
 Poss. of Weapon: 0
 Vandalism: 3
 Criminal Trespass: 1
 Theft: 1
 Other: 21

<u>Weapons in School:</u>	Guns: 0	Knives: 1	Other: 0
<u>Total Arrests:</u>	Elementary: 0	Middle: 5	High: 55

Total Transports: 13

JUUL/Vapes/E-Cigs confiscated: 50

Department Training:

9/30/19 – 10/4/19	Corrections/Pre-Service Orientation - 3 Officers
10/2/19 - 10/3/19	TCI/Basic Training - Smith County, TN - 6 students
10/2/19 – 10/4/19	OTG Tactical/Counter Ambush Course – 1 Officer
10/7/19 – 10/8/19	TCI/In-service - Hickman County, TN - 2 students

10/14/19 – 10/16/19 WCSO Corrections In-Service - 9 students
10/15/19 Active Shooter Analysis - Serenity Dental; Lebanon, TN
10/17/19 WCSO Certified & Reserve Officer Open Range Firearm Training - 9
10/18/19 WCSO Correctional Officer Open Range Firearm Training - 6
10/21/19 WCSO Correctional Officers Liability Class - 3
10/21/19 Corrections/Pre-Service Orientation - 3 students
10/22/19 TLETA - Active Shooter Course Donelson, TN - 28 students
10/23/19 TCI/In Service - Rutherford County, TN - 5 students
10/24/19 WCSO Corrections Pre-Service Orientation/Jail Ministry - 6 students
10/28/19 – 10/30/19 WCSO Corrections In-Service - 9 students

SCAN Division:

Total Hours: 661.25

Current recipients: 134

Current volunteers: 35

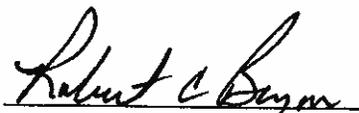
Receive vegetable from Master Gardner's

Multiple large donations of fresh fruit by Edward Gertz (Master Gardeners)

SCAN Facebook page

Participates in TN State Fire Marshall "Get Alarmed" program

Continue to receive bakery and bread items from Publix and Panera



Robert C. Bryan, Sheriff

Faxed and emailed to Sondra Winfree Dowdy: 615-466-5071

Call For Service Summary By 10-Code

WILSON COUNTY SHERIFFS OFFICE

DATE: 11/08/2019
TIME: 09:48:57 AM

Page 1 of 2

Complaints From: 10/1/2019 Thru: 10/31/2019

All Officers

CODE	DESCRIPTION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
		1	0	0	0	0	0	0	1
10-77	603 604 TRANSPORT	4	8	16	12	7	7	7	61
10-63	911 HANG UPS	14	13	12	13	13	15	17	97
10-89	ABANDONED VEHICLE	4	12	14	15	12	10	11	78
10-39	ARMED SUSPECT	0	0	1	0	0	0	1	2
10-46	AUTO WRECK-PERS INJU	5	4	10	13	6	15	6	59
10-45	AUTO WRECK-PROP DAMG	14	21	28	28	27	25	16	159
BOLO	BE ON LOOK OUT	3	3	3	4	1	2	2	18
10-95	BOMB THREAT	0	0	0	0	0	1	0	1
10-42	BURGLAR ALARM	27	12	24	26	32	25	22	168
10-27	BURGLARY	13	5	6	2	9	6	3	44
10-29	CHECK FOR WANTED	0	0	0	0	0	1	0	1
10-28	CHECK FULL REGISTRAT	0	0	2	0	0	1	0	3
10-61	CHILD ABUSE NEGLECT	0	0	0	0	1	0	0	1
10-14	CONVOY OR ESCORT	4	3	3	2	3	3	2	20
10-62	CORPSE	3	0	0	0	1	0	1	5
10-67	DEAD ANIMAL IN ROAD	0	1	2	1	3	1	1	9
10-26	DISORDERLY PERSON	1	7	5	1	8	4	3	29
10-87	DISTURBING THE PEACE	2	1	0	1	0	2	1	7
10-57	DOG CALL	1	2	7	5	7	3	3	28
10-85	DOMESTIC DISPUTE	7	9	10	8	14	10	16	74
10-86	DOMESTIC WEAPON	0	0	1	0	0	1	1	3
10-49	DRIVING WHILE DRUNK	0	0	2	2	2	0	2	8
10-83	FARM ANIMALS AT LARG	2	6	10	7	6	5	6	42
10-59	FIGHT	1	0	2	3	0	2	1	9
10-72	FIRE CALL	1	0	1	6	2	1	4	15
10-70	FOOT PURSUIT	1	1	0	0	0	0	0	2
10-15	HAVE PRISONER IN CUS	0	9	22	13	10	8	4	66
10-79	HAZARDOUS RD COND	8	3	6	9	8	4	8	46
LOG	LOG	0	1	0	0	4	3	0	8
MA	MOTORIST ASSIST	8	3	12	14	15	11	7	70
10-17	PICK UP PAPERS AT?	1	2	3	3	1	4	0	14
10-16	PICK UP PRISONER AT?	1	8	14	6	7	1	2	39

Call For Service Summary By 10-Code

WILSON COUNTY SHERIFFS OFFICE

DATE: 11/08/2019
TIME: 09:48:58AM

Page 2 of 2

Complaints From: 10/1/2019 Thru: 10/31/2019

All Officers

CODE	DESCRIPTION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
10-84	POSSIBLE DRUGS PRES	0	5	5	5	7	2	1	25
10-56	PROWLER AT PREMISES	24	18	34	39	20	37	19	191
10-58	PUBLIC DRUNK	1	0	1	1	1	1	2	7
10-55B	RAPE	0	0	1	0	0	0	0	1
10-82	REQUEST BACKUP	14	15	13	12	20	13	20	107
10-47	SEND AMBULANCE	0	0	1	0	6	2	2	11
10-38	SHOOTING	0	0	1	0	0	0	0	1
10-88	SHOPLIFTER	0	1	0	0	1	1	0	3
10-76	SPEEDING RECKLESS	15	6	14	11	12	13	13	84
10-44	STOLEN VEHICLE	1	3	1	1	3	4	2	15
10-94	SUICIDE	2	1	4	3	5	3	2	20
10-99	SUSP PACKAGE	0	1	0	0	0	0	0	1
10-96	THEFT REPORT	4	7	8	4	2	8	6	39
10-81	TRAFFIC STOP	102	46	131	121	164	133	121	818
10-22	VANDALISM	0	1	0	1	3	2	1	8
10-23	VANDALISM MAIL BOX	0	0	0	0	2	0	0	2
10-53	WANTED CHARGE	10	45	56	56	38	36	18	259
10-43	WANTS OFFICER INVEST	75	151	137	168	178	113	82	904
10-80	WELFARE CHECK	8	9	14	13	9	9	8	70
Totals:		382	443	637	629	670	548	444	3,753

Total Records: 52

**Inmate Population Analysis
WILSON COUNTY SHERIFFS OFFICE**

DATE : 11/08/2019
TIME : 09:48:31AM

Male Inmates White: 307	Female Inmates White: 149	% Males: 68.44
Male Inmates Black: 100	Female Inmates Black: 38	% Females: 31.56
Male Inmates Other: 5	Female Inmates Other: 3	% Juvenile: 0.00
Male Inmates Juvenile: 0	Female Inmates Juvenile: 0	% White: 75.75
Total Male Inmates: 412	Total Female Inmates: 190	% Black: 22.92
		% Other: 1.33

Total Inmates: 602

<u>Age Range</u>	<u>Count</u>	
Less Than 13 or No Date Of Birth:	0	Average Male Age: 35.72
Between 13 and 15:	0	Average Female Age: 33.54
Between 16 and 17:	0	Average Juvenile Age: 0.00
18:	9	Average Age: 35
Between 19 and 21:	40	Average White Age: 35.10
Between 22 and 25:	71	Average Black Age: 35.04
Between 26 and 30:	135	Average Other Age: 31.00
Between 31 and 35:	95	
Between 36 and 40:	90	Total Inmate Days In Jail: 3,564
Between 41 and 50:	93	Average Days In Jail: 5.92
Between 51 and 60:	54	Total Inmate Bond Amount: \$ 1,064,700.00
Between 61 and 70:	15	Average Inmate Bond Amount: 4,952.09
71 and Over:	0	Total Inmate That Have Been In Jail Prior: 385
On Suicide Watch: 0	%: 0.00	Average Number Of Priors: 6.40
Mental Illness: 0	%: 0.00	% Priors To Total Count: 63.95
Sex Offenders: 4		Total Charges Against Inmates: 966
With Holds: 114	%: 19.00	Charged As Misdemeanant: 507
Military Service: 37		Charged As Felon: 95
On Special Diets: 19	%: 3.00	On Temporary Release: 0
Foreign Born: 16		On School Release: 0
Weekenders: 11		
On Work Release: 0		
Violent: 0	%: 0.00	
Sentenced: 72	%: 12.00	Average Days Of Sentence In Days: 432.00
Not Sentenced: 530	%: 88.00	
Past Sentence Time: 35		
Trustees: 1	%: 0.00	
On Medications: 0	%: 0.00	Average Meds Per Inmate Who Are On Meds: 0.00

Department Facility Report

WILSON COUNTY SHERIFFS OFFICE

DATE : 11/08/2019
TIME : 09:46:49AM

Page 1 of 1

Date	DOC	Less Than 1 Year	1 Year and Over	Parole Doc/Local	Convicted Mis	PreTrial Mis/Felon	Other	Total		
10/01/2019	109	33	0	20	0	102	105	137	3	509
10/02/2019	109	33	0	21	0	106	83	137	3	492
10/03/2019	109	32	0	21	0	107	89	142	2	502
10/04/2019	110	31	0	21	0	108	95	139	1	505
10/05/2019	110	30	0	21	0	104	93	140	3	501
10/06/2019	110	30	0	21	0	101	84	140	1	487
10/07/2019	108	30	0	21	0	99	85	140	5	488
10/08/2019	109	29	0	21	0	98	93	141	0	491
10/09/2019	110	29	0	22	0	99	95	141	2	498
10/10/2019	109	30	0	22	0	100	78	141	3	483
10/11/2019	109	30	0	22	0	102	88	142	0	493
10/12/2019	109	30	0	22	0	101	86	142	0	490
10/13/2019	109	30	0	22	0	96	92	140	1	490
10/14/2019	111	29	0	22	0	99	100	139	1	501
10/15/2019	107	29	0	21	0	98	96	140	2	493
10/16/2019	107	29	0	21	0	103	93	140	2	495
10/17/2019	106	27	0	21	0	114	70	137	2	477
10/18/2019	105	27	0	21	0	117	75	149	2	496
10/19/2019	105	27	0	21	0	119	83	143	1	499
10/20/2019	105	27	0	21	0	110	73	140	2	478
10/21/2019	107	28	0	21	0	113	80	139	3	491
10/22/2019	106	27	0	21	0	111	79	139	1	484
10/23/2019	105	27	0	22	0	110	74	139	3	480
10/24/2019	103	27	0	22	0	108	82	139	3	484
10/25/2019	101	27	0	22	0	108	86	140	1	485
10/26/2019	101	27	0	22	0	106	84	142	2	484
10/27/2019	101	27	0	22	0	101	85	145	3	484
10/28/2019	98	27	0	22	0	102	87	146	0	482
10/29/2019	101	27	0	21	0	94	81	144	1	469
10/30/2019	101	27	0	21	0	93	81	144	3	470
10/31/2019	101	25	0	21	0	92	87	144	3	473
	3,291	888	0	662	0	3,221	2,662	4,371	59	15,154

STATE FACILITY REPORT. TO EDIT OR DELETE THIS TEXT ENTIRELY, CLICK ON COMPANY SETUP, THEN CLICK THE NARRATIVES MENU, THEN #7



County Commission Report

November 18, 2019

The Wilson County Board of Education met in a regular session on Monday, November 4, 2019 and took action on the following items:

- Approved on 2nd Reading Recommended Changes to Board Policies in Section 4

- Congratulations
 - Kevin Dawson was named Principal of Green Hill High School. Mr. Dawson is the current Principal at West Wilson Middle School.
 - Mrs. Beverly Sharpe has accepted the position of Principal at West Wilson Middle School. She is currently Assistant Principal at Mt. Juliet High School.
 - MJHS Band of Gold Class AA Champion Reserve Grand Champions and 2nd Place Finalist (out of 28 bands from TN, AR, KY) at Contest of Champions
 - Lebanon High School Blue Devils placed 2nd in their class (Class A) at the Contest of Champions. First time to ever place
 - REWARD School Banners have arrived and we will be scheduling individually with each of the 12 schools to present the banners; the Exemplary District Banner will proudly be displayed at the Administrative & Training Complex.

- Schools will be closed November 25-29 for Thanksgiving Break

- Attendance Percentage District-Wide for 8/1/19 to 10/28/19 is 96.19%

You are cordially invited to attend the next regularly scheduled Board Work Session at 5:00 p.m. and Board Meeting at 6:00 p.m. on December 2, 2019. Both meetings will be held in the Boardroom at the Wilson County Schools Administrative & Training Complex, located at 415 Harding Drive, Lebanon, TN.

Respectfully submitted,

Donna L. Wright, Director of Schools



Human Resources

November 4, 2019

Rebecca Owens – Deputy Director of Employee Relations
Jeff Luttrell – Supervisor/Classified Personnel
Dr. Lisa Spencer – Supervisor/Certified Personnel

Current Staffing

CLASSIFIED

- 934 classified employees

CERTIFIED

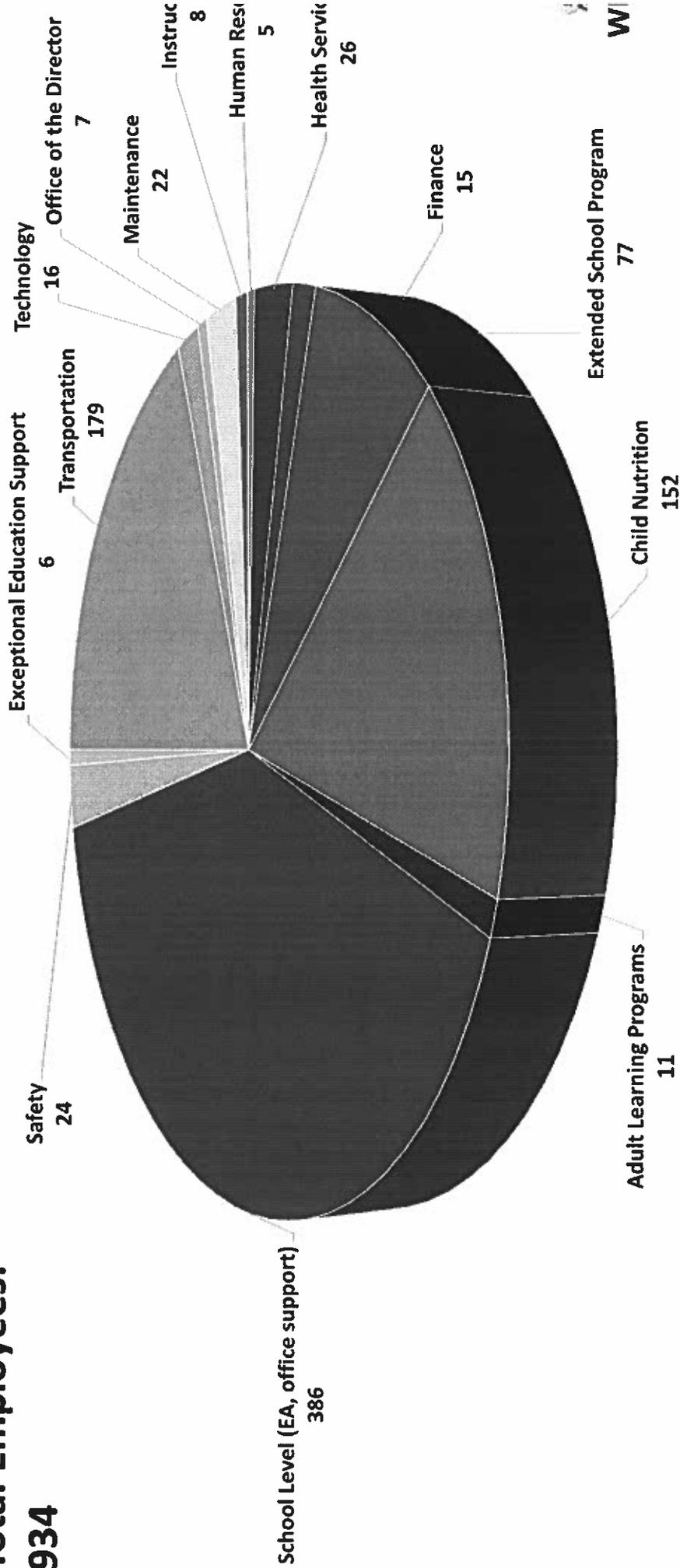
- 100 certified administrators
- 1345 certified teachers

TOTAL STAFF

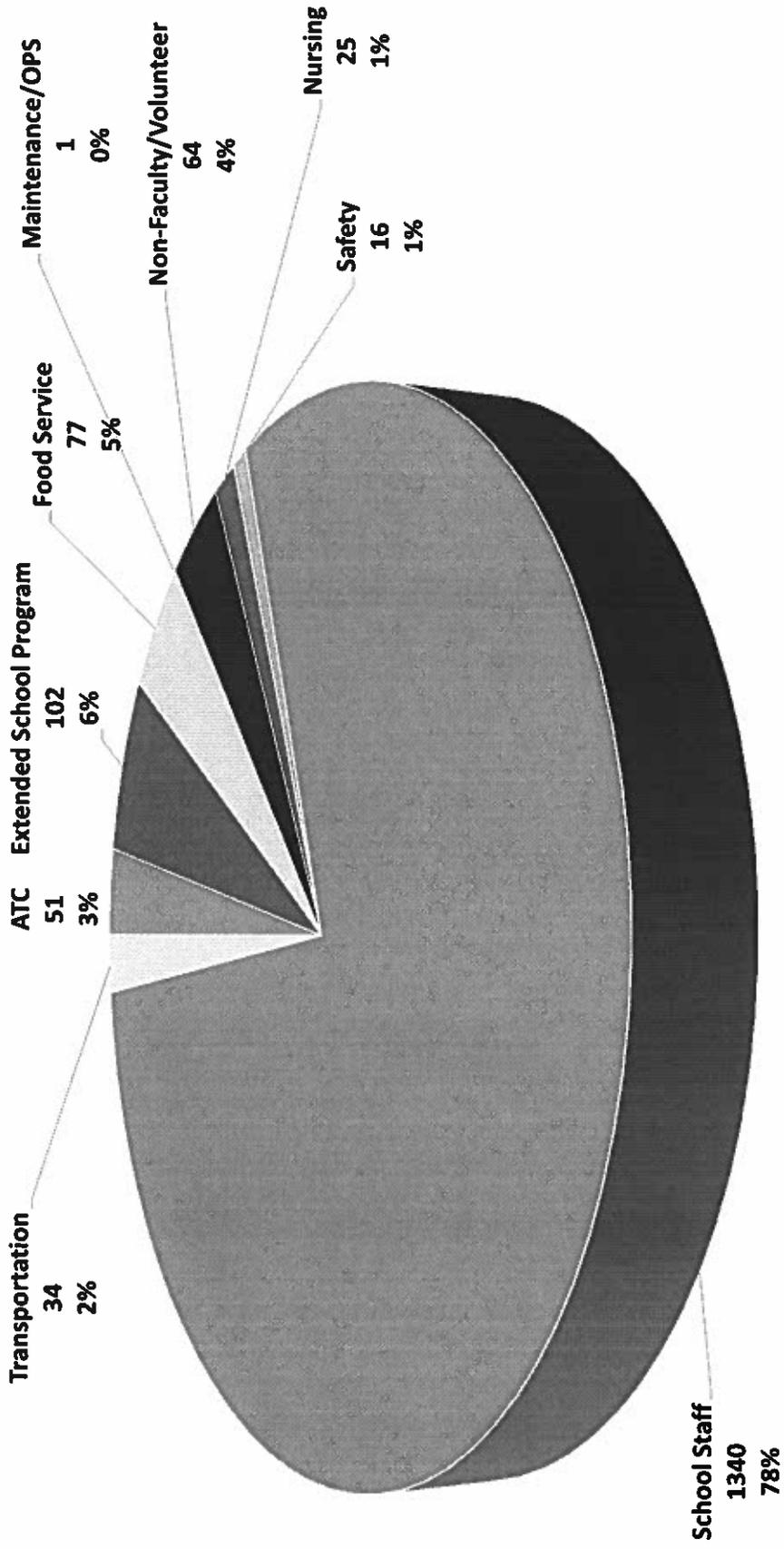
- 2379 total employees

Total Classified Positions 2019-20

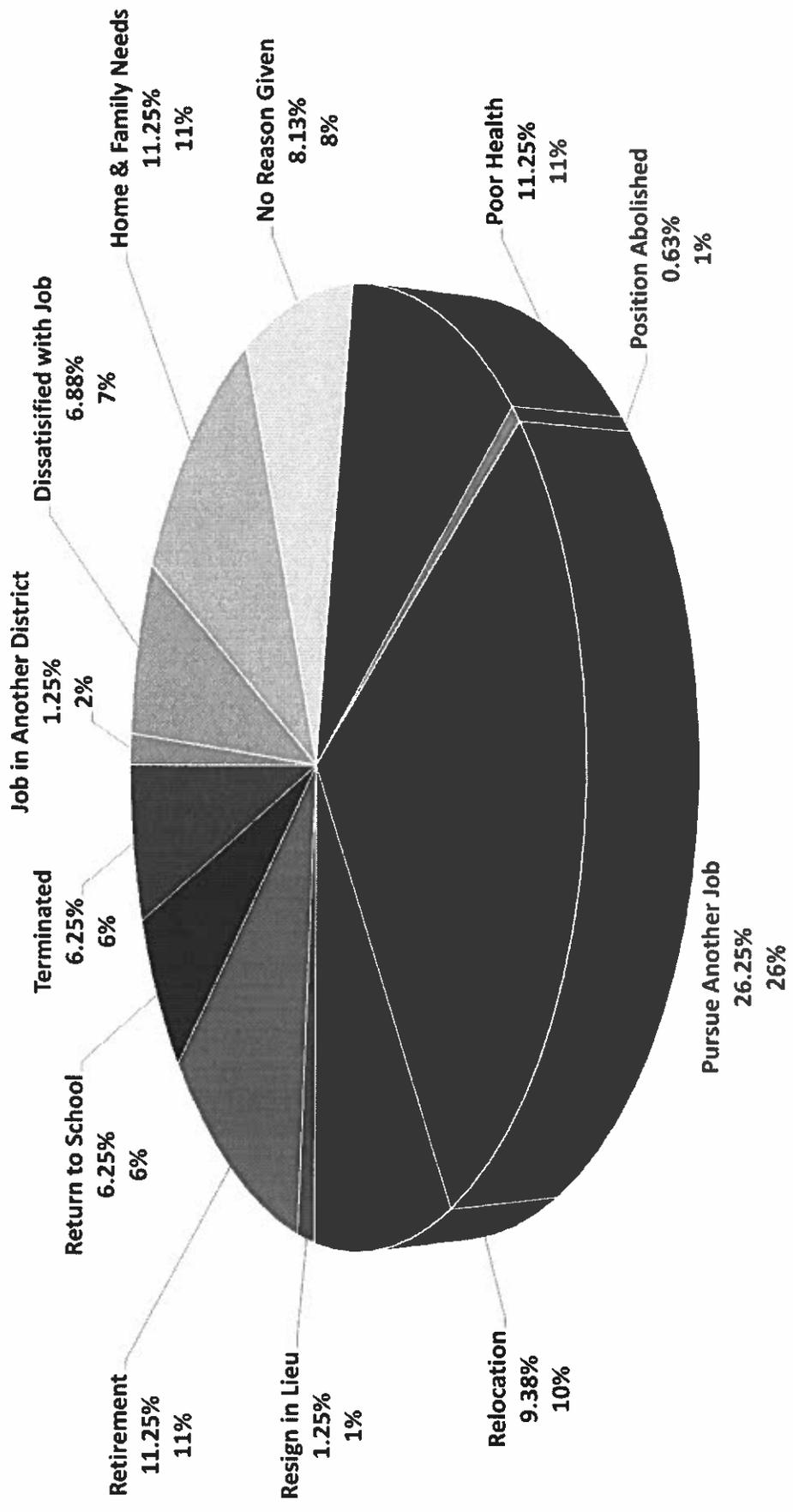
Total Employees:
934



Classified Applications 2018-20

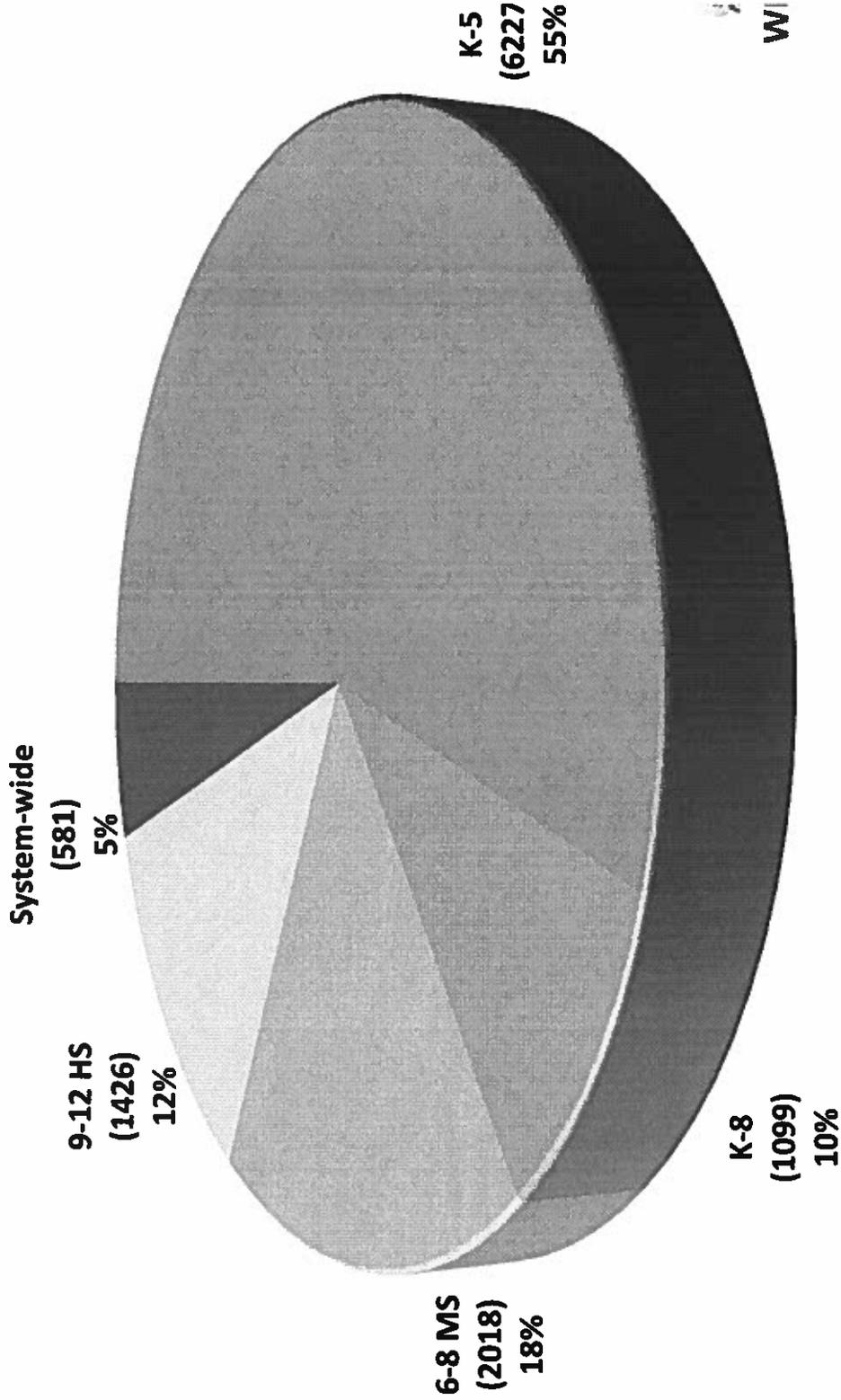


Classified Turnover 2018-2019



Certified Applicants 2018-2019

**Total Applicants:
11,351**



Certified Recruitment

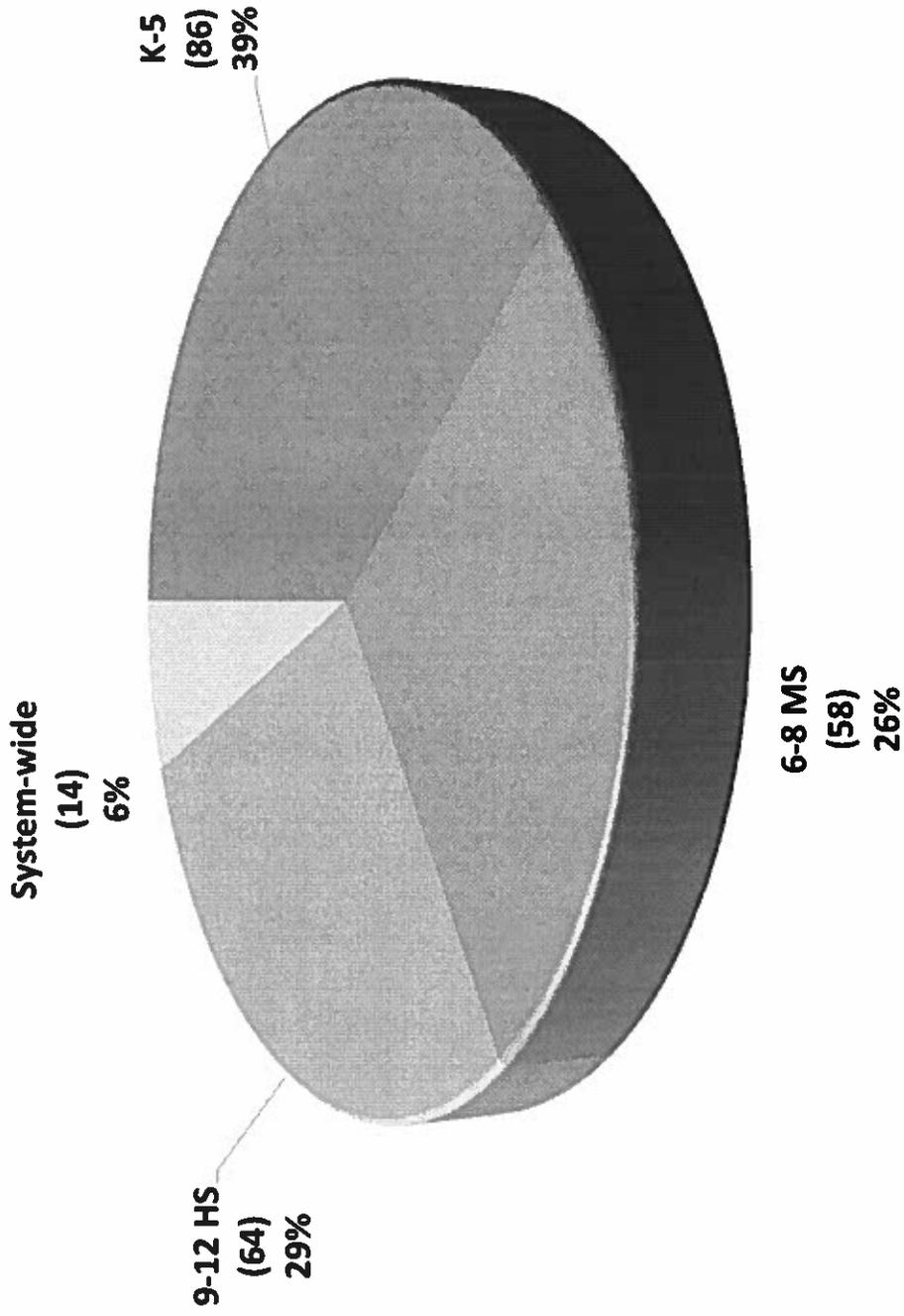
- **Career Fairs:** APSU, Belmont, Lipscomb, MTSU, TN Tech, Union, UTK, and Vanderbilt, WCS Winter Meet & Greet and Spring Career Fair
- **Social Media:** Facebook, Twitter, LinkedIn, Instagram, Handshake, and K12JobSpot
- **University Partnerships:** Student-Teachers
- **Employee Referrals**

Top Producing Colleges for Wilson County Schools

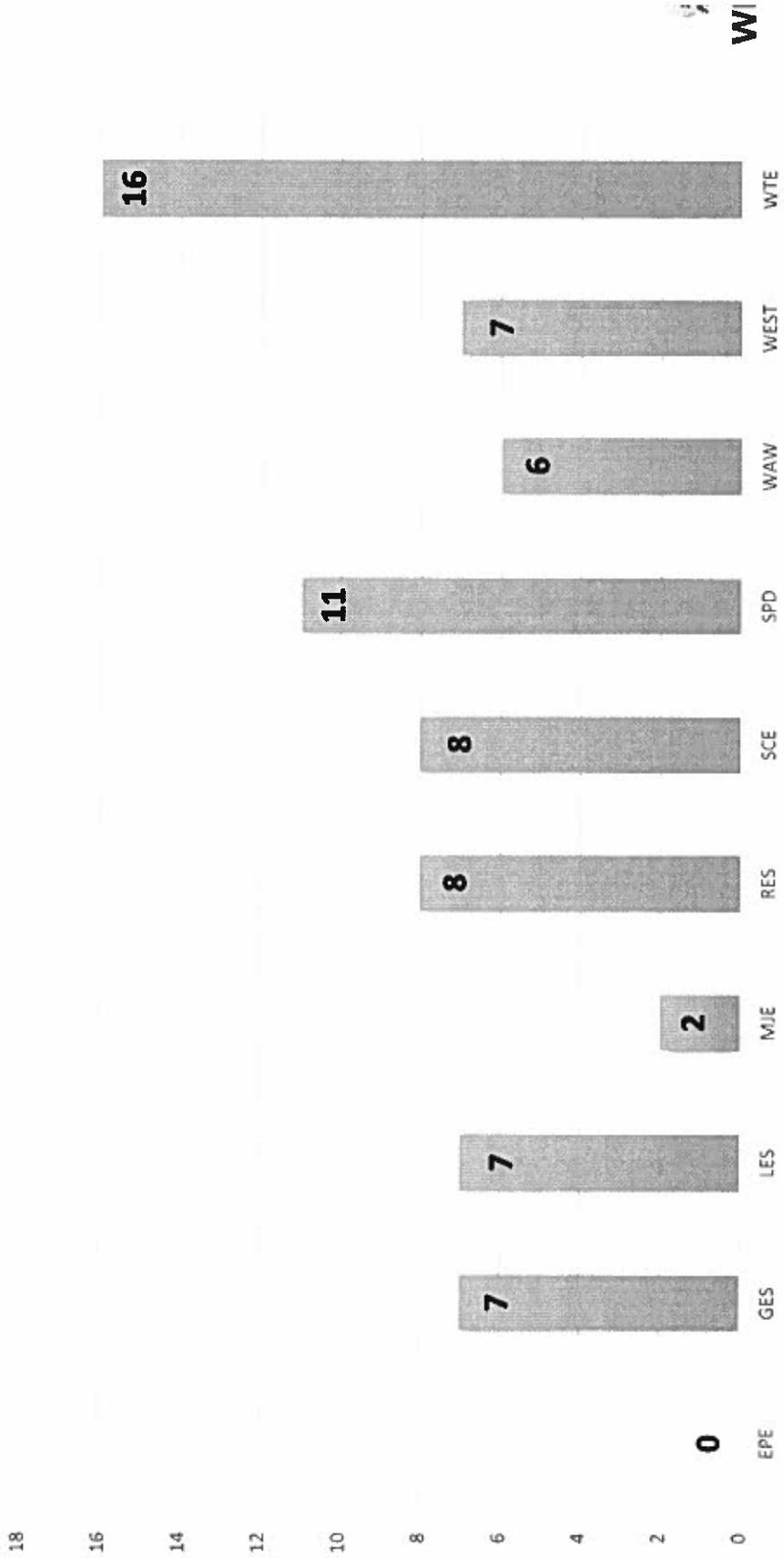
Rank/Number of Teachers	School	TNDOE Score (Out of 5)
1st (32)	Tennessee Tech	Level 3
2nd (28)	MTSU	Level 3
3rd (14)	Cumberland	Level 3
4th (12)	Trevecca	Level 3
5th (11)	UTK	Level 4
6th (6)	Vanderbilt	Level 3
7th (5)	TSU	Level 3

Certified New Hires 2018-2019

**Total New Hires:
222**

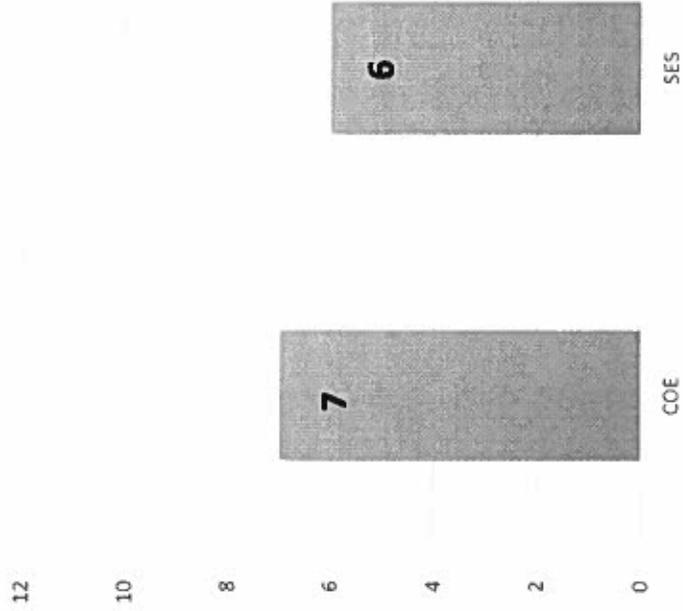


Certified New Hires by Elementary School 2018-2019

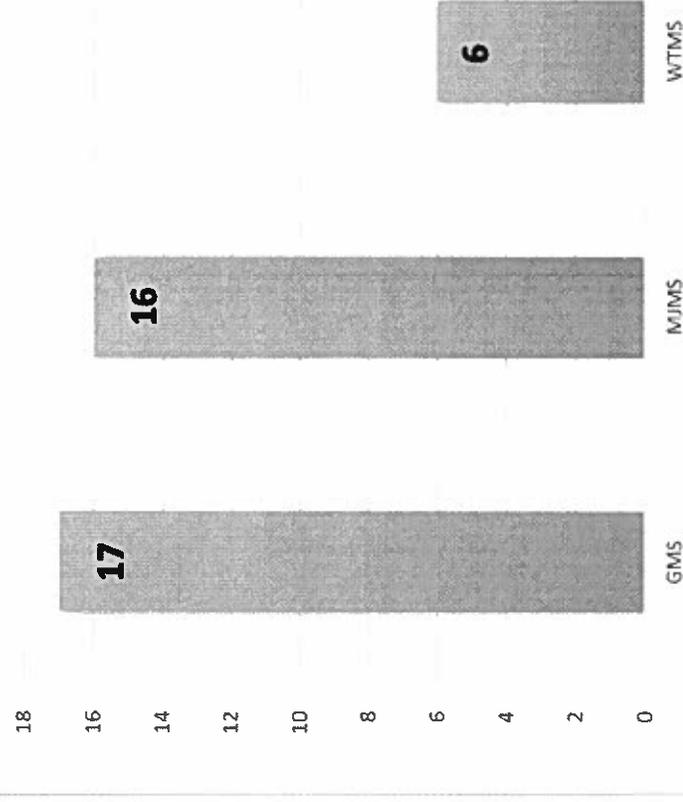


Certified New Hires by K-8 & Middle Sch 2018-2019

K-8 Schools

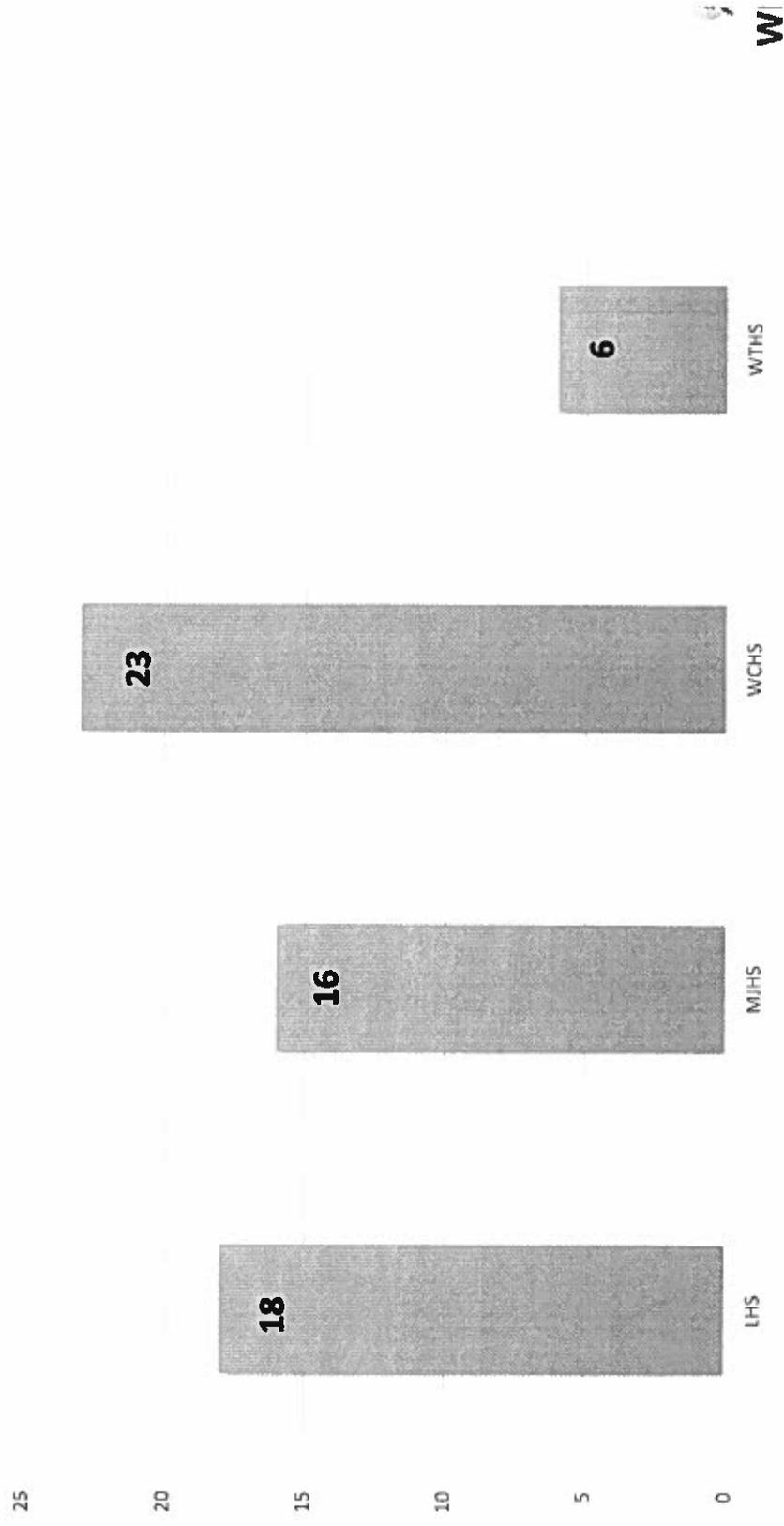


Middle Schools



Certified New Hires by High School

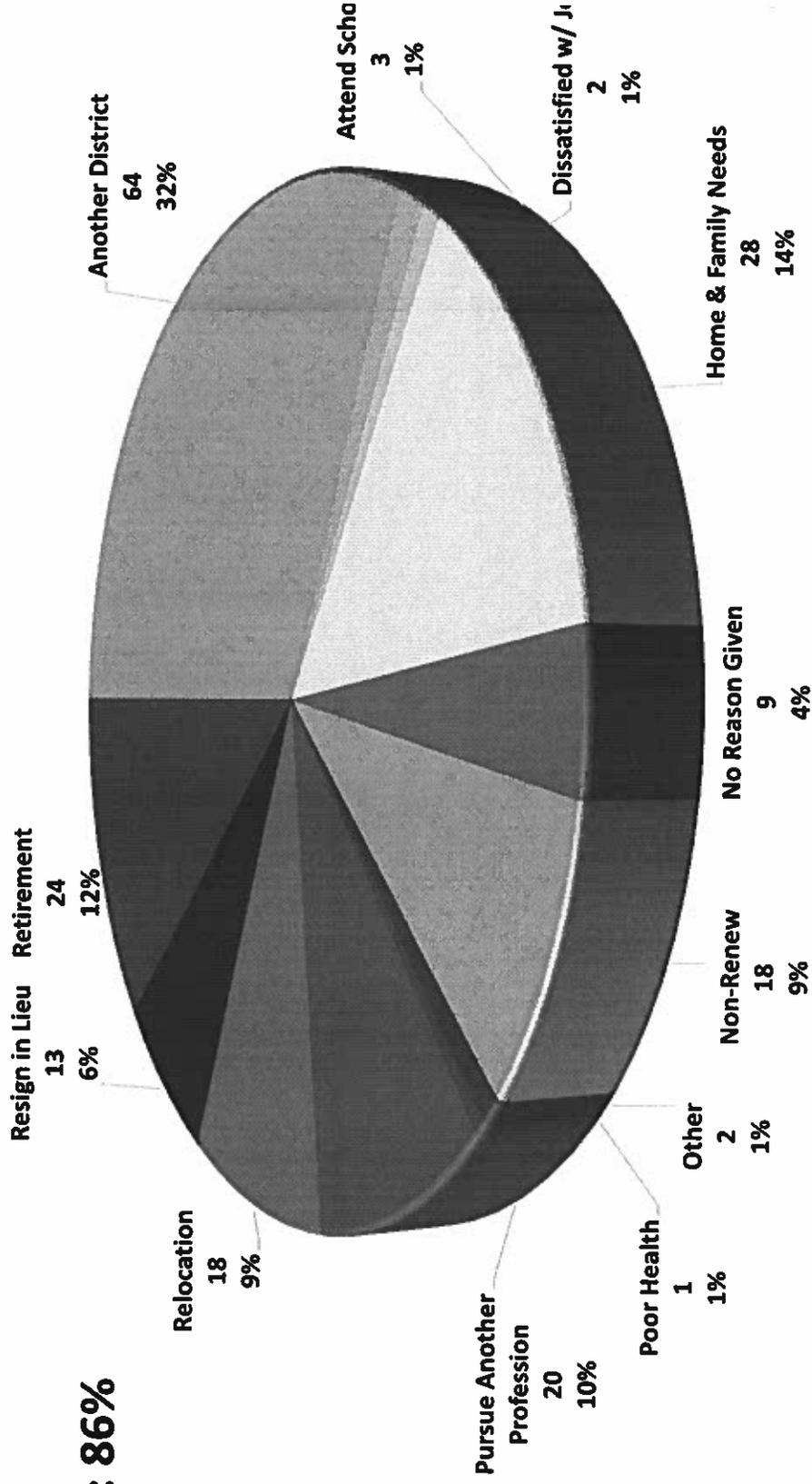
2018-2019



Certified Turnover 2018-2019

Total: 202

Retention Rate: 86%

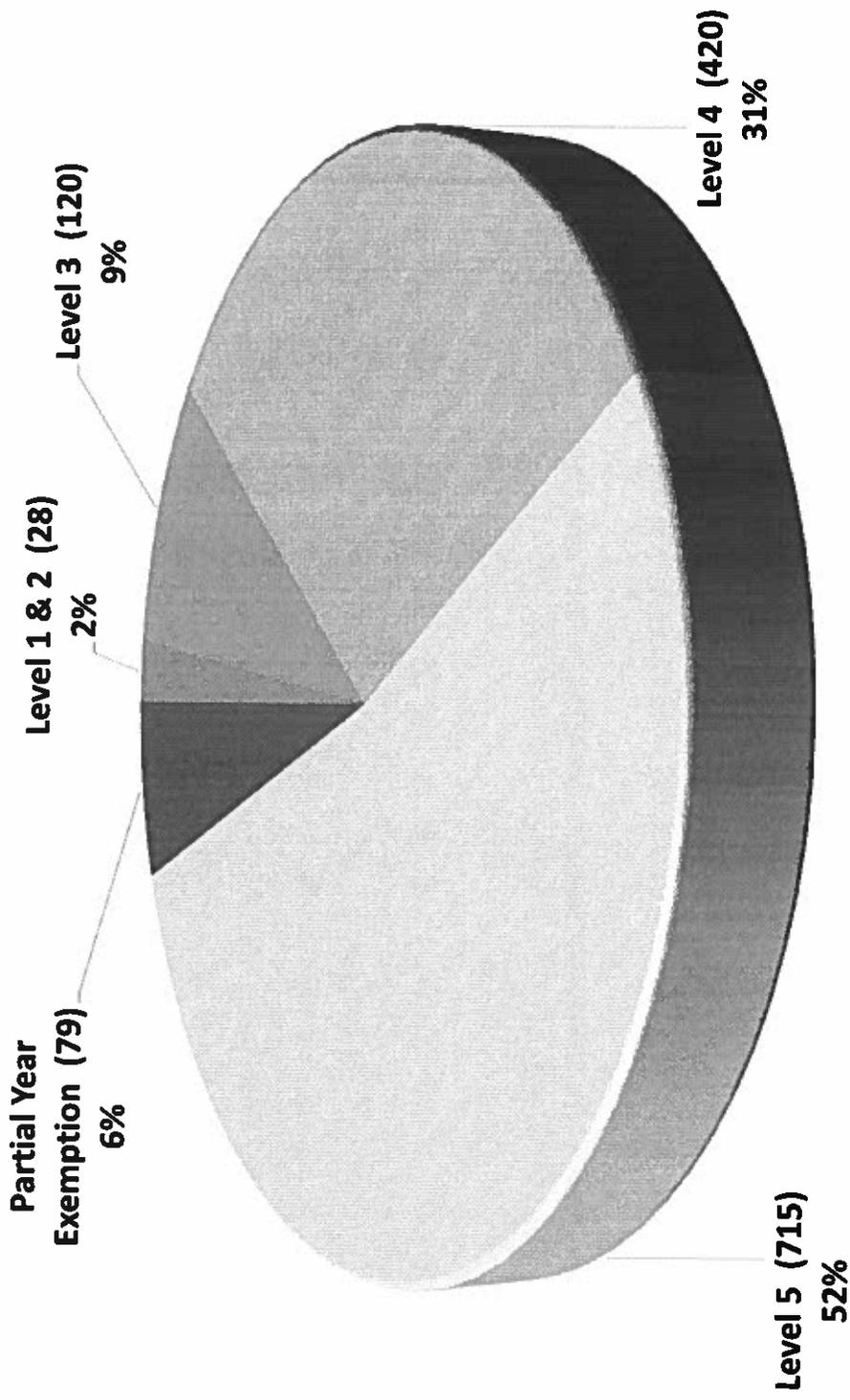


Certified Retention 2018-2019

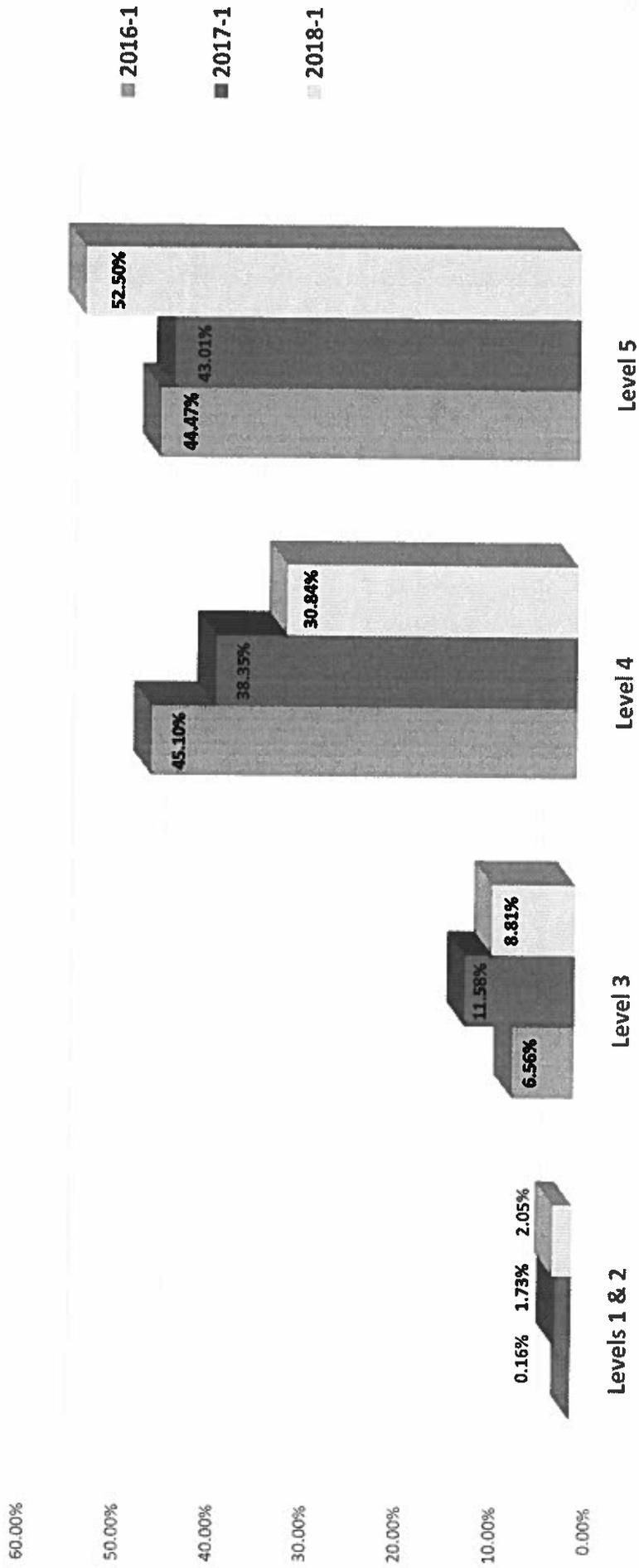
**Percentage of retained teachers by Level of Effectiveness score.
(From 2018-2019 school year to start of 2019-2020 school year.)**

Level 1	0%
Level 2	70%
Level 3	81%
Level 4	88%
Level 5	91%

Certified Level of Effectiveness 2018-2019



Certified Level of Effectiveness 2016 - 2019



Major Issues & Challenges Classified Personnel

- Shortage of qualified classified candidates
 - Bus Drivers
 - Special Education Assistants
 - Crossing Guards
 - TLC & Kid's Club
 - Food Service
- Retention of classified employees
- Low unemployment
- Many positions are part-time and do not include benefits
- Pay – Applicants can make more money in fast food/restaurants

Major Issues & Challenges Certified Personnel

- Growth within Wilson County
- Staffing of new Green Hill High School
- Fewer people entering the Education field – workload, paying for experience out of their own pocket, lack of respect, safety, overcrowding, pay
- Shortage of qualified teacher candidates

Major Issues & Challenges Certified Personnel

- Hard to fill areas
 - Math
 - Special Education
 - Upper level science – Chemistry & Physics
 - World Languages
 - ESL
 - Certain CTE class
- Time it takes for out-of-state teachers to get licensed in TN (currently taking approximately 8 weeks)
- Limitations of Praxis testing – dates of tests and waiting for results
- Job-Embedded applicants
- Cost of family insurance

Future

- Partnerships with Colleges/Universities
 - Primary – Trevecca & Cumberland
 - Secondary – TN Tech, UTK, TSU, MTSU, Vanderbilt
- Principal Pipeline & Leadership
- Continue mentoring of teachers new to the field
- Building a program to grow our own
- Meet & Greet – December 12, 2019
- Teacher Job Fair – February 26, 2020

How Can You Help?

- Follow us on social media and share our posts!
 - Facebook: @WilsonK12TNJobs
 - LinkedIn: Wilson County Schools
 - Twitter: @WilsonK12TNJobs
- Communicate information about our events and openings with the community.
- Refer interested applicants to our website or have them contact HR.
- When you hear great stories about our employees, share with our office!



**Wilson County Schools
Commission Report**

October, 2020

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
141 GENERAL FUND			
4000 REVENUE			
		R-Revenue	
40110	CURRENT PROPERTY TAX	\$2,047,134.66	\$39,567,209.34
40120	TRUSTEE'S COLLECTIONS-PRIOR YR	\$181,824.91	\$406,175.09
40125	TRUSTEE'S COLLECTIONS-BANKRUPT	\$12.07	\$-12.07
40130	CLERK & MASTER COLLECTIONS-PY	\$75,311.64	\$155,113.36
40140	INTEREST AND PENALTY	\$20,303.90	\$100,696.10
40210	LOCAL OPTION SALES TAX	\$4,076,425.41	\$11,374,303.59
40275	LOCAL OPTION MIXED DRINK TAX	\$78,309.94	\$140,690.06
40320	BANK EXCISE TAX	\$0.00	\$258,000.00
40360	INTERSTATE TELECOMMUNICATION T	\$7,159.82	\$640.18
41110	MARRIAGE LICENSES	\$2,215.03	\$4,584.97
43513	TUITION-SUMMER SCHOOL	\$0.00	\$0.00
43570	RECEIPTS FROM INDIVIDUAL SCHOO	\$51,594.30	\$49,405.70
43990	OTHER CHARGES FOR SERVICES	\$39,766.19	\$54,233.81
44146	E-RATE	\$0.00	\$0.00
44170	MISCELLANEOUS REFUNDS	\$0.00	\$0.00
44520	INSURANCE RECOVERY	\$0.00	\$0.00
44530	SALE OF EQUIPMENT	\$0.00	\$0.00
44540	SALE OF PROPERTY	\$0.00	\$0.00
44560	DAMAGES RECOVERED FROM INDIV	\$0.00	\$0.00
44570	CONTRIBUTIONS AND GIFTS	\$268.60	\$-268.60
44990	OTHER LOCAL REVENUES	\$0.00	\$100,000.00
46511	BASIC EDUCATION PROGRAM	\$25,480,200.00	\$60,611,800.00
46512	BEP - ARRA	\$0.00	\$0.00
46516	EARLY CHILDHOOD EDUCATION	\$134,882.56	\$730,895.44
46550	DRIVER EDUCATION	\$0.00	\$0.00
46590	OTHER STATE EDUCATION FUNDS	\$55,470.01	\$74,529.99
46691	COORDINATED HEALTH - ARRA	\$0.00	\$0.00
46594	FAMILY RESOURCE ARRA	\$0.00	\$0.00
46610	CAREER LADDER PROGRAM	\$0.00	\$210,042.00
46615	EXTENDED CONTRACT - ARRA	\$0.00	\$0.00
46790	OTHER VOCATIONAL	\$0.00	\$0.00
46852	STATE REV - TELECOMMUNICATIONS	\$21,244.63	\$-21,244.63
46990	OTHER STATE GRANTS	\$0.00	\$565,600.00
47120	ADULT EDUCATION ST GRANT PROGR	\$0.00	\$0.00
47143	IDEA	\$0.00	\$486,825.00
47146	IDEA - PRESCHOOL	\$0.00	\$0.00
47590	OTHER FEDERAL THROUGH STATE	\$8,520.76	\$95,913.24
47640	ROTC REIMBURSEMENT	\$42,322.07	\$202,677.93
49700	INSURANCE RECOVERY	\$0.00	\$300,000.00
49800	TRANSFERS IN	\$425.00	\$1,662,666.00
Total Revenues and Other Sources:		\$32,323,391.60	\$117,130,476.60



**Wilson County Schools
Commission Report**

October, 2020

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
141 GENERAL FUND			
E-Expenditures			
71100	REGULAR INSTRUCTION	\$18,232,230.34	\$58,831,779.66
71150	ALTERNATIVE INSTRUCTION	\$0.00	\$0.00
71200	SPECIAL EDUCATION INSTRUCTION	\$2,251,764.70	\$9,069,250.30
71300	VOCATIONAL EDUCATION INSTR	\$1,348,290.72	\$4,376,985.28
72110	ATTENDANCE	\$64,402.51	\$139,033.49
72120	HEALTH SERVICES	\$443,020.15	\$1,588,357.85
72130	OTHER STUDENT SUPPORT	\$867,505.25	\$2,529,548.75
72210	INSTRUCTION SUPPORT	\$1,071,991.15	\$2,624,840.85
72215	ALTERNATIVE SUPPORT	\$0.00	\$0.00
72220	SPECIAL EDUCATION SUPPORT	\$1,490,915.95	\$1,800,333.05
72230	VOCATIONAL SUPPORT	\$38,437.05	\$84,104.95
72250	TECHNOLOGY	\$1,459,732.99	\$2,376,815.01
72310	BOARD OF EDUCATION	\$615,639.70	\$1,227,493.30
72320	OFFICE OF SUPERINTENDENT	\$169,310.98	\$325,163.02
72410	OFFICE OF PRINCIPAL	\$3,879,432.75	\$8,564,450.25
72510	FISCAL SERVICES	\$271,279.86	\$751,095.14
72520	HUMAN RESOURCES	\$250,166.04	\$618,969.96
72610	OPERATION OF PLANT	\$5,802,084.22	\$4,747,722.78
72620	MAINTENANCE OF PLANT	\$1,391,726.30	\$1,197,707.70
72710	TRANSPORTATION	\$2,216,290.76	\$8,560,068.24
72810	CENTRAL AND OTHER	\$0.00	\$0.00
73300	COMMUNITY SERVICES	\$138,820.00	\$376,091.00
73400	EARLY CHILDHOOD EDUCATION	\$321,385.96	\$1,078,696.04
76100	REGULAR CAPITAL OUTLAY	\$20,186.04	\$669,813.96
82130	PRINCIPAL EDUCATION DEBT SERVI	\$370,476.00	\$1,015,124.00
82230	INTEREST EDUCATION DEBT SERVIC	\$177,182.09	\$154,877.91
99110	TRANSFERS OUT	\$0.00	\$0.00
Total Expenditures and Other Uses:		\$42,992,271.51	\$112,808,322.49

**Wilson County Schools
Commission Report**



October, 2020

141 GENERAL FUND

34555	RESTRICTED FOR EDUCATION	\$19,725.88
34665	COMMITTED FOR EDUCATION	\$108,861.96
39000	UNASSIGNED	\$4,658,911.55



**Wilson County Schools
Commission Report**

October, 2020

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
142. SCHOOL FEDERAL PROJECTS			
	40000 REVENUE		
	R-Revenue		
43990	OTHER CHARGES FOR SERVICES	\$0.00	\$0.00
46590	OTHER STATE EDUCATION FUNDS	\$0.00	\$0.00
46594	FAMILY RESOURCE ARRA	\$0.00	\$0.00
46615	EXTENDED CONTRACT - ARRA	\$0.00	\$0.00
46981	OTHER STATE GRANTS	\$0.00	\$0.00
47131	VOCATIONAL EDUCATION - BASIC E	\$34,971.15	\$252,195.85
47139	OTHER VOCATIONAL	\$0.00	\$0.00
47141	NCLB TITLE I	\$257,618.05	\$1,615,435.95
47143	IDEA	\$349,224.43	\$3,411,543.38
47145	IDEA - PRESCHOOL	\$2,242.89	\$89,889.11
47146	ENGLISH LANGUAGE TITLE III	\$19,556.95	\$62,109.92
47147	SAFE & DRUG FREE (TITLE IV)	\$0.00	\$0.00
47149	EDUCATION FOR HOMELESS CHI	\$16,172.39	\$103,078.61
47189	NCLB TEACHER TRAINING	\$65,027.50	\$522,148.50
47311	RACE TO THE TOP	\$0.00	\$0.00
47590	OTHER FEDERAL THROUGH STATE	\$0.00	\$0.00
49800	TRANSFERS IN	\$0.00	\$0.00
Total Revenues and Other Sources:		\$744,813.36	\$6,056,401.32



**Wilson County Schools
Commission Report**

October, 2020

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
142 SCHOOL FEDERAL PROJECTS			
E-Expenditures			
71100	REGULAR INSTRUCTION	\$323,170.47	\$1,164,346.53
71200	SPECIAL EDUCATION INSTRUCTION	\$619,027.82	\$2,259,094.18
71300	VOCATIONAL EDUCATION INSTR	\$189,732.13	\$42,659.87
71600	ADULT EDUCATION INSTRUCTION	\$0.00	\$0.00
72120	HEALTH SERVICES	\$1,000.00	\$2,100.00
72130	OTHER STUDENT SUPPORT	\$34,430.93	\$257,026.94
72210	INSTRUCTION SUPPORT	\$270,276.23	\$631,546.77
72220	SPECIAL EDUCATION SUPPORT	\$194,456.90	\$558,654.91
72230	VOCATIONAL SUPPORT	\$0.00	\$1,400.00
72620	MAINTENANCE OF PLANT	\$0.00	\$0.00
72710	TRANSPORTATION	\$0.00	\$2,600.00
73100	FOOD SERVICE	\$0.00	\$0.00
73300	COMMUNITY SERVICES	\$0.00	\$0.00
73400	EARLY CHILDHOOD EDUCATION	\$0.00	\$0.00
99000	OTHER USES	\$0.00	\$0.00
99100	TRANSFER OUT	\$0.00	\$249,691.00
99110	TRANSFERS OUT	\$0.00	\$0.00
Total Expenditures and Other Uses:		\$1,632,094.48	\$5,169,120.20



**Wilson County Schools
Commission Report**

October, 2020

142 SCHOOL FEDERAL PROJECTS

34555	RESTRICTED FOR EDUCATION	\$0.00
39000	UNASSIGNED	\$0.00



**Wilson County Schools
Commission Report**

November, 2020

143 CENTRAL CAFETERIA FUND		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
40000 REVENUE		R-Revenue	
43621	LUNCH PAYMENTS-CHILDREN	\$394,839.86	\$1,205,160.14
43622	LUNCH PAYMENTS-ADULTS	\$34,287.35	\$125,712.65
43523	INCOME FROM BREAKFAST	\$63,946.50	\$186,053.50
43525	A LA CARTE SALES	\$418,512.90	\$1,381,487.10
43990	OTHER CHARGES FOR SERVICES	\$0.00	\$10,000.00
44110	INVESTMENT INCOME	\$254.50	\$2,745.50
44170	MISCELLANEOUS REFUNDS	\$34,017.73	\$50,982.27
46520	SCHOOL FOOD SERVICE	\$0.00	\$60,000.00
47111	USDA SCHOOL LUNCH PROGRAM	\$551,763.67	\$1,748,236.33
47112	USDA COMMODITIES	\$0.00	\$520,000.00
47113	BREAKFAST	\$158,657.27	\$491,342.73
47114	USDA - OTHER	\$0.00	\$20,000.00
Total Revenues and Other Sources:		\$1,658,279.78	\$5,801,720.22



**Wilson County Schools
Commission Report**

November, 2020

	YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
143 CENTRAL CAFETERIA FUND		
E-Expenditures		
73100 FOOD SERVICE	\$2,727,212.91	\$4,730,787.09
Total Expenditures and Other Uses:	\$2,727,212.91	\$4,730,787.09



**Wilson County Schools
Commission Report**

October, 2020

143 CENTRAL CAFETERIA FUND

34555	RESTRICTED FOR EDUCATION	\$3,140,007.77
39000	UNASSIGNED	\$0.00



**Wilson County Schools
Commission Report**

October, 2020

	YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
146 EXTENDED SCHOOL PROGRAM		
40000 REVENUE		
43517 TUITION - OTHER	\$1,106,264.00	\$2,132,811.00
Total Revenues and Other Sources:	\$1,106,264.00	\$2,132,811.00



**Wilson County Schools
Commission Report**

October, 2020

		YTD ACTUAL	UNREALIZED/ UNSPENT BALANCE
146	EXTENDED SCHOOL PROGRAM		
	E-Expenditures		
73300	COMMUNITY SERVICES	\$717,371.33	\$2,521,703.67
Total Expenditures and Other Uses:		\$717,371.33	\$2,521,703.67



**Wilson County Schools
Commission Report**

October, 2020

146 EXTENDED SCHOOL PROGRAM

34655	COMMITTED FOR EDUCATION		\$1,026,622.92
39000	UNASSIGNED		\$0.00



**Wilson County Schools
Commission Report**

October, 2020

YTD ACTUAL

177 EDUCATION CAPITAL PROJECTS		R-Revenue
40000 REVENUE		
43990	OTHER CHARGES FOR SERVICES	\$0.00
44110	INVESTMENT INCOME	\$0.00
44170	MISCELLANEOUS REFUNDS	\$153,989.57
44540	SALE OF PROPERTY	\$0.00
44570	CONTRIBUTIONS AND GIFTS	\$0.00
46511	BASIC EDUCATION PROGRAM	\$0.00
46530	ENERGY EFFICIENT SCHOOL INITIT	\$0.00
48130	CONTRIBUTIONS	\$0.00
49100	BONDS ISSUED	\$17,407,847.31
Total Revenues and Other Sources:		\$17,561,836.88

** FUND 177 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools
Commission Report**

October, 2020

177 EDUCATION CAPITAL PROJECTS		YTD ACTUAL
E-Expenditures		
72820	MAINTENANCE OF PLANT	\$0.00
76100	REGULAR CAPITAL OUTLAY	\$48,738.38
91300	EDUCATION CAPITAL OUTLAY	\$14,583,361.90
Total Expenditures and Other Uses:		\$14,632,100.28

** FUND 177 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools
Commission Report**

October, 2020

177 EDUCATION CAPITAL PROJECTS

34655	COMMITTED FOR EDUCATION	\$0.00
39000	UNASSIGNED	\$0.00



**Wilson County Schools
Commission Report**

October, 2020

		YTD ACTUAL
264	EMPLOYEE HEALTH INSURANCE	
	40000 REVENUE	
	R-Revenue	
43101	SELF INSURANCE PREMIUMS	\$53,327.84
43990	OTHER CHARGES FOR SERVICES	\$0.00
44110	INVESTMENT INCOME	\$0.00
44170	MISCELLANEOUS REFUNDS	\$0.00
44520	INSURANCE RECOVERY	\$0.00
Total Revenues and Other Sources:		\$53,327.84

** FUND 264 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools
Commission Report**

October, 2020

		YTD ACTUAL
264	EMPLOYEE HEALTH INSURANCE	
	E-Expenditures	
72810	CENTRAL AND OTHER	\$6,012,287.84
Total Expenditures and Other Uses:		\$6,012,287.84

** FUND 264 IS A CASH AGENCY FUND - IT DOES NOT HAVE A BUDGET*



**Wilson County Schools
Commission Report**

October, 2020

264 EMPLOYEE HEALTH INSURANCE

39000	UNASSIGNED	\$0.00
39900	NET POSITION - UNRESTRICTED	\$22,208,920.52

MINUTES AG MANAGEMENT COMMITTEE

October 29, 2019

Members Present: Chairman Terry Scruggs, Commissioner John Gentry, Commissioner Sara Patton, Commissioner Sonja Robinson, Commissioner Tommy Jones, Commissioner Sue Vanatta, Larry Tomlinson, Jimmy Comer and Commissioner Kenny Reich

Guests: none

Staff Present: Quintin Smith, Charity Toombs and Donna Bane

Chairman Scruggs called the meeting to order at 5:00 pm and acknowledged a quorum was present. Commissioner Reich led the prayer and Larry Tomlinson led the Pledge of Allegiance. Commissioner Tommy Jones made a motion to approve the minutes of August 1, 2019 and September 24, 2019 meetings. Commissioner John Gentry seconded the motion and passed unanimously.

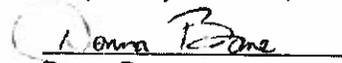
Chairman Scruggs asked for the Expo Center report. Marketing Director Charity Toombs spoke of the upcoming events in November. Had a lot of prep work recently in terms of seasonal attractions. Beginning Nov.1 we will have open enrollment for catering inside the building. That will run from November 1 until December 1, we are asking for the committee's help to spread the word. Applications available via Expo Center office. There are two documents to bring to your attention. These have been approved by Mike Jennings, County Attorney. After a caterer meets the criteria then they sign an agreement of partnership. The change we are asking for is the caterer partners not to disclose partnership agreement information to our event clients. It is causing an issue with our clients wanting the 15% waived. In addition, the second document is essentially they provide us with insurance, abide by the rules, etc. and this year we have added they have received the Expo handbook and they agree to abide by the rules. Commissioner Sara Patton made a motion to approve the document asking the caterer to sign that they have received and read the Expo Center handbook. Commissioner Sue Vanatta seconded the motion and passed unanimously. Commissioner Sonja Robinson made a motion to approve the change for the catering agreement. Commissioner Sara Patton seconded the motion. After much discussion, six voted yes, one voted no and two abstained. Motion passed. Commissioner John Gentry wants monthly reports on each event and the revenue brought in. Marketing Director will check with Aaron Maynard, Finance Director and report back where we stand.

Ag. Center Director, Quintin Smith, stated we have depleted money in the maintenance and repair of equipment line item. Started out with \$20,000 we have had to work on the old trucks and the roller. The roller, which is so very important to us is going to cost \$5,000 to repair. I am asking for you to approve a line item transfer for \$15,000 from Other Equipment 790 to maintenance and repair of equipment line 336. Larry Tomlinson made a motion to approve the line item transfer. Commissioner Gentry seconded the motion and passed unanimously. Dancing Lights of Christmas opens November 16. Surplus auction in the Q barn this Friday. Director listed upcoming events. A dozier has been rented and an operator worked on the area as you come in the Sheriff's department's gate. Still have a lot to do. John Deere has an event on the 4th in that area. We hope they will supply us with a dozier to continue the work for 2 weeks, if it is dry. We booked the Escapees camping event +/- 800 campers.

Jimmy Comer gave the Wilson County Fair report, stating the Popsmartt barn has a new roof, concreted floor and insulation. Fair appreciation dinner was held in it. International Association of Fairs is coming up.

Commissioner John Gentry made a motion to adjourn. Commissioner Sara Patton seconded the motion and passed unanimously.

Respectfully submitted,



Donna Bane



Wilson Co. Exposition Center
943 E. Baddour Parkway
Lebanon TN 37087
615.450.3049

To Whom It May Concern,

I _____ (Business Name) have read, met, and agree to the terms of partnership requirements outlined in the proposal document in relation to food/catering and/or alcohol services inside the Wilson County Exposition Center. I agree to supply all needed information (insurance, background checks, etc..) outlined in the partnership requirements document.

_____ Signature

_____ Title

_____ Date

I have received and read the 2019 Expo handbook that denotes rules and regulations within the building. I will abide by the rules set forth within this document. _____ (initial)

Charity Toombs Director, Marketing & Events
Wilson Co. Exposition Center

AGREEMENT

The undersigned contractor having successfully responded to a "Request for Partnership" by the Wilson County Finance Office, this Agreement is hereby made by and between _____ (Name and Address), hereinafter referred to as "Contractor" and Wilson County, Tennessee, hereinafter referred to as "County". The parties, in consideration of the mutual covenants and promises contained herein, do hereby agree as follows:

- 1. Contractor agrees to provide event rental equipment and or services as understood with this contract to the Wilson County Expo Center on the grounds of the James E. Ward Agricultural Center.
2. This contract shall be for one (1) year beginning _____, 2018 and ending on _____, 2019.
3. It is agreed that the parties have an option to auto renew this contract for additional years upon terms and conditions mutually agreeable to, and accepted by, both the Contractor and County.
4. The Contractor agrees to pay to the County Fifteen Percent (15%) of gross sales for services, payment should include invoice detailing the amount to be paid and a copy of client's payment. Vendor shall not disclose partnership agreement information, any vendor found to have disclosed to client will be terminated from preferred provider list effective immediately.
5. Contractor shall submit the full sum, with vendor invoice, within thirty (30) days of the date of sale. Should the Contractor fail to pay any part of the amount owing, interest shall accrue on the unpaid balance at One and a Half Percent (1/2%) per month, until paid in full. Should legal action be required by the County to collect the funds owing, the Contractor agrees to pay a reasonable attorney fee and all legal costs related to the collection of the invoice.
6. Should the County receive a complaint on the Contractor, the County shall discuss the complaint with the Contractor and the Contractor shall have fifteen (15) days to cure the complaint to the County's satisfaction. Any complaint made against the Contractor shall be required to be in writing and the Vendor shall be required to respond to the County in writing. Should there be multiple complaints during the period of the contract, the County reserves the right to terminate the Contractor's services and all sums due and owing from Contractor to the County shall be immediately due and payable.
7. The Contractor agrees to comply with all rules and regulations of the Wilson County Expo Center, a copy of which is attached hereto and has been provided to a representative of the Contractor. By the Contractor's signature below, Contractor represents that he/she has read the attached Rules and Regulations and agrees to abide with all.
8. Any modifications to this contract shall be effective only if in writing and signed by all parties bound thereto.

SIGNED this the _____ day of _____, 201____.

FOR THE CONTRACTOR:

FOR WILSON COUNTY, TENNESSEE:

Aaron Maynard, Wilson County Finance Director

Charity Toombs
Expo Center Director



Mary Scruggs
Director

Randall Hutto
County Mayor

Monthly Reports October 2019

Total Calls	630
At Large Calls	259
Responded to Emergency After Hours	3
Dogs Picked up	33
Dogs Carried Over from September	11
Dogs Euthanized	7
<i>3-Dogs Vicious, 4-Dogs not Adoptable</i>	
Dogs Transferred to Rescue Groups	New Leash on Life 12
	Old Friends Senior Dog Sanctuary 1
	Ambrose Acres 7
Other DOA	0
Dogs Adopted	4
Dogs Reclaimed by Owner	7
Dogs Carried Over from October	6
Total Dogs Picked up Year to Date	320
Dog Bites	2
Cat Bites	0
Cats Picked up	1
Cats Euthanized <i>Injured</i>	1
Warning Notices Issued	18
Response to Warning Notices	18
Warning for Cruelty Food/Water/Shelter/Medical Attention	5
Sheriffs Reports	19
Citations or Criminal Summons Issued	4
Court Cases	0

Wendell Marlowe

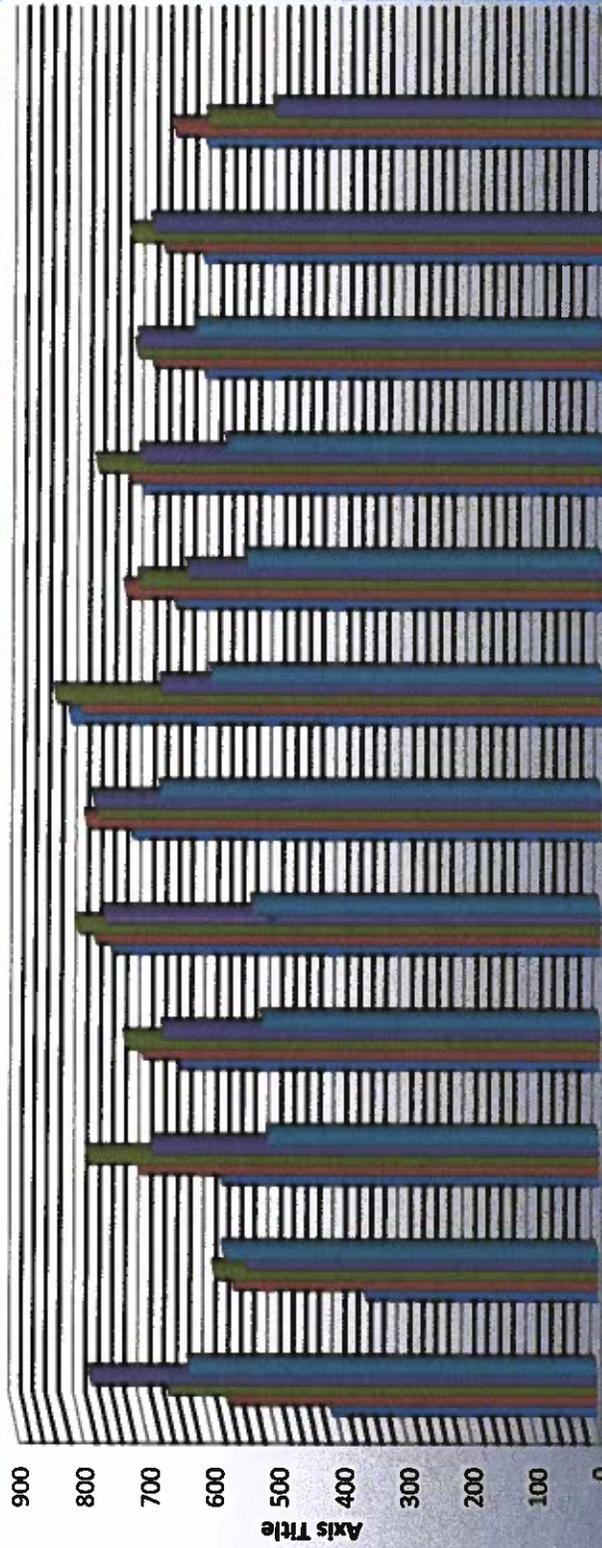
Jerry McFarland

Sonya Robinson

Christopher McAteer, DVM

Nancy Andrews

Balance From August 2019	\$ 27,112.52
Deposit For September	\$ 661.90
Spay/Neuter Deposit <i>(Refund)</i>	\$ (50.00)
Balance Year to Date	\$ 27,724.42



Monthly Call Chart 2015-2020

Commissioner's District October 2019

District 1

1-D Green Harbor Road

2-D Langford Pass

1-DB Green Harbor Road

1-DB Boxbury Court

District 2

District 3

District 4

1-D E. Old Laguardo Road

District 5

District 6

2-D Dump Road

1-D N. Dickerson Chapel Road

1-D Highway 231 North

1-D Athens Road

District 7

1-D Bluebird Road

District 8

District 9

District 10

District 11

District 12

1-D Cainsville Road

1-D Burnt House Road

1-D Cedar Forest Road

11-D E. Richmond Shop Road

District 13

1-D Flatwoods Road

District 14

District 15

3-D Carthage Highway

1-D Ramsey Lane

District 16

District 17

District 18

1-D Saundersville Road

District 19

1-D Rutledge Lane

District 20

1-D Spring Hill Circle

District 21

1-D Carthage Highway

District 22

District 23

District 24

District 25

FINANCE COMMITTEE MINUTES

The Finance Committee of the County Commission of Wilson County, Tennessee met in called session on Monday, October 21, 2019 at 6:30 p.m. in the Upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Bobby Franklin, Diane Weathers, Lauren Breeze and Dan Walker, Road Superintendent Steve Murphy and County Mayor Randall Hutto being all the members of the Committee with the exception of Director of Schools Dr. Donna Wright, who was absent. Also present was Finance Director Aaron Maynard, School Board Member Bill Robinson, County Commissioners Sara Patton, Robert Fields, John Gentry, Wendell Marlowe, Sue Vanatta, Chad Barnard and Terry Scruggs and County Attorney Michael R. Jennings.

Mayor Hutto called the meeting to order and determined that a quorum was present.

As this was the initial meeting after the election of the Finance Committee during the September County Commission Meeting, Mayor Hutto called for nominations for Chairman. Commissioner Breeze nominated Commissioner Diane Weathers. Commissioner Franklin seconded the motion. Motion that nominations cease and that Commissioner Weathers be elected Chairman by acclamation was made by Commissioner Walker, seconded by Commissioner Franklin and carried by a vote of six for, with one absent.

Mayor Hutto called for nominations for Vice Chairman. Chairman Weathers nominated Commissioner Franklin. Superintendent Murphy nominated Commissioner Breeze. Motion that nominations cease was made by Commissioner Walker. That motion carried six for, with one absent.

The vote was then held for Vice Chairman. Commissioner Franklin received two votes (Commissioners Weathers and Franklin), Commissioner Breeze received four votes (Commissioners Breeze, Walker, Mayor Hutto and Superintendent Murphy). Commissioner Breeze is elected Vice Chairman of the Finance Committee.

The minutes of the July 25, 2019 meeting were presented. Motion to approve these minutes as printed was made by Mayor Hutto, seconded by Superintendent Murphy and carried by a vote of six for, with one absent.

There was neither old business or new business to come before the Board. Commissioner Walker thanked Finance Director Maynard for including the index in this years Budget Book.

There being no further business to come before the Committee on motion of Commissioner Walker, seconded by Superintendent Murphy, the Committee voted six for, with one absent, to adjourn.

SECRETARY

From: Sondra Dowdy <sonradowdy@gmail.com>

To: Aaron Maynard <maynarda@wilsoncountyttn.gov>; Amy Nichols <nicholsa@wilsoncountyttn.gov>; Andy Humbles <ahumbles@tennessean.com>; Angie Mayes <Angie@angiemayes.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Bethany Harrison <harrisonb@wilsoncountyttn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cbights@charter.net>; Chris Dowell <dowellc@lebanontn.org>; Cindy Lynch <wcsolid@gmail.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wco95.org>; Crystal Petet <tourism@wilsoncountyttn.gov>; Cyndi Bannach <cyndi.bannach@wilsoncountyttn.gov>; Dan Walker <dan.walker@wilsoncountyttn.gov>; Debbie Green Fischer <fischerd@wilsoncountyttn.gov>; Diane Weathers <Diane.Weathers@wilsoncountyttn.gov>; Donna Wright <wrightd@wcschools.com>; Georgia Baine <baineg@wilsoncountyttn.gov>; Glover Wm <tenncop@gmail.com>; Jackie Murphy <jackie.murphy@wilsoncountyttn.gov>; James Vaden <vadenj@wilsoncountyttn.gov>; Jason Goolesby <jgoolesby@gmail.com>; Jerry McFarland <possomtwn@hotmail.com>; Joe Goode <Goodej@wilsoncountyttn.gov>; John <John@newcenturye.com>; John P. Gentry <john.gentry@wilsoncountyttn.gov>; Joy Bishop <melvajoybishop@gmail.com>; Justin Smith <jsmithafd7504@gmail.com>; Kenneth Hammonds <kenneth.hammonds@wilsoncountyttn.gov>; Kenny Reich <kenneth.reich@att.net>; Kevin Costley <costleykevin@yahoo.com>; Labraunya Horton <HORTONL@wilsoncountyttn.gov>; Lauren Breeze <lauren.breeze@wilsoncountyttn.gov>; Lebanon Democrat <news@lebanondemocrat.com>; Lisa Baldwin <baldwinl@wilsoncountyttn.gov>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mickey Hall <hallm@wcschools.com>; Mike Kurtz <mike.kurtz@wilsoncountyttn.gov>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wcschools.com>; Randall Hutto <hutto@wilsoncountyttn.gov>; Randy Hankins <blu3752@aol.com>; Robert Fields <rcfgadawg@yahoo.com>; Sara Davenport <davenport@wilsoncountyttn.gov>; Sara Patton <patton.57@hotmail.com>; Sharon Lackey <lackey@wilsoncountyttn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevENVmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashear <brashear@wilsoncountyttn.gov>; Tommy Jones <gtommyjones1967@gmail.com>; Tressa Bush <tressa.bush@wilsoncountyttn.gov>; Von Barr <barrv@wilsoncountyttn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor19@yahoo.com>; Wilson Post <news@wilsonpost.com>

Subject: FINANCE

Date: Tue, Oct 15, 2019 8:02 am

FINANCE COMMITTEE
MONDAY, OCTOBER 21, 2019
6:30 PM
CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER
APPROVAL OF MINUTES
ELECT CHAIR & VICE CHAIR
OLD BUSINESS
NEW BUSINESS
ADJOURN

HEALTH & WELFARE/RECREATION COMMITTEE MINUTES

The Health & Welfare/Recreation Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, October 22, 2019 at 6:00 p.m. in the Upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Sara Patton, Chris Dowell, Kevin Costley, Joy Bishop and Annette Stafford, being all the members of the Committee. Also present was Human Resource Director Von Barr and Deputy County Clerk Sondra Winfree Dowdy.

Chairman Patton called the meeting to order at 6:00 p.m. and determined that a quorum was present.

A copy of the Agenda is attached to these minutes.

The minutes of the September 24, 2019 meeting were presented. It was noted that these minutes had been approved at the last County Commission Meeting.

The Committee discussed adding at Page 39 sections 5.12, Flex Spending Account; 5.13 Retirement; and 5.14 Deferred Compensation.

The Committee next discussed the possibility of adding "CBD Hemp Oils" on Page 47. Further discussion will be held when the County Attorney is present.

The Committee discussed, and determined to add, Section 7.2 on Credit Card Policy and Section 7.3 Acceptable (E-mail, Computer and Internet) Usage Policy.

The Committee next reviewed the proposed addition of 7.7 Travel Policy. The last line of this proposed policy will be omitted. Added in its place will be that "Wilson County will compensate for overnight travel not to exceed \$150.00 per night and a valid hotel receipt must be provided. Per diem will be paid for travel within 50 miles of the Employee's work location."

In reviewing Item 8.3 Personal Appearance, the Committee determined to add to the first bullet point that "leggings can be worn with shirts covering the vital body parts."

The Committee then reviewed section 8.7 Secondary Employment on Page 73. They would like to look at getting a form for employees to sign if they hold a second job. The County Attorney is requested to look at this.

The Committee determined that the next meeting will be held on Thursday, November 7, 2019 at 5:30 p.m.

There being no further business to come before the Committee on motion of Commissioner Stafford, seconded by Commissioner Bishop, the committee voted unanimously, to adjourn.

SECRETARY

From: Sondra Dowdy <sondradowdy@gmail.com>

To: Aaron Maynard <maynarda@wilsoncountytn.gov>; Amy Nichols <nicholsa@wilsoncountytn.gov>; Andy Humbles <ahumbles@tennessean.com>; Angie Mayes <Angie@angiemayes.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Bethany Harrison <harrisonb@wilsoncountytn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cbights@charter.net>; Chris Dowell <dowellc@lebanontn.org>; Cindy Lynch <wcsolid@gmail.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wco95.org>; Crystal Petet <tourism@wilsoncountytn.gov>; Cyndi Bannach <cyndi.bannach@wilsoncountytn.gov>; Dan Walker <dan.walker@wilsoncountytn.gov>; Debbie Green Fischer <fischerd@wilsoncountytn.gov>; Diane Weathers <Diane.Weathers@wilsoncountytn.gov>; Donna Wright <wrightd@wcschools.com>; Georgia Baine <baineg@wilsoncountytn.gov>; Glover Wm <tenncop@gmail.com>; Jackie Murphy <jackie.murphy@wilsoncountytn.gov>; James Vaden <vadenj@wilsoncountytn.gov>; Jason Goolesby <jgoolesby@gmail.com>; Jerry McFarland <possomtwn@hotmail.com>; Joe Goode <Goodej@wilsoncountytn.gov>; John <John@newcenturye.com>; John P. Gentry <john.gentry@wilsoncountytn.gov>; Joy Bishop <melvajoybishop@gmail.com>; Justin Smith <jsmithafd7504@gmail.com>; Kenneth Hammonds <kenneth.hammonds@wilsoncountytn.gov>; Kenny Reich <kenneth.reich@att.net>; Kevin Costley <costleykevin@yahoo.com>; Labraunya Horton <HORTONL@wilsoncountytn.gov>; Lauren Breeze <lauren.breeze@wilsoncountytn.gov>; Lebanon Democrat <news@lebanondemocrat.com>; Lisa Baldwin <baldwinl@wilsoncountytn.gov>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mickey Hall <hallm@wcschools.com>; Mike Kurtz <mike.kurtz@wilsoncountytn.gov>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wcschools.com>; Randall Hutto <hutter@wilsoncountytn.gov>; Randy Hankins <blu3752@aol.com>; Robert Fields <rcfgadawg@yahoo.com>; Sara Davenport <davenport@wilsoncountytn.gov>; Sara Patton <patton.57@hotmail.com>; Sharon Lackey <lackey@wilsoncountytn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevenvmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashear <brasheart@wilsoncountytn.gov>; Tommy Jones <gtommyjones1967@gmail.com>; Tressa Bush <tressa.bush@wilsoncountytn.gov>; Von Barr <barrv@wilsoncountytn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor19@yahoo.com>; Wilson Post <news@wilsonpost.com>

Subject: HEALTH & WELFARE

Date: Tue, Oct 15, 2019 8:03 am

HEALTH & WELFARE
TUESDAY, OCTOBER 22, 2019
6:00 PM
CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER
APPROVAL OF MINUTES
HANDBOOK POLICIES
OLD BUSINESS
NEW BUSINESS
ADJOURN

HEALTH & WELFARE/RECREATION COMMITTEE MINUTES

The Health & Welfare/Recreation Committee of the County Commission of Wilson County, Tennessee was scheduled to meet in called session on Thursday, November 7, 2019 at 5:30 p.m. in the Upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Joy Bishop and Annette Stafford, being all the members of the Committee, with the exception of Commissioners Sara Patton, Chris Dowell and Kevin Costley, who were absent. Also present was Human Resource Director Von Barr and County Commissioners Wendell Marlowe, Robert Fields, Diane Weathers, Terry Scruggs, Justin Smith, Sue Vanatta, John Gentry and Bobby Franklin and County Attorney Michael R. Jennings.

As there was no quorum present, no business could be transacted.

SECRETARY

Judicial Committee Minutes

The Judicial Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, November 5, 2019 at 5:30 p.m. in the Upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners William Glover, John Gentry and Mike Kurtz, being all the members of the Committee with the exception of Commissioners Kenneth Reich and Terry Ashe, who were absent. Also present was General Sessions Judge Barry Tatum, Finance Director Aaron Maynard, Judicial Commissioners Randy Hankins and Grant Gardner, Deputy Circuit Court Clerk Kathy Hughes, Commissioner Justin Smith and County Attorney Michael R. Jennings.

Chairman William Glover called the meeting to order at 5:30 p.m. and determined a quorum was present.

A copy of the Agenda is attached to these minutes.

The minutes of the October 1, 2019 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Gentry, seconded by Commissioner Kurtz and carried by a vote of three for, with two absent.

A Budget Amendment Request for the Circuit Court Clerks Office was presented by Kathy Hughes. This is a request for appropriations from reserve funds. Motion to recommend this Budget Amendment Request to the Budget Committee was made by Commissioner Gentry, seconded by Commissioner Kurtz and carried by a vote of three for, with two absent.

There was no old business to come before the Committee.

As new business, General Sessions Judge Barry Tatum presented some information in support of a need for a Magistrate for Juvenile Court in Wilson County, Tennessee. He distributed two handouts with regard to the population, number of judges, number of magistrates and staff for seven counties similarly situated. Judge Tatum explained the need for the Magistrate and what type of cases the Magistrate would handle, if approved. A general discussion was held. Commissioner Kurtz asked if this position would be full time? Judge Tatum responded that it would.

At the conclusion of the presentation, Chairman Glover noted that Judge Tatum had shared a lot of information with the Committee and he thanked Judge Tatum for doing so.

There being no further business to come before the committee on motion of Commissioner Gentry, seconded by Commissioner Kurtz, the Committee voted three for, with two absent, to adjourn.

SECRETARY

URBAN TYPE PUBLIC FACILITIES BOARD MINUTES

The Urban Type Public Facilities Board of the County Commission of Wilson County, Tennessee met in regular session on Friday, November 1, 2019 at the conclusion of the Wilson County Road Commission meeting at the office of the Wilson County Road Commission at 1000 Tennessee Boulevard in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Terry Scruggs, Chad Barnard, Sonja Robinson and Kenneth Reich, being all the members of the Board. Also present was Landfill Superintendent Cindy Lynch, Stormwater Director James Vaden and Deputy County Clerk Sondra Winfree Dowdy.

Chairman Hutto called the meeting to order at 9:27 a.m. and determined that a quorum was present.

A copy of the Urban Type Public Facilities Board agenda is attached to these minutes.

The minutes of the October 4, 2019 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Barnard, seconded by Commissioner Reich, and carried unanimously.

There were no delegations to appear before the Board with regard to solid waste.

As County Attorney Jennings had to be absent, there was no legal report given.

Superintendent Cindy Lynch then gave the Solid Waste Report for the month ending October 31, 2019. In landfill activity, 4,024 cubic yards were hauled to the Class 3/4 Landfill. Revenue for the month was \$36,215.00. Year to date revenue is \$183,404.50.

In collections and hauling, 1,179.92 tons were hauled to the Smith County Landfill, down approximately 132 tons from the same period of time a year ago. Tipping fees for the month were up approximately \$35,397.60, down from October, 2018.

Recycling tonnage for the month totaled 240.07 tons. Revenue was \$6,900.90.

There were 394 pulls from the convenience centers.

Superintendent Lynch reported that she had hired one person about five weeks ago. She hired another last week who had twenty years experience.

The new contract with the Smith County Landfill was presented and discussed. Mayor Hutto noted that County Attorney Jennings had approved as to form and legality. Superintendent Lynch was good with the contents. Motion to approve the contract was made by Commissioner Robinson, seconded by Commissioner Reich and carried unanimously.

Motion to approve the Landfill Superintendent's Report was made by Commissioner Barnard, seconded by Commissioner Robinson and carried unanimously.

There was no new business to come before the Board with regard to solid waste.

There was no old business to come before the Board with regard to solid waste.

The Board then turned its attention to stormwater issues. Director James Vaden presented a one-page Stormwater Report for November 2019.

During the month of October, there were 51 final inspections, 67 initial inspections, 15 compliance site visits, 6 complaints and 8 final plat plan reviews.

Director Vaden reported that on October 5th, Wilson County Stormwater worked with Blessed Earth Tennessee to pick up trash along Beech Log Creek in the Watertown Community Park. Approximately 200-300 pounds of plastic, metal and glass were collected along with an HVAC duct, and a car windshield.

Motion to approve the Stormwater Director's Report was made by Commissioner Reich, seconded by Commissioner Barnard and carried unanimously.

There were no delegations to appear for the Board with regard to Stormwater issues.

There being no further business to come before the Board on motion of Commissioner Reich, seconded by Commissioner Barnard, the Board voted unanimously to adjourn.

SECRETARY



Wilson County Solid Waste

Randall Hutto
Chairman

Cindy Lynch
Superintendent

AGENDA

Urban Type Public Facilities Board
November 1, 2019

SOLID WASTE

CALL TO ORDER NOVEMBER'S MEETING

APPROVAL OF OCTOBER'S MINUTES

SOLID WASTE DELEGATIONS

LEGAL REPORT MIKE JENNINGS

SOLID WASTE REPORT CINDY LYNCH

APPROVAL OF SOLID WASTE REPORT

NEW BUSINESS

OLD BUSINESS

STORMWATER JAMES VADEN

STORMWATER DELEGATIONS

ADJOURN

BUDGET COMMITTEE MINUTES

The Budget Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, November 7, 2019 at 6:30 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Wendell Marlowe, Annette Stafford, and Tommy Jones, being all the members of the Committee with the exception of Commissioner William Glover, who was absent. Also present was Finance Director Aaron Maynard, County Commissioners Joy Bishop, Sue Vanatta, Bobby Franklin, Robert Fields, Justin Smith and Terry Scruggs and County Attorney Michael R. Jennings.

Chairman Marlowe called the meeting to order at 6:30 p.m. and determined that a quorum was present.

A copy of the Budget Committee Agenda is attached to these minutes.

The minutes of the October 10, 2019 meeting were presented. Motion to approve the minutes as printed was made by Mayor Hutto, seconded by Commissioner Stafford and carried by a vote of four for, with one absent.

Finance Director Aaron Maynard presented the Financial Report for the month ending October 31, 2019. Director Maynard answered a question that was asked at the County Commission last month about the amount of interest earned. The majority of this is from the Local Government Investment Pool where bond proceeds were invested. Everything on the report is on point. He did note that the collection of Adequate Facilities Taxes for this year has already exceeded the budgeted amount. Motion to approve the Financial Report was made by Commissioner Stafford, seconded by Commissioner Jones and carried by a vote of four for with one absent.

Finance Director Maynard presented a Budget Amendment Request for the Drug Court. Motion to recommend this Budget Amendment Request to the County Commission was made by Commissioner Jones, seconded by Commissioner Stafford and carried by a vote of four for, with one absent.

Director Maynard presented a Budget Amendment Request for the Agricultural Center. Motion to recommend this Budget Amendment Request to the County Commission was made by Commissioner Jones, seconded by Commissioner Stafford and carried by a vote of four for, with one absent.

Director Maynard presented a Budget Amendment Request for the Circuit Court. Motion to recommend this Budget Amendment Request to the County Commission was made by Commissioner Stafford, seconded by Commissioner Jones and carried by a vote of four for, with one absent.

As old business, County Attorney Jennings reminded the Committee that the Resolution calling for the Referendum on the Sales Tax which had been recommended by this Committee in September will be in the November Packet.

There was no new business to come before the Committee.

There being no further business to come before the Committee on motion of Commissioner Stafford, seconded by Commissioner Jones, the Committee voted four for, with one absent, to adjourn.

SECRETARY

BUDGET COMMITTEE AGENDA

November 7, 2019

Call to Order: ✓ Wendell Marlowe William Glover - q
✓ Randall Hutto ✓ Tommy Jones
✓ Annette Stafford

- ✓ • Approval of minutes
- ✓ • Finance Report
- ✓ • Budget Amendment request for Drug Court.
- ✓ • Budget Amendment request for Ag Center.
- ✓ • Budget Amendment request for Circuit Court Clerk.
- ✓ • Other business
 - ✓ • Old
 - New
 - Adjourn

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL BUDGET FOR THE 2019-2020 FISCAL YEAR AND TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE 2019-2020 FISCAL YEAR TO MAKE AN ADDITIONAL APPROPRIATION INTO THE DRUG COURT

BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE that the Budget and Appropriation Resolution for fiscal year 2019-2020 be, and the same is hereby amended, to reflect revenues received but not included in the original Budget for fiscal year 2019-2020 and further amended by making the following additional appropriation to the Drug Court, all as shown on the attached Budget Amendment Request Form.

SPONSOR

RECOMMENDED FOR APPROVAL:

JUDICIAL COMMITTEE
October 1, 2019
4-0-1

BUDGET COMMITTEE
November 7, 2019
4-0-1

Resolution No. 19-11-5

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO
REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL BUDGET FOR THE
2019-2020 FISCAL YEAR AND TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION
FOR THE 2019-2020 FISCAL YEAR TO MAKE LINE ITEM TRANSFERS IN THE AG CENTER**

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,
TENNESSEE** that the Budget and Appropriation Resolution for fiscal year 2019-2020 be, and the same is
hereby amended, to make the following line item transfer in the Ag Center, all as shown on the attached
Budget Amendment Request Form.

SPONSOR

RECOMMENDED FOR APPROVAL:

AG CENTER MANAGEMENT COMMITTEE
October 29, 2019

BUDGET COMMITTEE
November 7, 2019
4-0-1

Resolution No. 19-11-6

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE
TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION
FOR THE 2019-2020 FISCAL YEAR TO MAKE AN ADDITIONAL APPROPRIATION FROM THE DATA ENTRY
FEE RESERVE AND THE ARCHIVE FEE RESERVE INTO THE CIRCUIT COURT**

**BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,
TENNESSEE** that the Budget and Appropriation Resolution for fiscal year 2019-2020 be, and the same is
hereby amended, by making the following additional appropriation from the Data Entry Fee Reserve and
the Archive Fee Reserve into the Circuit Court, all as shown on the attached Budget Amendment
Request Form.

SPONSOR

RECOMMENDED FOR APPROVAL:

JUDICIAL COMMITTEE
November 5, 2019
3-0-2

BUDGET COMMITTEE
November 7, 2019
4-0-1

D

BUDGET AMENDMENT REQUEST FORM

Department: Circuit Court

Fund Name: General
Fund Number: 101

Judicial Committee: 11/5/2019
Budget Committee: 11-7-19

Account Number (including Object Code)	Account Description	Debit	Credit
101-39133	Data Entry Fee Reserve	20,000.00	
53100-719	Office Equipment		20,000.00
101-39137	Archive Fee Reserve	60,000.00	
53100-399	Other Contracted Services		60,000.00
Total		\$80,000	\$80,000

Explanation of Change:

- 1- Request to transfer funds for from Data Fee in Reserve account for annual maintenance or purchase of computers, printers and supplies.

- 2- Request to transfer fund from Archive fee in Reserve account to supplement monthly record storage with EMS and purchasing and replacing file cabinets for storage.

Resolution No. 19-11-7

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,
TENNESSEE REQUESTING A REFERENDUM BE HELD AT THE PRESIDENTIAL PREFERENCE
PRIMAMRY IN MARCH 2020 TO INCREASE THE LOCAL SALES TAX BY ONE-HALF CENT**

WHEREAS, the sales tax rate in Wilson County, Tennessee is currently 9.25%; and

WHEREAS, State law allows a County Legislative Body to adopt a resolution
requesting a referendum to increase the sales tax rate; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of
Wilson County, Tennessee that we hereby request the Wilson County Election
Commission to put on the Presidential Primary Election Ballot in March, 2020 a
referendum to increase the sales tax on half cent to 9.75%

This Resolution shall take effect upon its passage, the public welfare requiring it.

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE
September 5, 2019
4-0-1

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,
TENNESSEE FOR A LETTER OF SUPPORT FOR GRANTS AVAILABLE THROUGH THE
AFRICAN AMERICAN CIVIL RIGHTS GRANT PROGRAM (AACR) FOR THE RESTORATION
AND PRESERAVTION OF PICKETT CHAPEL**

WHEREAS, grants are available through the Department of the Interior African American Civil Rights Grant Program (AACR); and

WHEREAS, Wilson County wishes to write a letter of support for such grants to restore Pickett Chapel; and

WHEREAS, no local match is required; and

WHEREAS, the AACR grants would assist in the process of renovating and preserving a historic Civil Rights landmark;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that we hereby support the application of grants available through the Department of the Interior African American Civil Rights Grant Program (AACR) and will provide a letter of support for such grant applications.

This Resolution shall take effect upon its passage, the public welfare requiring it.

COMMISSIONER ANNETTE STAFFORD,
SPONSOR

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE REQUESTING MEMBERS OF THE LEGISLATIVE DELEGATION TO THE GENERAL ASSEMBLY TO CO-SPONSOR AND SUPPORT A JOINT RESOLUTION TO RESTORE THE EMERGENCY COMMUNICATIONS SERVICE CHARGE ("9-1-1 FEE") TO THE MONTHLY RATE OF \$1.50.

WHEREAS, the General Assembly authorized the 9-1-1 fee to be \$1.50/month in 1998, as then applicable to residential phone lines, at the onset of the cellular phone era; and,

WHEREAS, in 2014, the 9-1-1 fee was reduced to \$1.16; and

WHEREAS, local governments created Emergency Communications Districts ("ECDs") to provide the life-saving 9-1-1 service for all residents in their Districts, and require adequate user funding for this essential duty; and,

WHEREAS, pursuant to the authority of T.C.A. 7-86-128 (b) (1), the Tennessee Emergency Communications Board ("TECB"), following public hearing, properly adopted a recommendation to restore the monthly 9-1-1 fee to \$1.50, which must be approved by a Joint Resolution of the State Senate and House of Representatives;

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE that we hereby request that a copy of this resolution be sent to members of the State Senate and House of Representatives that represent, in whole or in part, this jurisdiction; and, further, that we do hereby request each such member of the General Assembly to co-sponsor and support the Joint Resolution to restore the 9-1-1 fee, as stated above.

This resolution shall be effective upon adoption, the public welfare requiring it.

Terry Ashe by Mrs w/ permission
Commissioner Terry Ashe,
Sponsor

Approved this _____ day of November, 2019.

ATTEST:

RANDALL HUTTO, MAYOR

CLERK

**Wilson County Election Commission
Voter Registration/ Activity Report
October 1 - October 31, 2019**

TOTAL ACTIVE REGISTERED VOTERS 81,143

VOTERS BY COMMISSION DISTRICT

	<u>NEW</u>	<u>TOTAL REGISTERED</u>
DIST 1	25	2961
DIST 2	36	3069
DIST 3	32	4033
DIST 4	24	3768
DIST 5	22	4207
DIST 6	14	2753
DIST 7	20	2742
DIST 8	12	3187
DIST 9	15	2642
DIST 10	18	3127
DIST 11	57	5488
DIST 12	22	2938
DIST 13	19	3313
DIST 14	32	3768
DIST 15	18	2560
DIST 16	35	3456
DIST 17	23	3054
DIST 18	14	3194
DIST 19	26	2779
DIST 20	18	1680
DIST 21	8	2097
DIST 22	18	3124
DIST 23	32	4111
DIST 24	21	2544
DIST 25	51	4548
TOTALS	612	81,143
HOUSE DIST 46	223	30,219
HOUSE DIST 57	389	*50,924
TOTAL VOTERS MADE INACTIVE FOR OCTOBER		6
TOTAL INACTIVE		3,448
TOTAL ELIGIBLE VOTERS		84,591
TOTAL NEW REGISTRATIONS FOR OCTOBER		612
TOTAL ADDRESS CHANGES		204
TOTAL NAME CHANGES		20
TOTAL VOTERS PURGED FOR OCTOBER		327
MOVED OUT OF COUNTY		278
DECEASED		45
FELONY		4

** Less 19 voters pursuant to Article X, Section 5 TN Constitution & TCA 5-2-106*



**WILSON COUNTY BUILDING INSPECTOR
233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194**

**TO: WILSON COUNTY COMMISSION
FROM: WILSON COUNTY BUILDING INSPECTOR
RE: BREAK DOWN OF AFT WITH THE PRICE INCREASE-SF ONLY
DATE: 10/01/2019 thru 10/31/2019**

LEBANON	
SINGLE FAMILY	388
ORIGINAL- \$3,000	386(\$1,158,000)
INCREASE- \$5,000	2(\$10,000)
TOTAL MONEY	\$1,168,000.00
MT JULIET	
SINGLE FAMILY	222
ORIGINAL- \$3,000	208(\$624,000)
INCREASE- \$5,000	14(\$70,000)
TOTAL MONEY	\$694,000.00
WATERTOWN	0
SINGLE FAMILY	0
ORIGINAL- \$3,000	0
INCREASE- \$5,000	0
TOTAL MONEY	\$0.00
WILSON COUNTY	
SINGLE FAMILY	48
ORIGINAL- \$3,000	38(\$114,000)
INCREASE- \$5,000	10(\$50,000)
TOTAL MONEY	\$164,000.00



**WILSON COUNTY BUILDING INSPECTOR
233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194**

	TOTAL NUMBER OF AFT	
SINGLE FAMILY		658
ORIGINAL- \$3,000		632
INCREASE- \$5,000		26
	TOTAL MONEY	
SINGLE FAMILY		\$2,026,000
ORIGINAL- \$3,000		\$1,896,000
(10/01-10/16)		
INCREASE- \$5,000		\$130,000
(10/17-10/31)		



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233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194**

TO: WILSON COUNTY COMMISSION
FROM: WILSON COUNTY BUILDING INSPECTOR
RE: PERMIT FIGURES FOR WILSON COUNTY
DATE: 10/01/2019 thru 010/31/2019

ACTIVITY REPORT

TOTAL NUMBER OF PERMIT APPLICATIONS	107
TOTAL NUMBER OF PERMITS ISSUED	93
SINGLE FAMILY	36
MOBILE HOME	4
RV	2
ACCESSORY	42
ADDITION	6
COMMERCIAL	2
SIGNS	1
TOTAL NUMBER OF CERTIFICATES OF COMPLIANCE	66
SINGLE FAMILY	26
TOTAL MONEY COLLECTED (PERMITS)	\$150,590.60
TOTAL MONEY COLLECTED (BOZA)	\$2,200.00
TOTAL MONEY COLLECTED (RE-INSPECT FEE)	\$900.00



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FAX (615) 443-6194**

DATE: 07/01/2019 thru 10/31/2019

YEAR TO DATE ACTIVITY REPORT

PERMIT APPLICATIONS	395
PERMITS ISSUED	342
CERTIFICATES OF COMPLIANCE	236
TOTAL MONEY (PERMITS)	\$485,829.38
TOTAL MONEY (BOZA)	\$6,400.00
TOTAL MONEY (RE-INSPECT FEE)	\$2,850.00



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TO: WILSON COUNTY COMMISSION
FROM: WILSON COUNTY BUILDING INSPECTOR
RE: COUNTY-WIDE ADEQUATE FACILITIES TAX
DATE: 10/01/2019 thru 10/31/2019

LEBANON		393
SINGLE FAMILY		388
COMMERCIAL		5
TOTAL MONEY		\$1,176,300.10
MT JULIET		222
SINGLE FAMILY		222
COMMERCIAL		0
TOTAL MONEY		\$694,000.00
WATERTOWN		0
SINGLE FAMILY		0
COMMERCIAL		0
TOTAL MONEY		\$0.00
WILSON COUNTY		49
SINGLE FAMILY		48
COMMERCIAL		1
TOTAL MONEY		\$165,036.80
	TOTAL NUMBER OF AFT	664
SINGLE FAMILY		658
COMMERCIAL		6
	TOTAL MONEY	\$2,035,336.90
SINGLE FAMILY		\$2,026,000.00
COMMERCIAL		\$9,336.90



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YEAR TO DATE: 07/01/2019 thru 10/31/2019

LEBANON		3416
SINGLE FAMILY		1455
COMMERCIAL		8
TOTAL MONEY		\$4,381,731.20
MT JULIET		445
SINGLE FAMILY		441
COMMERCIAL		4
TOTAL MONEY		\$1,360,136.00
WATERTOWN		2
SINGLE FAMILY		2
COMMERCIAL		0
TOTAL MONEY		\$6,000.00
WILSON COUNTY		172
SINGLE FAMILY		166
COMMERCIAL		6
TOTAL MONEY		\$533,760.00
	TOTAL NUMBER OF AFT	2,085
SINGLE FAMILY		2,067
COMMERCIAL		18
	TOTAL MONEY	\$6,281,627.20
SINGLE FAMILY		\$6,243,997.00
COMMERCIAL		\$37,627.20

#	Cost	Living Area
1	\$275,000	3,064
2	\$375,000	3,625
3	\$272,350	2,512
4	\$276,000	5,605
5	\$300,000	4,408
6	\$250,000	2,831
7	\$150,000	2,068
8	\$521,000	5,200
9	\$264,000	3,649
10	\$260,000	2,923
11	\$439,000	3,666
12	\$200,000	2,279
13	\$530,000	3,984
14	\$250,000	4,636
15	\$310,000	3,328
16	\$449,000	3,956
17	\$146,000	2,597
18	\$370,000	3,800
19	\$277,090	2,156
20	\$419,500	3,974
21	\$458,000	4,366
22	\$369,592	4,402
23	\$370,000	3,037
24	\$186,000	3,175
25	\$213,000	3,705
26	\$212,000	3,775
27	\$113,000	2,059
28	\$450,000	5,464
29	\$400,000	5,645
30	\$250,000	5,084
31	\$340,000	4,280
32	\$330,000	4,249
33	\$315,000	4,037
34	\$292,000	2,088
35	\$176,702	4,050
36	\$190,000	2,070

DUE DATE:

OMB No. 0607-0094; Approval Expires 02/28/2013

FORM **C-404** U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

Title 13, United States Code, Sections 131 and 132 authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 506(a) exempting data that are customarily provided in public records from rules of confidentiality. The collection has been approved by the Office of Management and Budget (OMB). The eight-digit DHS approval number is 0607-0094 and appears at the upper right of this page. Without this approval we could not conduct this survey. We estimate this survey will take an average of 8 minutes per response for those that report monthly and 23 minutes for those that report annually to complete. More information about this estimate and an address where you may write with comments is on the back of this form.

REPORT OF BUILDING OR ZONING PERMITS ISSUED FOR NEW PRIVATELY-OWNED HOUSING UNITS

TOM BRASHEAR
BUILDING INSPECTOR
FOR WILSON CO UNINC AREA
233 E GAY ST COURTHOUSE ANNEX
LEBANON TN 37087

Name Change Spelling Correction Political Description Change

IMPORTANT:
Please see the back of this form for more information and instructions for completing the survey.
For further assistance, call 1-800-445-8244, or e-mail us at EID.RCB.BPS@census.gov

How can I report?
Via Fax: 1-877-273-8501
Via Mail:
U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001
Via Internet or to get Help:
econhelp.census.gov/bps
Use your unique username and original password.

(Please correct any errors in name, address, and ZIP Code)
Username: _____ Password: _____

1. PERIOD IN WHICH PERMITS WERE ISSUED October 2019

2. GEOGRAPHIC COVERAGE (For our latest information on your office's coverage, see www.census.gov/construction/bps/pdf/footnote.pdf)
Did your permit systems have a geographic coverage change? Yes, continue. No, skip to Section 3.
Mark an (X) in the appropriate box and enter the requested information. If more space is needed continue in Section 5.

051 <input type="checkbox"/> Permits no longer required to build new residential buildings	Effective Date	
052 <input type="checkbox"/> Permit office has merged with another permit jurisdiction	Effective Date	Name of permit jurisdiction with which your office has merged
053 <input type="checkbox"/> Permit office has split into two or more jurisdictions	Effective Date	Name of additional jurisdiction(s) now issuing permit(s)
054 <input type="checkbox"/> Extraterritorial jurisdiction (ETJ)/Annexation	Effective Date	Define ETJ or annexation

3. NEW HOUSING UNITS
a. Were there any building permits issued for new housing units during this period?
 Yes, enter data below. No, stop and return this form. Your report is important even if no permits were issued.

Type of Structure	Total Number of		Total Valuation of Construction (\$ value - omit cents)
	Buildings (1)	Housing Units (2)	
101 b. Single-family houses, detached and attached (must meet the following criteria: no unit above or below the other; wall extends from ground to roof; and, separate utilities for each unit) [Exclude manufactured HUD-inspected homes.]		50	16,015,044
103 c. Two-unit buildings			
104 d. Three- and four-unit buildings			
105 e. Five-or-more unit buildings			

4. ADDITIONAL INFORMATION ON INDIVIDUAL RESIDENTIAL PERMITS, FROM SECTION 3, VALUED AT \$1,000,000 OR MORE
(If more space is needed, please attach a separate sheet.)

Description and Site Address (1)	Owner or Builder (2)	Number of		Valuation of Construction (\$ value - omit cents) (5)
		Buildings (3)	Housing Units (4)	
Kind of building Site address TN City, State, ZIP Code	Name Address City, State, ZIP Code			
Kind of building Site address TN City, State, ZIP Code	Name Address City, State, ZIP Code			

5. COMMENTS (Continue on a separate sheet)

6. PERSON TO CONTACT REGARDING THIS REPORT	E-mail address MAKENZIE.MURPHY@WILSONCOUNTYTN.GOV
Name MAKENZIE	Internet web address
Telephone 615 444 3025	Fax 615 443 6194

See Instructions on reverse side.

INSTRUCTIONS FOR COMPLETING FORM C-404, "REPORT OF BUILDING OR ZONING PERMITS ISSUED FOR NEW PRIVATELY-OWNED HOUSING UNITS"

We estimate this survey will take an average of 8 minutes per response for those that report monthly and 23 minutes for those that report annually to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: ECON Survey Comments 0607-0094, U.S. Census Bureau, 4600 Silver Hill Road, Room EMD-6K064, Washington, DC 20233. You may e-mail comments to ECON.Survey.Comments@census.gov Be sure to use ECON Survey Comments 0607-0094 as the subject.

GENERAL INSTRUCTIONS FOR EACH SECTION

*(Use your unique username and password provided to report via Internet:
econhelp.census.gov/bps)*

(Answers to Frequently Asked Questions can be found at www.census.gov/permitsfaq)

- 1. PERIOD IN WHICH PERMITS WERE ISSUED** – Include all privately-owned residential permits which were authorized during the month or year shown.
- 2. GEOGRAPHIC COVERAGE** – If there has been a change in the area covered by your office, enter explanations in space provided next to selections 051–054 as applicable. If more space is needed, continue in Section 5. To review our latest information on your office's coverage, see www.census.gov/construction/bps/pdf/footnote.pdf. Report discrepancies by either entering in Section 5, calling 1-800-945-8244 with the information or e-mailing us at EID.RCB.BPS@census.gov.
051 (Discontinued) – Permits are no longer required, by law, to build new residential buildings (i.e., new homes, new apartments).
052 (Merged) – Another jurisdiction has taken over the responsibility of issuing permits for your office; OR your office has taken over the responsibility of issuing permits for another office.
053 (Split) – Permit office no longer covers a particular jurisdiction because: (1) that area now issues its own building permits; (2) another jurisdiction issues the permits for that area; or (3) that area no longer requires permits.
054 (Extraterritorial Jurisdiction (ETJ)/Annexation) – Permit office is now responsible for additional land area outside of its original boundaries.
Also report in Section 5, if your permit office officially changed its name, had a spelling correction, or political description change (i.e., from town to city, city to village, etc.)
- 3. NEW HOUSING UNITS** – Summarize information for number of buildings, number of housing units, and valuation of construction as shown on the building or zoning permit. Enter the valuation as shown on the permit. If no valuation is listed, enter your best estimated value. If no value is required, annotate in Section 5. When the acronym "NVR" (No Value Required) appears in the address label area, comments referencing value are no longer necessary.
- 3a. No permits issued** – Return your form even if no permits were issued, after marking the box next to "No" in this section.
3b. Single-family houses, detached and attached – Include all new privately-owned detached and attached single-family houses. Include attached single-family houses, known commonly as townhouses or row houses, where: (1) each unit is separated from adjoining units by a wall that extends from ground to roof, (2) no unit is above or below another unit, and (3) each unit has separate heating and separate utility meters.
3c. Two-unit buildings – Include all new privately-owned residential buildings that contain two housing units, and do not meet all criteria of attached single-family as shown under Section 3b.
3d. Three- and four-unit buildings – Include all new privately-owned residential buildings that contain three or four housing units, and do not meet all criteria of attached single-family as shown under Section 3b.
3e. Five-or-more unit buildings – Include all new privately-owned residential buildings that contain five or more housing units, and do not meet all criteria of attached single-family as shown under Section 3b.
- 4. ADDITIONAL INFORMATION ON INDIVIDUAL RESIDENTIAL PERMITS, FROM SECTION 3, VALUED AT \$1,000,000 OR MORE** – Enter additional data from individual permits valued at \$1,000,000 or more included in Section 3. If more than two such permits were issued, attach a separate sheet.
- 5. COMMENTS** – Enter any explanations, miscellaneous notes or questions. Include any revisions to data entered on previous forms, identifying the applicable survey period, the type of structure (Section 3b–e) and corrected entries.
- 6. PERSON TO CONTACT REGARDING THIS REPORT** – Please fill in any blank areas or make any corrections to information already entered in these fields.

INSTRUCTIONS FOR CLASSIFYING RESIDENTIAL BUILDINGS

RESIDENTIAL BUILDINGS

Residential buildings are buildings containing one or more housing units. A housing unit is a house, an apartment, a group of rooms or a single room intended for occupancy as separate living quarters. Separate living quarters are those in which the occupants live separately from any other individuals in the building and which have a direct access from the outside of the building or through a common hall.

Some jurisdictions issue separate permits for individual units of a multifamily building. In this case, report the total number of units expected in a multifamily building when the first units are authorized. If the total number of buildings, units and valuation for the entire project is unknown, indicate in Section 5 or call our staff. Do NOT report permits for individual units in multifamily buildings separately.

Some jurisdictions issue building permits for residential construction in phases: foundation, shell or superstructure, and interior finishing. In this case, include the number of buildings, housing units and valuation for the intended building when the shell or superstructure permit is issued. Include foundation and interior finishing permits only when issued separately and a valuation of construction is available. In these two cases, enter the valuation in Section 3b–e, depending on the number of housing units in the intended superstructure, and zero for the buildings and units.

PERMITS TO INCLUDE

- privately-owned residential buildings, which include all residential buildings owned or partially owned by a private company or an individual during the period of construction
- housing for the elderly, such as assisted living facilities, that do not have 24-hour skilled nursing care
- "turnkey" housing, which is housing that will be sold to a local public housing authority when completed
- all housing built by nonprofit organizations
- buildings manufactured partially off-site and transported and assembled at the construction site, such as prefabricated, panelized, precut, sectional and modular (these do not include manufactured (mobile) HUD-inspected homes)
- residential permits issued in phases, as described above
- permits for multifamily housing units issued as commercial
- reissued expired permits with significant changes to construction plans

PERMITS TO EXCLUDE

- publicly-owned buildings
- nonresidential buildings
- moved or relocated buildings
- farm buildings, such as silos, barns, etc.
- manufactured (mobile) HUD-inspected homes including related foundations and placement pads
- group quarters, such as dormitories, jails, nursing homes, etc.
- hotels/motels
- other structures on residential property, such as sheds, garages, pools, etc., when permitted separately
- landscaping
- demolitions
- maintenance and repair, which are expenses to keep a property in ordinary working condition
- residential additions, alterations, renovations and conversions
- inspections
- certificates of occupancy for residential construction
- separate permits issued for mechanical, electrical or plumbing work
- reissued expired permits if construction plans have not changed

MISCELLANEOUS CLASSIFICATION INSTRUCTIONS

- Enter a building in only one category in Section 3. If you cannot determine a category, please call our staff.
- If a building has mixed residential and nonresidential use, enter the housing units based on the residential portion of the building. Please estimate the valuation based on the residential portion of the building only.
- Classify all buildings that are being totally rebuilt on an existing foundation as new construction.
- Type of ownership (e.g. condominium, cooperative, timeshare, etc.) is NOT considered when classifying a building.



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233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194

TO: WILSON COUNTY COMMISSION
FROM: WILSON COUNTY BUILDING INSPECTOR
RE: COUNTY-WIDE ADEQUATE FACILITIES TAX
DATE: 09/16/2019 thru 10/17/2019

LEBANON		
SINGLE FAMILY		1,174
TOTAL MONEY		\$3,522,000.00
MT JULIET		
SINGLE FAMILY		267
TOTAL MONEY		\$801,000.00
WATERTOWN		
SINGLE FAMILY		1
TOTAL MONEY		\$3,000.00
WILSON COUNTY		
SINGLE FAMILY		79
TOTAL MONEY		\$237,000.00
	TOTAL NUMBER OF AFT	
SINGLE FAMILY		1,521
	TOTAL MONEY	
SINGLE FAMILY		\$4,563,000.00
*** 09/16/2019 (day of meeting)		
		899 SINGLE FAMILY
		\$2,697,000



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233 EAST GAY STREET,
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LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194**

**TO: WILSON COUNTY COMMISSION
FROM: WILSON COUNTY BUILDING INSPECTOR
RE: VIOLATIONS FOR WILSON COUNTY
DATE: 10/01/2019 thru 10/31/2019**

ACTIVITY REPORT

TOTAL NUMBER OF VIOLATIONS	56
NEW	9
OPEN (NOT INCLUDING NEW)	34
CLOSED	12
SENT TO COURT OCTOBER- MIKE JENNINGS	1



**WILSON COUNTY BUILDING INSPECTOR
233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194**

DATE: 01/01/2018 thru 10/31/2019

YEAR TO DATE ACTIVITY REPORT

TOTAL VIOLATIONS	540
NEW/ OPEN	236
HOLD/ PENDING	6
CLOSED	181
SENT TO COURT-MIKE JENNINGS	41
THIS NUMBER INCLUDES:	
FILES TURNED OVER IN 2019	12
FILES TURNED OVER IN 2018	20
FILES TURNED OVER BEFORE 2018	9