

STEERING COMMITTEE MINUTES

The Steering Committee of the County Commission of Wilson County, Tennessee met in called session on Monday, August 19, 2019 at 5:30 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Sarah Patton, John Gentry, Wendell Marlowe, Terry Scruggs, Kenneth Reich, Sue Vanatta, Jerry McFarland, Diane Weathers (as Vice Chairman of Public Works Committee) and Joy Bishop, being all the members of the Committee with the exception of Commissioners Sonja Robinson, Annette Stafford, William Glover, Bobby Franklin, Dan Walker, Chad Barnard, Gary Keith and Terry Ashe, who were absent. Also present was County Mayor Randall Hutto, County Commissioners Robert Fields, Justin Smith and Lauren Breeze and County Attorney Michael R. Jennings.

Chairman Patton called the meeting to order at 5:30 p.m. and determined that a quorum was present.

A copy of the Steering Committee Agenda is attached to these minutes.

The Proposed Agenda for the August 19, 2019 County Commission Meeting was presented. Motion to recommend the agenda to the full County Commission was made by Commissioner Marlowe, seconded by Commissioner Scruggs and carried by a vote of nine for, with six absent.

There being no further business to come before the Committee, on motion of Commissioner Marlowe, seconded by Commissioner Vanatta, the Committee voted nine for, with six absent, to adjourn.

SECRETARY

From: Sondra Dowdy <sonradowdy@gmail.com>

To: Aaron Maynard <maynarda@wilsoncountyttn.gov>; Amy Nichols <nicholsa@wilsoncountyttn.gov>; Andy Humbles <ahumbles@tennessean.com>; Angie Mayes <Angie@angiemayes.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Bethany Harrison <harrisonb@wilsoncountyttn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cbights@charter.net>; Chris Dowell <dowellc@lebanontn.org>; Cindy Lynch <wcsolid@gmail.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wco95.org>; Crystal Petet <tourism@wilsoncountyttn.gov>; Cyndi Bannach <cyndi.bannach@wilsoncountyttn.gov>; Dan Walker <dan.walker@wilsoncountyttn.gov>; Debbie Green Fischer <fischerd@wilsoncountyttn.gov>; Diane Weathers <Diane.Weathers@wilsoncountyttn.gov>; Donna Wright <wrightd@wcschools.com>; Gary Keith <gkeith@wco95.org>; Georgia Baine <baineg@wilsoncountyttn.gov>; Glover Wm <tenncop@gmail.com>; Jackie Murphy <jackie.murphy@wilsoncountyttn.gov>; James Vaden <vadenj@wilsoncountyttn.gov>; Jason Goolesby <jgoolesby@gmail.com>; Jerry McFarland <possomtwn@hotmail.com>; Joe Goode <Goodej@wilsoncountyttn.gov>; John <John@newcenturye.com>; John P. Gentry <john.gentry@wilsoncountyttn.gov>; Joy Bishop <joy.bishop@wilsoncountyttn.gov>; Justin Smith <jsmithafd7504@gmail.com>; Kenneth Hammonds <kenneth.hammonds@wilsoncountyttn.gov>; Kenny Reich <kenneth.reich@att.net>; Kevin Costley <costleykevin@yahoo.com>; Labraunya Horton <HORTONL@wilsoncountyttn.gov>; Lauren Breeze <lauren.breeze@wilsoncountyttn.gov>; Lebanon Democrat <malexieff@lebanondemocrat.com>; Lisa Baldwin <baldwinl@wilsoncountyttn.gov>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Matt Masters <mmasters@lebanonpublishing.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mickey Hall <hallm@wcschools.com>; Mike Kurtz <mike.kurtz@wilsoncountyttn.gov>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wcschools.com>; Randall Hutto <hutto@wilsoncountyttn.gov>; Randy Hankins <blu3752@aol.com>; Robert Fields <rcfgadawg@yahoo.com>; Sara Davenport <davenport@wilsoncountyttn.gov>; Sara Patton <patton.57@hotmail.com>; Sharon Lackey <lackey@wilsoncountyttn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevenvmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashear <brasheart@wilsoncountyttn.gov>; Tommy Jones <tommyjones2@bellsouth.net>; Tressa Bush <tressa.bush@wilsoncountyttn.gov>; Von Barr <barrv@wilsoncountyttn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor19@yahoo.com>; Wilson Post <news@wilsonpost.com>

Subject: STEERING & MINUTES COMMITTEE

Date: Mon, Aug 12, 2019 11:27 am

STEERING COMMITTEE
MONDAY, AUGUST 19, 2019
5:30 PM
CONFERENCE ROOM 1

TO APPROVE AUGUST AGENDA

MINUTES COMMITTEE
MONDAY, AUGUST 19, 2019
AFTER STEERING COMMITTEE
CONFERENCE ROOM 1

TO APPROVE JULY 2019 COMMISSION MINUTES

STEERING COMMITTEE MINUTES

The Steering Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, September 5, 2019 at 6:15 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Sara Patton, Joy Bishop, Terry Scruggs, Kenneth Reich, Jerry McFarland, Annette Stafford, Sonja Robinson, Wendell Marlowe, John Gentry and Sue Vanatta, being all the members of the Committee with the exception of Commissioners William Glover, Dan Walker, Chad Barnard, Gary Keith and Terry Ashe, who were absent. Also present was County Mayor Randall Hutto, County Commissioners Robert Fields, Mike Kurtz, Tommy Jones and Lauren Breeze, PEG Director Tressa Bush and County Attorney Michael R. Jennings.

Chairman Patton called the meeting to order at 6:15 p.m. and determined that a quorum was present.

A copy of the Steering Committee Agenda is attached to these minutes.

The Proposed Agenda for the September 16, 2019 County Commission Meeting was presented. Chairman Patton noted that Commissioner Dan Walker is responsible for the prayer and pledge at this meeting. There being no changes to the Agenda motion to recommend the Agenda to the full County Commission was made by Commissioner Reich, seconded by Commissioner Stafford and carried by a vote of ten for, with five absent.

There being no further business to come before the Committee, on motion of Commissioner Vanatta, seconded by Commissioner Stafford, the Committee voted ten for, with five absent, to adjourn.

SECRETARY

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To: Aaron Maynard <maynarda@wilsoncountytn.gov>; Amy Nichols <nicholsa@wilsoncountytn.gov>; Andy Humbles <ahumbles@tennessean.com>; Angie Mayes <Angie@angiemayes.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Bethany Harrison <harrisonb@wilsoncountytn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cblights@charter.net>; Chris Dowell <dowellc@lebanontn.org>; Cindy Lynch <wcsolid@gmail.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wco95.org>; Crystal Petet <tourism@wilsoncountytn.gov>; Cyndi Bannach <cyndi.bannach@wilsoncountytn.gov>; Dan Walker <dan.walker@wilsoncountytn.gov>; Debbie Green Fischer <fischerd@wilsoncountytn.gov>; Diane Weathers <Diane.Weathers@wilsoncountytn.gov>; Donna Wright <wrightd@wco95.org>; Gary Keith <gkeith@wco95.org>; Georgia Baine <baineg@wilsoncountytn.gov>; Glover Wm <tenncop@gmail.com>; Jackie Murphy <jackie.murphy@wilsoncountytn.gov>; James Vaden <vadenj@wilsoncountytn.gov>; Jason Goolesby <jgoolesby@gmail.com>; Jerry McFarland <possomtwn@hotmail.com>; Joe Goode <Goodej@wilsoncountytn.gov>; John <John@newcenturye.com>; John P. Gentry <john.gentry@wilsoncountytn.gov>; Joy Bishop <joy.bishop@wilsoncountytn.gov>; Justin Smith <jsmithafd7504@gmail.com>; Kenneth Hammonds <kenneth.hammonds@wilsoncountytn.gov>; Kenny Reich <kenneth.reich@att.net>; Kevin Costley <costleykevin@yahoo.com>; Labraunya Horton <HORTONL@wilsoncountytn.gov>; Lauren Breeze <lauren.breeze@wilsoncountytn.gov>; Lebanon Democrat <news@lebanondemocrat.com>; Lisa Baldwin <baldwinl@wilsoncountytn.gov>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mickey Hall <hallm@wco95.org>; Mike Kurtz <mike.kurtz@wilsoncountytn.gov>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wco95.org>; Randall Hutto <hutto@wilsoncountytn.gov>; Randy Hankins <blu3752@aol.com>; Robert Fields <rcfgadawg@yahoo.com>; Sara Davenport <davenport@wilsoncountytn.gov>; Sara Patton <patton.57@hotmail.com>; Sharon Lackey <lackey@wilsoncountytn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevencvmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashear <brasheart@wilsoncountytn.gov>; Tommy Jones <tommyjones2@bellsouth.net>; Tressa Bush <tressa.bush@wilsoncountytn.gov>; Von Barr <barrv@wilsoncountytn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor19@yahoo.com>; Wilson Post <news@wilsonpost.com>

Subject: STEERING

Date: Thu, Aug 29, 2019 12:29 pm

STEERING COMMITTEE
THURSDAY, SEPTEMBER 5, 2019
6:15 PM
CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER
APPROVAL OF AGENDA
OLD BUSINESS
NEW BUSINESS
ADJOURN

A G E N D A
WILSON COUNTY BOARD OF COMMISSIONERS
SEPTEMBER 16, 2019 7:00 P.M.

CALL TO ORDER BY THE CHAIRMAN
PRAYER
PLEDGE TO THE FLAG
ROLL CALL BY THE COUNTY CLERK

REPORT OF THE STEERING COMMITTEE
ADOPTION OF THE AGENDA
CONSENT AGENDA

SPECIAL RECOGNITION

REPORT OF THE MINUTES COMMITTEE
READING OF THE MINUTES

COMMUNICATIONS FROM THE CHAIR

ELECTIONS & APPOINTMENTS

NOTARIES
COMMISSION CHAIRPERSON
COMMISSION CHAIRPERSON PRO TEM
BUDGET COMMITTEE (4 MEMBERS)
FINANCE COMMITTEE (4 MEMBERS)
ETHICS COMMITTEE (5 MEMBERS)
INDUSTRIAL DEVELOPMENT BOARD (1 MEMBER)
WATER & WASTEWATER AUTHORITY BOARD (1 MEMBER)

REPORT OF THE EMERGENCY MANAGEMENT COMMITTEE
EMERGENCY MANAGEMENT DIRECTOR'S REPORT

REPORT OF THE LAW ENFORCEMENT COMMITTEE
SHERIFF'S REPORT

REPORT OF THE EDUCATION COMMITTEE
DIRECTOR OF SCHOOLS REPORT

REPORT OF THE PUBLIC WORKS COMMITTEE

COMMITTEE REPORTS & RESOLUTIONS

AGRICULTURAL CENTER MANAGEMENT
ANIMAL CONTROL
AUDIT
BACK TAX/CABLE TELEVISION
DEVELOPMENT & TOURISM
ETHICS
FINANCE
HEALTH & WELFARE/RECREATION
INSURANCE
JUDICIAL
PLANNING & ZONING
RULES
URBAN TYPE PUBLIC FACILITIES BOARD

FINANCE DIRECTOR'S REPORT
REPORT OF THE BUDGET COMMITTEE

OLD BUSINESS
NEW BUSINESS

PUBLIC HEARING FOR ZONING PURPOSES
ONE HOUR AFTER COMMISSION CONVENES

ADJOURNMENT

Wilson County Proclamation from the Office of the Mayor

National Recovery Month September 2019

WHEREAS, the opioid crisis has made a devastating impact on Wilson County citizens; and,

WHEREAS, in 2017 Wilson County had 34 deaths from overdose and 26 of those were from opioid overdose, and,

WHEREAS, the opioid crisis impacts all walks of life, affecting friends, neighbors, students and congregations all throughout the county; and,

WHEREAS, with commitment and support from community, family, healthcare and treatment providers, and the faith-based community, our residents can achieve healthy lifestyles and lead rewarding lives in recovery; and,

WHEREAS, we champion those in recovery who have gained the knowledge and ability to give back to others who struggle with substance abuse; and,

WHEREAS, DrugFree WilCo helps to stop the stigma associated with substance abuse by providing educational materials and events to raise awareness of resources available to Wilson County citizens; and,

WHEREAS, we recognize the efforts toward treatment and recovery by DrugFree WilCo and its coalition members including Cedar Recovery, Bradford Health Services, Freedom House Ministry, Addiction Campuses, Gibbs Pharmacy and Lantern Lane Farm along with all others who join the mission of DrugFree WilCo;

NOW, THEREFORE, I, Randall Hutto, Mayor of Wilson County, do hereby proclaim September 2019 as

National Recovery Month

in Wilson County, Tennessee and call upon the County Commissioners as well as all residents of Wilson County to join me in celebrating recovery and observing National Recovery Month by supporting this year's theme "Join the Voices for Recovery: Together We Are Stronger".

*Randall Hutto
Wilson County Mayor*

*Kenny Reich
Commissioner, 6th District
SPONSOR*

*Sara Patton
Commissioner, 9th District
SPONSOR*

*Chris Dowell
Commissioner, 15th District
SPONSOR*

MINUTES COMMITTEE MINUTES

The Minutes Committee of the County Commission of Wilson County, Tennessee met in called session on Monday, August 19, 2019 at the conclusion of the Steering Committee Meeting in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Joy Bishop, Justin Smith, Tommy Jones, Robert Fields and Terry Scruggs, being all the members of the Committee. Also present was County Mayor Randall Hutto, County Commissioners Sara Patton, John Gentry, Wendell Marlowe, Sue Vanatta, Diane Weathers, Jerry McFarland, Lauren Breeze and Mike Kurtz and County Attorney Michael R. Jennings.

Chairman Bishop called the meeting to order at 5:38 p.m., at the conclusion of the Steering Committee Meeting, and determined that a quorum was present.

The minutes from the July 15, 2019 County Commission Meeting were presented and reviewed. Motion to recommend these minutes to the full County Commission was made by Commissioner Fields, seconded by Commissioner Smith and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Jones, seconded by Commissioner Feilds, the Committee voted unanimously, to adjourn.

SECRETARY

From: Sondra Dowdy <sonradowdy@gmail.com>

To: Aaron Maynard <maynarda@wilsoncountyttn.gov>; Amy Nichols <nicholsa@wilsoncountyttn.gov>; Andy Humbles <ahumbles@tennessean.com>; Angie Mayes <Angie@angiemayes.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Bethany Harrison <harrisonb@wilsoncountyttn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cblights@charter.net>; Chris Dowell <dowellc@lebanontn.org>; Cindy Lynch <wcsolid@gmail.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wcso95.org>; Crystal Petet <tourism@wilsoncountyttn.gov>; Cyndi Bannach <cyndi.bannach@wilsoncountyttn.gov>; Dan Walker <dan.walker@wilsoncountyttn.gov>; Debbie Green Fischer <fischerd@wilsoncountyttn.gov>; Diane Weathers <Diane.Weathers@wilsoncountyttn.gov>; Donna Wright <wrightd@wcschools.com>; Gary Keith <gkeith@wcso95.org>; Georgia Baine <baineg@wilsoncountyttn.gov>; Glover Wm <tenncop@gmail.com>; Jackie Murphy <jackie.murphy@wilsoncountyttn.gov>; James Vaden <vadenj@wilsoncountyttn.gov>; Jason Goolesby <jgoolesby@gmail.com>; Jerry McFarland <possomtwn@hotmail.com>; Joe Goode <Goodej@wilsoncountyttn.gov>; John <John@newcenturye.com>; John P. Gentry <john.gentry@wilsoncountyttn.gov>; Joy Bishop <joy.bishop@wilsoncountyttn.gov>; Justin Smith <jsmithafd7504@gmail.com>; Kenneth Hammonds <kenneth.hammonds@wilsoncountyttn.gov>; Kenny Reich <kenneth.reich@att.net>; Kevin Costley <costleykevin@yahoo.com>; Labraunya Horton <HORTONL@wilsoncountyttn.gov>; Lauren Breeze <lauren.breeze@wilsoncountyttn.gov>; Lebanon Democrat <malexieff@lebanondemocrat.com>; Lisa Baldwin <baldwinl@wilsoncountyttn.gov>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Matt Masters <mmasters@lebanonpublishing.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mickey Hall <hallm@wcschools.com>; Mike Kurtz <mike.kurtz@wilsoncountyttn.gov>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wcschools.com>; Randall Hutto <hutor@wilsoncountyttn.gov>; Randy Hankins <blu3752@aol.com>; Robert Fields <rcfgadawg@yahoo.com>; Sara Davenport <davenport@wilsoncountyttn.gov>; Sara Patton <patton.57@hotmail.com>; Sharon Lackey <lackey@wilsoncountyttn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevenvmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashear <brasheart@wilsoncountyttn.gov>; Tommy Jones <tommyjones2@bellsouth.net>; Tressa Bush <tressa.bush@wilsoncountyttn.gov>; Von Barr <barrv@wilsoncountyttn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor19@yahoo.com>; Wilson Post <news@wilsonpost.com>

Subject: STEERING & MINUTES COMMITTEE

Date: Mon, Aug 12, 2019 11:27 am

STEERING COMMITTEE
MONDAY, AUGUST 19, 2019
5:30 PM
CONFERENCE ROOM 1

TO APPROVE AUGUST AGENDA

MINUTES COMMITTEE
MONDAY, AUGUST 19, 2019
AFTER STEERING COMMITTEE
CONFERENCE ROOM 1

TO APPROVE JULY 2019 COMMISSION MINUTES

William Glover
Commissioner, 19th District
SPONSOR

Annette Stafford
Commissioner, 20th District
SPONSOR

Mike Kurtz
Commissioner, 21st District
SPONSOR

Justin Smith
Commissioner, 25th District
SPONSOR

MINUTES COMMITTEE MINUTES

The Minutes Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, September 5, 2019 at 6:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Joy Bishop, Tommy Jones, Robert Fields and Terry Scruggs, being all the members of the Committee with the exception of Commissioner Justin Smith, who was absent. Also present was County Mayor Randall Hutto, County Commissioners Mike Kurtz, Wendell Marlowe, Sonja Robinson, Jerry McFarland, Bobby Franklin, Sue Vanatta, Lauren Breeze, Kenneth Reich, Sara Patton, John Gentry and Annette Stafford, PEG Director Tressa Bush and County Attorney Michael R. Jennings.

Chairman Bishop called the meeting to order at 6:05 p.m. and determined that a quorum was present.

The minutes from the August 19, 2019 County Commission Meeting were presented and reviewed. Chairman Bishop suggested that the word "met" be added in the first paragraph of the first page to make the sentence grammatically correct. It was also suggested that the sentence contained in the bottom paragraph on page one be made into two separate sentences.

Chairman Bishop questioned the wording on Page 8 regarding the Bond Resolution. County Attorney Jennings noted that this is the way the caption on the Resolution was actually written. No changes were proposed on Page 8.

Motion to recommend these minutes to the full County Commission with the corrections noted above was made by Commissioner Fields, seconded by Commissioner Jones and carried by a vote of four for, with one absent.

There being no further business to come before the Committee on motion of Commissioner Jones, seconded by Commissioner Fields, the Committee voted four for, with one absent, to adjourn at 6:14 p.m.

SECRETARY

From: Sondra Dowdy <sondradowdy@gmail.com>

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Subject: MINUTES

Date: Thu, Aug 29, 2019 12:28 pm

MINUTES COMMITTEE
THURSDAY, SEPTEMBER 5, 2019
6:00 PM
CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER
APPROVAL OF MINUTES
OLD BUSINESS
NEW BUSINESS
ADJOURN

STATE OF TENNESSEE, WILSON COUNTY BOARD OF COMMISSIONERS,
AUGUST 19, 2019:

Be it remembered that the regular meeting of the Board of Commissioners met August 19, 2019, the same being the Third Monday in said month.

There was present and presiding the Honorable County Mayor Randall Hutto; Jim Goodall, County Clerk; Sondra Dowdy, Deputy County Clerk; and a quorum of County Commissioners to wit:

Robert Fields, Cyndi Bannach, Bobby Franklin, Jerry McFarland, Chad Barnard, Kenny Reich, Terry Scruggs, Kevin Costley, Sara Patton, John P. Gentry, Terry Ashe, Sonja Robinson, Tommy Jones, Chris Dowell, Diane G. Weathers, Gary Keith, Lauren Breeze, William Glover, Annette Stafford, Mike Kurtz, Wendell Marlowe, Sue Vanatta, Joy Bishop, and Justin Smith.

Absent: Dan Walker

The Board of Commissioners was opened in the form of law at 7:00 P.M. when the following proceedings were had and entered to wit:

A prayer was given by Betty Gill with the Tennessee Governmental Prayer Alliance. Everyone said the pledge to the flag, which was led by Commissioner Sara Patton.

The Clerk called the roll showing 24 present and 1 absent.

Commissioner Patton gave the Steering Committee Report and moved that said report be received and filed, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Steering Committee Report Page _____

Commissioner Patton made a motion to adopt the Agenda, seconded by Commissioner Stafford. Passed by unanimous voice vote.

Agenda Page _____

No Consent Agenda was presented at this time.

Commissioner Bishop gave the Minutes Committee Report and moved that said Report be received and filed, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Minutes Committee Report Page _____

Commissioner Bannach made a motion to dispense with the reading of the minutes, seconded by Commissioner Fields. Passed by unanimous voice vote.

Communications from the Chair: None.

A list of Notaries for August was presented to the Commission. Commissioner Gentry made a motion to approve the list of Notaries for August, 2019, seconded by Commissioner Barnard. Passed by unanimous voice vote.

Notary Page _____

No report was given at this time by the Emergency Management Committee.

Director Joey Cooper gave the Emergency Management Director's Report. Commissioner McFarland made a motion that said report be received and filed, seconded by Commissioner Dowell. Passed by unanimous voice vote.

Emergency Management Director's Report _____

No report was given at this time by the Law Enforcement Committee.

Sheriff Robert Bryan gave the Sheriff's Report. Commissioner Reich made a motion that said report be received and filed, seconded by Commissioner Ashe. Passed by unanimous voice vote.

Sheriff's Report Page _____

Commissioner Stafford gave the Education Committee Report and moved that said report be received and filed, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Education Committee Report Page _____

Schools Director Dr. Donna Wright gave the School's Report. Commissioner Stafford made a motion that said report be received and filed, seconded by Commissioner Gentry. Passed by unanimous voice vote.

Director of Schools Report Page _____

No report was given at this time by the Public Works Committee.

Commissioner Scruggs gave the Agricultural Center Management Committee Report and moved that said report be received and filed, seconded by Commissioner Patton. Passed by unanimous voice vote.

Agricultural Center Management Committee Report Page _____

No report was given at this time by the Animal Control Committee.

No report was given at this time by the Audit Committee.

No report was given at this time by the Cable Television/Back Tax Committee.

Commissioner Vanatta gave the Development & Tourism Committee Report and moved that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Development & Tourism Committee Report Page _____

No report was given at this time by the Ethics Committee.

Commissioner Gentry gave the Finance Committee Report and moved that said report be received and filed, seconded by Commissioner Franklin. Passed by unanimous voice vote.

Finance Committee Report Page _____

No report was given at this time by the Health & Welfare/Recreation Committee.

No report was given at this time by the Insurance Committee.

No report was given at this time by the Judicial Committee.

No report was given at this time by the Planning & Zoning Committee.

No report was given at this time by the Rules Committee.

Commissioner Scruggs gave the Urban Type Public Facilities Board Report and moved that said report be received and filed, seconded by Commissioner Patton. Passed by unanimous voice vote.

Urban Type Public Facilities Board Report _____

Director Aaron Maynard gave the Finance Director's Report. Commissioner Stafford made a motion that said report be received and filed, seconded by Commissioner Robinson. Passed by unanimous voice vote.

Finance Director's Report Page _____

Commissioner Glover gave the Budget Committee Report and moved that said report be received and filed, seconded by Commissioner Barnard. Passed by unanimous voice vote.

Budget Committee Report Page _____

Commissioner Glover read Resolution 19-8-1 Amending the Previously Adopted Alcohol Policy for the James E Ward Agricultural Center. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Reich. Passed by unanimous voice vote

Resolution 19-8-1 _____

Commissioner Glover read Resolution 19-8-2 to Approve and Accept the Bond of Wilson County Road Superintendent Stephen Murphy. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Barnard. Passed by a roll call vote 24 for, 0 against, 0 not voting, and 1 absent.

YES:	(24)	Fields; Bannach; Franklin; Barnard; McFarland; Reich; Scruggs; Costley; Patton; Gentry; Ashe; Robinson; Jones; Dowell; Weathers; Keith; Breeze; Glover; Stafford; Kurtz; Marlowe; Vanatta; Bishop; Smith
NO:	(0)	
Abstain:	(0)	
Absent:	(1)	Walker

Resolution 19-8-2 _____

Commissioner Glover read Resolution 19-8-3 Authorizing the Wilson County Mayor to Execute the Attached Memorandum of Understanding. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Kurtz. Passed by a roll call vote 18 for, 6 against, 0 not voting, and 1 absent.

YES:	(18)	Fields; Bannach; Barnard; Reich; Scruggs; Costley; Patton;
------	------	------------------------------------------------------------

		Ashe; Robinson; Jones; Dowell; Keith; Breeze; Glover; Stafford; Kurtz; Marlowe; Smith
NO:	(6)	Franklin; McFarland; Gentry; Weathers; Vanatta; Bishop;
Abstain:	(0)	
Absent:	(1)	Walker

Resolution 19-8-3 _____

Commissioner Glover read Resolution 19-8-4 Authorizing the Issuance of General Obligation School Bonds of Wilson County, Tennessee in the Aggregate Principal Amount of not to Exceed \$3,795,000, in One or More Series; Making Provision for the Issuance, Sale and Payment of Said Bonds; Establishing the Terms Thereof and the Disposition of Proceeds Therefrom; Providing for the Levy of Taxes for the Payment of Principal of, Premium, if Any, and Interest on the Bonds. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Kurtz. Passed by a roll call vote 18 for, 6 against, 0 not voting, and 1 absent.

YES:	(18)	Fields; Bannach; Barnard; Reich; Scruggs; Costley; Patton; Ashe; Robinson; Jones; Dowell; Keith; Breeze; Glover; Stafford; Kurtz; Marlowe; Smith
NO:	(6)	Franklin; McFarland; Gentry; Weathers; Vanatta; Bishop;
Abstain:	(0)	
Absent:	(1)	Walker

Resolution 19-8-4 _____

Commissioner Glover read Resolution 19-8-5 Making Appropriations for the Various Funds, Departments, Institutions, Offices and Agencies of Wilson County, Tennessee, for the Fiscal Year Beginning July 1, 2019 and Ending June 30, 2020. Commissioner Glover

made a motion that said Resolution be adopted, seconded by Commissioner Stafford. Commissioner Breeze made a motion to amend \$8,500.00 from General Fund to PEG Channel Account in the following: 58900-336 Equipment Maintenance \$3,550.00; 58900-307 Communication \$2,000.00; 58900-302 Advertising/Marketing \$2450.00; 58900-425 Gasoline - \$500.00, seconded by Commissioner McFarland. Commissioner Glover accepted said amendment. Commissioner Stafford made a motion to Amend to exclude the \$2,450.00 for Advertising/Marketing, seconded by Commissioner Gentry. Amendment to exclude \$2,450.00 passed by a roll call vote 13 for, 11 against, 0 not voting, and 1 absent.

YES:	(13)	Fields; Reich; Scruggs; Costley; Gentry; Ashe; Robinson; Jones; Stafford; Kurtz; Marlowe; Vanatta; Smith
NO:	(11)	Bannach; Franklin; Barnard; McFarland; Patton; Dowell; Weathers; Keith; Breeze; Glover; Bishop
Abstain:	(0)	
Absent:	(1)	Walker

Amendment of \$6,100.00 passed by a roll call vote 19 for, 5 against, 0 not voting, and 1 absent.

YES:	(19)	Bannach; Franklin; Barnard; McFarland; Reich; Scruggs; Costley; Patton; Gentry; Ashe; Robinson; Dowell; Weathers; Keith; Breeze; Glover; Stafford; Vanatta; Bishop; Smith
NO:	(5)	Fields; Jones; Keith; Kurtz; Marlowe
Abstain:	(0)	
Absent:	(1)	Walker

Original Budget as Amended passed by a roll vote 21 for, 3 against, 0 not voting, and 1 absent.

YES:	(21)	Bannach; Franklin; Barnard; Reich; Scruggs; Costley; Patton;
------	------	--------------------------------------------------------------

		Gentry; Ashe; Robinson; Jones; Dowell; Keith; Breeze; Glover; Stafford; Kurtz; Marlowe; Vanatta; Bishop; Smith
NO:	(3)	Fields; McFarland; Weathers
Abstain:	(0)	
Absent:	(1)	Walker

Resolution 19-8-5 _____

Commissioner Glover read 19-8-6 Fixing the Tax Levy in Wilson County, Tennessee for the Fiscal Year Beginning July 1, 2019. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Weathers. Passed by a roll call vote 24 for, 0 against, 0 not voting, and 1 absent.

YES:	(24)	Fields; Bannach; Franklin; Barnard; McFarland; Reich; Scruggs; Costley; Patton; Gentry; Ashe; Robinson; Jones; Dowell; Weathers; Keith; Breeze; Glover; Stafford; Kurtz; Marlowe; Vanatta; Bishop; Smith
NO:	(0)	
Abstain:	(0)	
Absent:	(1)	Walker

Resolution 19-8-6 _____

No Old Business.

New Business. Commissioner Reich made a motion to put ½ cent sales tax on the referendum. Change from 9.25% to 9.75%. Have only had 2 property tax increases in the last 12 years. Wants Budget Committee to look at in September meeting and bring back before full Commission in September for a vote. Can decide if want to put on

March or August referendum. Seconded by Commissioner McFarland. Passed by unanimous voice vote.

Commissioner Dowell made a motion to adjourn, seconded by Commissioner Marlowe. Passed by unanimous voice vote.



RANDALL HUTTO
County Mayor

WILSON COUNTY GOVERNMENT

REMINDER: MEET ON THE COURTHOUSE STEPS AT 6:40PM ON 9/16/19

September 9, 2019

Dear Commissioners,

Congratulations to our newest Commissioners on completing your first year as a Wilson County Commissioner.

There are several appointments to be made during your September 16, 2019 County Commission Meeting.

You will elect a Chairman and Chairman Pro-Tem for a 1-year term.

You will elect four members to the Budget and Finance Committees for a 1-year term, by paper ballot.

Five members are to be confirmed for a 1-year term on the Ethics Committee. Upon your confirmation, I'd like to re-appoint Commissioners Terry Ashe, Mike Kurtz, Cyndi Bannach, Chris Dowell and Mr. Earl Ray.

As always, your commissioners need no introduction.

Mr. Earl Ray is employed in the construction industry, serves as a reserve officer in the Sheriff's Department and is active with youth sports and the Gladeville Community Center. He has served on the committee since 1991.

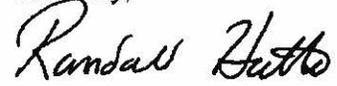
You are to confirm the appointment of one member to a 5-year term on the Water & Wastewater Authority Board. Upon your confirmation, I'd like to re-appoint Ms. Trevena Holden. Attached is a letter from Executive Director, Mr. Chris Leauber recommending Ms. Holden as well.

The sudden passing of Mr. Gordon Bone has left a vacancy on the Industrial Development Board. Mr. Bone's years of service and experience on the board will, certainly, be missed. As this is your appointment, I'd like to recommend Mr. Jay Morris for your consideration to finish Mr. Bone's term which expires in January 2022.

Mr. Morris is a Lebanon native. He is married to Jen Morris and they have an 8-year-old daughter named Maile who is a 3rd grader at Southside Elementary. Maile represents the 6th generation of his family in Wilson County. Jay is the son of Dr. Jimmy and Norma Morris of Lebanon. He is a graduate of Lebanon High School and The University of Tennessee, Knoxville. He is also a recent graduate of the Leadership Wilson Class of 2019. Mr. Morris has worked as a Loan Officer for Wilson Bank & Trust since 2013.

If you have any questions or concerns regarding these/this appointment(s), please contact me prior to the meeting.

Sincerely,

A handwritten signature in black ink that reads "Randall Hutto". The signature is written in a cursive style with a large initial "R".

Randall Hutto
Wilson County Mayor

CHRIS LEAUBER
Executive Director

ROBERT P. BOYD
Treasurer
Office Manager



DONALD G. CHAMBERS
Board Chairman

ROBERT ROCHELLE
Secretary & Attorney

August 16, 2019

Honorable Randall Hutto
Wilson County Mayor
County Courthouse
Lebanon, Tennessee 37087

RE: Appointment of Member to Water and Wastewater Authority
of Wilson County Board of Commissioners

Dear Mayor Hutto:

According to state statute, at the expiration of a term of an existing member of our Board, the County Mayor nominates a person to fill the position and submits the nomination to the County Commission for confirmation. There is no limit as to the number of terms a member may serve.

The term of Travenia Holden expires September, 2019. Ms. Holden meets the qualifications of the position which requires that a person of good standing and reputation in the field of Law fill the position. Ms. Holden has served on the Board for the past five years. Her attendance at Board meetings has been excellent.

Should you desire any further information, please contact me.

Sincerely,

Chris Leauber
Executive Director

680 Maddox Simpson Parkway • P.O. Box 545 • Lebanon, Tennessee 37088
Office 615/449-2951 • www.wraawc.com • Fax 615/449-8310

This institution is an equal opportunity provider, and employer.



SHERIFF OF WILSON COUNTY
105 EAST HIGH STREET • LEBANON, TN 37087

August 31, 2019
Activity Report

Activity	Jul - 19	Aug - 19
Calls for Service	3813	4293
Special Response Team Callouts	2	0
CID Cases Investigated	117	103
Domestic Violence Offenses Investigated	74	69
Sex Offenses Investigated	12	9
Sex Offenders Registered	13	13
CID Cases Cleared	38	87
Narcotics Intelligence Received	12	12
Narcotics Intelligence/Cases Closed	3	3
State Warrants Received	989	1033
Arrests on State Warrants	911	970
Civil Warrants Received	1708	2096
Civil Warrants Served	1932	2067
Total Booked Through Jail	622	657
Highest Daily Inmate Population (458 Bed Facility)	520	531
Average State Prison Inmates	171	175
Facility Security Scan (Magnetometer):		
Criminal Justice Complex	12,209	14,924
Judicial Center	7,162	6,895
Reserve Volunteer Hours	211.3	196.9
SCAN Volunteer Hours	562.75	556.0
K9 SAR Volunteer Hours	142	130
Mounted Search & Rescue Volunteer Hours	47	68

Inmate Work Bus Projects: Wilson County Fairgrounds, Elmer Elkins ball field, Lake Haven boat ramp, Tyree boat ramp, Watertown ballpark, Lebanon PSO, Blownout Bridge boat ramp, Child Advocacy Center, Wilson County Help Center, Josephs Storehouse.

Roadside Litter Pickup: Fall Creek Rd, Bond Dr, Round Top Rd, Benders Ferry Rd, Maddox Rd, Tater Peeler, West Main, Hartsville Pk, Centerville Rd, Taylorsville Rd, Cedar Grove Rd, Cedar Forrest Rd, Cainsville Rd, Ramsey Ln, Draper Ln, Safari Camp Rd, Gay St, Leeville Pk, Davis Corner, Locust Grove Rd, Hartman Dr, Posey Hill Rd, Clubhouse Ln, Statesville Rd, Comer Rd, Woods Ferry Rd, HWY 109, Powell Chapel Rd, Trice Rd, Holt Rd, Martha Leeville, Central Pike, Phelan Dr, Sparta Pk, Rock Springs Rd, Hearn Hill, Needmore Rd, Lebanon Rd, Baddour Pkwy.

Patrol Division: DUI Saturations conducted during the month.

SRO Division: SRO Monthly Report: August 2019

August 8: Lt. Moore attended the regional Crime Stoppers meeting at Cumberland University. Representatives from the security detail of surrounding colleges and universities were on hand to discuss safety issues that are currently taking place.

August 19: Lt. Moore and Asst. PIO Ashlyn Varvel spoke to the Criminal Justice class at Mt. Juliet Christian Academy. Lt. Moore spoke about the SRO division and Ashlyn spoke about roles and responsibilities as Public Information Officers at Wilson County Sheriff's Office. A PowerPoint presentation was given and students were given an opportunity to ask questions as it relates to our jobs.

Department Training:

August 13-16	TCI in-service Maury County - 1 students
August 13	Academy Basic Police School active shooter- 31 students
August 14-15	TCI in-service Putnam County- 1 student
August 26-30	Pre-service orientation - 2 students
August 26-28	Corrections in-service - 10 students
August 28-30	Safariland Less Lethal instructor course Gallatin TN - 2 students

SCAN Division:

Total Hours: 556.0

Current recipients: 134

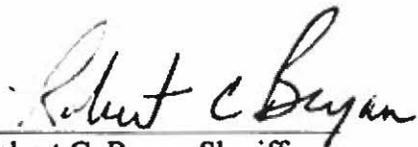
Current volunteers: 31

Receiving vegetables from Master Gardeners

Multiple large donations of fresh fruit by Edward Gertz (Master Gardeners)

Multiple donations of flowers in vases for recipients

SCAN Facebook page
Participates in TN State Fire Marshall "Get Alarmed" program
Continue to receive bakery and bread items from Publix and Panera

A handwritten signature in cursive script that reads "Robert C. Bryan". The signature is written in black ink and is positioned above a horizontal line.

Robert C. Bryan, Sheriff
Faxed and emailed to Sondra Winfree Dowdy: 615-466-5071

Call For Service Summary By 10-Code

WILSON COUNTY SHERIFFS OFFICE

ATF : 09/05/2019
 MIC : 02:41:25PM

Complaints From: 8/1/2019 Thru: 8/31/2019

All Officers

CODE	DESCRIPTION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
10-77	603 604 TRANSPORT	4	10	8	6	9	6	6	49
10-63	911 HANG UPS	23	15	19	16	22	39	54	188
10-89	ABANDONED VEHICLE	8	18	13	9	26	19	14	107
10-39	ARMED SUSPECT	1	0	0	1	2	0	1	5
10-46	AUTO WRECK-PERS INJU	5	8	10	4	10	9	7	53
10-45	AUTO WRECK-PROP DAMG	15	21	20	16	23	22	22	139
BOLO	BE ON LOOK OUT	5	6	3	2	6	8	4	34
10-42	BURGLAR ALARM	27	19	29	12	27	27	27	168
10-27	BURGLARY	8	3	2	8	1	3	6	31
10-29	CHECK FOR WANTED	0	0	0	0	1	0	0	1
10-61	CHILD ABUSE/NEGLECT	0	1	1	0	0	0	1	3
10-14	CONVOY OR ESCORT	3	2	4	3	1	3	5	21
10-62	CORPSE	0	1	0	2	0	1	1	5
10-67	DEAD ANIMAL IN ROAD	1	0	0	0	0	1	1	3
10-26	DISORDERLY PERSON	3	3	7	1	4	2	5	25
10-87	DISTURBING THE PEACE	0	2	0	1	0	1	1	5
10-57	DOG CALL	4	4	2	2	3	5	4	24
10-85	DOMESTIC DISPUTE	19	6	7	8	8	5	11	64
10-86	DOMESTIC WEAPON	1	1	1	0	1	0	1	5
10-49	DRIVING WHILE DRUNK	4	4	1	7	3	2	0	21
10-60	EXPOSURE OF PERSON	0	0	0	0	1	0	0	1
10-83	FARM ANIMALS AT LARG	2	4	2	4	3	7	6	28
10-59	FIGHT	2	3	3	2	2	2	6	20
10-72	FIRE CALL	1	3	5	1	5	3	3	21
10-70	FOOT PURSUIT	2	2	1	0	0	0	2	7
10-15	HAVE PRISONER IN CUS	2	14	17	24	10	20	2	89
10-79	HAZARDOUS RD COND	3	5	35	20	5	14	5	87
LOG	LOG	0	0	0	1	0	0	0	1
MA	MOTORIST ASSIST	10	6	12	10	23	20	8	89
10-17	PICK UP PAPERS AT?	0	0	2	4	2	3	0	11
10-16	PICK UP PRISONER AT?	2	9	9	6	6	4	2	38
10-84	POSSIBLE DRUGS PRES	0	2	9	5	8	4	2	30
10-56	PROWLER AT PREMISES	29	18	26	28	42	42	44	229

Call For Service Summary By 10-Code

WILSON COUNTY SHERIFFS OFFICE

ATL 09/05/2019

IME : 02:41:25PM

Page 2 of 2

Complaints From: 8/1/2019 Thru: 8/31/2019

All Officers

CODE	DESCRIPTION	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
10-58	PUBLIC DRUNK	1	4	1	2	0	0	1	9
10-55B	RAPE	0	0	0	1	0	0	0	1
10-82	REQUEST BACKUP	8	10	8	16	25	17	10	94
10-71	SCHOOL TRAFFIC	0	7	7	5	5	6	0	30
10-47	SEND AMBUANCE	0	1	1	2	3	2	2	11
10-38	SHOOTING	0	0	0	0	0	0	2	2
10-76	SPEEDING RECKLESS	6	11	11	10	19	20	11	88
10-44	STOLEN VEHICLE	2	3	1	1	0	2	0	9
10-94	SUICIDE	3	2	3	2	6	1	4	21
10-96	THEFT REPORT	7	11	6	6	8	10	6	54
10-81	TRAFFIC STOP	100	92	109	116	129	217	208	971
10-22	VANDALISM	6	0	3	3	0	5	2	19
10-23	VANDALISM MAIL BOX	0	0	2	1	0	1	2	6
10-64	VEHS ON PRIV PROPERT	0	0	0	0	0	0	1	1
10-53	WANTED CHARGE	12	64	38	53	70	71	22	330
10-43	WANTS OFFICER INVESTI	77	158	150	100	192	184	112	973
10-80	WELFARE CHECK	10	9	12	13	11	6	11	72
Totals:		416	562	600	534	722	814	645	4,293

Total Records: 50

**Inmate Population Analysis
WILSON COUNTY SHERIFFS OFFICE**

DATE: 09/05/2019
TIME: 02:42:25PM

Male Inmates White: 330	Female Inmates White: 165	% Males: 69.71
Male Inmates Black: 124	Female Inmates Black: 33	% Females: 30.29
Male Inmates Other: 4	Female Inmates Other: 1	% Juvenile: 0.00
Male Inmates Juvenile: 0	Female Inmates Juvenile: 0	% White: 75.34
Total Male Inmates: 458	Total Female Inmates: 199	% Black: 23.90
		% Other: 0.76

Total Inmates: 657

Age Range Count

Less Than 13 or No Date Of Birth: 0	Average Male Age: 35.09
Between 13 and 15: 0	Average Female Age: 33.68
Between 16 and 17: 0	Average Juvenile Age: 0.00
18: 13	Average Age: 35
Between 19 and 21: 50	Average White Age: 35.40
Between 22 and 25: 91	Average Black Age: 32.34
Between 26 and 30: 113	Average Other Age: 35.00
Between 31 and 35: 115	
Between 36 and 40: 112	Total Inmate Days In Jail: 3,914
Between 41 and 50: 95	Average Days In Jail: 5.96
Between 51 and 60: 55	Total Inmate Bond Amount: \$ 1,615,185.47
Between 61 and 70: 13	Average Inmate Bond Amount: 6,188.45
71 and Over: 0	
On Suicide Watch: 0 %: 0.00	Total Inmate That Have Been In Jail Prior: 443
Mental Illness: 0 %: 0.00	Average Number Of Priors: 6.54
Sex Offenders: 5	% Priors To Total Count: 67.43
With Holds: 123 %: 19.00	Total Charges Against Inmates: 1,002
Military Service: 33	Charged As Misdemeanant: 546
On Special Diets: 22 %: 3.00	Charged As Felon: 111
Foreign Born: 21	On Temporary Release: 0
Weekenders: 12	On School Release: 0
On Work Release: 0	
Violent: 0 %: 0.00	
Sentenced: 78 %: 12.00	Average Days Of Sentence In Days: 216.00
Not Sentenced: 579 %: 88.00	
Past Sentence Time: 31	
Trustees: 0 %: 0.00	
On Medications: 0 %: 0.00	Average Meds Per Inmate Who Are On Meds: 0.00

Department Facility Report

WILSON COUNTY SHERIFFS OFFICE

DATE: 09/05/2019
 TIME: 02:42:05PM

Date	DOC	Less Than 1 Year	1 Year and Over	Parole Doc/Local	Convicted Mis	PreTrial Mis/Felon	Other	Total
08/01/2019	105	29	0	17 0	116	100 138	3	508
08/02/2019	106	31	0	17 0	116	105 142	4	521
08/03/2019	106	31	0	17 0	115	106 145	2	522
08/04/2019	106	30	0	17 0	111	105 145	2	516
08/05/2019	107	33	0	17 0	111	108 141	0	517
08/06/2019	110	32	0	17 0	114	107 139	0	519
08/07/2019	109	32	0	18 0	115	105 138	4	521
08/08/2019	110	32	0	18 0	116	98 140	3	517
08/09/2019	107	33	0	17 0	115	107 140	4	523
08/10/2019	107	33	0	17 0	115	108 141	2	523
08/11/2019	107	30	0	17 0	112	102 142	0	510
08/12/2019	110	30	0	17 0	113	119 140	2	531
08/13/2019	110	30	0	17 0	112	117 136	4	526
08/14/2019	110	29	0	17 0	111	106 134	1	508
08/15/2019	110	29	0	17 0	113	114 135	0	518
08/16/2019	108	30	0	17 0	111	112 132	1	511
08/17/2019	108	30	0	17 0	110	109 134	4	512
08/18/2019	108	29	0	17 0	109	113 134	1	511
08/19/2019	110	29	0	17 0	112	114 135	1	518
08/20/2019	111	29	0	17 0	117	102 136	1	513
08/21/2019	111	28	0	17 0	125	99 133	2	515
08/22/2019	110	28	0	17 0	125	97 133	0	510
08/23/2019	109	29	0	17 0	131	104 136	1	527
08/24/2019	109	29	0	17 0	128	103 138	3	527
08/25/2019	109	28	0	17 0	124	103 136	3	520
08/26/2019	109	28	0	17 0	123	105 141	3	526
08/27/2019	108	28	0	17 0	125	97 140	3	518
08/28/2019	108	29	0	18 0	131	94 138	6	524
08/29/2019	108	29	0	18 0	126	90 138	4	513
08/30/2019	103	29	0	18 0	124	99 137	5	515
08/31/2019	103	30	0	19 0	121	96 137	3	509
	3,352	926	0	534 0	3,647	3,244 4,274	72	16,049

STATE FACILITY REPORT. TO EDIT OR DELETE THIS TEXT ENTIRELY, CLICK ON COMPANY SETUP, THEN CLICK THE NARRATIVES MENU, THEN #7



County Commission Report

September 16, 2019

The Wilson County Board of Education met in regular session on Thursday, August 29 at 6:00 p.m. and took action on the following items. The Board held a work session at 4:30 p.m. prior to the meeting.

- Approved Recommended Changes on 1st Reading to Board Policy 4.2031
- Approved Recommended Changes on 1st Reading to Board Policy 6.304
- Approved Agreement for Athletic Trainer for Middle Schools
- Approved Agreement for Athletic Trainer for High Schools
- Approved Fixed Asset Missing Inventory
- Approved Sick Bank Appointees

During the Work Session, prior to the regular meeting, the Board heard a report from Transportation Director, Jerry Partlow, on the needs and challenges, due to the increased enrollment/growth, the construction on Hwy 109 and the shortage of bus drivers, in providing bus transportation for students.. Twenty-seven new routes need to be created, requiring 12 buses and drivers, using five buses we have. The cost of three (3) Special Ed buses and nine regular education buses would run \$1.1 million dollars, plus the cost for drivers. The transportation department runs 2.2 million miles per year. In Mt. Juliet alone, the week of August 23, they made 22,275 stops.

The Wilson County Board of Education Meetings are live streamed, recorded and archived. Meetings may be viewed at wcschools.com under the tab Our District. A list of the 2019-2020 School Board Work Sessions and Board Meetings dates is attached to this report. Board Agendas and Minutes maybe found at <https://www.wcschools.com/domain/38>.

As celebrated, Wilson County Schools reached the Highest Status and Designated as an *Exemplary District* and reached a Level 5 across the board.

- 57% (**12 out of 21**) of our schools received Reward Status for Student Achievement and Growth
- Reward Status is based these indicators:
 - Student Achievement (Performance) – increase in percentage of students showing “on-track” and “mastered” through-out all grade bands
 - Growth (Progress) – Level 5 in all systematic categories
 - Graduation Rates – over 95%
 - English Language Proficiency – increased the percentage by 10% (our population also grew by 14%)
 - Chronic Absenteeism – reduced the number by 500 students

Specifics:

- Chronic Absenteeism - ranked 44th out of 145 districts English Language Learners – ranked 20th out of 75 districts (some districts don't have students that fall under ELL)
- Graduation Rates – 19th out of 123 districts (with high schools)
- Grades 3-5 in Achievement – 10th out of 141 districts
- Grades 6-8 in Achievement – 17th out of 141 districts
- Graded 9-12 in Achievement – 11th out of 130 districts
- ACT Composite – ranked 6th out of 128 districts
 - Algebra I – 2nd out of 121 districts – 99th percentile
 - Algebra II – 19th out of 113 districts – only Williamson County showed higher growth when compared to similar sized districts
 - English I – 27th out of 129 districts
 - English II – 1st out of 129 districts
- Grades 3-8 in ELA – 5th out of 142 districts

➤ **Enrollment as of 9/3/19 – Full and Part Time = 19,116**

- PK-12 enrollment for 9/3/19 is up by 267 as compared to same day 18/19
- PK-12 enrollment for 9/3/19 is up by 426 compared to EOY 18/19
- *Numbers are up from the 8/21/19 update by 24*

All Serviced	9/3/2019
Full Time PK-12	18968
AHS	54
PK Speech Only	50
PK SPED Testing	21
K12 Part Time	18
K12 SPED Testing	5
Total Served	19116

➤ **Congratulations**

- Terri Barton, Lakeview Elementary Art Teacher, for being selected as the 2020 Middle Tennessee Region Art Educator of the Year. Mrs. Barton will be recognized at TAEA awards banquet in October.
- Mt. Juliet High School for being named top 25 high schools in Tennessee by U.S. News and World Reports! MJHS also was 8th in the state for growth in Algebra 2 scores

➤ **Construction Project Update:**

- Green Hill High School, as of August, 2019, attached

You are cordially invited to attend the next regularly scheduled Board Work Session on October 3 at 5:00 p.m. and Board Meeting at 6:00 p.m. on October 7 Both meetings will be held in the Boardroom at the Wilson County Schools Administrative & Training Complex, located at 415 Harding Drive, Lebanon, TN.

Respectfully submitted, Donna L. Wright, Director of Schools

**Green Hill High School
Progress Update
August 2019**

Division 2

Division 3

Topping slabs have been poured in sections AA, BB, CC, half of DD, BBB and CCC. Footings are complete in E and G wings and slab prep has started. Footings at field house A and B have been poured. Slab on field house A has been poured.

Division 4

Masonry walls have been completed in sections A, B, C, D, F, G, AA, BB and CC. Walls have started in E, BBB, and CCC. Wall are being constructed on field house A and the foundation has been laid on field house B.

Division 5

Bar joists and decking have been completed on the Aux. Gym, main Gym, Kitchen, Dining and Commons area. Stairs on A, B, C, BB and CC are complete.

Division 6

Parapets for roofing have been installed around both Gyms and F wing.

Division 7

Roofing has been installed on both Gyms, Kitchen, Dining and Commons area.

Division 8

Hollow metal frames for most of the main building are on site. Field houses have been ordered and should arrive week of 8/26/19.

Division 9

Metal stud framing continues as roof structures are completed.

Division 10

Division 11

Division 12

Division 13

Division 14

Division 21

SEP 03 2019

Division 22

Plumbing rough in continues in all areas where masonry wall are being constructed. Overhead piping as started in sections where precast planks have been set. Underground has been completed on Field House A and is underway on Field House B

Division 23

Curbs are complete on the Aux. gym, Main Gym, Kitchen, Dining and Commons area. Units are scheduled to arrive mid-September.

Division 26

Rough in electrical is being done as masonry walls are constructed. Under slab rough-in is continuing in areas as concrete slabs are prepped. Overhead rough-in has started where precast planks and bar joist have been erected.

Division 27

Division 28

Division 31

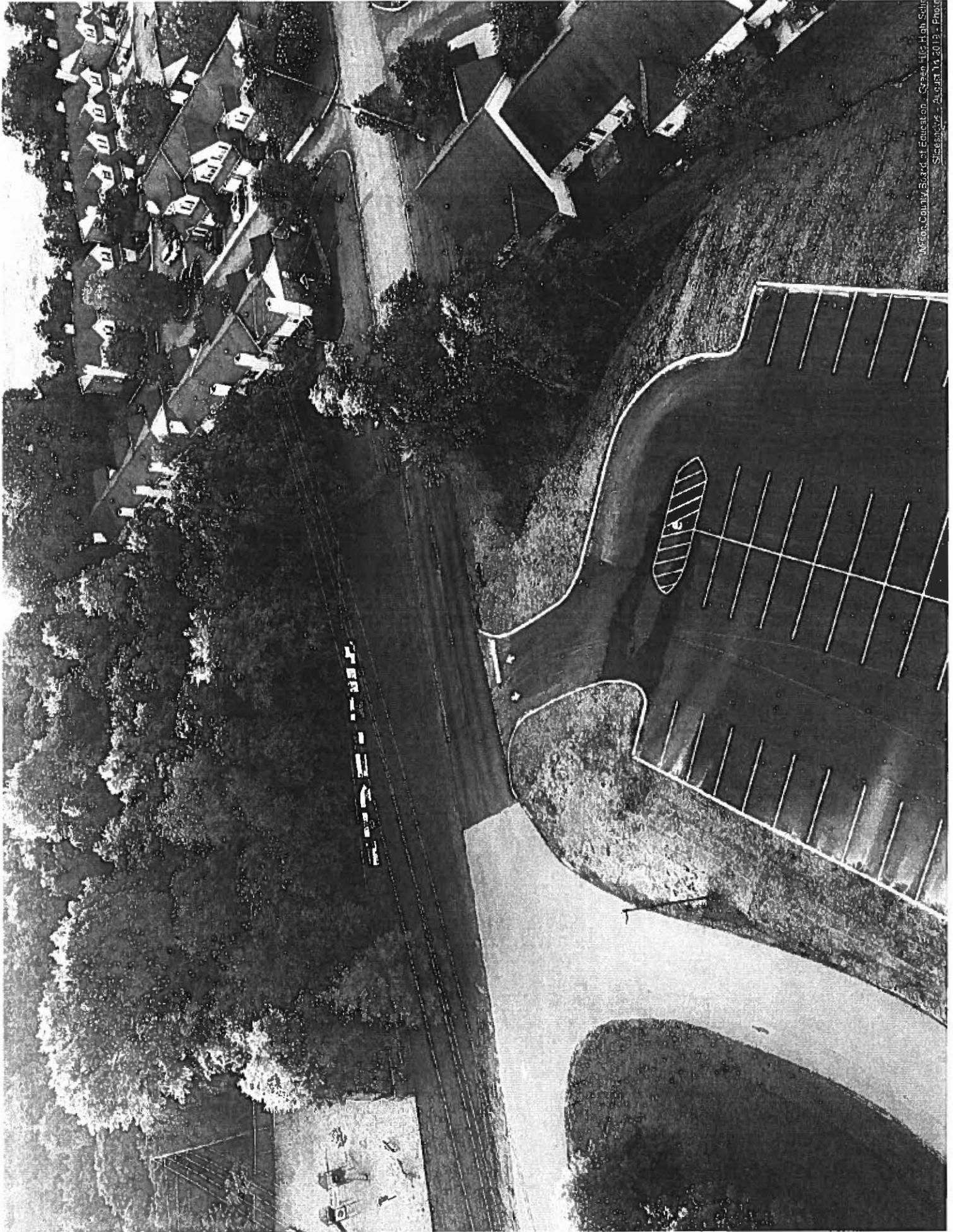
Installation of the underground detention and backfill is complete. Excavation for the ball fields is complete. Walking trail and playground are complete at W.A. Wright. Temp fence has been installed to keep kids form construction areas.

Division 32

Stone is being placed on large main parking lot.

Division 33

Storm drainage is around most of the main building and entrance road. Fire and domestic water lines have started and are both about 40% complete.



Wilson County Board of Education, Splash Hill High School
Shelbyville, August 14, 2013 - Photo

ANIMAL CONTROL COMMITTEE MINUTES

The Animal Control Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, September 5, 2019 at 5:30 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Nancy Andrews and County Commissioners Wendell Marlowe, Sonja Robinson and Jerry McFarland, being all the members of the Committee with the exception of Dr. Chris McAteer, who was absent. Also present was Animal Control Director Mary Scruggs, Paula Heird, County Mayor Randall Hutto, County Commissioners Bobby Franklin, Terry Scruggs, Robert Fields, Sue Vanatta, Joy Bishop, Lauren Breeze, Kenneth Reich, Sara Patton, John Gentry, Tommy Jones, Annette Stafford and Mike Kurtz, PEG Director Tressa Bush and County Attorney Michael R. Jennings.

Chairman Marlowe called the meeting to order at 5:30 p.m. and determined that a quorum was present.

A copy of the Animal Control Committee Agenda is attached to these minutes.

The minutes of the July 2, 2019 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Robinson, seconded by Commissioner McFarland, and carried by a vote of four for, with one absent.

Animal Control Director Mary Scruggs presented the monthly report for August, 2019. Commissioner McFarland asked about the status of the four court cases in the report. Director Scruggs reported that those cases have been successfully concluded. Motion to approve the Animal Control Director's Report was made by Commissioner Robinson, seconded by Commissioner McFarland and carried by a vote of four for, with one absent.

A copy of the report is attached to these minutes.

Chairman Marlowe asked about the status of locating a dog box? Director Scruggs reported that the only one they have found to date was in Wyoming and that is too far to go.

Director Scruggs and Paula Heird presented the need to make several changes to the current Animal Control Policy. They discussed in depth with the Committee changes to the following portions of the current policy. Those portions to be changed are as follows:

1. General Policy for Wilson County Animal Control, paragraph 1.69(e)
2. Hours of Operation Section 1.8(B)(C)
3. In-field Safety Guidelines- Animals Section 4.3(F)
4. County Vehicle Section 5.1(D)
5. Vehicle Maintenance Section 5.2(C)
6. Controlled Substance Inventory and Control Section 5.5(A), (B), and (C)
7. Stray Dogs Section 6.1(B), (D), (O), (P), and (Q)
8. Dogs and Cats that Bite 6.3(A) and (B)
9. Patrolling Section 6.7(B) and (D)
10. Reclaim Procedure Section 7.1 (C)
11. Reclaim Fees Section 7.2(A) and (C)
12. Euthanasia Procedures Section 10.2(H),(d), (I) and (J)
13. Section XI Chemical Capture- Dogs Only (Entire Section omitted)

14. Animal Traps Section XII(B) and (C)
15. Call Log Section 14.2(F)(1)
16. Tethering and Shelter Section 15.1 (omit the entire section)
17. Tethering Section 15.2 (omit the entire section)

Motion to adopt these recommended changes to the Animal Control Policy was made by Commissioner McFarland, seconded by Commissioner Robinson and carried by a vote of four for, with one absent.

The Animal Control Department will make the changes to the current policy and create a new, clean set of policies. Any commissioner desiring to have a copy of these policies may request them from the Animal Control Department.

There being no further business to come before the Committee on motion of Commissioner McFarland, seconded by Commissioner Robinson, the Committee voted four for, with one absent, to adjourn at 6:00p.m.

SECRETARY

From: Sondra Dowdy <sondradowdy@gmail.com>

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Subject: ANIMAL CONTROL

Date: Thu, Aug 29, 2019 12:27 pm

ANIMAL CONTROL COMMITTEE
THURSDAY, SEPTEMBER 5, 2019
5:30 PM
CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER
APPROVAL OF MINUTES
DIRECTOR'S REPORT
OLD BUSINESS
NEW BUSINESS
ADJOURN



Mary Scruggs
Director

Randall Hutto
County Mayor

Monthly Reports August 2019

Total Calls	546
At Large Calls	206
Responded to Emergency After Hours	7
Dogs Picked up	26
Dogs Carried Over from July	11
Dogs Euthanized	1
<i>Not adoptable</i>	
Dogs Transferred to Rescue Groups	
Ambrose Acres	1
Old Friends Senior Dog Sanctuary	1
Other DOA	0
Dogs Adopted	9
Dogs Reclaimed by Owner	17
Dogs Carried Over from August	8
Total Dogs Picked up Year to Date	259
FYI/YTD #'S- Dogs Reclaimed 108, Dogs Transferred 65, Dogs Adopted 42, Dogs euthanized 38. This includes the 2 dogs we picked up so far this month	
Dog Bites	5
Cats Picked up	0
Cats Euthanized	0
Warning Notices Issued	13
Response to Warning Notices	12
Warning for Cruelty Food/Water/Shelter/Medical Attention	4
Sheriffs Reports	16
Citations or Criminal Summons Issued	4
Court Cases	4

Balance From July 2019	\$ 24,871.72
Deposit For August	\$ 1,495.00
Spay/Neuter Deposit (<i>Refund</i>)	\$ (144.00)
Balance Year to Date	\$ 26,222.72

Commissioner's District

District 1

District 3

District 5

District 7

1-D Linwood Road
1-DB Greenwood Road

District 9

1-D Statesville Road

District 11

District 13

1-D McCrary/Vesta Road
1-D Stonefield Drive
1-D Murfreesboro Road
1-D Fall Creek Road
1-DB Mires Road

District 15

1-D W Saulsbury Road
1-CB Carthage Highway

District 17

District 19

District 21

1-D Sugar Flat Road

District 23

District 25

District 2

District 4

1-D Crestview Drive

District 6

1-D Hunters Point Pike
1-D Karlee Drive
2-D Rogers Lane
1-DB Philadelphia Road
1-DB Canoe Branch Road

District 8

District 10

District 12

1-D Holloway Road
2-D Sparta Pike
1-D Salem Road

District 14

1-D Sanders Lane
1-D Posey Hill Road
1-D Quad Oak Drive

District 16

1-D Central Pike

District 18

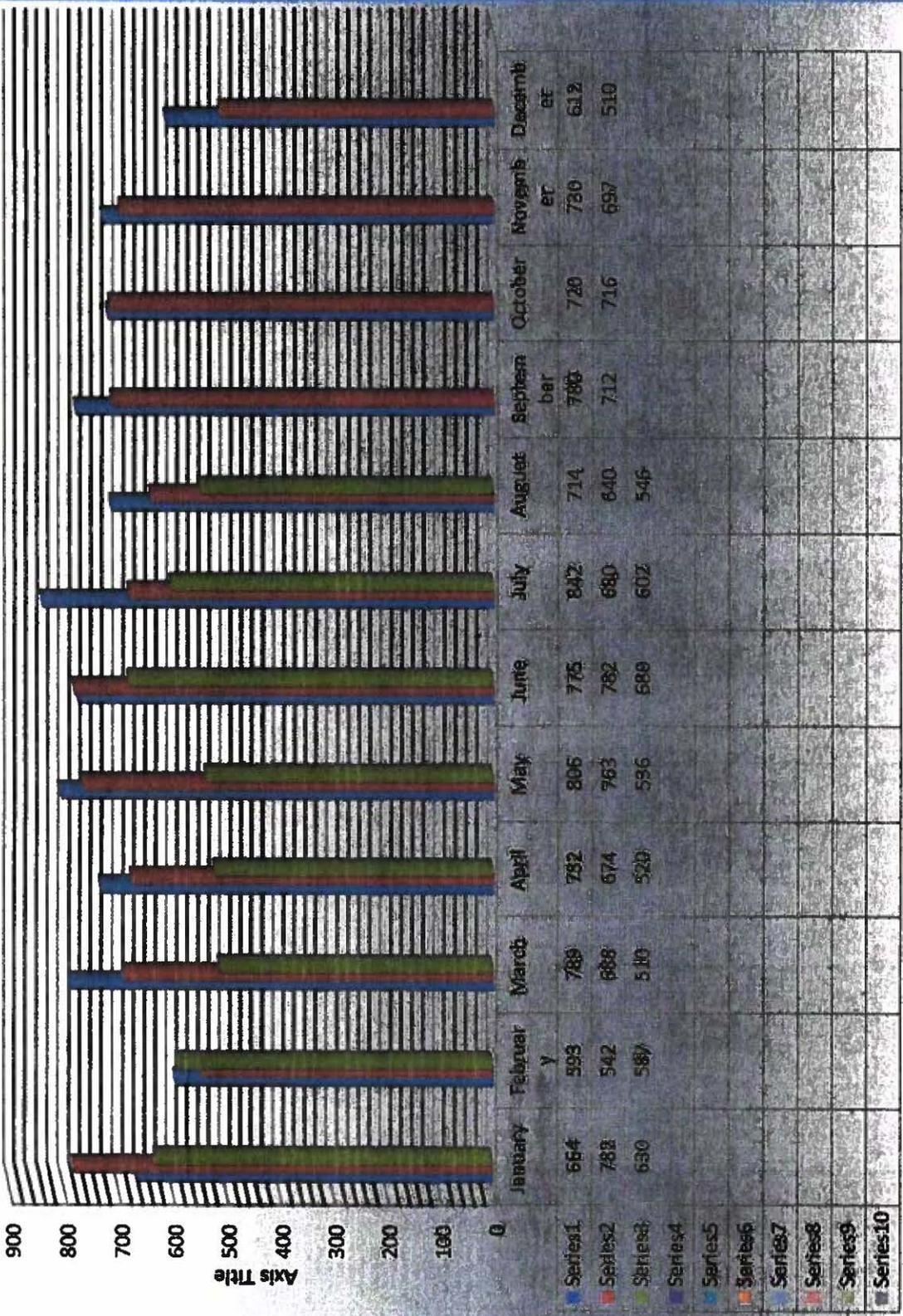
1-D Saundersville Road
2-D Royal Drive

District 20

District 22

1-D Benders Ferry/Lebanon Road

District 24



Monthly Call Chart 2017-2019

HEALTH & WELFARE/RECREATION COMMITTEE MINUTES

The Health & Welfare/Recreation Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, September 3, 2019 at 6:00 p.m. in the County Commission Meeting Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Sara Patton, Joy Bishop, Kevin Costley, Chris Dowell and Annette Stafford, being all the members of the Committee. Also present were County Commissioner John Gentry and County Attorney Michael R. Jennings.

Chairman Patton called the meeting to order at 6:00 p.m. and determined that a quorum was present.

A copy of the Agenda is attached to these minutes.

Chairman Patton welcomed Commissioner Joy Bishop who is the newest member of the Committee, replacing Commissioner Gary Keith.

Motion to approve the minutes of the May 13, 2019 meeting, the recessed meeting of May 14, 2019 and the recessed meeting of May 16, 2019 was made by Commissioner Stafford, seconded by Commissioner Bishop and carried by a vote of three for, with two absent.

Chairman Patton commented on the new Wilson County Flag. She advised that County Mayor Randall Hutto had informed her that there will be a license plate and mission statement to come later. He would like for those projects to be brought to this Committee.

Chairman Patton informed the Committee that the draft of the "Wilson County Government Personnel Policies and Procedures Manual" has been presented to each committee member. We need to determine tonight a "floor plan" to review this document over the next few meetings. Commissioners Kevin Costley and Chris Dowell arrived at the meeting.

Because HR Director Von Barr will not be able to be present next Tuesday due to medical reasons, there will be no meeting, as previously scheduled on September 10, 2019. The next meeting will be on September 17, 2019 at 6:00 p.m. A general discussion was held about future meetings tentatively being set each Tuesday after that until further notice.

As there are nine sections in the draft Personnel Policies and Procedures Manual, it was discussed, and suggested by, the committee that sections 1 and 2 be discussed at the first meeting. Sections 3 and 4 be discussed at the second meeting. Section 5 at the third meeting; Section 6 at the fourth meeting; Sections 7 and 8 at the fifth meeting and section 9 at the final meeting.

There being no further business to come before the Committee on motion of Commissioner Stafford, seconded by Commissioner Costley, the committee voted unanimously to adjourn.

SECRETARY

From: Sondra Dowdy <sonradowdy@gmail.com>

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Subject: HEALTH & WELFARE

Date: Tue, Aug 27, 2019 8:08 am

HEALTH & WELFARE COMMITTEE
WILL MEET
TUESDAY, SEPTEMBER 3, 2019
TUESDAY, SEPTEMBER 10, 2019
TUESDAY, SEPTEMBER 17, 2019
AT 6:00 PM
IN CONFERENCE ROOM 1

AGENDA:

CALL TO ORDER
APPROVAL OF MINUTES
UPDATING EMPLOYEE HANDBOOK
OLD BUSINESS
NEW BUSINESS
ADJOURN

STATE OF TENNESSEE, WILSON COUNTY BOARD OF COMMISSIONERS,
AUGUST 19, 2019:

Be it remembered that the regular meeting of the Board of Commissioners August 19, 2019, the same being the Third Monday in said month.

There was present and presiding the Honorable County Mayor Randall Hutto; Jim Goodall, County Clerk; Sondra Dowdy, Deputy County Clerk; and a quorum of County Commissioners to wit:

Robert Fields, Cyndi Bannach, Bobby Franklin, Jerry McFarland, Chad Barnard, Kenny Reich, Terry Scruggs, Kevin Costley, Sara Patton, John P. Gentry, Terry Ashe, Sonja Robinson, Tommy Jones, Chris Dowell, Diane G. Weathers, Gary Keith, Lauren Breeze, William Glover, Annette Stafford, Mike Kurtz, Wendell Marlowe, Sue Vanatta, Joy Bishop, and Justin Smith.

Absent: Dan Walker

The Board of Commissioners was opened in the form of law at 7:00 P.M. when the following proceedings were had and entered to wit:

A prayer was given by Betty Gill with the Tennessee Governmental Prayer Alliance; everyone said the pledge to the flag, which was led by Commissioner Sara Patton.

URBAN TYPE PUBLIC FACILITIES BOARD MINUTES

The Urban Type Public Facilities Board of the County Commission of Wilson County, Tennessee met in regular session on Friday, September 6, 2019 at the conclusion of the Wilson County Road Commission meeting at the office of the Wilson County Road Commission at 1000 Tennessee Boulevard in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Terry Scruggs, Chad Barnard, Sonja Robinson and Kenneth Reich, being all the members of the Board. Also present was Landfill Superintendent Cindy Lynch, Michael Griffin of Stormwater, Road Superintendent Steve Murphy, Finance Director Aaron Maynard and County Attorney Michael R. Jennings.

Chairman Hutto called the meeting to order at 9:25 a.m. and determined that a quorum was present.

A copy of the Urban Type Public Facilities Board agenda is attached to these minutes.

The minutes of the August 2, 2019 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Barnard, seconded by Commissioner Robinson, and carried unanimously.

There were no delegations to appear before the Board with regard to solid waste.

County Attorney Jennings advised that he had no legal matters that need to be discussed.

Superintendent Cindy Lynch then gave the Solid Waste Report for the month ending August 31, 2019. In landfill activity, 4,390 cubic yards were hauled to the Class 3/4 Landfill, down approximately 1,100 cubic yards over the same period of time a year ago. Revenue for the month was \$39,510.00, down approximately \$10,000.00. Year to date is still \$7,500.00 above the same period of time a year ago.

In collections and hauling, 1,287.70 tons were hauled to the Smith County Landfill, close to the same amount as August 2018. Tipping fees for the month were up slightly while year to date tipping fees are up approximately \$2,000.00.

Superintendent Lynch reported that Smith County is not interested in a 10-year deal with Wilson County to haul trash to their landfill. They want to keep this at a 5-year deal. Mayor Hutto reported that they had told him that they would do a 10-year deal if there was an escalator clause after 5 years.

Recycling tonnage for the month totaled 282.86 tons, up approximately 14 tons. Revenue was \$11,636.50, down approximately \$10,000.00. Superintendent Lynch reported that the sale of cardboard is bringing "very little".

There were 431 pulls from the convenience centers, up 11 over the same period of time a year ago.

Superintendent Lynch distributed a picture showing the new signs that were posted at all convenience centers last Tuesday saying that if you did not have a vehicle with a Wilson County license plate that you must show written proof that you reside in this county through a driver's license.

This year's Household Hazardous Waste Event will be held on September 28, 2019 from 8 a.m. to 1 p.m. The State has declared that we cannot take paint this year, but we do take paint at the landfill.

Superintendent Lynch reported that the Landfill Winter Hours will begin on October 5, 2019. This means the landfill will be closed on Saturday and will be for the next six months.

Superintendent Lynch reported that the State of Tennessee has come out with new regulations which require 8.5 hours of training for all the landfill employees. The training will be held at Montgomery Bell State Park and all will have to attend at the same time. The class is on October 8, 2019. She is asking permission to close the landfill on that date to allow all her landfill employees to go to this training. Motion to approve this request was made by Commissioner Reich, seconded by Commissioner Robinson and carried unanimously.

Superintendent Lynch thanked the Board for the pay increase given to all her employees. However, she does have a personnel problem. She has had to terminate one truck driver this week and another is out on medical leave. She now has only four truck drivers to cover the County seven days a week. She is asking if these truck drivers could be paid out for a couple of weeks of their vacation each year. A general discussion was held. Finance Director Maynard expressed concern about how this would affect other departments. There was an extended discussion on how to resolve the issue of not having enough truck drivers at the landfill. Finance Director Maynard, Mayor Hutto, Superintendent Lynch and County Attorney Jennings will meet to discuss a potential resolution of this issue.

A brief discussion was held about a new site for a convenience center in north Mt. Juliet.

Motion to approve the Landfill Superintendent's Report was made by Commissioner Reich, seconded by Commissioner Robinson and carried unanimously.

There was no new business to come before the Board with regard to solid waste

There was no old business to come before the Board with regard to solid waste.

The Board then turned its attention to stormwater issues. Michael Griffin representing the Stormwater Department in the absence of Director Vaden, presented a one-page Stormwater Report for September 2019.

During the month of August, there were 53 final inspections, 68 initial inspections, 11 compliance site visits, 11 complaints and 10 final plat plan reviews.

Mr. Griffin distributed a copy of the annual MS4 State Report to each member of the Board. This report is due September 30, 2019.

Mr. Griffin reported that their secretary is working to make website improvements.

Motion to approve the Stormwater Director's Report was made by Commissioner Robinson, seconded by Commissioner Reich and carried unanimously.

There being no further business to come before the Board on motion of Commissioner Reich, the Board voted unanimously to adjourn at 10:10 a.m.

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To: Aaron Maynard <maynarda@wilsoncountyttn.gov>; Amy Nichols <nicholsa@wilsoncountyttn.gov>; Andy Humbles <ahumbles@tennessean.com>; Angie Mayes <Angie@angiemayes.com>; Annette Stafford <astaffor@bellsouth.net>; Ashe Terry <henrytashe@gmail.com>; Bethany Harrison <harrisonb@wilsoncountyttn.gov>; Bobby Franklin <nethick@gmail.com>; Chad Barnard <cblights@charter.net>; Chris Dowell <dowellc@lebanontn.org>; Cindy Lynch <wcsolid@gmail.com>; Cooper, Joey <cooperj@wilsonema.com>; Corey Buhler <cbuhler@wco95.org>; Crystal Petet <tourism@wilsoncountyttn.gov>; Cyndi Bannach <cyndi.bannach@wilsoncountyttn.gov>; Dan Walker <dan.walker@wilsoncountyttn.gov>; Debbie Green Fischer <fischerd@wilsoncountyttn.gov>; Diane Weathers <Diane.Weathers@wilsoncountyttn.gov>; Donna Wright <wrightd@wco95.org>; Gary Keith <gkeith@wco95.org>; Georgia Baine <baineg@wilsoncountyttn.gov>; Glover Wm <tenncop@gmail.com>; Jackie Murphy <jackie.murphy@wilsoncountyttn.gov>; James Vaden <vadenj@wilsoncountyttn.gov>; Jason Goolesby <jgoolesby@gmail.com>; Jerry McFarland <possomtwn@hotmail.com>; Joe Goode <Goodej@wilsoncountyttn.gov>; John <John@newcenturye.com>; John P. Gentry <john.gentry@wilsoncountyttn.gov>; Joy Bishop <joy.bishop@wilsoncountyttn.gov>; Justin Smith <jsmithafd7504@gmail.com>; Kenneth Hammonds <kenneth.hammonds@wilsoncountyttn.gov>; Kenny Reich <kenneth.reich@att.net>; Kevin Costley <costleykevin@yahoo.com>; Labraunya Horton <HORTONL@wilsoncountyttn.gov>; Lauren Breeze <lauren.breeze@wilsoncountyttn.gov>; Lebanon Democrat <news@lebanondemocrat.com>; Lisa Baldwin <baldwinl@wilsoncountyttn.gov>; Mary Burger Scruggs <wilsoncountyanimalcontrol@yahoo.com>; Michael R. Jennings <mjenningslaw@aol.com>; Mickey Hall <hallm@wco95.org>; Mike Kurtz <mike.kurtz@wilsoncountyttn.gov>; Mt. Juliet Chronicle <editor@thechronicleofmtjuliet.com>; Peery, Pam <peeryp@wco95.org>; Randall Hutto <hutor@wilsoncountyttn.gov>; Randy Hankins <blu3752@aol.com>; Robert Fields <rcfgadawg@yahoo.com>; Sara Davenport <davenport@wilsoncountyttn.gov>; Sara Patton <patton.57@hotmail.com>; Sharon Lackey <lackey@wilsoncountyttn.gov>; Sonja Robinson <SONJAROBINSON2@yahoo.com>; Steve Lynch <LYNCHATROADS@yahoo.com>; Steve Murphy <stevencvmurphy@icloud.com>; Sue Vanatta <suevanatta1946@gmail.com>; Terry Scruggs <mechanic@wilsonema.com>; Tom Brashear <brasheart@wilsoncountyttn.gov>; Tommy Jones <tommyjones2@bellsouth.net>; Tressa Bush <tressa.bush@wilsoncountyttn.gov>; Von Barr <barr@wilsoncountyttn.gov>; Wendell Marlowe <wendell.marlowe@live.com>; William Glover <gloverfor19@yahoo.com>; Wilson Post <news@wilsonpost.com>

Subject: ROADS & URBAN TYPE

Date: Thu, Aug 29, 2019 12:32 pm

ROAD COMMISSION
FRIDAY, SEPTEMBER 6, 2019
9:00 AM
ROAD COMMISSION OFFICE

URBAN TYPE PUBLIC FACILITIES BOARD
FRIDAY, SEPTEMBER 6, 2019
AFTER ROAD COMMISSION MEETING
ROAD COMMISSION OFFICE

BUDGET COMMITTEE MINUTES

The Budget Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, September 5, 2019 at 6:30 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Wendell Marlowe, Annette Stafford, and William Glover, being all the members of the Committee with the exception of Commissioner Gary Keith, who was absent. Also present was Finance Director Aaron Maynard, PEG Director Tressa Bush, Animal Control Director Mary Scruggs, Deputy Director of Schools Mickey Hall, JECDB Director G.C. Hixson, Commissioners Tommy Jones, Mike Kurtz, Sara Patton, Jerry McFarland, Sue Vanatta, Lauren Breeze, Joy Bishop, Bobby Franklin, Terry Scruggs, Robert Fields and John Gentry and County Attorney Michael R. Jennings.

In the absence of Chairman Keith, Vice Chairman Glover called the meeting to order at 6:30 p.m. and determined that a quorum was present.

The minutes of the July 30, 2019 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Stafford, seconded by Commissioner Marlowe and carried by a vote of four for, with one absent.

JECDB Director G.C. Hixson presented a request for a PILOT for project "Steel Wheel". Director Hixson first gave a summary of the PILOT program which began in 2006 in Wilson County. Since that time, 19 projects have been approved. 7 have been completed and are now on the tax rolls. Two more will roll off in 2020 (Starbucks and Amazon) which will add about \$650,000.00 in growth money.

The request tonight is for Genuine Parts Company more commonly known as NAPA Auto Parts. The Executive Committee made a positive recommendation for this PILOT Project. IT was first recommended in August but the project was determined by NAPA to be too expensive. They determined to purchase a building, which should be a long term win for us, and revise their request, which was considered and approved by the JECDB Executive Committee this morning. The PILOT qualifies for a four year real and personal property abatement. Motion to approve was made by Commissioner Marlowe, seconded by Commissioner Stafford and carried by a vote of four for, with one absent.

Director Maynard presented a Resolution authorizing the issuance, sale and payment of the \$2,050,000.00 Capital Outlay Note for Wilson County, Tennessee. This formalizes what has already been done with the purchase of the Highland Heights Church Property. Motion to recommend this to the County Commission was made by Commissioner Stafford, seconded by Commissioner Marlowe and carried by a vote of four for, with one absent.

There was no old business to come before the Committee.

As new business, Vice Chairman Glover made a motion for a Resolution to be presented to the County Commission that the November Meeting for an Election to increase the Sales Tax by 0.50%. The election will be held with the Presidential Preference Primary in March, 2020. The Motion was seconded by Commissioner Stafford and carried by a vote of four for, with one absent.

Vice Chairman Glover recognized Commissioner Jerry McFarland, Chairman of the Planning and Zoning Committee. He informed the Budget Committee that the Adequate Facilities Tax has been

discussed during the last two meetings of the Planning and Zoning Committee. The Adequate Facilities Tax was established by private act and was set at \$1,000.00 in 2003. It was then increased to \$3,000.00 in 2005. There has been no increase since.

The Planning and Zoning Committee felt like the Adequate Facilities Tax should be increased to the \$7-8,000.00 range. Commissioner McFarland recommends that it be increased to \$7,500.00.

Commissioner McFarland also recommends that the building permit fee schedule for commercial, industrial, institutional and religious permits be increased by 50%. There is currently a graduated scale dependent upon the size of the building.

With the proposed increase in the Adequate Facilities Tax, \$2,000.00 would be designated for the General Debt Service and \$5,500.00 for General Government. An escalator clause to increase by \$2,000.00 in four years is also recommended.

Finance Director Maynard noted that the division of the Adequate Facilities Tax is currently 2/3's to the General Debt Service and 1/3 to Capital Projects for capital improvements inside the County. It is recommended that the same ratio apply to any increase in the Adequate Facilities Tax. In response to a question from a Commissioner, the increase would be effective immediately.

County Attorney Jennings suggested that these two items be done in separate resolutions. Motion to recommend both of these proposals to be presented in separate resolutions was made by Commissioner Stafford, seconded by Commissioner Marlowe. A brief discussion was held about the escalator clause. Motion to amend to remove the escalator clause from the resolutions was made by Vice Chairman Glover, seconded by Commissioner Marlowe. The motion, as amended, then carried by a vote of four for, with one absent.

There being no further business to come before the Committee on motion of Commissioner Marlowe, seconded by Commissioner Stafford, the Committee voted four for, with one absent, adjourn.

SECRETARY

BUDGET COMMITTEE AGENDA

September 5, 2019

✓• Call to Order: ✓Wendell Marlowe ✓William Glover
✓Randall Hutto Gary Keith
✓Annette Stafford

✓• Approval of minutes

✓• G.C. Hixson - Request for approval of PILOT agreement.

✓• Request for approval of note for Church of Christ property.

✓• Other business

✓• Old

• New

• Adjourn

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,
TENNESSEE INCREASING THE CURRENT WILSON COUNTY ADEQUATE FACILITIES TAX**

WHEREAS, the Wilson County Commission has previously adopted a Resolution enacting the Wilson County Adequate Facilities Tax; and

WHEREAS, it appears there is a substantial need to adjust the amount of tax that will be paid on all development; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the Wilson County Adequate Facilities Tax be amended as follows:

1. Pursuant to Section 7 of the State of Tennessee Private Chapter No. 60 enacting the Wilson County Adequate Facilities Tax, the amount of the tax shall be increased as provided: "There is hereby imposed a tax on each unit of covered single-family development or in the case of multi family development, on each unit proposed for human habitation in an amount equal to seven thousand five hundred dollars (\$7,500.00) per unit. The tax shall be seven thousand five hundred dollars (\$7,500.00) per single family unit; fifteen thousand dollars (\$15,000.00) per duplex; twenty two thousand five hundred dollars (22,500.00) per triplex; and seven thousand five hundred dollars (\$7,500.00) per unit on any residential development of four units or more."
2. The amount of the Adequate Facilities Tax collected shall be expended only by Resolution of the County Commission. The amount of the Tax collected shall be deposited two thirds (2/3) into the General Debt Service Fund and one third (1/3) into the Capital Projects Fund for capital improvements inside the County.
3. All of the provisions of Chapter 60 of Tennessee Private Acts of 2003, as well as the County Commission Resolutions enacting the Adequate Facilities Tax, and any resolution adopted thereafter about the Adequate Facilities Tax shall remain unchanged and unmodified except as set out in this resolution.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after its passage, the welfare of the County requiring it.

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE
September 5, 2019
4-0-1

RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE INCREASING THE BUILDING PERMIT FEE SCHEDULE FOR COMMERCIAL, INDUSTRIAL, INSTITUTIONAL AND RELIGIOUS PERMITS

WHEREAS, Wilson County Development Services Codes and Zoning Department currently has a Building Permit Fee Schedule for commercial, industrial, institutional and religious permits; and

WHEREAS, it appears necessary and proper that the Building Permit Fee Schedule, which is a graduated Building Permit Fee, be increased;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the Building Permit Fee Schedule for commercial, industrial, institutional and religious permits shall be as follows:

1. For a building of 10,000 square or less, the building permit fee schedule shall be .45 cents per square foot.
2. For a building of 10,001 to 30,000 square feet or less, the building permit fee shall be .30 cents per square foot.
3. For a building of 30,001 to 50,000 square feet or less, the building permit fee shall be 22.5 cents per square foot.
4. For a building of 50,001 to 100,000 square feet or less, the building permit fee shall be .15 cents per square foot.
5. For a building of 100,001 to 200,000 square feet or less, the building permit fee shall be .09 cents per square foot.
6. For a building of 200,001 to 400,000 square feet or less, the building permit fee shall be .06 cents per square foot.
7. For a building of 400,001 square feet and above, the building permit fee shall be ~~.045~~ cents per square foot.

.045

BE IT FURTHER RESOLVED that gross areas shall be defined for commercial and industrial development as all heated and unheated space, garages, basements and accessory buildings.

BE IT FURTHER RESOLVED that this increase shall take effect from and after the adoption of this Resolution, the welfare of the County requiring it.

SPONSOR

RECOMMENDED FOR APPROVAL:

BUDGET COMMITTEE
September 5, 2019
4-0-1

A RESOLUTION AUTHORIZING THE ISSUANCE, SALE AND PAYMENT OF A \$2,050,000 CAPITAL OUTLAY NOTE OF WILSON COUNTY, TENNESSEE AND LEVYING AD VALOREM TAXES FOR THE PAYMENT OF THE NOTE.

WHEREAS, Sections 9-21-101 et seq., Tennessee Code Annotated (the "Act"), authorize Tennessee municipalities to issue capital outlay notes for a term of up to ten years to finance the acquisition of a fee simple absolute interest in land; and

WHEREAS, the Board of County Commissioners of Wilson County, Tennessee (the "County") hereby determines that it is necessary and advisable to issue a \$2,050,000 capital outlay note for the purpose of financing the acquisition of a fee simple absolute interest in land located at 505 North Cumberland Street, Lebanon, Tennessee (the "Land"); and

WHEREAS, it is the intention of the Board of County Commissioners of the County to adopt this resolution to authorize the issuance, sale and payment of the note and the levy of ad valorem taxes for the payment of the note.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee, as follows:

Section 1. Authority. The note authorized by this resolution is issued pursuant to the Act and other applicable provisions of law.

Section 2. Definitions. In addition to the terms defined above, the following terms shall have the following meanings in this resolution unless the text expressly or by necessary implication requires otherwise:

(a) "Land" means the acquisition of a fee simple absolute interest in land located at 505 North Cumberland Street, Lebanon, Tennessee.

(b) "Note" means the capital outlay note authorized to be issued by this resolution.

(c) "Purchaser" means Highland Heights Church of Christ.

(d) "Registration Agent" means the County Clerk of the County or such other registration and paying agent appointed by the County Mayor pursuant to Section 4 hereof, or any successor designated by the County Mayor.

Section 3. Authorization and Terms of the Note.

(a) A \$2,050,000 capital outlay note of the County is hereby authorized to be issued to finance the acquisition of the Land. The Notes shall be issued as a single, fully registered, certificated capital outlay note, bearing interest at a 0% rate of interest and maturing on March 1, 2021 with a mandatory redemption payment in the principal amount of \$1,000,000 on March 1, 2020 and a final maturity payment in the principal amount of \$1,050,000 on the maturity date.

(b) The Note may be redeemed prior to maturity at the option of the County, in whole or part, at any time, at the redemption price of par plus accrued interest to the redemption date. Any partial redemption shall be applied in the manner selected by the County. Notice of call for optional redemption shall be given by the Registration Agent on behalf of the County not less than ten days prior to the date fixed for redemption by sending an appropriate notice to the Purchaser.

(c) The Governing Body hereby appoints the County Clerk of the County as the Registration Agent for the Note and hereby authorizes and directs the Registration Agent so appointed to maintain registration records with respect thereto, to authenticate and deliver the Note as provided herein, either at original issuance or upon transfer, to effect transfers of the Note, to give all notices of redemption as required herein, to make all payments of principal and interest with respect to the Note as provided herein.

(d) The Note shall be payable, both principal and interest, in lawful money of the United States of America at the main office of the Registration Agent.

(e) The Note is transferable only by presentation to the Registration Agent by the registered owner, or his legal representative duly authorized in writing, of the registered Note to be transferred with the form of assignment on the reverse side thereof completed in full and signed with the name of the registered owner as it appears upon the face of the Note accompanied by appropriate documentation necessary to prove the legal capacity of any legal representative of the registered owner. Upon receipt of the Note in such form and with such documentation, if any, the Registration Agent shall issue a new Note to the assignee. No charge shall be made to any registered owner for the privilege of transferring any Note, provided that any transfer tax relating to such transaction shall be paid by the registered owner requesting transfer. The person in whose name any Note shall be registered shall be deemed and regarded as the absolute owner thereof for all purposes and neither the County nor the Registration Agent shall be affected by any notice to the contrary whether or not any payments due on the Notes shall be overdue.

(f) The Notes shall be executed in the manner required by the Act.

(g) The Registration Agent is hereby authorized to authenticate and deliver the Notes to the Purchaser, upon receipt by the County of the proceeds of the sale thereof and to authenticate and deliver the Note in exchange for a Note of the same principal amount delivered for transfer upon receipt of the Note to be transferred in proper form with proper documentation as hereinabove described. The Note shall not be valid for any purpose unless authenticated by the Registration Agent by the manual signature of an officer thereof on the certificate set forth herein on the Note form.

(h) In case any Note shall become mutilated, or be lost, stolen, or destroyed, the County, in its discretion, shall issue, and the Registration Agent, upon written direction from the County, shall authenticate and deliver, a new Note of like tenor, amount, maturity and date, in exchange and substitution for, and upon the cancellation of, the mutilated Note, or in lieu of and in substitution for such lost, stolen or destroyed Note, or if any such Note shall have matured or shall be about to mature, instead of issuing a substituted Note the County may pay or authorize payment of such Note without surrender thereof. In every case the applicant shall furnish evidence satisfactory to the County and the Registration Agent of the destruction, theft or loss of such Note, and indemnity satisfactory to the County and the Registration Agent; and the County may charge the applicant for the issue of such new Note an amount sufficient to reimburse the County for the expense incurred by it in the issue thereof.

Section 5. Security and Source of Payment; Levy of Tax. The Note shall be payable from unlimited ad valorem taxes to be levied on all taxable property within the County. For the prompt payment of principal of and interest on the Note, the full faith and credit of the County are hereby irrevocably pledged. The Governing Body shall annually levy and collect a tax upon all taxable property within the County, in addition to all other taxes authorized by law, sufficient to pay principal of and interest on the Note when due, and for that purpose there is hereby levied a direct annual tax in such amount as may be found necessary each year to pay the principal and interest coming due on the Note in said year. Principal and interest on the Note falling due at any time when there are insufficient funds from this tax levy on hand shall be paid from the current funds of the County and reimbursement therefor shall be made out of the taxes hereby provided to be levied when the same shall have been collected. The

tax herein provided shall be reduced to the extent of any other funds, taxes and revenues from the County appropriated to the debt service on the Note.

Section 6. Form of Note. The Note shall be in substantially the following form, the omissions to be appropriately completed when the Note is prepared and delivered:

(Form of Face of Note)

REGISTERED Number 1	UNITED STATES OF AMERICA STATE OF TENNESSEE WILSON COUNTY, TENNESSEE GENERAL OBLIGATION LAND ACQUISITION CAPITAL OUTLAY NOTE, SERIES 2019	REGISTERED \$2,050,000
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Interest Rate: 0%	Maturity Date: March 1, 2021	Date of Note: _____, 2019
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Registered Owner: Highland Heights Church of Christ

Principal Amount: TWO MILLION FIFTY THOUSAND DOLLARS

FOR VALUE RECEIVED, Wilson County, Tennessee (the "County") hereby promises to pay to the registered owner hereof, hereinabove named, or registered assigns, in the manner hereinafter provided, the principal amount hereinabove set forth on the maturity date hereinabove set forth (or upon earlier redemption as set forth herein), without interest. The principal hereof is payable in lawful money of the United States of America by check or draft at the principal office of the County Clerk of the County, as registration agent and paying agent (the "Registration Agent"). Payment of principal of this Note at final maturity shall be made when due upon presentation and surrender of this Note to the Registration Agent.

This Note shall be subject to mandatory redemption on March 1, 2020 in the principal amount of \$1,000,000 and shall be subject to redemption prior to maturity at the option of the County, as a whole or in part, at any time at the redemption price of par plus accrued interest to the redemption date. Any partial redemption shall be applied in the manner determined by the County.

Notice of call for optional redemption shall be given by the Registration Agent not less than ten (10) days prior to the date fixed for redemption by sending an appropriate notice to the registered owner of the Note.

This Note is transferable by the registered owner hereof in person or by such owner's attorney duly authorized in writing at the office of the Registration Agent set forth above, but only in the manner, subject to limitations and upon payment of the charges provided in the Resolution, as hereafter defined, and upon surrender and cancellation of this Note.

This Note is issued by the County for the purpose of providing funds to finance acquisition of a fee simple absolute interest in land located at 505 North Cumberland Street, Lebanon, Tennessee, pursuant to Sections 9-21-101 *et seq.*, Tennessee Code Annotated, and pursuant to a resolution duly adopted by the Board of County Commissioners of the County on September 16, 2019 (the "Resolution").

This Note is payable from unlimited ad valorem taxes to be levied on all taxable property within the County. For the prompt payment of principal of and interest on this Note, the full faith and credit of

the County are irrevocably pledged. For a more complete statement of the general covenants and provisions pursuant to which this Note is issued, reference is hereby made to the Resolution.

This Note and the income therefrom are exempt from all present state, County and municipal taxes in Tennessee except (a) Tennessee excise taxes on interest on the Note during the period the Note is held or beneficially owned by any organization or entity, other than a sole proprietorship or general partnership, doing business in the State of Tennessee, and (b) Tennessee franchise taxes by reason of the inclusion of the book value of the Note in the Tennessee franchise tax base of any organization or entity, other than a sole proprietorship or general partnership, doing business in the State of Tennessee.

It is hereby certified, recited, and declared that all acts, conditions and things required to exist, happen and be performed precedent to and in the issuance of this Note exist, have happened and have been performed in due time, form and manner as required by law, and that the amount of this Note, together with all other indebtedness of the County, does not exceed any limitation prescribed by the constitution and statutes of the State of Tennessee.

IN WITNESS WHEREOF, the County has caused this Note to be signed by its County Mayor and attested by its County Clerk under the corporate seal of the County, all as of the date hereinabove set forth.

WILSON COUNTY, TENNESSEE

FORM—DO NOT SIGN

County Mayor

(SEAL)

ATTESTED:

FORM—DO NOT SIGN

County Clerk

Transferable and payable at the
principal office of:

County Clerk
Wilson County, Tennessee

Date of Registration: _____

This Note is issued pursuant to the Resolution hereinabove described.

County Clerk
Registration Agent

FORM—DO NOT SIGN

County Clerk

(FORM OF ASSIGNMENT)

FOR VALUE RECEIVED, the undersigned sells, assigns, and transfers unto _____, whose address is _____ (Please insert Federal Identification or Social Security Number of Assignee _____), the within Note of Wilson County, Tennessee, and does hereby irrevocably constitute and appoint _____, attorney, to transfer the said Note on the records kept for registration thereof with full power of substitution in the premises.

Dated: _____

NOTICE: The signature to this assignment must correspond with the name of the registered owner as it appears on the face of the within Note in every particular, without alteration or enlargement or any change whatsoever.

Signature guaranteed:

NOTICE: Signature(s) must be guaranteed by a member firm of a Medallion Program acceptable to the Registration Agent.

Section 7. Sale of Note. The Note shall be sold by private negotiated sale to the Purchaser at a price of par. The Note may not be issued until the County has received the approval of the Director of State and Local Finance, as required by the Act.

Section 8. Resolution a Contract. The provisions of this resolution shall constitute a contract between the County and the registered owners of the Note, and after the issuance of the Note, no change, variation or alteration of any kind in the provisions of this resolution altering payment provisions or security for the Note shall be made in any manner until such time as the Note and interest due thereon shall have been paid in full.

Section 9. Additional Authorization and Ratification. Any and all other actions heretofore taken on behalf of the County by its officers in furtherance of the purposes of this resolution, and all acts of the officers of the County that are in conformity with the purposes and intent of this resolution, are hereby approved, ratified and confirmed in all respects.

Section 10. Separability. If any section, paragraph or provision of this resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this resolution.

(signature page follows)

Recommended for Approval:
BUDGET COMMITTEE
September 5, 2019
4-0-1

Adopted and approved on _____, 2019.

County Mayor

County Clerk

STATE OF TENNESSEE)

COUNTY OF WILSON)

I, J.H. Goodall, certify that I am the duly qualified and acting County Clerk of Wilson County, Tennessee, and as such official I further certify that attached hereto is a copy of excerpts from the minutes of a regular meeting of the governing body of the County held on _____, 2019; that these minutes were promptly and fully recorded and are open to public inspection; that I have compared said copy with the original minute record of said meeting in my official custody; and that said copy is a true, correct and complete transcript from said original minute record insofar as said original record relates to a \$2,050,000 General Obligation Capital Outlay Note of said County.

WITNESS my official signature and seal of said County on this the ____ day of _____, 2019.

County Clerk

(SEAL)

26895004.1

WILSON COUNTY PLANNING OFFICE



ROOM 5, WILSON COUNTY COURTHOUSE * LEBANON, TENNESSEE 37087
(615) 449-2836 * FAX (615) 443-6190

August 29, 2019

Wilson County Commission Members:

Application has been submitted by Will Hagar, Lose Design representing applicant MIDTNDEV-LLC to rezone Parcel 21.01 on Wilson County Tax Map 46 from (R-1) Residential to (R-2) Suburban Residential. The property is located on Maple Hill Road consisting of approximately 150 acres.

This rezoning request was presented to the City of Lebanon Planning Commission on August 27, 2019 and is being forwarded to the Board of County Commissioners of Wilson County, Tennessee upon the Planning Commission's vote to send with a positive recommendation.

The applicant has requested the rezoning of property application be considered by the Wilson County Commission on Monday, September 16, 2019 for a final vote.

Sincerely,

Georgia Baine

Georgia Baine, Planning Tech
For Thomas Brashear, Director of Development Services

Cc/file

Enclosure



American Society of
Landscape Architects

July 29, 2019

Architects

Mr. Tom Brashear
Wilson County
Planning Office
228 E. Main Street,
Lebanon, TN 37087

RE: Maple Hill Road Rezoning

Dear Tom,

Please find the attached application requesting rezoning of approximately 150 acres located at unaddressed Maple Hill Road from R1 to R2

After a request for annexation was rejected by the City of Lebanon, our client is seeking this rezoning to support development of an active adult residential neighborhood.

We look forward to your review and future conversations pertaining to this item. If you have any questions, please do not hesitate to call. Thank you.

Best,

Will Hager, AICP

Enclosures:

- Precedent Developments
- Rezoning Application

Note: A copy of the deed(s) to the property must be turned in with the application. Deeds must provide sufficient detail to establish full legal description of the property in question. Should the deed(s) be inadequate in this regard, a current survey of the property may be required.

Reason for requesting rezoning: Requesting R2 in order to develop a residential subdivision.

I hereby certify that all the above information is true and correct and completed in accordance with the Wilson County Zoning Ordinance and that I have received, or retained, a copy of this application.

Date 7/30/2019

Signature of Applicant

D. FRANKLIN WOLFE, JR. MANAGING PARTNER MIDTIDEV LLC

If applicant is someone other than the owner of the property, signatures of all owners are required.

Owner Name	Mailing Address	Telephone Number
<u>Roland C. Ham, Trustee of</u>	<u>872 NACKED Pike</u>	<u>270-862-9357</u>
<u>The Roland C. Ham Revocable</u>	<u>Cecilia KY</u>	
<u>Living Trust and Mary</u>	<u>42724</u>	
<u>Tom Ham, The Mary Tom Ham</u>		
<u>Revocable Living Trust</u>		

03.02.2015 rezoning application

Final Audit Report

2019-07-26

Created:	2019-07-26
By:	Will Hager (whager@lose.design)
Status:	Signed
Transaction ID:	CBJCHBCAABAAWux1NspqEdYkz9FkdyGYd6PcTqP4I69d

"03.02.2015 rezoning application" History

- Document created by Will Hager (whager@lose.design)
2019-07-26 - 5:16:54 PM GMT - IP address: 98.85.152.9
- Document emailed to O. FRANKLIN WOLFE, JR. MANAGING PARTNER MIDTNDDEV,LLC (ofwrealty@aol.com) for signature
2019-07-26 - 5:17:41 PM GMT
- Email viewed by O. FRANKLIN WOLFE, JR. MANAGING PARTNER MIDTNDDEV,LLC (ofwrealty@aol.com)
2019-07-26 - 7:08:34 PM GMT - IP address: 89.147.93.95
- Document e-signed by O. FRANKLIN WOLFE, JR. MANAGING PARTNER MIDTNDDEV,LLC (ofwrealty@aol.com)
Signature Date: 2019-07-26 - 7:14:30 PM GMT - Time Source: server- IP address: 170.250.94.35
- Signed document emailed to O. FRANKLIN WOLFE, JR. MANAGING PARTNER MIDTNDDEV,LLC (ofwrealty@aol.com) and Will Hager (whager@lose.design)
2019-07-26 - 7:14:30 PM GMT

MIDTNDDEV-LLC

Rediscover Living in Middle Tennessee

MIDTNDDEV, LLC SAMPLE OF ACTIVE ADULT SITE PLANS MODELS FOR NASHVILLE, NORTH CAROLINA INCLUDING WAKE FOREST AT TRADITIOS & CAROLINA ARBORS AT TRADITIONS, MIDTNDDEV IS INVOLVED WITH DEL WEBB/PULTE IN SEVERAL MARKETS ONGOING AMONG OTHERS

These representative ACTIVE ADULT communities located in like kind community's equal representation to Middle Tennessee. If we can have the density, we will want to go the ACTIVE ADULT direction with no impact on schools and half the impact on traffic.

Amenities, product mix and pricing do not change from these site plans for ACTIVE ADULT as the have a formula and just stick with it.

It works better if we have a clear greenlight and path, before any planning we would like to go to surrounding landowners and add to our land so we can have a larger ACTIVE ADULT footprint.

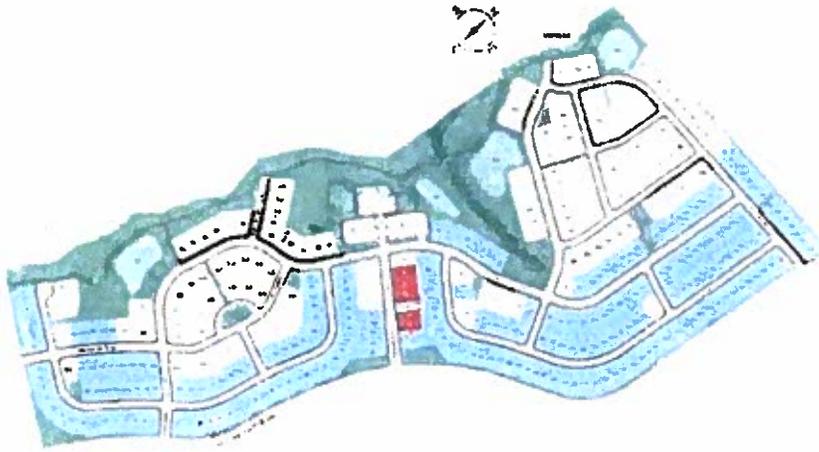
We are also sending a real working Plat for a community here in our Treasure Coast area on a larger parcel but shows the typical work used for planning and final plat we would be delivering to the County. You simply plop off the acreage to match and the unit counts, and mix will be proportionally the same.

No matter the site all the parameters are the same. RUBBER STAMP. We feel this should be enough to put in a package to show the County our plan of action. If they tell us to go with the less dense package, then we just go straight subdivision with the Orchards theme.

<https://www.delwebb.com/homes/tennessee/nashville>

<https://www.delwebb.com/homes/north-carolina/raleigh>

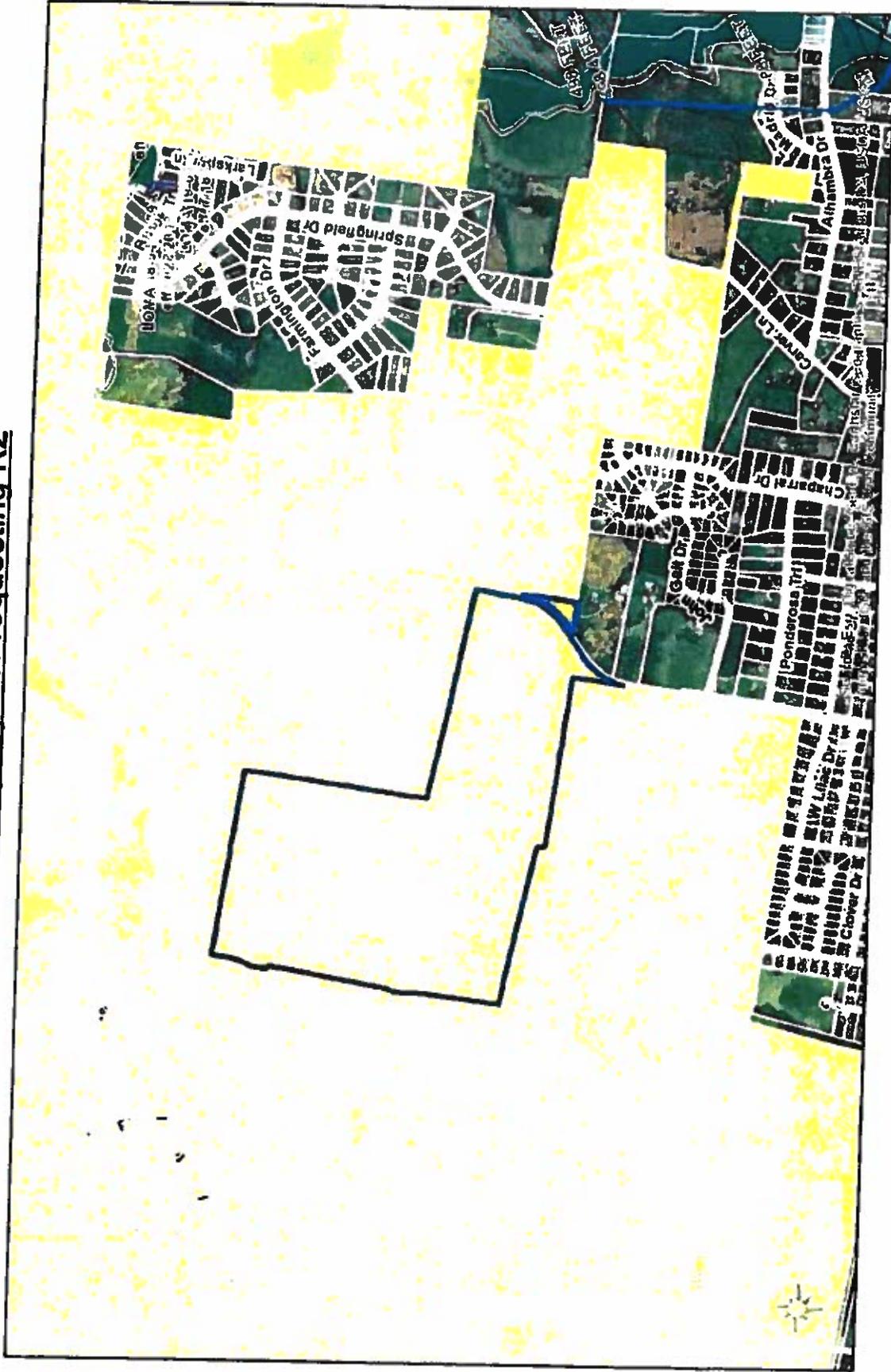
<https://www.delwebb.com/homes/north-carolina/raleigh/wake-forest/del-webb-at-traditions-209802>



<https://www.delwebb.com/homes/north-carolina/raleigh/durham/carolina-arbors-b1-del-webb-208795>



Haun Property: R1 requesting R2

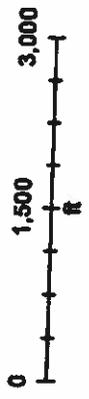


WILSON COUNTY, TENNESSEE

DISCLAIMER: THIS MAP IS FOR PROPERTY TAX ASSESSMENT PURPOSES ONLY. IT WAS CONSTRUCTED FROM PROPERTY INFORMATION RECORDED IN THE OFFICE OF THE REGISTER OF DEEDS AND IS NOT CONCLUSIVE AS TO LOCATION OF PROPERTY OR LEGAL OWNERSHIP.

MAP DATE: July 24, 2018

<http://gisproposed.wilson.tn.us/arcgis/county>



SECTION 5.11 SUBURBAN RESIDENTIAL (R-2)

5.11.01 GENERAL INTENT

This district is intended to accommodate single-family and multi-family dwelling units in suburban areas of the county. These areas are characterized by direct access to major collector and arterial streets, relatively higher densities of development, wider ranges of land uses, and availability of public utilities. It is intended that all uses permitted or permissible on appeal in this district shall be served by a public water system and a public sewer system.

[resolution 07-7-4]

Within R-2 Suburban Residential Districts as shown on the Official Zoning Atlas of Wilson County, the following regulations shall apply.

5.11.02 USES PERMITTED

- A. Dwelling, Single-family;**
- B. Dwelling, Multi-family;**
- C. Dwelling, Two-family;**
- D. Farming;**
- E. Home occupation as defined in Article 2 of this regulation;**
- F. Accessory uses or structures customarily incidental to the permitted uses.**

5.11.03 USES PERMISSIBLE ON APPEAL

The following uses may be permitted by the Wilson County Board of Zoning Appeals as a "Use Permissible on appeal" in accordance with the provisions of Section 6.40 of these regulations.

- A. Church;
- B. Country club;
- C. Golf course;
- D. Group home;
- E. Hospital;
- F. Library;
- G. Nursing home;
- H. Public recreation area;
- I. Retirement center;
- J. DELETED 9/20/93
- K. School;
- L. Utility and/or governmental use;
- M. Other similar uses as reviewed and approved by the Board of Zoning Appeals.

5.11.04 USES PROHIBITED

- A. Automobile Salvage Yards**
No more than two (2) unserviceable vehicles as defined in Article 2 may be maintained on a parcel of land.
(resolution 19-6-12)
- B. Automobile Grave Yards**
No more than two (2) unserviceable vehicles as defined in Article 2 may be maintained on a parcel of land. (resolution 19-6-12)
- C. Billboards and similar commercial advertising structures;**
- D Uses not specifically permitted or permissible on appeal.**
- E. Travel Trailers as defined in the Wilson County Zoning Ordinance are not permitted as a permanent dwelling and therefore, the County Zoning Administrator will not release electrical permits for such to be connected in one location for an extended period, nor will the Administrator issue building permits or occupancy permit for these structures unless they are converted and constructed with a permanent foundation and required perimeter foundation wall across all sides of the structure. Travel Trailers ARE however permitted to be stored on a property in this zone district as long as they are owned by the property owner and as long as no one inhabits said trailer for generally more than two weeks at a time.
(resolution 19-6-16)**

- 5.11.05 AREA REGULATIONS.** All buildings shall be set back from the street or road right-of-way lines and lot lines to comply with the following yard requirements.
- A. FRONT YARD.** All principal and accessory structures shall be set back from the right-of-way lines of streets the minimum distance shown below, according to their classifications as indicated on the latest official major thoroughfare plan:
1. Arterial Streets - sixty (60) feet
 2. Collector Streets - forty (40) feet
 3. Minor Streets - thirty (30) feet
 4. Churches, hospitals, schools, and other main and accessory structures, other than dwellings, shall have a minimum front yard setback of sixty (60) feet.
- B. SIDE YARD**
1. For dwellings, located on interior lots, there shall be minimum side yards of ten (10) feet.
 2. For structures more than two (2) stories in height one (1) foot additional side yard on each side of the structure shall be added for each additional story above two (2) stories.
 3. For accessory structures there shall be a side yard of not less than ten (10) feet. [resolution 15-2-12] Accessory structures shall not be located in any required side yard.
 4. All other structures shall be set back a minimum of thirty (30) feet from side lot lines.
- C. REAR YARD**
1. For principal structures of three (3) stories in height and less, there shall be a rear yard of not less than thirty (30) feet.
 2. For all principal structures more than three (3) stories in height, there shall be a rear yard of not less than thirty-five (35) feet.
 3. Accessory structures shall not be located closer to any rear lot line than ten (10) feet.
- D. SPACING OF STRUCTURES.** There shall be a minimum distance of five (5) feet between structures on a lot.

E. LOT WIDTH

- 1. For single and two-family dwellings there shall be a minimum lot width of seventy-five (75) feet at the front building line.**
- 2. For single and two-family dwellings having more than one-half (1/2) of their frontage on the bulb of a cul-de-sac there shall be a minimum lot width of seventy-five (75) feet at the front building line.**
- 3. For multiple-family dwellings there shall be a minimum lot width of one hundred of one hundred (100) feet at the front building line.**
- 4. For institutional uses there shall be a minimum lot width of two hundred fifty (250) feet at the front building line.**
- 5. For all other permitted uses there shall be a minimum lot width of two hundred (200) feet at the front building line.**

F. MINIMUM LOT AREA

- 1. For each single-family dwelling there shall be a lot area of not less than ten thousand (10,000) square feet.**
- 2. For each two-family dwelling there shall be a lot area of not less than fifteen thousand (15,000) square feet.**
- 3. For multiple-family dwellings there shall be a lot area of not less than thirty thousand (30,000) square feet for the first dwelling unit plus an additional three thousand five hundred (3,500) square feet for each additional dwelling unit.**
- 4. For churches and other permitted uses, the lot area shall be adequate to provide the yard areas required by this section and the off-street parking areas required in Section 3.50 of these Regulations; provided, however, that the lot area for a church shall not be less than thirty thousand (30,000) square feet.**
- 5. For all property not served by public sewer system, the uses and area regulations shall conform with the requirements in Section 5.10 of these regulations. [revised resolution 07-7-4]**

G. MAXIMUM LOT COVERAGE.

The maximum lot area which may be covered by principal and accessory structures shall be thirty (30) percent. Accessory structures shall not cover more than twenty (20) percent of any rear yard.

5.11.06 **HEIGHT REGULATIONS.** Principal structures shall not exceed thirty-five (35) feet in height.

Accessory structures shall not exceed twenty-two (22) feet in height OR they must match the predominant two (2) roof pitch angles of the residence if exceeding twenty-two (22) feet. Other zoning district height criterion is still applicable if this option is exercised. If this option is exercised building material of accessory must match primary residential structure. [revised resolution 15-2-13]

5.11.07 **OFF-STREET PARKING.**

As regulated in Section 3.50 of these Regulations.

5.11.08 **SIGNS**

Any on-site signage ground signage erected for the purposes of advertising a business (excepting home occupations which must follow sign provisions specific to home occupations), a church, a school, a neighborhood, a park, or other similar non-private residential feature shall be erected as a ground mounted monument style sign. (Resolution 19-6-3)



**WILSON COUNTY BUILDING INSPECTOR
233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194**

TO: WILSON COUNTY COMMISSION
FROM: WILSON COUNTY BUILDING INSPECTOR
RE: VIOLATIONS FOR WILSON COUNTY
DATE: 08/01/2019 thru 08/31/2019

ACTIVITY REPORT

TOTAL NUMBER OF VIOLATIONS	58
NEW	20
OPEN	38
CLOSED	7
SENT TO COURT AUGUST- MIKE JENNINGS	0
SENT TO COURT-MIKE JENNINGS	37
THIS NUMBER INCLUDES:	
FILES TURNED OVER IN AUGUST 2019	0
FILES TURNED OVER IN 2018	20
FILES TURNED OVER BEFORE 2018	9



**WILSON COUNTY BUILDING INSPECTOR
233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194**

DATE: 01/01/2018 thru 08/31/2019

YEAR TO DATE ACTIVITY REPORT

TOTAL VIOLATIONS	424
NEW/ OPEN	190
HOLD/ PENDING	6
CLOSED	149
SENT TO COURT-MIKE JENNINGS	37
THIS NUMBER INCLUDES:	
FILES TURNED OVER IN AUGUST 2019	0
FILES TURNED OVER IN 2018	20
FILES TURNED OVER BEFORE 2018	9



**WILSON COUNTY BUILDING INSPECTOR
233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194**

TO: WILSON COUNTY COMMISSION
FROM: WILSON COUNTY BUILDING INSPECTOR
RE: PERMIT FIGURES FOR WILSON COUNTY
DATE: 08/01/2019 thru 08/31/2019

ACTIVITY REPORT

TOTAL NUMBER OF PERMIT APPLICATIONS	98
TOTAL NUMBER OF PERMITS ISSUED	88
SINGLE FAMILY	37
MOBILE HOME	2
RV	4
ACCESSORY	40
ADDITION	2
COMMERCIAL	3
SIGNS	0
TOTAL NUMBER OF CERTIFICATES OF COMPLIANCE	62
SINGLE FAMILY	35
TOTAL MONEY COLLECTED (PERMITS)	\$111,557.28
TOTAL MONEY COLLECTED (BOZA)	\$800.00
TOTAL MONEY COLLECTED (RE-INSPECT FEE)	\$675.00



**WILSON COUNTY BUILDING INSPECTOR
233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194**

DATE: 07/01/2019 thru 08/31/2019

YEAR TO DATE ACTIVITY REPORT

PERMIT APPLICATIONS	176
PERMITS ISSUED	189
CERTIFICATES OF COMPLIANCE	121
TOTAL MONEY (PERMITS)	\$165,432.88
TOTAL MONEY (BOZA)	\$2,800.00
TOTAL MONEY (RE-INSPECT FEE)	\$1,425.00



WILSON COUNTY BUILDING INSPECTOR
233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194

TO: WILSON COUNTY COMMISSION
FROM: WILSON COUNTY BUILDING INSPECTOR
RE: COUNTY-WIDE ADEQUATE FACILITIES TAX
DATE: 08/01/2019 thru 08/31/2019

LEBANON		66
SINGLE FAMILY		61(3-SF \$0)
COMMERCIAL		2
TOTAL MONEY		\$185,650.00
MT JULIET		76
SINGLE FAMILY		76
COMMERCIAL		0
TOTAL MONEY		\$228,000.00
WATERTOWN		1
SINGLE FAMILY		1
COMMERCIAL		0
TOTAL MONEY		\$3,000.00
WILSON COUNTY		45
SINGLE FAMILY		43
COMMERCIAL		2
TOTAL MONEY		\$131,993.20
	TOTAL NUMBER OF AFT	188
SINGLE FAMILY		184
COMMERCIAL		4
	TOTAL MONEY	\$548,643.20
SINGLE FAMILY		\$543,000.00
COMMERCIAL		\$5,643.20



WILSON COUNTY BUILDING INSPECTOR
233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194

YEAR TO DATE: 07/01/2019 thru 08/31/2019

LEBANON		180
SINGLE FAMILY		175
COMMERCIAL		2
TOTAL MONEY		\$527,650.00
MT JULIET		142
SINGLE FAMILY		140
COMMERCIAL		2
TOTAL MONEY		\$426,506.40
WATERTOWN		1
SINGLE FAMILY		1
COMMERCIAL		0
TOTAL MONEY		\$3,000.00
WILSON COUNTY		63
SINGLE FAMILY		60
COMMERCIAL		3
TOTAL MONEY		\$185,723.20
	TOTAL NUMBER OF AFT	386
SINGLE FAMILY		379
COMMERCIAL		7
	TOTAL MONEY	\$1,142,879.60
SINGLE FAMILY		\$1,128,000.00
COMMERCIAL		\$14,879.60

#	Cost	Living Area
1	\$250,000	1,798
2	\$360,000	4,588
3	\$264,143	3,076
4	\$256,472	2,992
5	\$350,000	4,865
6	\$405,000	4,301
7	\$420,000	4,395
8	\$320,000	5,776
9	\$70,000	2,400
10	\$440,000	4,475
11	\$174,000	3,017
12	\$132,000	2,292
13	\$154,000	2,713
14	\$144,000	2,577
15	\$156,624	3,730
16	\$141,180	3,270
17	\$230,000	3,005
18	\$230,000	2,505
19	\$350,000	3,573
20	\$365,000	4,470
21	\$275,000	3,318
22	\$205,000	2,619
23	\$250,000	2,960
24	\$250,000	3,318
25	\$200,000	2,510
26	\$350,000	3,573
27	\$433,000	3,905
28	\$268,000	3,137
29	\$350,000	2,903
30	\$110,000	1,344
31	\$242,830	2,156
32	\$239,240	2,156
33	\$400,000	4,706
34	\$182,000	3,131
35	\$190,000	3,368
36	\$185,000	4,817

DUE DATE:

OMB No. 0607-0084: Approval Expires 02/28/2019

FORM C-404 U.S. DEPARTMENT OF COMMERCE
Economics and Statistics Administration
U.S. CENSUS BUREAU

Title 13, United States Code, Sections 191 and 192, authorizes the Census Bureau to conduct this collection and to request your voluntary assistance. These data are subject to provisions of Title 13, United States Code, Section 114(a) regarding data that are customarily provided in public records from rules of confidentiality. This collection has been approved by the Office of Management and Budget (OMB). The eight-digit OMB approval number is 0607-0084 and appears at the upper right of this page. Without this approval we could not conduct this survey. We estimate this survey will take an average of 8 minutes per response for those that report monthly and 23 minutes for those that report annually to complete. More information about this estimate and an address where you are working with this survey is on the back of this form.

REPORT OF BUILDING OR ZONING PERMITS ISSUED FOR NEW PRIVATELY-OWNED HOUSING UNITS

BOBBY SLOAN
BUILDING INSPECTOR
FOR WILSON CO UNINC AREA
233 E GAY ST COURTHOUSE ANNEX
LEBANON TN 37087

IMPORTANT:
Please see the back of this form for more information and instructions for completing the survey.
For further assistance, call 1-800-845-8244, or e-mail us at EID.RCB.BPS@census.gov

How can I report?
Via Fax: 1-877-273-9801
Via Mail:
U.S. Census Bureau
1201 East 10th Street
Jeffersonville, IN 47132-0001
Via Internet or to get Help:
econhelp.census.gov/bps
Use your unique username and original password.

Name Change Spelling Correction Political Description Change

(Please correct any errors in name, address, and ZIP Code)

Username: Password:

1. PERIOD IN WHICH PERMITS WERE ISSUED August 2019

2. GEOGRAPHIC COVERAGE (For our latest information on your office's coverage, see www.census.gov/construction/bps/pdf/footnote.pdf) Did your permit system have a geographic coverage change? Yes, continue. No, skip to Section 3.
Mark an (X) in the appropriate box and enter the requested information. If more space is needed continue in Section 5.

- 051 Permits no longer required to build new residential buildings Effective Date
- 052 Permit office has merged with another permit jurisdiction Effective Date Name of permit jurisdiction with which your office has merged
- 053 Permit office has split into two or more jurisdictions Effective Date Name of additional jurisdiction(s) now issuing permit(s)
- 054 Extraterritorial jurisdiction(ETJ)/Annexation Effective Date Define ETJ or annexation

3. NEW HOUSING UNITS
a. Were there any building permits issued for new housing units during this period?
 Yes, enter data below. No, stop and return this form. Your report is important even if no permits were issued.

Type of Structure	Total Number of		Total Valuation of Construction (\$ value - omit cents) (3)
	Buildings (1)	Housing Units (2)	
101 b. Single-family houses, detached and attached (must meet the following criteria: no unit above or below the other, wall extends from ground to roof; and, separate utilities for each unit) [Exclude manufactured HUD-inspected homes.]		44	11,726,479
103 c. Two-unit buildings			
104 d. Three- and four-unit buildings			
105 e. Five-or-more unit buildings			

4. ADDITIONAL INFORMATION ON INDIVIDUAL RESIDENTIAL PERMITS, FROM SECTION 3, VALUED AT \$1,000,000 OR MORE (If more space is needed, please attach a separate sheet.)

Description and Site Address (1)	Owner or Builder (2)	Number of		Valuation of Construction (\$ value - omit cents) (5)
		Buildings (3)	Housing Units (4)	
Kind of building Site address City, State, ZIP Code	Name Address City, State, ZIP Code			
Kind of building Site address City, State, ZIP Code	Name Address City, State, ZIP Code			

5. COMMENTS (Continue on a separate sheet)

6. PERSON TO CONTACT REGARDING THIS REPORT		E-mail address MAKENZIE.MURPHY@WILSONCOUNTYTN.GOV
Name MAKENZIE		Internet web address
Telephone 615 444 3025		Fax 615 443 6194

See instructions on reverse side.

INSTRUCTIONS FOR COMPLETING FORM C-404, "REPORT OF BUILDING OR ZONING PERMITS ISSUED FOR NEW PRIVATELY-OWNED HOUSING UNITS"

We estimate this survey will take an average of 8 minutes per response for those that report monthly and 23 minutes for those that report annually to complete, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to: ECON Survey Comments 0607-0094, U.S. Census Bureau, 4600 Silver Hill Road, Room EMD-8K064, Washington, DC 20233. You may e-mail comments to ECON.Survey.Comments@census.gov. Be sure to use ECON Survey Comments 0607-0094 as the subject.

GENERAL INSTRUCTIONS FOR EACH SECTION

(Use your unique username and password provided to report via Internet:

econhelp.census.gov/hps)

(Answers to Frequently Asked Questions can be found at www.census.gov/permitsfaq)

- 1. PERIOD IN WHICH PERMITS WERE ISSUED** – Include all privately-owned residential permits which were authorized during the month or year shown.
- 2. GEOGRAPHIC COVERAGE** – If there has been a change in the area covered by your office, enter explanations in space provided next to selections 051–054 as applicable. If more space is needed, continue in Section 5. To review our latest information on your office's coverage, see www.census.gov/construction/bps/pdf/footnote.pdf. Report discrepancies by either entering in Section 5, calling 1-800-845-8244 with the information or e-mailing us at EID.RCB.BPS@census.gov.
 - 051 (Discontinued)** – Permits are no longer required, by law, to build new residential buildings (i.e., new homes, new apartments).
 - 052 (Merged)** – Another jurisdiction has taken over the responsibility of issuing permits for your office; OR your office has taken over the responsibility of issuing permits for another office.
 - 053 (Split)** – Permit office no longer covers a particular jurisdiction because: (1) that area now issues its own building permits; (2) another jurisdiction issues the permits for that area, or (3) that area no longer requires permits.
 - 054 (Extraterritorial jurisdiction (ETJ)/Annexation)** – Permit office is now responsible for additional land area outside of its original boundaries.
Also report in Section 5, if your permit office officially changed its name, had a spelling correction, or political description change (i.e., from town to city, city to village, etc.)
- 3. NEW HOUSING UNITS** – Summarize information for number of buildings, number of housing units, and valuation of construction as shown on the building or zoning permit. Enter the valuation as shown on the permit. If no valuation is listed, enter your best estimated value. If no value is required, annotate in Section 5. When the acronym "NVR" (No Value Required) appears in the address label area, comments referencing value are no longer necessary.
- 3a. No permits issued** – Return your form even if no permits were issued, after marking the box next to "No" in this section.
- 3b. Single-family houses, detached and attached** – Include all new privately-owned detached and attached single-family houses. Include attached single-family houses, known commonly as townhouses or row houses, where: (1) each unit is separated from adjoining units by a wall that extends from ground to roof, (2) no unit is above or below another unit, and (3) each unit has separate heating and separate utility meters.
- 3c. Two-unit buildings** – Include all new privately-owned residential buildings that contain two housing units, and do not meet all criteria of attached single-family as shown under Section 3b.
- 3d. Three- and four-unit buildings** – Include all new privately-owned residential buildings that contain three or four housing units, and do not meet all criteria of attached single-family as shown under Section 3b.
- 3e. Five-or-more unit buildings** – Include all new privately-owned residential buildings that contain five or more housing units, and do not meet all criteria of attached single-family as shown under Section 3b.
- 4. ADDITIONAL INFORMATION ON INDIVIDUAL RESIDENTIAL PERMITS, FROM SECTION 3, VALUED AT \$1,000,000 OR MORE** – Enter additional data from individual permits valued at \$1,000,000 or more included in Section 3. If more than two such permits were issued, attach a separate sheet.
- 5. COMMENTS** – Enter any explanations, miscellaneous notes or questions. Include any revisions to data entered on previous forms, identifying the applicable survey period, the type of structure (Section 3b-a) and corrected entries.
- 6. PERSON TO CONTACT REGARDING THIS REPORT** – Please fill in any blank areas or make any corrections to information already entered in these fields.

INSTRUCTIONS FOR CLASSIFYING RESIDENTIAL BUILDINGS

RESIDENTIAL BUILDINGS

Residential buildings are buildings containing one or more housing units. A housing unit is a house, an apartment, a group of rooms or a single room intended for occupancy as separate living quarters. Separate living quarters are those in which the occupants live separately from any other individuals in the building and which have a direct access from the outside of the building or through a common hall.

Some jurisdictions issue separate permits for individual units of a multifamily building. In this case, report the total number of units expected in a multifamily building when the first units are authorized. If the total number of buildings, units and valuation for the entire project is unknown, indicate in Section 5 or call our staff. Do NOT report permits for individual units in multifamily buildings separately.

Some jurisdictions issue building permits for residential construction in phases: foundation, shell or superstructure, and interior finishing. In this case, include the number of buildings, housing units and valuation for the intended building when the shell or superstructure permit is issued. Include foundation and interior finishing permits only when issued separately and a valuation of construction is available. In these two cases, enter the valuation in Section 3b-a, depending on the number of housing units in the intended superstructure, and zero for the buildings and units.

PERMITS TO INCLUDE

- privately-owned residential buildings, which include all residential buildings owned or partially owned by a private company or an individual during the period of construction
- housing for the elderly, such as assisted living facilities, that do not have 24-hour skilled nursing care
- "turnkey" housing, which is housing that will be sold to a local public housing authority when completed
- all housing built by nonprofit organizations
- buildings manufactured partially off-site and transported and assembled at the construction site, such as prefabricated, panelized, precast, sectional and modular (these do not include manufactured (mobile) HUD-inspected homes)
- residential permits issued in phases, as described above
- permits for multifamily housing units issued as commercial
- reissued expired permits with significant changes to construction plans

PERMITS TO EXCLUDE

- publicly-owned buildings
- nonresidential buildings
- moved or relocated buildings
- farm buildings, such as silos, barns, etc.
- manufactured (mobile) HUD-inspected homes including related foundations and placement pads
- group quarters, such as dormitories, jails, nursing homes, etc.
- hotels/motels
- other structures on residential property, such as sheds, garages, pools, etc., when permitted separately
- landscaping
- demolitions
- maintenance and repair, which are expenses to keep a property in ordinary working condition
- residential additions, alterations, renovations and conversions
- inspections
- certificates of occupancy for residential construction
- separate permits issued for mechanical, electrical or plumbing work
- reissued expired permits if construction plans have not changed

MISCELLANEOUS CLASSIFICATION INSTRUCTIONS

- Enter a building in only one category in Section 3. If you cannot determine a category, please call our staff.
- If a building has mixed residential and nonresidential use, enter the housing units based on the residential portion of the building. Please estimate the valuation based on the residential portion of the building only.
- Classify all buildings that are being totally rebuilt on an existing foundation as new construction.
- Type of ownership (e.g. condominium, cooperative, timeshare, etc.) is NOT considered when classifying a building.

