

## **STEERING COMMITTEE MINUTES**

The Steering Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, August 14, 2015 at 6:45 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Annette Stafford, Becky Siever, Chad Barnard, Dan Walker, Terry Muncher, Jerry McFarland, Jeff Joines, Gary Keith and Mike Justice, being all the members of the Committee with the exception of Commissioners Kenneth Reich, Wendell Marlowe, Adam Bannach, Sara Patton and William Glover, who were absent. Also present was County Mayor Randall Hutto, County Attorney Michael R. Jennings and County Commissioners Bobby Franklin and Joy Bishop.

Chairman Siever called the meeting to order and determined that a quorum was present.

The proposed agenda for the August 24, 2015 County Commission meeting was presented. Commissioner Walker asked about doing an update for the GoFundMe website. Mayor Hutto suggested he do this under "New Business".

Motion to recommend the agenda to the County Commission was made by Commissioner Stafford, seconded by Commissioner Muncher and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Stafford, seconded by Commissioner Walker, the Committee voted unanimously to adjourn.

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SECRETARY

**A G E N D A**  
WILSON COUNTY BOARD OF COMMISSIONERS  
AUGUST 24, 2015 7:00 P.M.

CALL TO ORDER BY THE CHAIRMAN  
PRAYER  
PLEDGE TO THE FLAG  
ROLL CALL BY THE COUNTY CLERK

HISTORIAN MOMENT

REPORT OF THE STEERING COMMITTEE  
ADOPTION OF THE AGENDA  
CONSENT AGENDA

SPECIAL RECOGNITION

REPORT OF THE MINUTES COMMITTEE  
READING OF THE MINUTES

COMMUNICATIONS FROM THE CHAIR

ELECTIONS & APPOINTMENTS

NOTARIES

REPORT OF THE EMERGENCY MANAGEMENT COMMITTEE  
EMERGENCY MANAGEMENT DIRECTOR'S REPORT

REPORT OF THE LAW ENFORCEMENT COMMITTEE  
SHERIFF'S REPORT

REPORT OF THE EDUCATION COMMITTEE  
DIRECTOR OF SCHOOLS REPORT

REPORT OF THE PUBLIC WORKS COMMITTEE

COMMITTEE REPORTS & RESOLUTIONS

AGRICULTURAL CENTER MANAGEMENT  
ANIMAL CONTROL  
AUDIT  
BACK TAX  
CABLE TELEVISION  
DEVELOPMENT & TOURISM  
ETHICS  
FINANCE  
HEALTH & WELFARE  
INSURANCE

JUDICIAL  
PLANNING & ZONING  
RECREATION  
RULES  
URBAN TYPE PUBLIC FACILITIES BOARD

FINANCE DIRECTOR'S REPORT  
REPORT OF THE BUDGET COMMITTEE

OLD BUSINESS  
NEW BUSINESS

PUBLIC HEARING FOR ZONING PURPOSES  
ONE HOUR AFTER COMMISSION CONVENES

ADJOURNMENT

15-8-1

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE  
HONORING CARL "BUDDY" STEWART FOR HIS YEARS OF SERVICE AND CONTRIBUTION TO WILSON  
COUNTY, TENNESSEE**

**WHEREAS**, Carl Stewart, known to most of his friends as "Buddy", is a citizen and resident of Wilson County, Tennessee, residing in the Mt. Juliet area; and

**WHEREAS**, Buddy Stewart has been active in many civic and governmental activities in his lifetime; and

**WHEREAS**, now retired, Buddy enjoyed a long and distinguished career with Tennessee Carolina Transport as a long haul truck driver; and

**WHEREAS**, he was first appointed to the Wilson County Beer Board in 1995, having signed his first beer permit in July of that year and served continuously on the Wilson County Beer Board for a period of twenty (20) years, ending in May, 2015; and

**WHEREAS**, during many of those years, Buddy Stewart served as Chairman of the Beer Board serving with many distinguished Wilson County citizens on that five member Board during that time; and

**WHEREAS**, Buddy Stewart was attentive and diligent to his duties, beginning Beer Board meetings on time, asking pertinent questions, and being courteous to all applicants; and

**WHEREAS**, Buddy Stewart served as a model for private citizens who choose to give of their time and serve on Boards and/or Committees for counties, cities and other forms of government; and

**WHEREAS**, it appears fitting and proper that we pause to honor and recognize Buddy Stewart for his years of contribution to governmental service in Wilson County, Tennessee;

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that this Resolution be adopted to honor Carl "Buddy" Stewart for his many years of service to Wilson County government and for his numerous other contributions and service in both the public sector and private life.

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Commissioner Becky Siever  
SPONSOR

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Randall Hutto  
Wilson County Mayor

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE HONORING THE AVVA (ASSOCIATES OF VIETNAM VETERANS OF AMERICA) CHAPTER OF THE VIETNAM VETERANS CHAPTER 1004 AS BEING NAMED THE NUMBER ONE AVVA CHAPTER IN THE NATION**

*WHEREAS, Vietnam Veterans Chapter 1004 of Lebanon, Tennessee, along with the AVVA (Associates of Vietnam Veterans) attended the 2015 Vietnam Veterans National Convention in Springfield, Illinois on July 21<sup>st</sup>-25<sup>th</sup>; and*

*WHEREAS, the convention was attended by over 800 Vietnam Chapters and over 250 AVVA chapter groups; and*

*WHEREAS, all AVVA chapters in the United States are enrolled in VISTA (Volunteers In Service To America), a program that requires each AVVA chapter to log all other service hours to their community and Vietnam Veterans chapter to help Veterans; and*

*WHEREAS, the AVVA chapter from Lebanon, Tennessee was announced as having the most service hours in their community making them the number one AVVA chapter in the nation; and*

*WHEREAS, the members of the AVVA chapter 1004 are: Linda Yates, Judy Crittendon, John Marshall, Tina Meeks, Mary Nellis, Lucy Spencer and Suzanne Walasek. Former members included in the reporting period were Butch Miller, Mary Miller, Ken Kackley and Pat Pitts; and*

**NOW, THEREFORE, BE IT RESOLVED** by the Board of County Commissioners of Wilson County, Tennessee that this Resolution be adopted to honor and congratulate the AVVA of Vietnam Veterans Chapter 1004 for being named the number one chapter in the nation.

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*Randall Hutto  
Wilson County Mayor*

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*Commissioner William Glover  
SPONSOR*

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*Commissioner Annette Stafford  
SPONSOR*

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*Commissioner Cindy Brown  
SPONSOR*

## **MINUTES COMMITTEE MINUTES**

The Minutes Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, August 13, 2015 at 6:30 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Chad Barnard, Dan Walker, Sonja Robinson and Annette Stafford, being all the members of the Committee with the exception of Commissioner Terry Scruggs, who was absent. Also present was County Attorney Michael R. Jennings and several County Commissioners.

Chairman Barnard called the meeting to order and determined that a quorum was present.

The Committee reviewed the minutes of the July 20, 2015 County Commission meeting. Motion to recommend approval of these minutes to the full County Commission was made by Commissioner Robinson, seconded by Commissioner Walker and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Robinson, seconded by Commissioner Stafford, the Committee voted unanimously to adjourn.

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SECRETARY

STATE OF TENNESSEE, WILSON COUNTY BOARD OF COMMISSIONERS,  
JULY 20, 2015:

Be it remembered that the regular meeting of the Board of Commissioners July 20, 2015,  
the same being the Third Monday in said month.

There was present and presiding the Honorable Chairman Randall Hutto; Jim Goodall,  
County Clerk; and a quorum of County Commissioners to wit:

Becky Siever, Adam Bannach, Bobby Franklin, Chad Barnard, Jerry McFarland, Kenny  
Reich, Terry Scruggs, Frank Bush, Sara Patton, Dan Walker, John Gentry, Sonja  
Robinson, Jeff Joines, Mike Justice, Diane Weathers, Gary Keith, Terry Muncher,  
William Glover, Annette Stafford, Cindy Brown, Wendell Marlowe, Sue Vanatta, and  
Joy Bishop.

The Board of Commissioners was opened in the form of law at 7:00 P.M. when the  
following proceedings were had and entered to wit:

A prayer was given by Commissioner John Gentry: everyone said the pledge to the flag,  
which was led by Commissioner John Gentry.

The Clerk called the roll showing 23 present and 2 absent.

Commissioner McFarland gave the Historian Moment concerning Col. John Coffee “Jack” Hays.

Commissioner Siever gave the Steering Committee Report and moved that said report be received and filed, seconded by Commissioner Barnard. Passed by unanimous voice vote.

Steering Committee Report Page \_\_\_\_\_

Commissioner Siever made a motion to adopt the Agenda, seconded by Commissioner Bannach. Passed by unanimous voice.

Agenda Page \_\_\_\_\_

Commissioner Siever made a motion to adopt the Consent Agenda, seconded by Commissioner Barnard. Resolution 15-7-1 Reduce Speed Limit on West Carver Lane to 20 MPH. Resolution 15-7-2 Establish the Speed Limit on Holloway Circle at 30 MPH. Resolution 15-7-3 Reduce the Speed Limit on Vanderbilt Road. Resolution 15-7-4 Establish the Speed Limit on Cottage Home Road at 35 MPH. Passed by unanimous voice vote.

Resolution 15-7-1 \_\_\_\_\_

Resolution 15-7-2 \_\_\_\_\_

Resolution 15-7-3 \_\_\_\_\_

Resolution 15-7-4 \_\_\_\_\_

Commissioner Barnard gave the Minutes Committee Report and moved that said report be received and filed, seconded by Commissioner Justice. Passed by unanimous voice vote.

Minute Committee Report Page \_\_\_\_\_

Commissioner Bannach made a motion to dispense with the reading of the minutes, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Communications from the Chair.

A list of Notaries for July was presented to the Commission. Commissioner Justice made a motion to approve the list of Notaries for July, 2015, seconded by Commissioner Stafford. Passed by unanimous voice vote

Notary Page \_\_\_\_\_

Chairman Hutto called for the election of Five (5) Members to the Audit Committee. Chairman Hutto recommended Commissioner Frank Bush, Commissioner Sue Vanatta, Commissioner Sonja Robinson, Chris Crowell and Jerry Taylor. Commissioner Joines made a motion to appoint Commissioner Frank Bush, Commissioner Sue Vanatta,

Commissioner Sonja Robinson, Chris Crowell and Jerry Taylor to the Audit Committee, seconded by Commissioner Glover. Passed by unanimous voice vote.

Chairman Hutto called for the election of Road Commissioner Zone 3. Commissioner Gentry made a motion to elect Sara Patton. Commissioner McFarland made a motion to elect Terry Scruggs. Commissioner Justice made a motion that nominations cease, seconded by Commissioner McFarland. Sara Patton – 6; Terry Scruggs – 17; 2 absent. Terry Scruggs elected as Road Commissioner Zone 3.

Scruggs:	(17)	Siever, Bannach, Barnard, McFarland, Reich, Scruggs, Robinson, Joines, Justice, Weathers, Keith, Muncher, Glover, Stafford, Brown, Marlowe, Vanatta
Patton:	(6)	Franklin, Bush, Patton, Walker, Gentry, Bishop
ABSTAINING:	(0)	
ABSENT:	(2)	Ashe, Emberton

Roll Call Page \_\_\_\_\_

Chairman Hutto called for the election of One (1) Member to the Zoning & Appeals Board. Chairman Hutto recommended Rusty Thompson. Commissioner Justice made a motion to appoint Rusty Thompson to the Zoning & Appeals Board, seconded by Commissioner Joines. Passed by unanimous voice vote.

Chairman Hutto called for the election of Three (3) Members to the Revenue Committee. Chairman Hutto recommended Aaron Maynard, Johnny Trice, and Tracey Galerno to the Revenue Committee. Commissioner Justice made a motion to appoint Aaron Maynard, Johnny Trice, and Tracey Galerno to the Revenue Committee, seconded by

Commissioner McFarland. Commissioner Gentry asked what this Committee does and how often do they meet? Director Aaron Maynard stated they have never met. Commissioner Gentry asked if this could be deferred for one month. County Attorney Mike Jennings stated by TCA this was to be elected in July. Chairman Hutto stated he would get him more information concerning the duties of the Revenue Committee. Passed by unanimous voice vote.

No report was given at this time by the Emergency Management Committee.

Director Joey Cooper gave the Emergency Management Director's Report. Commissioner McFarland made a motion that said report be received and filed, seconded by Commissioner Joines. Passed by unanimous voice vote.

Emergency Management Director's Report Page \_\_\_\_\_

No report was given at this time by the Law Enforcement Committee.

Deputy Chief Larry Bowman gave the Sheriff's Report. Commissioner Justice made a motion that said report be received and filed, seconded by Commissioner Joines. Passed by unanimous voice vote.

Sheriff's Report Page \_\_\_\_\_

Commissioner Stafford gave the Education Committee Report and moved that said report be received and filed, seconded by Commissioner Barnard. Passed by unanimous voice vote.

Education Committee Report Page \_\_\_\_\_

Director Donna L. Wright gave the Director of Schools Report. Principal Mel Brown spoke on the needs of the schools. Commissioner McFarland made a motion that said report be received and filed, seconded by Commissioner Robinson. Commissioner Gentry stated you have had computers in Watertown this past year. Have they accomplished what you hoped? Director Wright stated Principal Luttrell is not here to speak on that this evening, but he would state it has been a great thing. Passed by unanimous voice vote.

Director of Schools Report Page \_\_\_\_\_

Commissioner Stafford made a motion to approve the Register of Deeds Report, seconded by Commissioner Justice. Passed by unanimous voice vote.

Register of Deeds Report \_\_\_\_\_

Jim Major gave the Trustee's Report. Commissioner Joines moved that said report be received and filed, seconded by Commissioner Marlowe. Passed by unanimous voice vote.

Trustee's Report Page \_\_\_\_\_

Road Superintendent Steve Murphy gave the Road Superintendent Report stating we have about 10 miles of oil and chip and they will all be paved. With all the storms, we haven't been able to mow, but we will get to them. Commissioner Reich made a motion to approve the Road Superintendent's Report, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Jack Pratt, Jr. gave the Property Assessor Report. Commissioner Gentry made a motion that said report be received and filed, seconded by Commissioner Justice. Commissioner McFarland asked about reappraisal for next year? Assessor Pratt stated once the assessments are done, the State will send a Certified Rate and it will be up to the Commissioners if it is accepted or not. Passed by unanimous voice vote.

Property Assessor Report Page \_\_\_\_\_

Deputy Clerk Kathy Hughes gave the Circuit Court Clerk Report. Commissioner McFarland made a motion that said report be received and filed, seconded by Commissioner Bannach. Passed by unanimous voice vote.

Circuit Court Clerk Report Page \_\_\_\_\_

No report was given at this time by the Public Works Committee.

Commissioner Joines gave the Agricultural Center Management Committee Report and moved that said report be received and filed, seconded by Commissioner Barnard. Passed by unanimous voice vote.

Agricultural Center Management Committee Report Page \_\_\_\_\_

No report was given at this time by the Animal Control Committee.

No report was given at this time by the Audit Committee.

No report was given at this time by the Back Tax Committee.

No report was given at this time by the Cable Television Committee.

Commissioner Marlowe gave the Development & Tourism Committee Report and moved that said report be received and filed, seconded by Commissioner Barnard. Passed by unanimous voice vote.

Development & Tourism Committee Report Page \_\_\_\_\_

No report was given at this time by the Ethics Committee.

No report was given at this time by the Finance Committee.

No report was given at this time by the Health & Welfare Committee.

Commissioner Reich gave the Insurance Committee Report and moved that said report be received and filed, seconded by Commissioner Justice. Passed by unanimous voice vote.

Insurance Committee Report Page \_\_\_\_\_

Commissioner Keith gave the Judicial Committee Report and moved that said Report be received and filed, seconded by Commissioner Siever. Passed by unanimous voice vote.

Judicial Committee Report Page \_\_\_\_\_

No report was given at this time by the Planning & Zoning Committee.

No report was given at this time by the Recreation Committee.

Commissioner Muncher gave the Rules Committee Report and moved that said report be received and filed, seconded by Commissioner Justice. Passed by unanimous voice vote.

Rules Committee Report Page \_\_\_\_\_

Commissioner Joines gave the Urban Type Public Facilities Board Report and moved that said report be received and filed, seconded by Commissioner Justice. Passed by unanimous voice vote.

Urban Type Public Facilities Board Report \_\_\_\_\_

Director Aaron Maynard gave the Finance Director's Report. Commissioner Justice made a motion that said report be received and filed, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Finance Director's Report Page \_\_\_\_\_

Commissioner Justice gave the Budget Committee Report and moved that said report be received and filed, seconded by Commissioner Joines. Passed by unanimous voice vote.

Budget Committee Report Page \_\_\_\_\_

Commissioner Robinson left Commission meeting.

Commissioner Justice read Resolution 15-7-6 to to Adopt a Change in Compensation for Members of the Legislative Body. Commissioner Justice made a motion that said Resolution be adopted, seconded by Commissioner Stafford. Commissioner Joines made a motion to amend to include all Commissioners, seconded by Commissioner Marlowe. Amendment passed by unanimous voice vote. Resolution as amended passed by a roll call vote 16 for, 6 against, 0 not voting, and 3 absent.

Voting YES:	(16)	Siever, Bannach, Franklin, Reich, Scruggs, Bush, Patton, Walker, Gentry, Joines, Justice, Keith, Muncher, Glover, Stafford, Marlowe
Voting NO:	(6)	Barnard, McFarland, Weathers, Brown, Vanatta, Bishop
ABSTAINING:	(0)	
ABSENT:	(3)	Ashe, Robinson, Emberton

Resolution 15-7-6 \_\_\_\_\_

Commissioner Justice read Resolution 15-7-7 Designating August 2, 2015 as “A Day of Prayer for Our Schools” in Wilson County. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Glover. Passed by unanimous voice vote.

Resolution 15-7-7 \_\_\_\_\_

Commissioner Justice read Resolution 15-7-8 Authorizing the Issuance of General Obligation School Bonds of Wilson County, Tennessee in the Aggregate Principal Amount of Not to Exceed Fourteen Million Six Hundred Fifty Thousand Dollars (\$14,650,000), in One or More Series, Making Provision for the Issuance, Sale and

Payment of Said Bonds; Establishing the Terms Thereof and the Disposition of Proceeds Therefrom; Providing for the Levy of Taxes for the Payment of Principal of, Premium, if any, and Interest on the Bonds. Commissioner Stafford made a motion that said Resolution be adopted, seconded by Commissioner Joines. Commissioner Franklin made a motion to defer and bring this with all the other projects at the same time, seconded by Commissioner Gentry. Motion to defer failed by a roll call vote 4 for, 18 against, 0 not voting, and 3 absent.

Voting YES:	(4)	Franklin, Bush, Gentry, Glover
Voting NO:	(18)	Siever, Bannach, Barnard, McFarland, Reich, Scruggs, Patton, Walker, Joines, Justice, Weathers, Keith, Muncher, Stafford, Brown, Marlowe, Vanatta, Bishop
ABSTAINING:	(0)	
ABSENT:	(3)	Ashe, Robinson, Emberton

Commissioner Bishop asked will there be any meetings to discuss what they are doing? Commissioner Justice stated we don't get to decide what the schools do with their money. Original Resolution passed by a roll call vote 17 for, 5 against, 0 not voting and 3 absent.

Voting YES:	(17)	Siever, Bannach, Barnard, McFarland, Reich, Scruggs, Patton, Joines, Justice, Keith, Muncher, Glover, Stafford, Brown, Marlowe, Vanatta, Bishop
Voting NO:	(5)	Franklin, Bush, Walker, Gentry, Weathers
ABSTAINING:	(0)	
ABSENT:	(3)	Ashe, Robinson, Emberton

Resolution 15-7-8 \_\_\_\_\_

Commissioner Stafford stated needed to pull Resolution 15-7-9.

Commissioner Justice read Resolution 15-7-10 to Resume the Collection of the Domestic Animal Tax on July 1, 2015. Commissioner Patton made a motion to adopt said Resolution, seconded by Commissioner Bishop. Commissioner McFarland made a motion to send this Resolution to the Animal Control Committee, seconded by Commissioner Reich. Motion to send to Animal Control Committee passed by a roll call vote 13 for, 9 against, 0 not voting, and 3 absent.

Voting YES:	(13)	Bannach, Franklin, Barnard, McFarland, Reich, Scruggs, Bush, Walker, Justice, Keith, Muncher, Glover, Marlowe
Voting NO:	(9)	Siever, Patton, Gentry, Joines, Weathers, Stafford, Brown, Vanatta, Bishop
ABSTAINING:	(0)	
ABSENT:	(3)	Ashe, Robinson, Emberton

Resolution 15-7-10 \_\_\_\_\_

Commissioner Justice read Resolution 15-7-11 to Approve a Grant Contract Between the State of Tennessee Department of Agriculture and Wilson County Government. Commissioner Joines made a motion that said Resolution be adopted, seconded by Commissioner Glover. Passed by roll call vote 22 for, 0 against, 0 not voting, and 3 absent.

Voting YES:	(22)	Siever, Bannach, Franklin, Barnard, McFarland, Reich, Scruggs, Bush, Patton, Walker, Gentry, Joines, Justice, Weathers, Keith, Muncher, Glover, Stafford, Brown, Marlowe, Vanatta, Bishop
Voting NO:	(0)	
ABSTAINING:	(0)	
ABSENT:	(3)	Ashe, Robinson, Emberton

Resolution 15-7-11 \_\_\_\_\_

Commissioner Justice read Resolution 15-7-12 Amending the Rules of Order to Add a New Rule 58 Requiring All Committee Meetings to be Video Recorded and Made Available on the County Website no Less than 48 Hours Prior to the County Commission Meeting. Commissioner Franklin made a motion that said Resolution be adopted, seconded by Commissioner Gentry. Commissioner McFarland asked what is the cost for this? It needs to be clarified. Chairman Hutto stated we don't have an exact cost yet. Our IT person has reached out to different companies to get a quote. Commissioner Justice asked if the meetings are not held at the Courthouse, how will we work that? If we don't record one, will we be in violation of something. County Attorney Jennings stated the discussion that was held at Rules Committee was that this would not go into effect for 90 days to allow time to get everything up and running. Commissioner Keith stated we need to know what the cost is. I've met with the IT Director and Mr. Maynard last week. He's meeting with the Public Works Committee tomorrow night and he's asking for assistance. I think there are other steps that need to be addressed before this is done. Commissioner Muncher stated we did address that there might be times when a meeting could not be recorded. Commissioner Reich stated he could think of 3 different committees that do not meet at the Courthouse. We set here tonight and voted ourselves a raise. That \$800 requires you to attend more than just this meeting. Commissioner Gentry stated this is to go into effect 90 days after approval if the project plan has been submitted and approved. Also, subject to the funding approval by the Commission. This does not approve this happening and the funding approved by the Commission. This is saying we want to see about the project going forward and to see about the cost. That is all it is for. Commissioner Marlowe made a motion to amend and send to Public Works

Committee, seconded by Commissioner Reich. Motion to send to Public Works Committee failed by roll call vote 9 for, 13 against, 0 not voting, and 3 absent.

Voting YES:	(9)	Bannach, Barnard, McFarland, Gentry, Justice, Keith, Muncher, Glover, Marlowe
Voting NO:	(13)	Siever, Franklin, Reich, Scruggs, Bush, Patton, Walker, Joines, Weathers, Stafford, Brown, Vanatta, Bishop
ABSTAINING:	(0)	
ABSENT:	(3)	Ashe, Robinson, Emberton

Commissioner Walker stated he believed it would be a good idea. You are talking about minimal expenses. Commissioner Justice stated he believed this was a good idea, but he could not vote on this tonight, because we don't know the cost. As Chairman of the Budget Committee, I think it would be irresponsible for me to do that. Commissioner Franklin stated this would be an opportunity for anyone unable to attend a Committee meeting, but wants to know what happened, can go back and watch. How many of you have ever read the minutes of a meeting that you had attended and didn't recognize the minutes as the meeting wondered if you were at the wrong meeting. That will also end that. Commissioner Glover asked why is it not Commission meetings? Chairman Hutto stated he did not have an answer. Commissioner Marlowe made a motion to call for questions, seconded by Commissioner Stafford. County Attorney Jennings stated he wanted to speak about the minutes being wrong. I've been doing these minutes for over 25 years. I do about 90% of the minutes. I type the minutes, put them in the packet for your review, they come to the floor for your approval. If they are not right, don't approve them. I have to assume when you vote unanimously to approve them, they are right. I take a lot of offense to that. If they are not right, tell me what is wrong and I'll be glad to

fix it. Original Resolution failed by a roll call vote 11 for, 11 against, 0 not voting, 3 absent.

Voting YES:	(11)	Bannach, Franklin, Barnard, Bush, Patton, Walker, Gentry, Weathers, Muncher, Glover, Bishop
Voting NO:	(11)	Siever, McFarland, Reich, Scruggs, Joines, Justice, Keith, Stafford, Brown, Marlowe, Vanatta
ABSTAINING:	(0)	
ABSENT:	(3)	Ashe, Robinson, Emberton

Resolution 15-7-12 \_\_\_\_\_

Commissioner Franklin stated he didn't mean to offend our esteemed attorney. I went to almost a dozen committee meetings in the last several months and he wasn't even there. County Attorney Jennings stated I had someone there. Commissioner Franklin stated don't be offended if the minutes aren't right and you didn't take em. County Attorney Jennings stated I will be offended if you don't correct them if they aren't right, when you had the chance. Commissioner Brown stated in the 1990's they use to video the Commission and there was a lack of interest, is why they quit videoing.

Commissioner Justice read Resolution 15-7-13 Amending the Rules of Order to Add Rule 46(u) Establishing the Animal Control Committee as a Standing Committee. Commissioner Justice made a motion that said Resolution be adopted, seconded by Commissioner McFarland. Commissioner Patton asked how long has the Animal Control Committee been around? Chairman Hutto stated when he came in 2010 it was under the Urban Type Public Facility Board. In September 2010 he was allowed to hire an Animal Control Director. County Attorney Jennings stated it was created in October 2010. Commissioner Patton asked why was it not a standing committee before? And what is

the difference in it being a standing committee and not being a standing committee? Chairman Hutto stated I would assume it has to be recognized. County Attorney Jennings stated he believed it was just an oversight. County Attorney Jennings stated this will require 2/3 vote because we are amending the Rules of Order. Passed by unanimous voice vote.

Resolution 15-7-13 \_\_\_\_\_

No Old Business.

New Business. Commissioner Justice made a motion to send a letter to the President of the United States, from this body as a whole. I want to know why the face of our Nation's Capital didn't change when the Tennessee Soldiers were killed this last week. I think it's important. Motion, seconded by Commissioner McFarland. Passed by unanimous voice vote.

Commissioner Stafford asked if the flag was at half-staff for these soldiers? Chairman Hutto stated yes we are. Commissioner Justice stated the City of Lebanon is. County Attorney Jennings stated the flags are to stay at half-staff until dusk on Friday Night.

Commissioner Vanatta stated the Grand Opening of the Square will be Tuesday Morning and everyone is invited to attend.

Commissioner Gentry stated Saturday at 2 p.m. a Fish Fry & Music Festival would be held to raise money for the Veteran's Plaza at the Fairground.

Commissioner Joines made a motion to adjourn, seconded by Commissioner Marlowe.

Passed by unanimous voice vote.

**Notary List August 2015**

<b>Erin Tucker</b>	<b>Lebanon Insurance</b>
<b>Renee Childress</b>	<b>Insurance Company</b>
<b>Rhonda Williams</b>	<b>Western Surety Company</b>
<b>Joyce Maynard</b>	<b>Jenny Baines-Sandra Hunter</b>
<b>Ashley Williams</b>	<b>CNA Surety</b>
<b>Stephen J. Church</b>	<b>CNA Surety</b>
<b>Lisa Durham</b>	<b>Insurance Company</b>
<b>Cori L. Brantley</b>	<b>Insurance Company</b>
<b>Pam Vandever</b>	<b>Insurance Company</b>
<b>Elizabeth Thomas</b>	<b>Western Surety</b>
<b>Gary L. Cannon</b>	<b>Bill Cannon- Rhonda Brewington</b>
<b>Michael R. Jennings</b>	<b>First Insurance Company</b>
<b>Linda A. Johnson</b>	<b>John Greer Jr- Sue Shelton</b>
<b>Andrea E. Yancey</b>	<b>Insurance Company</b>
<b>Ashley Boyce</b>	<b>Powell and Meadows</b>
<b>Julia A. Hirt</b>	<b>Surety Bond of America</b>
<b>Beverly J. Heatherly</b>	<b>Allied Insurance</b>
<b>Peggy D. Hamlet</b>	<b>Insurance Company</b>
<b>Valerie Hagewood</b>	<b>Spann Insurance</b>
<b>Wendy T. Crick</b>	<b>Insurance Company</b>
<b>Ann E. Solomon</b>	<b>Insurance Company</b>
<b>Lisa Cates</b>	<b>Underwriters of TN</b>
<b>Barbara Foster</b>	<b>RLI</b>
<b>Brigitte Hayes</b>	<b>Greg Dugdale -- Shirley Anders</b>

## **EMERGENCY MANAGEMENT COMMITTEE MINUTES**

The Emergency Management Committee of the County Commission of Wilson County, Tennessee met in regular session on Tuesday, August 11, 2015 at 6:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioner Kenny Reich, Joy Bishop, Sara Patton, Becky Siever, Jim Emberton and Wendell Marlowe, being all the members of the Committee with the exception of Commissioner William Glover who was absent. Also present was Finance Director Aaron Maynard, WEMA Chief Brian Newberry, Commissioner Terry Scruggs and Assistant to the County Attorney Jan Jewell.

Chairman Reich called the meeting to order and determined that a quorum was present.

The minutes of the June 2, 2015 were approved by the County Commission at the July 15, 2015 Meeting.

Chairman Reich turned the meeting over to WEMA Chief Brian Newberry. WEMA Director Joey Cooper was unable to attend the meeting and requested that Chief Brian Newberry present the Agency Report.

Chief Newberry advised that the following equipment needs to be declared surplus for sale: 1 lot of lights and lenses for light bars and 1 lot of inverters. Motion to declare the items surplus for sale was made by Commissioner Patton, seconded by Commissioner Siever and carried unanimously.

Chief Newberry explained that WEMA receives multiple open records requests from attorneys, insurance companies and individuals. The process is very time consuming to collect the information and process it (HIPPA compliant, etc.). These requests disrupt the regular work schedule of WEMA employees. NRG systems (recently purchased by M.A.R.S.) currently provides the medical billing (ambulance calls), collects and records/stores the data for WEMA. MARS is willing to provide the services to respond to open records requests at no additional cost to WEMA. Motion to approve MARS to respond to open records requests for WEMA was made by Commissioner Marlowe, seconded by Commissioner Patton and carried unanimously.

Chief Newberry then discussed the Homeland Security Grant received from the Federal Government. The 100% grant can only be used for specific items through the Sheriff's Office and WEMA. The \$60,302 grant was included in the status quo budget for 2015-2016.

Chief Newberry reviewed the AFG Grant of \$335,986 for the PowerLoad cot system. The grant is a 90/10 grant. The County's 10% is \$30,544.00. Finance Director Aaron Maynard suggested that the \$30,544 come out of the Capital Projects Fund. Motion to recommend to the Budget Committee that the County's 10% of the grant be funded through the Capital Projects Fund was made by Commissioner Patton, seconded by Commissioner Bishop and carried unanimously.

Chief Newberry advised the Committee that the Federal Government had established new guidelines for cots. These new guidelines were issued after the receipt of the AFG Grant was accepted. The XPS Retrofit Kit will cost the County an additional \$2,000 per cot. Installation

is free. The addition to the cots will expand the surface area allowing all ambulances to have the capability of transporting larger patients. Chief Newberry advised that fourteen (14) kits will need to be purchased at a cost of \$28,000.00. Finance Director Maynard suggested that the \$28,000 come out of the Capital Projects Fund.

After much discussion, the Committee approved the request for the XPS kits. The Committee also discussed combining the requests for the 10% match on the AFG Grant of \$30,544 and the XPS kits into one resolution. Motion to combine the request of the 10% match on the AFG Grant (\$30,544) and recommend the XPS expansion kits (\$28,000) and include both requests in one resolution was made by Commissioner Patton, seconded by Commissioner Emberton and carried unanimously.

Chairman Reich requested an update on the Private Ambulance applications. Chief Newberry advised that applications had been sent out to private services in the area. There are three (3) active ambulance services in Wilson County. Some adjustments have been made to the regulations. WEMA has had some good feedback from the three active services. Chief Newberry will report more on this at the next meeting.

Finance Director Maynard advised the Committee that the funding for replacing the current SCBA equipment was not included in the budget. This is a critical piece of equipment and will have to be dealt with within the next few months.

There being no further business to come before the Committee, Chairman Reich declared the meeting adjourned.

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SECRETARY



# Wilson County EMA



## Director's Report

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August 24, 2015

### Wilson County Commission

1. "Dispatch Report by District Summary" – July (Attached)  
"Monthly Call Report" – July (Attached)
  - Medical – 933
  - Fire – 33
  - Rescue – 240
  - Total Calls – 1,206 YTD – 8,469
  
2. "Emergency Management Activities" – (Since last meeting)
  - Attended a FEMA Meeting – Old Hickory Lake Watershed
  - Attended a UMC Meeting - Survey on EMS-Hosp. Relationship
  - Wilson County Fair – Activity Information
  - AFG Grant Opportunity – Power-Load Cot & XPS System

###

End of Report!!!

Questions???

A handwritten signature in black ink that reads 'Joey Cooper'.

Joey Cooper, Director

Wilson County EMA





# Wilson County Emergency Management Agency Dispatch Report by District Summary

Beg: 7/1/14

End: 7/31/14

Ambulance		YTD	Fire			YTD	Rescue		YTD
District	Count		District	Count	# of Units Responded	Calls	District	Count	Calls
1	15	112	1	3	5	12	1	7	46
2	9	143	2	0	0	5	2	3	22
3	38	241	3	0	0	12	3	7	45
4	27	235	4	1	2	11	4	10	97
5	27	168	5	1	2	22	5	12	75
6	16	192	6	3	5	19	6	11	89
7	28	187	7	1	2	17	7	8	63
8	16	160	8	2	6	13	8	7	70
9	34	257	9	1	4	20	9	6	31
10	27	225	10	0	0	4	10	1	33
11	32	236	11	1	1	11	11	4	37
12	37	197	12	0	0	14	12	20	94
13	33	235	13	3	4	29	13	18	116
14	47	250	14	3	3	19	14	24	132
15	30	225	15	3	6	28	15	14	105
16	40	302	16	3	4	11	16	11	82
17	65	354	17	0	0	7	17	14	78
18	22	197	18	3	4	17	18	12	67
19	50	421	19	0	0	2	19	3	51
20	99	633	20	0	0	3	20	2	66
21	83	442	21	1	1	13	21	15	101
22	31	196	22	3	6	9	22	9	62
23	24	242	23	1	1	3	23	9	32
24	56	321	24	0	0	1	24	2	43
25	47	285	25	0	0	4	25	11	76
Total	933	6456	Total	33	56	306	Total	240	1713

Total for All	1206
Prior Month Year To Date	7263
Year to Date	8469



**ROBERT BRYAN, SHERIFF**  
**WILSON COUNTY SHERIFF'S DEPARTMENT**

105 East High Street - Lebanon, Tennessee 37087

Office (615) 444-1412 - Fax (615) 444-9276

To: Wilson County Court  
From: Robert Bryan, Sheriff  
Date: July 1-31, 2015

**Activity Report**

	<u>JUNE 2015</u>	<u>JULY 2015</u>
Calls Investigated by Sheriff's Department	3009	2924
Auto Accident Calls Answered	154	139
Total Booked Through Jail	522	530
Highest Daily Inmate Population (458 Bed Facility)	330	331
Average State Prison Inmates	99	114
State Warrants Received	826	808
Arrests on State Warrants	876	759
Civil Warrants Received	1741	1399
Civil Warrants Served	1703	1511
Felony Cases Investigated	106	82
Juvenile Complaints Filed	283	231
Domestic Violence	69	64
Reserve Volunteer Hours	151.8	154.5
SCAN Volunteer Hours	672	643.25
K9 SAR Volunteer Hours	98	94
Mounted Search & Rescue Volunteer Hours	23	72
<u>Facility Security Scan (Magnetometer):</u>		
Criminal Justice Complex	13548	15323
Judicial Center	4747	5358

Misc Community Projects: TCAT, Wilson County Fairgrounds, Lake Haven Boatramp, Tyree Access Boatramp, Dickerson Chapel Boatramp, Community Help Center, Josephs Storehouse, Cumberland University cleanup

Roads Worked: Karen Dr, Terrace Hill Rd, Hunters Run Ln, Maddox Rd, Burford Rd, Belotes Ferry Rd, Cedar Grove Rd, Horn Springs Rd, Old Horn Springs Rd, S Mt. Juliet Rd, Couchville Pk, Beckwith Interchange, Beckwith Rd, Linwood Rd, Draper Lane, Golden Bear Gateway, Poplar Hill Rd, Holmes Gap Rd, Commerce Church Rd, Statesville Rd, Old Murfreesboro Rd, Eatherly Dr, S Dickerson Chapel Rd, Cedar Forrest Rd, Burton Rd, N Greenhill Rd, Needmore Rd, Ford Rd, Lebanon Rd, Curd Rd, Whippoorwill Rd, Hurricane Creek Rd,

Handwritten signature of Robert C. Bryan in cursive script.

Robert Bryan, Sheriff

**Inmate Population Analysis  
WILSON COUNTY SHERIFFS OFFICE**

DATE: 08/04/2015  
TIME: 08:07:03AM

Male Inmates White: 189	Female Inmates White: 44	% Males: 82.26
Male Inmates Black: 65	Female Inmates Black: 11	% Females: 17.74
Male Inmates Other: 1	Female Inmates Other: 0	% Juvenile: 0.00
Male Inmates Juvenile: 0	Female Inmates Juvenile: 0	% White: 75.16
Total Male Inmates: 255	Total Female Inmates: 55	% Black: 24.52
		% Other: 0.32

**Total Inmates: 310**

<u>Age Range</u>	<u>Count</u>		
Less Than 13 or No Date Of Birth:	0	Average Male Age:	34.85
Between 13 and 15:	0	Average Female Age:	32.69
Between 16 and 17:	0	Average Juvenile Age:	0.00
18:	2	Average Age:	34
Between 19 and 21:	22	Average White Age:	34.51
Between 22 and 25:	57	Average Black Age:	34.41
Between 26 and 30:	49	Average Other Age:	30.00
Between 31 and 35:	49		
Between 36 and 40:	44	Total Inmate Days In Jail:	44,063
Between 41 and 50:	58	Average Days In Jail:	142.14
Between 51 and 60:	25	Total Inmate Bond Amount:	\$ 8,953,900.00
Between 61 and 70:	4	Average Inmate Bond Amount:	59,297.35
71 and Over:	0		
On Suicide Watch: 0	%: 0.00	Total Inmate That Have Been In Jail Prior:	269
Mental Illness: 32	%: 10.00	Average Number Of Priors:	7.83
Sex Offenders: 19		% Priors To Total Count:	86.77
With Holds: 63	%: 20.00	Total Charges Against Inmates:	1,061
Military Service: 62		Charged As Misdemeanant:	132
On Special Diets: 47	%: 15.00	Charged As Felon:	178
Foreign Born: 5		On Temporary Release:	0
Weekenders: 0		On School Release:	0
On Work Release: 0			
Violent: 1	%: 0.00		
Sentenced: 155	%: 50.00	Average Days Of Sentence In Days:	1,492.00
Not Sentenced: 155	%: 50.00		
Past Sentence Time: 3			
Trustees: 50	%: 0.00		
On Medications: 0	%: 0.00	Average Meds Per Inmate Who Are On Meds:	0.00

**Inmate Population Analysis  
WILSON COUNTY SHERIFFS OFFICE**

DATE: 08/04/2015  
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Male Inmates White: 189	Female Inmates White: 44	% Males: 82.26
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		% Other: 0.32

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Between 36 and 40:	44	Total Inmate Days In Jail: 44,063
Between 41 and 50:	58	Average Days In Jail: 142.14
Between 51 and 60:	25	Total Inmate Bond Amount: \$ 8,953,900.00
Between 61 and 70:	4	Average Inmate Bond Amount: 59,297.35
71 and Over:	0	Total Inmate That Have Been In Jail Prior: 269
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On Special Diets: 47	%: 15.00	On Tempory Release: 0
Foreign Born: 5		On School Release: 0
Weekenders: 0		
On Work Release: 0		
Violent: 1	%: 0.00	
Sentenced: 155	%: 50.00	Average Days Of Sentence In Days: 1,492.00
Not Sentenced: 155	%: 50.00	
Past Sentence Time: 3		
Trustees: 50	%: 0.00	
On Medications: 0	%: 0.00	Average Meds Per Inmate Who Are On Meds: 0.00

## EDUCATION COMMITTEE MINUTES

The Education Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, August 4, 2015 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Chad Barnard, Terry Scruggs, Jeff Joines, Annette Stafford, Sonja Robinson, Becky Siever and Jerry McFarland, being all the members of the Committee. Also present was Director of Schools Dr. Donna Wright, Deputy Director of Schools Mickey Hall, School Board members Bill Robinson, Linda Armistead and Larry Tomlinson, County Commissioners Joy Bishop, Mike Justice, Sue Vanatta and John Gentry and County Attorney Michael R. Jennings.

Chairman Stafford called the meeting to order and determined that a quorum was present.

Motion to approve the minutes of the July 15, 2015 meeting as printed was made by Commissioner Barnard, seconded by Commissioner Robinson and carried unanimously.

Director of Schools Dr. Donna Wright presented a proposed lease agreement and resolution with Johnson Controls, Inc. for a school energy program. There is no financial impact on the budget. Motion to approve this request was made by Commissioner Joines, seconded by Commissioner Robinson and carried unanimously.

As new business, Commissioner McFarland asked the school representatives about calls County Commissioners had been receiving this week after the first days of school, mostly regarding school bus times and delays. Dr. Wright advised the Committee that Monday was the first day of school with the school system implementing new routes and adding children to these routes as late as Monday and Tuesday as they were enrolled. The school system is working diligently to correct any issues. The school system had a much better day today than yesterday. There are still some issues in the Tuckers Crossroads area that are being worked on. We are very sensitive to this issue. Please give us a week to work through these issues. Rest assured that we are working through it.

Deputy Director Mickey Hall advised the Committee that we will have more students in the next two weeks and sometimes it takes about two weeks to get the routes evened out. In response to a question from a Committee member, Mickey Hall advised that we are transporting 9,500 to 10,000 students daily. Many of our routes, especially in the Mt. Juliet area, are double-routed.

Dr. Wright advised that we had 547 new students as of August 3, 2015. The biggest increase in numbers was at Mt. Juliet High School.

Commissioner Joines asked some questions about the digital conversion program. The last minutes state that, if the school system is able to receive their growth money in the amount of \$866,000, they will need only \$3.6 million dollars per year for the next 3 years. Is that correct? Mickey Hall replied that it was correct. Commissioner John Gentry asked questions about the maintenance costs after the third year.

There being no further business to come before the Committee on motion of Commissioner Joines, seconded by Commissioner McFarland, the Committee voted unanimously to adjourn.

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SECRETARY

## EDUCATION COMMITTEE MINUTES

The Education Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, August 13, 2015 at 6:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Chad Barnard, Jeff Joines, Annette Stafford, Sonja Robinson, Becky Siever and Jerry McFarland, being all the members of the Committee with the exception of Commissioner Terry Scruggs, who was absent. Also present was Director of Schools Dr. Donna Wright, School Board member Linda Armistead, County Mayor Randall Hutto, County Commissioners Terry Muncher, Bobby Franklin, John Gentry and Joy Bishop, Finance Director Aaron Maynard and County Attorney Michael R. Jennings.

Chairman Stafford called the meeting to order and determined that a quorum was present.

Motion to approve the minutes of the August 4, 2015 meeting as printed was made by Commissioner Barnard, seconded by Commissioner Robinson and carried unanimously.

A bond resolution authorizing the issuance of County District School bonds in an amount not to exceed \$55,270,000 was presented. This bond resolution includes funding for the 5 projects that the Board of Education brought to us. The resolution provides all of the bonds can be issued at the same time, or in multiple issues. Finance Director Maynard referred the Committee to Page B-1 and the Debt Service if the entire amount was issued at once. He then referred Committee members to Page B-3, which shows the debt service if there are 2 series of issuance. This resolution must have Comptroller approval. Recommendation of this resolution should be pending Comptroller's approval.

Commissioner McFarland expressed concern about voting to build a school on property we don't currently own.

In response to a Committee member's question, Finance Director Maynard advised that we have the funding capacity for this project.

Motion to recommend this resolution to the County Commission was made by Commissioner Joines, seconded by Commissioner Siever and carried by vote of 5 for with Commissioner McFarland voting "no" and one being absent.

Director of Schools Dr. Donna Wright advised the Committee that the next Board meeting will be August 31, 2015.

Director Maynard advised the Committee that a bond refunding resolution would be presented to the Budget Committee tonight. It will save approximately ½ million dollars over the life of the bond issuance, does not extend the life of the bonds and can be done at a cost of approximately \$87,000.

There being no further business to come before the Committee on motion of Commissioner Joines, seconded by Commissioner Barnard, the Committee voted unanimously to adjourn.

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SECRETARY



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## County Commission Report

**Dr. Donna L. Wright, Director of Schools**  
**August 24, 2015**

The Wilson County Board of Education combined their August and September Board Meetings and will meet in regular session on August 31, 2015 at 6:00 p.m. The Board will take action on the following items at the meeting.

- Appoint Sick Leave Bank Members
- Appoint FRN Member
- Appoint TSBA TLN Member
- Elect Board Chairman
- Elect Board Vice Chairman
- Install Student Board Members for 2015-16 School Year
- Approve Teachers Going on Tenure
- Approve Extended Care/The Learning Center 2015-16 Program Handbook
- Approve Recommended Changes to Board Policy 6.4001 on First Reading
- Approve Payment Report for June, 2015
- Accept a Report from County Attorney, Mike Jennings
- Accept a Report from Director of Schools

Copies of the approved minutes for the June 6, 2015 regular Board of Education Meeting and the July 13, 2015 Special Called Meeting are included in this report for your review. The agenda and supporting documentation for the August 31, 2015 Board of Education meeting can be found at the link below: <http://emeetings.tsba.net/public/agency.aspx?publicagencyid=4332>

All Wilson County Schools' Board Policies may be found at:

<https://sites.google.com/a/wilsonk12tn.us/board-policies/>

Board of Education Meetings are live streamed and can be found on YouTube.com.

August 3 was the first student day of the 2015-16 school year...and if that was not exciting enough, Governor Bill Haslam and Commissioner of Education Candice McQueen, along with many other dignitaries paid a visit to W.A. Wright Elementary for the announcement of Wilson County Schools' **FIVE (5) REWARD SCHOOLS**. Three (3) of the five (5) schools, Gladeville Elementary, Mt. Juliet High School and W.A. Wright, were recognized for both Performance and Progress, which is extraordinary since there were only nine (9) schools in the entire State of Tennessee recognized for both. Reward Schools are the top 5 percent of schools in the state for performance, as measured by overall student achievement levels and the top 5 percent for year-to-year progress, as measured by school-wide value-added data. This means that the schools listed below ranked in the top 5% of schools in the state in proficiency and/or growth.

Gladeville Elementary	Performance & Progress
Lakeview Elementary	Performance
Mt. Juliet Elementary	Performance
Mt. Juliet High	Performance & Progress
W.A. Wright Elementary	Performance & Progress

Other Wilson County Schools that are on the “cusp” of earning Reward School status will be announced in January. Congratulations to the students, faculty and staff of these schools. They represent the Wilson County School System well and I appreciate the teachers’ hard work and dedication to their students’ success.

New student registration was held on Monday, July 20 and Wilson County Schools enrolled **345 NEW** students. Enrollment on the first day of school saw an increase of 547 students compared to last year. Enrollment at the time of this report was 17,350. We have seen a daily increase in student enrollment since the first day of school and don’t expect it to level off until after the Labor Day Holiday.

The Carroll Oakland Elementary Addition is open. The additional roof work on the back wing will be completed over the weekends during August and September, as well as the completion of the site work. The final Punch List items will be completed by Fall Break. Grand Opening Ceremony will be announced at a later date. The project consists of a new entrance, administration area, middle school gymnasium with approximately 1,000 seats, 14 new classrooms, 2 science labs, 2 science lecture labs, as well as a renovated Media Center, expanded dining and renovated kitchen. In addition, a new loop drive around the campus is designed to relieve traffic congestion on the main highway, as well as provide car riders drop-off and pick-up lanes.

The Wilson County Board of Education invites each of you to attend their next regularly scheduled Board meeting on August 31 at 6:00 p.m. The meeting will be held in the Board Room at the Wilson County Board of Education, located at 351 Stumpy Lane, Lebanon.

Respectfully Submitted,  
 Dr. Donna L. Wright  
 Director of Schools

**Wilson County  
Board of Education Regular Meeting  
July 6, 2015 6:00 PM  
Board of Education Central Office**

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Special Recognitions and/or Presentations**

**3.1. Denise McMillan – Family Resource Center Annual Report**

**3.2. Melissa Lynn – Introduction of Wilson County Education  
Association Officers**

**4. Statements by Citizens/Guests/Delegations**

**4.1. James Welch - Statements in support of Matthew Mock, Teacher**

**4.2. Kelly Waldron – Statements in support of Matthew Mock, Teacher**

**5. Adopt the Agenda**

**Motion Passed: Approve the June 8, 2015 agenda with a motion by Bill Robinson and a second by Linda Armistead.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**5.1. Approve Consent Agenda**

**Motion Passed: Approve the consent agenda consisting of the following items as presented by the Director of Schools: A) Approval of minutes for June 8, 2015 Board meeting; B) Approval of overnight trips involving students, adult trips, donations and contracts; C) Executive Committee Approvals; and D) Approval of Payment Reports for May 2015 with a motion by Don Weathers and a second by Linda Armistead.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**6. Report from the County Attorney**

**Motion Passed: Approve report from County Attorney as presented with a motion by Don Weathers and a second by Linda Armistead.**

**Linda Armistead     Yes**  
**Wayne McNeese     Yes**  
**Bill Robinson       Yes**  
**Larry Tomlinson    Yes**  
**Don Weathers        Yes**

**7. Reports from the Director of Schools**

**Motion Passed: Approve report from the Director of Schools as presented with a motion by Don Weathers and a second by Linda Armistead.**

**Linda Armistead     Yes**  
**Wayne McNeese     Yes**  
**Bill Robinson       Yes**  
**Larry Tomlinson    Yes**  
**Don Weathers        Yes**

**8. Recommendations from the Director of Schools**

**8.1. Approve Voluntary Student Accident Insurance**

**Motion Passed: Approve Voluntary Student Accident Insurance with a motion by Linda Armistead and a second by Bill Robinson.**

**Linda Armistead     Yes**  
**Wayne McNeese     Yes**  
**Bill Robinson       Yes**  
**Larry Tomlinson    Yes**  
**Don Weathers        Yes**

**8.2. Approve Child Nutrition Competitive Foods Policy**

**Motion Passed: Approve Child Nutrition Competitive Foods Policy with a motion by Linda Armistead and a second by Bill Robinson.**

**Linda Armistead     Yes**  
**Wayne McNeese     Yes**  
**Bill Robinson       Yes**  
**Larry Tomlinson    Yes**  
**Don Weathers        Yes**

**8.3. Approve Child Nutrition Civil Rights Policy**

**Motion Passed: Approve Child Nutrition Civil Rights Policy with a motion by Bill Robinson and a second by Linda Armistead.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.4. Approve Bid 2015-11 Cafeteria Equipment**

**Motion Passed: Approve Bid 2015-11 Cafeteria Equipment with a motion by Don Weathers and a second by Wayne McNeese.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.5. Approve Foreign Exchange Students**

**Motion Passed: Approve Foreign Exchange Students at Wilson Central, Mt. Juliet and Watertown High Schools with a motion by Don Weathers and a second by Linda Armistead.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.6. Approve Consolidated Application, FY 2016**

**Motion Passed: Approve Consolidated Application, FY 2016 with a motion by Linda Armistead and a second by Wayne McNeese.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.7. Approve Tennessee Risk Management Trust Interlocal Coop Agreement**

**Motion Passed: Approve Tennessee Risk Management Trust Interlocal Coop Agreement with a motion by Don Weathers and a second by Wayne McNeese.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.8. Approve School Federal Projects Budget FY 2016**

**Motion Passed: Approve School Federal Projects Budget FY 2016 with a motion by Bill Robinson and a second by Linda Armistead.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.9. Approve Extended School Program Budget for FY 2016**

**Motion Passed: Approve Extended School Program Budget for FY 2016 with a motion by Don Weathers and a second by Linda Armistead.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.10. Approve School Nutrition Budget FY 2016**

**Motion Passed: Approve School Nutrition Budget FY 2016 with a motion by Don Weathers and a second by Linda Armistead.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.11. Approve Johnson Controls Phase 2**

**Motion Passed: Approve Johnson Controls Phase 2 pending approval of lease by County Commission with a motion by Linda Armistead and a second by Bill Robinson.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.12. Approve Engagement of the Design Team**

**Motion Passed: Approve Engagement of the Design Team pending funding approval by the County Commission with a motion by Bill Robinson and a second by Linda Armistead.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>No</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>No</b>

**8.13. Approve Prescription Benefit Management**

**Motion Passed: Approve issuing RFP for Prescription Benefit Management (PBM) with a motion by Wayne McNeese and a second by Linda Armistead.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.14. Approve Digital Conversion**

**Motion Passed: Approve Digital Conversion with a motion by Bill Robinson and a second by Linda Armistead.**

<b>Linda Armistead</b>	<b>Yes</b>
<b>Wayne McNeese</b>	<b>Yes</b>
<b>Bill Robinson</b>	<b>Yes</b>
<b>Larry Tomlinson</b>	<b>Yes</b>
<b>Don Weathers</b>	<b>Yes</b>

**8.15. Recommend Termination of a Tenured Teacher**

**Motion Passed: Recommend Termination of a Tenured Teacher with a motion by Bill Robinson and a second by Linda Armistead.**

**Linda Armistead      Yes**  
**Wayne McNeese      Yes**  
**Bill Robinson        Yes**  
**Larry Tomlinson     Yes**  
**Don Weathers         Yes**

**9. Old Business**

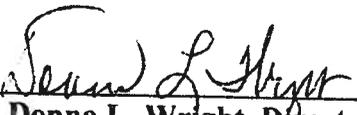
**10. New Business**

**11. Communications from the Board**

**July 11, 2015 – Budget Work Session at 1:00 PM**  
**July 13, 2015 – Special Called Board Meeting at 6:00 PM**  
**August 3, 2015 – Board Meeting at 6:00 PM**

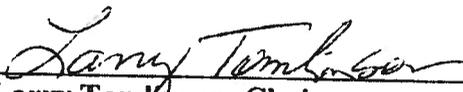
**12. Adjournment**

**Respectfully submitted by:**

  
\_\_\_\_\_  
**Dr. Donna L. Wright, Director of Schools**

8-5-2015  
**Date**

**Approved by:**

  
\_\_\_\_\_  
**Larry Tomlinson, Chairman**

8/10/15  
**Date**

**Wilson County  
Board of Education Special Meeting  
July 13, 2015 6:00 PM  
Central Office**

**1. Call to Order**

**2. Recommendations from the Director of Schools**

**2.1. Approve Transportation Handbook**

**Motion Passed:** Approve Transportation Handbook passed with a motion by Bill Robinson and a second by Linda Armistead.

Linda Armistead	Yes
Wayne McNeese	Yes
Bill Robinson	Yes
Larry Tomlinson	Yes
Don Weathers	Yes

**2.2. Approve the General Purpose Fund**

**Motion Passed:** Approve General Purpose Fund Budget passed with a motion by Bill Robinson and a second by Linda Armistead.

Linda Armistead	Yes
Wayne McNeese	Yes
Bill Robinson	Yes
Larry Tomlinson	Yes
Don Weathers	Yes

**2.3. Approve Needs Assessment**

**Motion Passed:** Approve Needs Assessment passed with a motion by Linda Armistead and a second by Bill Robinson.

Linda Armistead	Yes
Wayne McNeese	Yes
Bill Robinson	Yes
Larry Tomlinson	Yes
Don Weathers	No

**2.4. Approve Certified Pay Plan**

**Motion Passed:** Approve Certified Pay Plan passed with a motion by Don Weathers and a second by Bill Robinson.

Linda Armistead	Yes
Wayne McNeese	Yes
Bill Robinson	Yes
Larry Tomlinson	Yes
Don Weathers	Yes

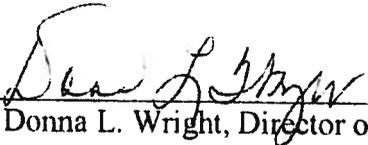
**2.5. Approve Support Pay Plan**

**Motion Passed:** Approve Support Pay Plan passed with a motion by Linda Armistead and a second by Bill Robinson.

Linda Armistead	Yes
Wayne McNeese	No
Bill Robinson	Yes
Larry Tomlinson	Yes
Don Weathers	No

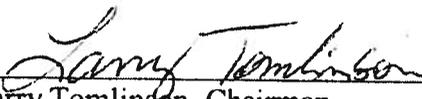
**3. Adjournment**

Respectfully submitted by:

  
 \_\_\_\_\_  
 Dr. Donna L. Wright, Director of Schools

8/17/15  
 \_\_\_\_\_  
 Date

Approved by:

  
 \_\_\_\_\_  
 Larry Tomlinson, Chairman

8/10/15  
 \_\_\_\_\_  
 Date

## **PUBLIC WORKS COMMITTEE MINUTES**

The Public Works Committee of the County Commission of Wilson County, Tennessee met in called session on Tuesday, July 21, 2015 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Gary Keith, Cindy Brown, Dan Walker, Wendell Marlowe, Sara Patton, Adam Bannach and Diane Weathers, being all the members of the Committee. Also present was Finance Director Aaron Maynard, Commissioner Joy Bishop and County Attorney Michael R. Jennings.

Chairman Keith called the meeting to order and determined that a quorum was present.

The minutes of the June 4, 2015 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Marlowe, seconded by Commissioner Patton and carried unanimously.

Chairman Keith announced that the Budget Committee would like for the IT Department budget to come under the jurisdiction of the Public Works Committee. Finance Director Maynard announced that there were a lot of needs listed on the original needs assessments list for this department. However, in sitting down and reviewing these with IT Director Travis Newsome, it appears some of these can be funded in the future from the Capital Projects Fund. The list has been pared down to the items distributed in the handout today which includes an additional employee and the related costs with that employee. The other projects can be considered one at a time as they become necessary. When asked about examples of those projects by Commissioner Patton, Director Maynard gave several examples, including the "Central Data Repository" at an approximate cost of \$156,000. Motion to approve the needs assessment of \$56,932.00 for the additional employee was made by Commissioner Marlowe, seconded by Commissioner Bannach and carried unanimously.

Chairman Keith then discussed the possible sale of the old Water Authority building. The Coffee Connection, a business located immediately to the east of the building, has shown some interest in the property. The County has also had some preliminary discussions with the Wilson County Baptist Association concerning a possible purchase of their building on Gay Street between the Courthouse and the College Street Judicial Building. The building consists of approximately 2,900 square feet. There is plenty of room on the lot to add on to the building. We may need to expand sooner than later.

During this discussion, Commissioner Marlowe asked if there are buildings owned by the County that are being used by the school system. The old Health Department building on Harding Drive and the Adult Learning Center on North Greenwood Street were mentioned.

The Committee was also advised that the building on the corner of East Main and College Street, that adjoins the Archives Building, is for sale. Archives Co-Director Linda Grandstaff has mentioned this as a possibility, reminding everyone that her building has no place to expand other than in that direction.

Committee members asked Director Maynard where funding would be available for the purchase of additional buildings. He advised there were two options: the Capital Projects Fund (Fund No. 189) and a three year Capital Outlay Note. After further discussion, motion to have the Chairman move on negotiations with the Wilson County Baptist Association property was made by Commissioner Walker, seconded by Commissioner Marlowe and carried unanimously.

Chairman Keith informed the Committee of the status of the property swap with the City of Lebanon. In December, 2014, the County had made an offer, by resolution, to transfer the property on the southwest corner of the Lebanon Public Square, which is currently under lease to the City, to the City in return for property to the east of the Griffin-Williams Criminal Justice Center. This property is known as Lake Street. The City of Lebanon has passed the necessary ordinance on 1<sup>st</sup> reading but there has been no movement on the 2<sup>nd</sup> reading. The Committee discussed having County Attorney Jennings send a letter to Mayor Craighead asking that some action be taken within 30 to 45 days and, if not, the Public Works Committee may consider recommending to the County Commission that we withdraw our offer. The Committee would also like the letter to include a caution about the City of Lebanon making plans for the property, at this time, that are not included in the current lease agreement. Motion to have the County Attorney send this letter was made by Chairman Keith, seconded by Commissioner Weathers and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Bannach, seconded by Commissioner Marlowe, the Committee voted unanimously to adjourn.

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SECRETARY

**MINUTES AG MANAGEMENT COMMITTEE**  
**August 3, 2015**

**Members Present:** Chairman Jeff Joines, Commissioner Sonja Robinson, Commissioner Kenny Reich, Commissioner Sue Vanatta, Hale Moss, Commissioner Jerry McFarland, Jason Haley, Commissioner Terry Scruggs, Rick Bell, James Spears, Commissioner Mike Justice, Terry McPeak.  
**Guests:** Mayor Randall Hutto, Helen McPeak, Jimmy Comer, Randall Clemons, Commissioner Annette Stafford, Commissioner John Gentry, Gwen Scott, Xavier Smith, Mike Jennings, Leslie Hunt  
**Staff Present:** Larry Tomlinson and Donna Bane

Chairman Jeff Joines called the meeting to order at 6:00 p.m. and acknowledged a quorum was present. Hale Moss led the prayer and Chairman Jeff Joines led the Pledge of Allegiance. Commissioner Kenny Reich made a motion to approve the minutes of the July 8, 2015 meeting. Commissioner Mike Justice seconded the motion. Commissioner Sue Vanatta wanted a correction to be made on the 3<sup>rd</sup> paragraph for a typo. "The sentence should read Commissioner Jerry McFarland asked to be put on the alcohol subcommittee." and the motion passed unanimously.

Chairman Joines opened the meeting by beginning with Director Larry Tomlinson's report. Director Tomlinson stated we are going to hear Hale Moss' report first because they will be leaving to go to Pat Johnson's funeral (Vickie Eads' mother). Also please remember Johnny Martin's family. Mr. Martin passed away today.

Hale Moss stated it is almost fair time. Last week was the fair in Alexandria; the Smith County fair closed Saturday night. Cookeville's fair opened last Thursday. One of the driving forces in Carthage, Mayor Michael Nesbitt was injured helping to disassemble a tent at the Smith County fair when a pole fell and he is in Vanderbilt Hospital. The young lady on the cover of the Fair catalog is 5 year old Addison Major, daughter to Jared & Summer Major. She showed that cow in Bedford County Fair last week and is looking forward to the Wilson County Fair. Concert series is Ivan Parker, Sawyer Brown and Four Tops. The paving of the new entrance was done today. Johnny & Alice Trice were named as the old timers of the Fair this year. They have been involved with the fair since the beginning. On Tuesday morning of the fair, we are having business before hours with the Chamber of Commerce honoring Alice and Johnny Trice.

Director Larry Tomlinson stated we are cutting grass and weedeating. Helen McPeak brought in a crew to help with the mowing. Helen McPeak said the inmates are here helping too. Director Tomlinson stated we have advertised for the stall barn, have some bids for the stalls and advertised for the restroom. Commissioner Kenny Reich made a motion to get bids for the new stall barn. Commissioner Sue Vanatta seconded the motion and passed unanimously.

Director Larry Tomlinson asked for a report from the alcohol subcommittee. Commissioner Kenny Reich recommended alcohol be served and sold in the Expo Center. The alcohol committee and handbook committee will come back together at a later date and work out all of the details regarding security, liability, etc. Commissioner Mike Justice made an amendment to the motion to allow alcohol in the Expo Center and if you rent the entire grounds pending the handbook committee and Larry Tomlinson coming up with a policy. Rick Bell seconded. Commissioner Kenny Reich stated you have to rent the whole Ag. Center to have alcohol on the grounds. You cannot rent the East/West building and have alcohol. Commissioner Sue Vanatta asked does that include Fiddlers Grove and all of that area. Commissioner Kenny Reich said he did not think we could include Fiddlers Grove because they have a separate contract. Chairman Jeff Joines agreed because if they want to have alcohol they will have to come up with their own policy and bring it to the committee. Voting on the amendment first, we have a second by Rick Bell, passed unanimously. Now we are voting on the motion as amended. County Attorney Mike Jennings stated what he is hearing is number one the

Expo Center will be allowing alcohol and second it is allowed on the grounds if you rent the entire grounds. Chairman Jeff Joines asked if we can amend the resolution to exclude the Ag. Center and the Expo Center. County Attorney Mike Jennings said yes. The vote was taken and passed unanimously.

Director Larry Tomlinson asked for a report from Commissioner Sonja Robinson for the handbook committee. Commissioner Sonja Robinson asked for a handbook meeting along with the alcohol committee to meet as soon as possible to finalize the handbook. Chairman Jeff Joines asked for an update from the Mayor regarding the marketing director. Mayor Hutto stated we advertised for market director July 1 and closed it on July 31; we had 20 applicants. The budget committee is looking to add an incentive package to the \$40,000 base pay, if they rent it out for so many days. It will be reviewed but our hope is to have someone in place by September 1<sup>st</sup>. Commissioner Sonja Robinson and Commissioner Kenny Reich will get together and set a date.

Chairman Jeff Joines stated the Fiddlers Grove contract needs to be discussed. There are two contracts so we need to vote on one of them tonight. Mayor Hutto gave an overview of the contracts. The first one was asking to extend the contract from five years to ten years based on the sky lift ride. No action was taken on that one and a contract subcommittee met came back with Fiddlers Grove paying for the utilities, do their own mowing with a five year contract. The utilities is approximately \$5,000 estimated, mowing \$2,400 estimated and insurance \$1,647 for a total approximately \$9 to \$10 that the county is spending. Wilson County Promotions have spent \$75,000 in the last year for repairs with a budget of \$34,501 plus \$68,000 so they are spending approximately \$180,000 to keep it up. After meeting with Fiddlers Grove foundation and they asked to have the grounds mowed when they are having an event but something else was going on it might be hard to accomplish it and second they want to be able to secure Fiddlers Grove with a fence. They proposed – take over mowing, pick up the Veterans building and the Poultry barn, they will do the maintenance and cleaning on those two buildings, they will honor the Veterans contract and if Mr. Tomlinson needs the building – he gets it. Right now the Veterans building brings in approximately \$10,000 a year in talking with Mr. Clemons, he said they would consider giving us half of the rental fee. It would be a two year contract. Commissioner Mike Justice asked what if someone rents the whole grounds. Mayor Hutto suggested we have a price for the Ag. Center grounds, Fiddlers Grove and the Expo Center. Giving Larry Tomlinson the opportunity to rent the whole package or just what is wanted. Randall Clemons stated he thinks Fiddlers Grove needs to be excluded for alcohol and signs can be posted. Chairman Jeff Joines stated if Fiddlers Grove wants alcohol they will need to come up with a policy and bring it to this committee, if they don't, that is fine. Director Larry Tomlinson suggested someone from Fiddlers Grove needs to attend the alcohol subcommittee meetings. Director Larry Tomlinson said with the Veterans building being one of the more desirable buildings to rent, they will be faced with the question, are they allowed to have alcohol in that building. Chairman Jeff Joines stated you can't rent Fiddlers Grove and have alcohol, we said you had to rent the whole grounds, so you can rent the whole grounds and get Fiddlers Grove, but you can't just rent Fiddlers Grove and have alcohol because you don't have the whole grounds. If Fiddlers Grove comes to us with an alcohol policy we will address it but right now they can't have alcohol in the Veterans building. Commissioner Kenny Reich made a motion to approve the second Fiddlers Grove contract. Commissioner Sue Vanatta seconded and passed unanimously.

Commissioner Kenny Reich made a motion to adjourn. Commissioner Terry Scruggs seconded the motion and passed unanimously.

Respectfully submitted,



Donna Bane  
Donna Bane

## Alcohol Committee meeting of the Wilson County Expo Center

The Alcohol Committee met at 5:00 p.m. on Monday, August 2 in the Gentry Building at the James E. Ward Agricultural Center. Present: Chairman Kenny Reich, Sue Vanatta, Mike Justice, Rick Bell, Jerry McFarland and Ex-Officio Larry Tomlinson. Also present at the meeting was Commissioner Sonja Robinson, Commissioner John Gentry, Commissioner Terry Scruggs, Commissioner Annette Stafford, Mayor Randall Hutto, County Attorney Mike Jennings and Jason Haley.

Chairman Reich called the meeting to order and opened discussion regarding the issue of alcohol being served and sold in the Expo Center. Questions were asked who would be the permit holder. County Attorney Jennings stated Wilson County will be permit holder for alcohol in the Expo Center. He read the 2003 resolution and discussed the changes that would have to be made to present a resolution to the full county commission. Discussion was held regarding liability insurance, ABC license for alcohol and security at the center.

Rick Bell made a motion for the sub-committee to approve alcohol is allowed in the Wilson County Expo Center subject to rules and regulations set by the Ag Management Committee. Jerry McFarland seconded. Approved by committee. Mike Justice made a motion to talk to legislators regarding the possibility of a fee being charged on alcohol sales. For lack of second, this will be discussed at a later date.

Discussion was opened regarding the Handbook rules for the Expo Center. County Mayor Jennings recommended the Handbook committee take 60 days to complete policy and procedures. Sonja Robinson was appointed Chair of handbook committee. Mayor Jennings reminded committee it takes 13 votes to pass.

The alcohol recommendation will be presented to the Ag Management Committee following this meeting, and if approved a resolution will be presented to the full County Commission at their meeting on August 24<sup>th</sup>.

No further business the meeting was adjourned.

Respectfully submitted.

Sue Vanatta

## **ANIMAL CONTROL COMMITTEE MINUTES**

The Animal Control Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, August 13, 2015 at 5:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Nancy Andrews, Dr. Chris McAteer and County Commissioners Wendell Marlowe, Chad Barnard and Jerry McFarland, being all the members of the Committee. Also present was County Mayor Randall Hutto, Animal Control Director Mary Scruggs, Assistant Director Paula Heird, County Commissioners John Gentry, Terry Muncher, Annette Stafford, Bobby Franklin, Jeff Joines and Joy Bishop, Finance Director Aaron Maynard and County Attorney Michael R. Jennings.

Chairman Marlowe called the meeting to order and determined that a quorum was present.

The minutes of the June 4, 2015 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Barnard, seconded by Commissioner McFarland and carried unanimously.

Animal Control Director Mary Scruggs distributed monthly reports for June and July, 2015. She asked the Committee members to review the June, 2015 report. Director Scruggs went over the July report with the Committee. Motion to approve these reports was made by Commissioner McFarland, seconded by Commissioner Barnard and carried unanimously.

Director Scruggs distributed a handout of work to be performed at the animal shelter. This proposal is by Atlantic Blue, Inc. Building Maintenance Director Robert Baines had requested this information. Chairman Marlowe noted at a previous meeting we had discussed a possible relocation of the Animal Control shelter. Is that viable at this time? After further discussion, motion to send this proposal to the County's Building Maintenance Director to see what he can get funded and then send this back to this Committee for their recommendation was made by Commissioner McFarland, seconded by Nancy Andrews and carried unanimously.

Commissioner McFarland asked "Where do we stand on purchasing a vehicle?". Director Maynard reported that we are looking for a vehicle. Local used car dealer Barry Scruggs will call when he finds something that fits our needs.

Chairman Marlowe noted that the County Commission directed us to look at the Pet Tax again. County Attorney Jennings distributed, on behalf of Commissioner Joy Bishop, a resolution prepared by Commissioner Bishop to resume the collection of the Domestic Animal Tax on September 21, 2015. Commissioner Bishop would like to have approval of this resolution from this Committee before going back to the County Commission. Commissioner Bishop explained the contents of the resolution. She informed the Committee that a meeting of the veterinarians was held last Thursday, but it was not too well attended. Those there seemed happy with the resolution.

Commissioner Gentry asked from the audience "Where does the money go?". The money is collected by the vets, turned over to the County Clerk quarterly who will issue a check to New Leash on Life.

Chairman Marlowe advised that several Commissioners have said to him that this is not appropriate to be received by one organization. A lot has changed since 1980. We now have three Animal Control facilities in the county.

Nancy Andrews stated she had a couple of concerns. First, she is concerned that county tax dollars are being distributed to one non-profit. If these funds are to be used for rabies control, they need to go to the county and city animal control organizations or, at least, make it a grant application process where others would be eligible to share in the funding.

Second, she referenced TCA §68-8-104 which allows us to collect funds to establish a Rabies Control program. Any money collected needs to go into that area.

Commissioner Barnard expressed his concern that we are making veterinarians collect this money. Previously, some of the veterinarians were not collecting these funds. He too noted that times have changed since 1980.

Dr. Chris McAteer stated these funds would be collected county wide but they are going to only one organization. He has always been against the Pet Tax; those handling the vaccinations of their dogs and cats legally are the ones paying the Domestic Animal Tax. However, the whole county gets the benefit. It is wrong to put the burden on the veterinarians to collect this. They are not getting reimbursed for collecting these funds.

Commissioner McFarland expressed his concern about paying these funds to one organization. Previously, when this was discussed two years ago, this organization was doing spaying and neutering "all over Middle Tennessee". Are other counties paying for this?

Commissioner McFarland is also concerned that, in 2011, approximately \$355,000 was paid in salaries at New Leash on Life. Where did this money go? The 2011 tax return also shows \$40,043 in benefits paid for Directors and Officers. Does New Leash on Life have a paid Board of Directors? This amount had increased to approximately \$46,000 in 2013. He believes we need to stay away from resuming the Pet Tax right now.

Commissioner Bishop addressed the Committee. She advised the Committee that the rumors were not true then and they are not true now. This is an organization she believes in, having contributed \$50,000 toward the purchase of land and another \$13,000 for air conditioners. She stated "She believes in the Democratic way" and talked about the 1980 referendum and vote. She also referred to the recent Attorney General's Opinion. The New Leash on Life Executive Director is here and she can explain the out-of-county expenses. She noted that in today's newspaper the spay station is operating again. We need to support this group.

Angela Chapman of New Leash on Life addressed the Committee. She was on the Board of Directors of New Leash on Life for four years but has assumed the position of Executive Director the last couple of months. She never got paid as a Board member. Previous money collected in this tax was used in a program called "Fixed for Life" which was a low cost clinic. This is where some of the salaries were. This program is not in existence anymore. The salaries right now total \$106,000. Currently, the spay station is used only for families whose income is \$45,000 or less. They are not trying to compete with the veterinarians. They do check each family's income.

She advised the Board that New Leash on Life won't take funds from here to another county. 99% of the time is spent in this county. She would like to do more in DeKalb County and Smith County and has applied for a grant to do so. She is trying to be as transparent as possible on behalf of New Leash on Life. The things they do always start in Wilson County and it is rare to pull something out of this area to another county.

A local veterinarian in the audience advised that he had been against the Domestic Animal Tax from the beginning. We don't need to tax people extra for animal control. They are already paying for this through the property tax.

Commissioner Jeff Joines asked from the audience an estimate of the number of dogs that we spay or neuter. Director Scruggs advised everything "that comes out of our facility". The Executive Director of New Leash on Life said they average 600 per year. She also complimented the local veterinarians on doing an outstanding job. She believes this program can compliment Wilson County Animal Control.

New Leash on Life charges a \$40 intake fee and an adoption fee of anywhere from \$85 to \$150.

Director Scruggs stated her belief that these funds should not go to one organization only. There were other groups in Wilson County that help Wilson County Animal Control.

Chairman Marlowe advised the Committee that he had talked to a representative of County Clerk Jim Goodall's office. They are very concerned about reinstating the Domestic Animal Tax. They will probably need another person to handle these responsibilities.

Commissioner Bishop stated that she had talked to County Clerk Jim Goodall and he seemed to think everything would be fine. Lori of his office said that they can "live with it".

The question was asked if you can get a 3 year vaccination for your animal. You can get a one year vaccination, or a 3 year vaccination, but you must renew yearly and get a new certificate.

Chairman Marlowe believes it is important for County Clerk Jim Goodall to give us information and have input. The resolution says this will be in place by September 21, 2015. That is a very lofty goal. Not everyone has provided the input that needs to. He sees three choices for the Committee this evening: We can approve, disapprove or come back to another meeting to get input from people with additional ideas such as local veterinarians and County Clerk Goodall.

Commissioner Bishop expressed that she feels very comfortable with the resolution. She has talked to a lot of those people. Motion to leave the current status "as is" and not to approve the proposed resolution was made by Commissioner Barnard, seconded by Commissioner McFarland and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner McFarland, seconded by Commissioner Barnard, the Committee voted unanimously to adjourn.

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SECRETARY

## **FINANCE COMMITTEE MINUTES**

The Finance Committee of the County Commission of Wilson County, Tennessee met in called session on Wednesday, July 22, 2015 at 4:30 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Road Superintendent Steve Murphy, Director of Schools Dr. Donna Wright and County Commissioners William Glover, Diane Weathers, Jim Emberton and Adam Bannach, being all the members of the Committee with the exception of County Mayor Randall Hutto, who was absent. Also present was Finance Director Aaron Maynard, Human Resources Director Von Barr and County Attorney Michael R. Jennings.

Chairman Glover called the meeting to order and determined that a quorum was present.

The minutes of the June 9, 2015 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Emberton, seconded by Commissioner Bannach and carried unanimously.

HR Director Von Barr presented her needs assessments for Category 51310, Human Resources. A copy of that handout is attached to these minutes. Finance Director Maynard explained that the Budget Committee had asked the Finance Committee to look at the needs assessments for the Human Resources Department. Director Maynard explained that the first two entries concerning the Director's salary and the Assistant's salary.

With regard to the request for additional funds in Communications, Director Maynard explained that the department has two (2) cell phones but the bill for one of those phones had previously been paid by the Finance Department. Director Maynard and Director Barr went over each item of the requests.

Chairman Glover asked if the request for software maintenance and new desk totaling \$1,800 and \$1,000 for additional printing and forms could be removed. Director Barr agreed that they could. Motion to forward the remaining portion of the needs assessments, totaling \$8,500, to the Budget Committee was made by Commissioner Bannach, seconded by Commissioner Emberton and carried unanimously.

Director Maynard distributed a handout summarizing a few of the new statutes from the 109<sup>th</sup> Tennessee General Assembly. One of these statutes, Public Chapter 457, authorizes a local government entity having centralized purchasing authority with a full time purchasing agent, by resolution or ordinance, to increase the threshold for when public advertisement and sealed competitive bids are required in an amount not to exceed \$25,000. Director Maynard advised the Committee that we qualify under this statute. We have centralized purchasing authority and we have a full time purchasing agent.

The Committee discussed the pros and cons of increasing the bid limit to \$25,000. Chairman Glover asked "What are other cities and counties doing?". Director Maynard will check into this. After further discussion, the Committee determined to take no action at this meeting.

There being no further business to come before the Committee on motion of Commissioner Bannach, Chairman Glover declared the meeting adjourned.

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SECRETARY

## **URBAN TYPE PUBLIC FACILITIES BOARD MINUTES**

The Urban Type Public Facilities Board of the County Commission of Wilson County, Tennessee met in regular session on Friday, August 7, 2015 at the conclusion of the Wilson County Road Commission meeting at the office of the Wilson County Road Commission, the Steve Armistead Building, at 1000 Tennessee Boulevard in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Terry Scruggs, Becky Siever and Kenneth Reich, being all the members of the Board with the exception of Commissioner Jeff Joines, who was absent. Also present was Landfill Superintendent Cindy Lynch, County Planner Tom Brashear, Stormwater Director John Dewaal, Finance Director Aaron Maynard and County Attorney Michael R. Jennings.

Chairman Hutto called the meeting to order and determined that a quorum was present.

The minutes of the July 10, 2015 meeting were presented. Motion to approve the minutes as printed was made by Commissioner Reich, seconded by Commissioner Scruggs and carried unanimously.

There were no delegations to appear before the Board with regard to Solid Waste.

County Attorney Jennings advised there was no Legal Report.

Landfill Superintendent Cindy Lynch gave the Solid Waste Report. In landfill activity, 5,876 cubic yards were hauled, up approximately 900 cubic yards over July, 2014. Revenue was \$52,884.72, up approximately \$8,000 over the same period of time a year ago.

Chairman Hutto informed the Board about Smith County Mayor Michael Nesbitt, who was injured in an accident at the Smith County Fairgrounds on Sunday. Mayor Nesbitt is currently hospitalized at Vanderbilt University Medical Center and we wish him a speedy recovery.

In collections and hauling, 1,491.13 tons were collected and hauled to either Smith County or recycled. 4,050 cubic yards were hauled to the Class III/IV Landfill. Tipping fees totaled \$74,118.60. All numbers are up. 235.51 tons were recycled, an increase from a year ago, but revenue was only \$18,195.74, down approximately \$3,000. The market for metal has dropped to \$.02 per pound. Because of an abundance of surplus metal, we should not expect significant revenue for the next 12-18 months.

There were 360 pulls from the convenience centers during the month of July, which appears to be a new monthly record.

The Saturday Landfill totals for the month of July were presented.

Commissioner Reich asked if the Budget Committee included additional income from the growth money to help in Solid Waste. Did the Budget Committee approve our request? Finance Director Maynard responded "yes".

Motion to approve the Landfill Superintendent's Report was made by Commissioner Reich, seconded by Commissioner Scruggs and carried unanimously.

There was no new business to come before the Board with regard to Solid Waste.

There was no old business to come before the Board with regard to Solid Waste.

The Board then turned its attention to Stormwater issues.

Stormwater Director John Dewaal presented a two page "Stormwater Report", with attachments, which is made a part of these minutes and incorporated herein by reference.

Director Dewaal advised that this has again been another busy month. Many things are beginning to move. Windover Subdivision is moving forward.

Director Dewaal advised that Mayor Hutto is setting up a meeting with the Roads Department, the school system and WEMA to offer assistance in meeting the MS-IV Permit requirements in preparing the "Good Housekeeping Plan". Director Dewaal advised that a proposal from GeoJobe is attached in the amount of \$19,400 to complete the outfall mapping. This proposal came in under budget. Motion to approve this proposal was made by Commissioner Reich, seconded by Commissioner Siever and carried unanimously. Director Dewaal reminded the Board that this money is in his reserve fund.

Under "Upcoming Activities" Director Dewaal advised that TDEC will be presenting to the Sumner County Stormwater Group information about new requirements this month for a new ARAP permit. He plans to attend.

Next month we will need to have a Public Hearing for our annual report for the Tennessee Department of Environment and Conservation due the end of September.

Director Dewaal advised the Board of a Stormwater fee waiver request from the West Wilson Utility District. In the past they have waived fees for the Wilson County School System. He recommends that we approve this request; the yearly savings on monthly fees for one school is greatly in excess of a potential stormwater fee. His recommendation is based on West Wilson Utility District waiving water fees for all county projects. The Board discussed briefly if this decision would have any precedent to other utility districts. Motion to approve this request for the West Wilson Utility District because they have waived school fees in the past was made by Commissioner Scruggs, seconded by Commissioner Siever. The Board included as a part of this motion that anyone else requesting a stormwater fee waiver will have to bring their request to this Board. The motion was approved unanimously. County Attorney Jennings is to send a letter to WWUD Director Fred Weston.

Director Dewaal discussed his concerns about security issues. He and his staff have been involved in two encounters during the last month with angry citizens, one in the field and one in the office. Sometimes the secretary is in the office by herself and he is concerned about her safety. They would like to obtain some training in dealing with the irate public and a protocol for security. The Board discussed the courtroom security currently in place and suggested that Director Dewaal talk to Major Gary Keith of the Sheriff's Department with regard to what can be done to assist the Stormwater office in this area.

Motion to approve the Stormwater Director's Report was made by Commissioner Reich, seconded by Commissioner Scruggs and carried unanimously.

There being no further business to come before the Board on motion of Commissioner Reich, Chairman Hutto declared the meeting adjourned.



## **WILSON COUNTY STORMWATER DIVISION**

**Randall Hutto**  
Chairman

**John G. Dewaal**  
Director

### **Storm Water Report**

August 7, 2015

#### **Monthly Inspections and Reviews**

- Final Inspections: 25
- New Land Disturbance Inspections: 29
- Compliance Site visits: 17
- Complaints: 10
- Ongoing Complaint Status: Springmont Blvd: - Mt. Juliet did get the drains cleaned out. We will meet with them at the next significant storm and see if this alone will work to stop the overflow of if they will need to increase the height of their speed bump.
- Final Plats: 13
- Plan Reviews: 5

#### **Work Summary**

1. Major Projects- Windover Subdivision-Guill Rd- 453 lots-Moving forward with first Phase of 73 lots.
2. Stormwater Group – Meeting with TDEC ARAP office official to discuss new ARAP permit requirements this month.
3. TDEC Order – Good House Keeping-The Mayor's office is setting up a meeting with Roads, Schools and WEMA to offer our assistance in meeting MS-4 permit requirements or to assist their consultant in preparing necessary "Good House Keeping Plan". Proposal from GeoGobe attached in the amount of \$ 19,100.00 to complete outfall mapping. We plan to proceed with them to accomplish this work.
4. RFP The Grove at Shelley Acres Flood Study – Waiting to hear back from Civil Site Design on a fee from them to do flood study.
5. Training – James attended Level I Erosion Control training seminar and obtained his certification. John will attend in the future.

**Kenny Reich**

233 East Gay St. \* Lebanon, TN 37087

**Becky Siever**

**Terry Scruggs**

(615) 443-2120 Fax 443-2857

**Jeff Joines**



## **WILSON COUNTY STORMWATER DIVISION**

**Randall Hutto**  
Chairman

**John G. Dewaal**  
Director

### **Upcoming Activities**

1. New ARAP Permit – A TDEC official from the ARAP Division will be presenting to the Sumner Co Stormwater Group about new requirements this month, we plan to attend.
2. Annual Report – Our office is working on putting together the Annual Report for TDEC due the end of September. A Public Hearing is being advertised, as required by our permit, for next month's UTFB meeting on September 4<sup>th</sup>.

### **Work Session**

1. Stormwater Fee Waiver Request-West Wilson Utility District – WWUD has requested that fees be waived on a waterline project on Central Pike and for all future projects based on their waiving of fees for the Wilson County School System. Attached is a summary of the fees waived by them on this one project. Other schools will be built on their water system in the future given the growth in Mt. Juliet. The magnitude of our fees for a long water project ( 3-5 acres of disturbance) would be \$ 600 - \$900. I would anticipate an average of one of these projects a year . A large treatment plant project that might be needed once every 20 years would be (\$ 3000-\$ 5000). The yearly savings on monthly fees alone waived for one school is \$ 9000. Even without considering any new schools being built this savings is 10 times potential stormwater fees. We recommend that based on West Wilson Utility waiving water fees for all county projects that we waive stormwater fees.
2. Security Issue – Last month stormwater had several encounters with very angry citizens, one in the field and one in the office. Sometimes one of the secretaries is alone in the building after 4:00, when building inspection is closed. We need some training in dealing with the irate public and a protocol for security to ensure the safety of our employees. Need guidance on what the board would suggest.

**Kenny Reich**

233 East Gay St. \* Lebanon, TN 37087

**Becky Siever**

**Terry Scruggs**

(615) 443-2120 Fax 443-2857

**Jeff Joines**



GEO-Jobe GIS Consulting

P.O. Box 306233  
Nashville, TN  
37230-6233

**Quote: 5168**

Date:	7/1/2015
Terms:	Net 30

<b>Customer Billing Address:</b>
Wilson County Storm Water Attn:John Dewaal P.O. Box 1029 Lebanon, Tennessee 37088

<b>Customer Shipping Address:</b>

Customer Name	Customer Phone #	Customer Email	Rep
John Dewaal	615.483.9070		JW

Description	Qty	Cost	Annual Fee	Total
<p>The following outlines the tasks and costs associated with mapping additional stormwater assets in Wilson County, TN. The accompanying map illustrates the streams to be mapped, totaling an approximate 11 miles. These streams (in green) fall within the Urbanized Area, but outside the city limits. Impaired streams that were already mapped were omitted. Deliverables will adhere to the State of Tennessee outfall mapping requirements.</p> <p><b>Data Preparation and Collection</b></p> <ul style="list-style-type: none"> <li>- Consolidation of existing outfall data into a single, standardized feature class in the Wilson County GIS system</li> <li>- Where necessary, extend this feature class to accommodate the following attribute information that will be collected for each outfall mapped.               <ul style="list-style-type: none"> <li>- Location</li> <li>- Material</li> <li>- Type (Pipe, Open Ditch)</li> <li>- Picture</li> <li>- Illicit Discharge</li> <li>- Comments</li> </ul> </li> <li>- Create a feature class to store point feature for "Points of Interest"</li> </ul>		19,100.00		19,100.00T

Past due invoices may be subject to 1.5% late charge.	<b>Subtotal</b>
---	-----------------

	<b>Sales Tax (0.0%)</b>
--	-------------------------

	<b>Total</b>
--	--------------

Phone #	615-883-0085
Fax #	615-296-4024
Web Site	<a href="http://www.geo-jobe.com">http://www.geo-jobe.com</a>

**Customer's Approval** \_\_\_\_\_



GEO-Jobe GIS Consulting

P.O. Box 306233

Nashville, TN

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Customer Name	Customer Phone #	Customer Email	Rep
John Dewaal	615.483.9070		JW

Description	Qty	Cost	Annual Fee	Total
<ul style="list-style-type: none"> <li>- Expose all of the necessary information through ArcGIS Server and ArcGIS Online to support field data collection activities using the Collector for ArcGIS app</li> <li>- Map locations using the following guidelines               <ul style="list-style-type: none"> <li>- Outfall = 24" or larger and entering "waters of the state" or point in which a subject stream exits the Urbanized Area and enters a city limit (Davidson County or a city in Wilson County)</li> <li>- Point of Interest = Outfall smaller than the 24" limit, but showing signs of elicit discharge</li> </ul> </li> <li>- Configuration of a Stormwater Data Collection Dashboard for realtime viewing and analysis of data</li> </ul> <p>Travel Expenses</p> <ul style="list-style-type: none"> <li>- Gas</li> </ul> <p>Note: GEO Jobe has confirmed that the stream/tributary feature class in the Wilson County GIS database contains direction of flow information, which is required by the State. However, it is not within the scope of this project to confirm this information matches reality while doing field data collection.</p>		300.00		300.00T

Past due invoices may be subject to 1.5% late charge.	<b>Subtotal</b>	\$19,400.00
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	<b>Sales Tax (0.0%)</b>	\$0.00
--	-------------------------	--------

Phone #	615-883-0085
Fax #	615-296-4024
Web Site	<a href="http://www.geo-jobe.com">http://www.geo-jobe.com</a>

<b>Total</b>	<b>\$19,400.00</b>
--------------	--------------------

**Customer's Approval** .....

WEST WILSON UTILITY-FEE WAIVER

MT. JULIET HIGH SCHOOL

8" fire line tap fee \$16,000.00 At the time this school was built, we did not charge schools for fire line taps.  
meter for same \$165.00

We don't bill public schools for the monthly fire line charge. For an 8" fire line, there would normally be a monthly bill of 8 minimum bills, currently 33.14 each, \$15 per month per private fire hydrant, which there is one at the school, and .15 per sprinkler head, of which the school has 3,220. If we were to bill for all this, it would be \$763.12 each month.

Capacity fees are waived for public schools. If not, the fee would be \$40 per student. For 2,000 students, that would be \$80,000.00

Connection fees are also waived for public schools, at the time the school was built, the fees would have been \$35.00 for each service for a total of \$140.00.

SAVINGS OVERALL ON FEES: \$96,305.00

MONTHLY SAVINGS ON BILLING \$763.12 PER MONTH

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-151)

**1. Public Entity:**  
 Name: Wilson County, Tennessee  
 Address: 228 East Main Street  
Lebanon, Tennessee 37087  
 Debt Issue Name: General Obligation Bonds, Series 2015B  
 If disclosing initially for a program, attach the form specified for updates, indicating the frequency required.

**2. Face Amount:** \$ 9,910,000.00  
 Net Premium/Discount: \$ 260,427.05

**3. Interest Cost:** 3.0478 %  Tax-exempt  Taxable  
 TIC  NIC  
 Variable: Index \_\_\_\_\_ plus \_\_\_\_\_ basis points; or  
 Variable: Remarketing Agent \_\_\_\_\_  
 Other: \_\_\_\_\_

**4. Debt Obligation:**  
 TRAN  RAN  CON  
 BAN  CRAN  GAN  
 Bond  Loan Agreement  Capital Lease  
 If any of the notes listed above are issued pursuant to Title 9, Chapter 21, enclose a copy of the executed note with the filing with the Office of State and Local Finance ("OSLF").

**5. Ratings:**  
 Unrated  
 Moody's \_\_\_\_\_ Standard & Poor's AA Fitch \_\_\_\_\_

**6. Purpose:**

		BRIEF DESCRIPTION
<input checked="" type="checkbox"/> General Government	<u>100.00 %</u>	<u>county civic and recreation center</u>
<input type="checkbox"/> Education	_____ %	_____
<input type="checkbox"/> Utilities	_____ %	_____
<input type="checkbox"/> Other	_____ %	_____
<input type="checkbox"/> Refunding/Renewal	_____ %	_____

**7. Security:**  
 General Obligation  General Obligation + Revenue/Tax  
 Revenue  Tax Increment Financing (TIF)  
 Annual Appropriation (Capital Lease Only)  Other (Describe): \_\_\_\_\_

**8. Type of Sale:**  
 Competitive Public Sale  Interfund Loan \_\_\_\_\_  
 Negotiated Sale  Loan Program \_\_\_\_\_  
 Informal Bid \_\_\_\_\_

**9. Date:**  
 Dated Date: 08/12/2015 Issue/Closing Date: 08/12/2015

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-151)

**10. Maturity Dates, Amounts and Interest Rates \*:**

Year	Amount	Interest Rate	Year	Amount	Interest Rate
2017	\$ 200,000.00	3.0000 %	2029*	\$ 1,075,000.00	3.0000 %
2018	\$ 200,000.00	3.0000 %	2030	\$ 560,000.00	3.0000 %
2019	\$ 385,000.00	5.0000 %	2031	\$ 580,000.00	3.1250 %
2020	\$ 405,000.00	5.0000 %	2032	\$ 595,000.00	3.1250 %
2021	\$ 425,000.00	5.0000 %	2033	\$ 615,000.00	3.2500 %
2022	\$ 445,000.00	5.0000 %	2034	\$ 635,000.00	3.2500 %
2023	\$ 470,000.00	2.0000 %	2035	\$ 655,000.00	3.3750 %
2024	\$ 480,000.00	2.5000 %	2036	\$ 680,000.00	3.5000 %
2025	\$ 490,000.00	2.2500 %		\$	%
2026	\$ 500,000.00	2.5000 %		\$	%
2027	\$ 515,000.00	3.0000 %		\$	%

If more space is needed, attach an additional sheet.

If (1) the debt has a final maturity of 31 or more years from the date of issuance, (2) principal repayment is delayed for two or more years, or (3) debt service payments are not level throughout the retirement period, then a cumulative repayment schedule (grouped in 5 year increments out to 30 years) including this and all other entity debt secured by the same source **MUST BE PREPARED AND ATTACHED**. For purposes of this form, debt secured by an ad valorem tax pledge and debt secured by a dual ad valorem tax and revenue pledge are secured by the same source. Also, debt secured by the same revenue stream, no matter what lien level, is considered secured by the same source. See Exhibit A Attached; debt service level after first 3 years

\* This section is not applicable to the Initial Report for a Borrowing Program.\*\* Term Bonds See Exhibit B Attached

**11. Cost of Issuance and Professionals:**

No costs or professionals

	AMOUNT (Round to nearest \$)	FIRM NAME
Financial Advisor Fees	\$ 22,000	Stephens Inc.
Legal Fees	\$ 0	
Bond Counsel	\$ 18,500	Bass, Berry & Sims PLC
Issuer's Counsel	\$ 0	
Trustee's Counsel	\$ 0	
Bank Counsel	\$ 0	
Disclosure Counsel	\$ 0	
Paying Agent Fees	\$ 300	U.S. Bank National Association
Registrar Fees	\$ 0	
Trustee Fees	\$ 0	
Remarketing Agent Fees	\$ 0	
Liquidity Fees	\$ 0	
Rating Agency Fees	\$ 15,905	Standard & Poor's
Credit Enhancement Fees	\$ 0	
Bank Closing Costs	\$ 0	
Underwriter's Discount 1.047%		
Take Down	\$ 103,712	Raymond James & Associates, Inc.
Management Fee	\$ 0	
Risk Premium	\$ 0	
Underwriter's Counsel	\$ 0	
Other expenses	\$ 0	
Printing and Advertising Fees	\$ 6,986	printing and distribution of POS and OS; I-Deal
Issuer/Administrator Program Fees	\$ 0	
Real Estate Fees	\$ 0	
Sponsorship/Referral Fee	\$ 0	
Other Costs	\$ 1,539	Stephens for misc.
<b>TOTAL COSTS</b>	<b>\$ 168,942</b>	

**REPORT ON DEBT OBLIGATION**  
(Pursuant to Tennessee Code Annotated Section 9-21-151)

**12. Recurring Costs:**

No Recurring Costs

	AMOUNT (Base points/%)	FIRM NAME (If different from #11)
Remarketing Agent		
Paying Agent / Registrar	300	U.S. Bank National Association
Trustee		
Liquidity / Credit Enhancement		
Escrow Agent		
Sponsorship / Program / Admin		
Other		

**13. Disclosure Document / Official Statement:**

None Prepared

EMMA link http://emma.msrb.org/ER909593-ER710601-ER1112081.pdf or

Copy attached

**14. Continuing Disclosure Obligations:**

Is there an existing continuing disclosure obligation related to the security for this debt?  Yes  No

Is there a continuing disclosure obligation agreement related to this debt?  Yes  No

If yes to either question, date that disclosure is due Annually, June 30

Name and title of person responsible for compliance Aaron Maynard, Finance Director

**15. Written Debt Management Policy:**

Governing Body's approval date of the current version of the written debt management policy 11/21/2011

Is the debt obligation in compliance with and clearly authorized under the policy?  Yes  No

**16. Written Derivative Management Policy:**

No derivative

Governing Body's approval date of the current version of the written derivative management policy \_\_\_\_\_

Date of Letter of Compliance for derivative \_\_\_\_\_

Is the derivative in compliance with and clearly authorized under the policy?  Yes  No

**17. Submission of Report:**

To the Governing Body: on 08/17/2015 and presented at public meeting held on 08/24/2015

Copy to Director to OSLF: on 08/25/2015 either by:

Mail to: 505 Deaderick Street, Suite 1600  
James K. Polk State Office Building  
Nashville, TN 37243-1402

OR

Email to: StateAndLocalFinance.PublicDebtForm@cot.tn.gov

**18. Signatures:**

	AUTHORIZED REPRESENTATIVE	PREPARER
Name	<u>Randall Hutto</u>	<u>Karen S. Neal</u>
Title	<u>County Mayor</u>	<u>Member</u>
Firm		<u>Bass, Berry &amp; Sims PLC</u>
Email	<u>hutto@wilsoncountyttn.com</u>	<u>kneal@bassberry.com</u>
Date	<u>08/12/2015</u>	<u>08/12/2015</u>

EXHIBIT A

CUMULATIVE DEBT TABLE

	<b>THIS ISSUE</b>		<b>TOTAL DEBT OUTSTANDING</b>			
<b>Year</b>	<b>Cumulative Principal</b>	<b>% Total</b>		<b>Year</b>	<b>Cumulative Principal</b>	<b>%Total</b>
<b>1</b>	<b>\$ 200,000</b>	<b>2.02%</b>		<b>1</b>	<b>\$ 8,405,000</b>	<b>5.72%</b>
<b>5</b>	<b>\$ 1,190,000</b>	<b>12.01%</b>		<b>5</b>	<b>\$ 41,225,000</b>	<b>28.04%</b>
<b>10</b>	<b>\$ 3,495,000</b>	<b>35.27%</b>		<b>10</b>	<b>\$ 87,640,000</b>	<b>59.60%</b>
<b>15</b>	<b>\$ 6,145,000</b>	<b>62.01%</b>		<b>15</b>	<b>\$ 121,975,000</b>	<b>82.96%</b>
<b>20</b>	<b>\$ 9,225,000</b>	<b>93.09%</b>		<b>20</b>	<b>\$ 146,355,000</b>	<b>99.54%</b>
<b>25</b>	<b>\$ 9,910,000</b>	<b>100.00%</b>		<b>25</b>	<b>\$ 147,035,000</b>	<b>100.00%</b>
<b>30</b>				<b>30</b>		

**EXHIBIT B**

**MANDATORY REDEMPTION SCHEDULE**

The Bonds maturing April 1, 2029 are subject to mandatory redemption as follows:

<b><u>Final Maturity</u></b>	<b><u>Redemption Date</u></b>	<b><u>Principal Amount of Bonds Redeemed</u></b>
April 1, 2029	April 1, 2027	\$530,000
	April 1, 2028*	545,000