

STEERING COMMITTEE MINUTES

The Steering Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, December 6, 2012 at 6:45 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Randy Hall, Paul Abercrombie, Billy Rowland, Eugene Murray, Gary Keith, Wendell Marlowe, Kenneth Reich and Annette Stafford, being all the members of the Committee with the exception of Commissioners Jeff Joines, Mike Justice, Clint Thomas, Bernie Ash, Fred Weston and Adam Bannach, who were absent. Also present was County Mayor Randall Hutto and County Attorney Michael R. Jennings.

Chairman Hall called the meeting to order and determined that a quorum was present.

The proposed agenda for the December 17, 2012 County Commission meeting was discussed. County Attorney Jennings noted the need to add under "Elections and Appointments" three (3) members to the Agricultural Extension Committee.

County Attorney Jennings and Mayor Hutto discussed with the Committee the proposal of Commissioner Frank Bush to have the Mt. Juliet High Chorus sing a patriotic song and a selected Christmas carol, after the prayer and pledge. The Committee agreed.

Motion to recommend approval of the proposed agenda of the December 17, 2012 County Commission meeting as amended was made by Commissioner Marlowe, seconded by Commissioner Abercrombie and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Marlowe, seconded by Commissioner Stafford, the Committee voted unanimously to adjourn.

MINUTES COMMITTEE MINUTES

The Minutes Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, December 6, 2012 at 6:30p.m. in the upstairs Conference Room in the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Paul Abercrombie, Billy Rowland and Jerry McFarland, being all the members of the Committee with the exception of Commissioner Clint Thomas, who was absent chairing the Development and Tourism Committee, and Commissioner Fred Weston.

Chairman Abercrombie called the meeting to order and determined that a quorum was present.

The minutes of the November 19, 2012 County Commission meeting were presented and reviewed. Motion to recommend these minutes to the County Commission was made by Commissioner Rowland, seconded by Commissioner McFarland and carried unanimously.

There being no further business to come before the Committee on motion of Commissioner Rowland, seconded by Commissioner McFarland, the Committee voted unanimously to adjourn.

EDUCATION COMMITTEE MINUTES

The Education Committee of the County Commission of Wilson County, Tennessee met in called session on Monday, November 19, 2012 at 6:30p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Annette Stafford, Paul Abercrombie, Becky Siever, Chad Barnard, Terry Scruggs, Jeff Joines and Randy Hall, being all the members of the Committee. Also present was County Mayor Randall Hutto, County Commissioner Mike Justice and County Attorney Michael R. Jennings.

Chairman Stafford called the meeting to order and determined that a quorum was present.

The minutes of the November 8, 2012 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Abercrombie, seconded by Commissioner Hall and carried unanimously.

Commissioner Mike Justice presented a resolution of the County Commission asking the Board of Education not to use the old Lebanon High School for a new middle school. Chairman Stafford explained

the reason for the resolution. Motion to recommend this resolution to the County Commission was made by Commissioner Hall, seconded by Commissioner Abercrombie and carried by vote of 5 for with Commissioners Siever and Barnard voting "no".

There being no further business to come before the Committee on motion of Commissioner Joines, seconded by Commissioner Hall, the Committee voted unanimously to adjourn.

DEVELOPMENT AND TOURISM COMMITTEE MINUTES

The Development and Tourism Committee of the County Commission of Wilson County, Tennessee met in called session on Thursday, December 6, 2012 at 5:30p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Clint Thomas, Eugene Murray, William Glover and Jim Bradshaw, being all the members of the Committee with the exception of Commissioner Nathan Clariday, who was absent. Also present was Finance Director Aaron Maynard, Human Resources Director Alanna Sullivan, County Commissioners Billy Rowland, Terry Scruggs, Mike Justice, Sara Patton and Paul Abercrombie, and County Attorney Michael R. Jennings.

Chairman Thomas called the meeting to order and determined that a quorum was present.

Motion to approve the minutes of the October 25, 2012 meeting as printed was made by Commissioner Bradshaw, seconded by Commissioner Glover and carried unanimously.

Chairman Thomas explained the purpose of tonight's meeting is to consider a job description for a part time employee in Tourism and the engagement of this Committee with what the Tourism Office previously was doing. With regard to the job description, we will be looking at this from legal aspects, responsibilities and/or objectives, and how the Committee will be engaged in this process.

Carol Knight of the County Mayor's office was asked to explain to the Committee what she has been doing to help with tourism in the county since the Tourism Department ceased to exist. She answers phone calls each day. 5 to 7 calls per day have to be "processed". There are also other hang-up calls left on the answering machine. These callers want brochures and information about the county. She puts information for events on the tourism website. However, she is not doing the Facebook account or the Twitter account, at this time. There are over 11,000 "likes" on the Facebook account. Currently, what to do with the equipment is an issue. Also there are issues about advertising such as the Yellow Pages ad. The copier in the Tourism Office is being paid for at this time out of the Finance Office. There are still 2 computers in the Tourism Office. She has to spend 1-2 hours per day working on Tourism but is not able to do everything that needs to be done.

A general discussion was held between the Committee members and Carol Knight. There were many questions and answers.

Mayor Hutto addressed the Committee and stated his opinion that Tourism is worth having. But, under these circumstances, it may have to wait until next year's budget. He would like to see "12 signature events" in Wilson County.

Human Resources Director Alanna Sullivan discussed with the Committee the proposed receptionist job description.

It was noted that Tourism has a local telephone number and a "1-800" number. The Committee, and all concerned, believe it is important to keep these telephone numbers active. County Attorney Jennings suggested that the resolution to fund a part time Tourism employee for \$13,500, which had been sent back to this Committee, could be considered to be amended to appropriate this money to Finance and the County Mayor's office to keep tourism going for the balance of this fiscal year. The Committee would then have time to determine what they wanted to do about a Tourism Department.

After further discussion, motion to accept the job description for the receptionist position proposed by Human Resources Director Sullivan was made by Commissioner Bradshaw. After further discussion, Commissioner Bradshaw withdrew his motion.

Commissioner Glover would like to have an estimate of the amount of money necessary to keep Tourism going, minus the copy machine.

Chairman Thomas suggested that we put off consideration of the job description and bring back a proposal for the next budget year.

The Committee continued their discussion about the need to have a specific monetary number brought back to the meeting next month.

Commissioner Bradshaw reiterated his support for a part time Tourism employee now.

Chairman Thomas suggested that no action be taken tonight but that we get the specific numbers necessary to keep Tourism going for the balance of this year through the County Mayor and Finance Departments. Motion to defer consideration for one month was made by Commissioner Bradshaw, seconded by Commissioner Murray and carried by vote of 3 for with Commissioner Bradshaw voting "no".

There being no further business to come before the Committee on motion of Commissioner Glover, seconded by Commissioner Murray, the Committee voted unanimously to adjourn.

FINANCE COMMITTEE MINUTES

The Finance Committee of the County Commission of Wilson County, Tennessee was scheduled to meet on Tuesday, December 4, 2012 at 5:30 p.m. in the upstairs Conference Room, at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Eugene Murray, William Glover and Becky Siever, being all the members of the Committee with the exception of County Mayor Randall Hutto, Director of Schools Mike Davis, Road Superintendent Steve Armistead and Commissioner Randy Hall, who were absent. Also present was Finance Director Aaron Maynard, Deputy Finance Director Sharon Lackey, Risk Manager Debbie Green, Commissioner Terry Scruggs and Assistant to the County Attorney Jan Jewell.

At 6:00 p.m., Chairman Murray determined that a quorum was not present and rescheduled the meeting for Thursday, December 13 at 5:30 p.m.

URBAN TYPE PUBLIC FACILITIES BOARD MINUTES

The Urban Type Public Facilities Board of the County Commission of Wilson County, Tennessee met in regular session on Friday, December 7, 2012 at the conclusion of the Wilson County Road Commission meeting at the office of the Wilson County Road Commission at 1000 Tennessee Boulevard in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Jeff Joines, Billy Rowland, Adam Bannach and Kenneth Reich, being all the members of the Board. Also present was Landfill Superintendent Cindy Lynch, Finance Director Aaron Maynard, Wilson County Planner Tom Brashear, Stormwater Assistant Director James Vaden, Commissioner Sara Patton, County Attorney legal Assistant Becky Fox and County Attorney Michael R. Jennings.

Chairman Hutto called the meeting to order at 9:30 a.m. and determined that a quorum was present.

The minutes of the November 2, 2012 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Bannach, seconded by Commissioner Rowland and carried unanimously.

Wilson County Planner Tom Brashear appeared before the Board as a Solid Waste delegation to discuss "borrow pits". He distributed a handout to the Board and explained its contents. A general discussion was held.

County Attorney Jennings advised that he had no legal Report. Attorney Jennings had to leave the meeting to attend a legal conference in Nashville. His legal Assistant, Becky Fox, continued to take notes for the Board meeting.

Superintendent Lynch gave the Solid Waste Report. We collected 4,328 cubic yards in the month of November for total revenue of \$38,960.51. That is up 1,600 cubic yards over November 2011. Monthly revenue is up \$14,577.49 over the same period of time last year. Year-to-date revenue is up \$42,344.25 over last year.

In collections and hauling, 1,151.07 tons were collected and hauled to either Smith County or recycled. 2,670 cubic yards were hauled to the Class III/IV landfill. Recycling revenue is about the same this month as last year.

There were 265 pulls from the convenience centers during the month of November. We continue to save money by having the 3 cardboard compactors in our convenience centers. We are saving gas and mileage on our vehicles.

In old business, Superintendent Lynch advised the Board about the used tire program. The used tire program is a grant administered by TDEC. Wilson County receives \$1.00 per eligible tire up to \$51,000 per year. Wilson County is locked into this grant until June 30, 2013. Liberty Tire, our beneficial end user, did not renew the County's contract effective November 13, 2012. Superintendent Lynch submitted to the bid process. The lowest bid was Liberty Tire Recycling (a subsidiary of Liberty Tire) but they have substantially raised their pricing:

Previous Contract:

\$68 per ton

\$100 per trailer transportation fee

Current Bid:

\$68 per ton with 12 ton minimum

\$461.58 per trailer transportation

Superintendent Lynch will have to pass on the costs to tire dealers who visit the Landfill:

Current Tire Disposal Fees at Landfill:

\$68 per ton (TDEC reimbursement)

\$15 per ton fuel surcharge

\$100 per ton (non-tire dealers/used)

Proposed Tire Disposal Fees at Landfill:

\$68 per ton (TDEC reimbursement)

\$60 per ton transportation fee

\$145 per ton (non-tire dealers/used)

Superintendent Lynch will be sending out letters next week to all local tire dealers who use the Landfill to dispose of their tires. It will be up to the local tire dealers to pass along to their customers any increased costs.

After further discussion, the Board want Superintendent Lynch to continue to negotiate with Liberty Tire to decrease their minimum tonnage to 10 tons. Mayor Hutto would also like to contact Liberty Tire to assist with the negotiation.

Superintendent Lynch advised the Board of the upcoming holiday schedule for the Landfill and convenience centers. The Landfill will be closed Monday through Wednesday, December 24, 25 and 26, 2012. The convenience centers will be closed December 24 and 25 and all convenience centers will reopen on Wednesday, December 26, 2012.

Superintendent Lynch advised the Board that two employees had recently caught a "poacher" on the Landfill property. The individual is a juvenile and charges are pending in Juvenile Court against him.

Motion to approve the Landfill Superintendent's Report was made by Commissioner Bannach, seconded by Commissioner Rowland and carried unanimously.

There was no new business to come before the Board with regard to Solid

Waste. The Board then turned its attention to Stormwater issues.

Director John Dewaal is currently on vacation so Assistant Stormwater Director James Vaden presented the Stormwater Director's Report. Assistant Director Vann reminded the Board of the TN HWI Grant dedication to be held on Tuesday, December 18, 2012 at 10:00 a.m. at the Ag Center.

Assistant Director Vaden reported to the Board the Stormwater Department was audited by TDEC on November 15, 2012. He distributed copies of the 2009 TDEC Notice of Violation letter regarding the 22 violations issued against Wilson County. The latest inspector used the 2009 letter as a guide in the current inspection. Director Dewaal highlighted the report with regard to violations that have been addressed, violations partially addressed and continued work on them and violations not yet addressed by the Stormwater Department. The current audit letter will not be received for another 3-6 weeks.

Motion to approve the Stormwater Director's Report was made by Commissioner Joines, seconded by Commissioner Rowland and carried unanimously.

There being no further business to come before the Board on motion of Commissioner Joines, seconded by Commissioner Rowland, the Board voted unanimously to adjourn.

BUDGET COMMITTEE MINUTES

The Budget Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, December 6, 2012 at 7:00p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Mike Justice, Wendell Marlowe, Sara Patton and Jerry McFarland, being all the members of the Committee. Also present was Finance Director Aaron Maynard, School Board Member Bill Robinson and County Attorney Michael R. Jennings.

Chairman Justice called the meeting to order and determined that a quorum was present.

The minutes of the November 8, 2012 meeting were presented. Motion to approve these minutes as printed was made by Commissioner Marlowe, seconded by Commissioner Patton and carried unanimously.

Finance Director Maynard presented the Financial Report for the month ending November 30, 2012. He advised that "everything is on target". He called the Committee's attention to the large collections in the Adequate Facilities Tax. He has investigated this and it appears it is due to multi-family dwellings being built in Mt. Juliet.

Chairman Justice reported that the Development and Tourism Committee took no action tonight on the budget amendment request which had been referred back from the County Commission. They will continue to discuss this issue at their January meeting.

Finance Director Maynard presented a budget amendment request for the County Clerk. The request is to move funds collected as a computer fee out of the Reserve Fund into County Clerk Goodall's Office Equipment line item. Motion to recommend this request to the County Commission as made by Commissioner Patton, seconded by Commissioner Marlowe and carried unanimously.

A proposed resolution to approve and accept the bond of Constable Ronnie G. Greer was presented. Motion to recommend this resolution to the County Commission was made by Commissioner McFarland, seconded by Commissioner Patton and carried unanimously.

Director Maynard discussed with the Committee the updated list of outstanding purchase orders. He explained that some have been closed and the current balance in the General Fund, on outstanding prior year purchase orders, is \$306,458.35.

Director Maynard distributed a handout indicating what departments have turned back in from outstanding purchase orders to-date for fiscal year 2012.

As old business, Director Maynard noted that the Animal Control Committee has considered a request of Animal Control Director Mary Burger to move \$2,060 out of the Reserve Fund into her overtime line item. Her employees have to be on call from time to time and to-date the only way to reimburse them has been with comp time. Motion to recommend this request to the County Commission was made by Commissioner McFarland, seconded by Commissioner Patton and carried

unanimously.

Commissioner McFarland asked about the letter that Finance Director Maynard had sent to the four departments that had given raises. This was discussed at our last Committee meeting. Director Maynard responded that he had not yet received responses from Property Assessor Jack Pratt or General Sessions Judge Tatum. Circuit Clerk Linda Neal and the Wilson County Election Commission have responded. Commissioner McFarland asked "what can we do?". County Attorney Jennings noted that there appears to be nothing illegal about what they have done. After some discussion, motion to put consideration of this off to January and ask the Finance Director to send a reminder letter to Assessor Pratt and General Sessions Judge Tatum was made by Commissioner McFarland, seconded by Commissioner Marlowe and carried unanimously.

As new business, Commissioner Marlowe discussed the Pet Tax issue which has been discussed at several Animal Control Committee meetings. State Representative Pody has advised that all we have to do is adopt a resolution by a 2/3 vote to rescind the Pet Tax. Questions were asked about whether a simple resolution and Private Act could rescind what had already been adopted by referendum. Commissioner Marlowe asked the County Attorney to get with Representative Pody and find out why a 2/3 vote would override a referendum. County Attorney Jennings suggested that the legislative legal counsel should look at this as well.

There being no further business to come before the Committee on motion of Mayor Hutto, seconded by Commissioner Patton, the Committee voted unanimously to adjourn

Wilson County Planning Commission Minutes

The Wilson County Planning Commission met Friday, September 21, 2012 at 11:00 a.m. in the County Commission Room of the Wilson County Courthouse located at 228 East Main Street Lebanon, Tennessee pursuant to public notice. Those members present were Fitzpatrick, Graves, Hutto, Jewell, Locke, Nokes, Williams and Woods constituting the entire membership with the exception of Dixon, Jones and Major who was absent. Also present were the County Planning Staff, the County Building Inspectors Staff, and Court Reporter Teresa Hatcher.

Chairman Fitzpatrick then asked all individuals who desired to make statements before the Commission to stand and raise their right hand. She thereupon, administered the oath to every one of the prospective witnesses.

The minutes of the August 17, 2012 meeting were approved on motion of Graves second by Woods and all voting aye.

Old Business:

A.) Site Plan-Mapco Express # 3306 1 lot
5550 Saundersville Road 050B/A/2.00

Site Plan was presented. Staff read recommendations. After discussion on motion of Jewell, second by Locke, and all voting aye, the site plan was denied based on staff recommendations.

B.) Subdv.; Ned Little Utility Lot Subdivision 21ots
Trice Road 36/50.00

Plat was presented. Staff read recommendations. Planner Brashear read into record two letters of opposition to the request. Michelle M. Holt resident of Friendship Acres wrote in opposition citing possible decrease in property values, disturbing the landscape of the community, deterring new homeowners from moving into the neighborhood and potential reduction of enrollment at Friendship Christian School that employs Wilson County residents. Ms. Holt also disagreed with placement of a cell tower on the Mildred Edwards property because of the close proximity to Friendship Christian School, the effect it would have on property values and the impact it would have on homes being purchased. Solon Holt's letter of opposition stated utilities to each home in Friendship Acres are underground therefore having no view of wires and poles and that to allow placement of a cell tower at this location would void the extra expense that was paid to achieve this goal. Commissioner Jerry McFarland requested denial of the request based on County Attorney Jennings being absent, litigation still pending and the close proximity to Friendship Christian School. After discussion on motion of Nokes, second by Williams, and all voting aye, the plat was

denied without prejudice based on staff recommendations.

New Business

01.) Site Plan-WEMA Station 9 1 lot

Hunters Point Pike 45/28.01

Site Plan was presented. Staff read recommendations. After discussion, on motion of Graves, second by Woods, Jewell abstains, with all others voting aye, the site plan was approved based on staff recommendations.

02.) Prelim.; Wright Farm Lots 47-54 Slots

Harrisburg Lane 99/4.00 po

Plat was presented. Staff read recommendations. After discussion, on motion of Locke, second by Jewell, and with all voting aye, the plat was approved subject to staff recommendations.

03.) Prelim.; Breckenridge Glen Subdivision 91ots

2037 Breckenridge Drive 98/21.01

Plat was presented. Staff read recommendations. Property owner Mack Nicks was present to answer any questions. After discussion, on motion of Woods, second by Williams, and with all voting aye, the plat was approved subject to staff recommendations.

04.) Subdv.; Charles & Martha Thompson Property 11ot

12470 Stewarts Ferry Pike 115/51.00 po

Plat was presented. Staff read recommendations. After discussion, on motion of Graves, second by Nokes, with all voting aye, the plat was approved subject to staff recommendations.

05.) Subdv.; JoAnn Turnbull Property 1 lot

Carthage Highway 60/43.00

Plat was presented. Staff read recommendations. After discussion, on motion of Nokes, second by Locke, with all voting aye, the plat was approved subject to staff recommendations.

06.) Amd.; Wellington Place, Section Two Lot 15 11ot

Chesapeake Way 31 N/E/1.00

Plat met requirements. On motion of Williams, second by Jewell, with all voting aye, the plat was approved based on staff recommendations.

On motion of Graves, second by Woods, with all voting aye, the following consolidation plat was affirmed.

Lannom Property Lot 1 1 lot

Vesta Road 137/12.00

There being no further business to come before the Commission the meeting was adjourned.

Chairman noted the staff recommendations and related discussions had entered into the decision making of the Commission and directed the staff recommendations to be placed in the minute attachment file.

There being no further business to come before the Commission at this time, the same was on motion duly made and seconded, adjourned.