

BUDGET COMMITTEE MINUTES

The Budget Committee of the County Commission of Wilson County, Tennessee met in regular session on Thursday, February 12, 2015 at 7:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were County Mayor Randall Hutto and Commissioners Mike Justice, Annette Stafford, Jerry McFarland and Gary Keith, being all the members of the Committee. Also present was Finance Director Aaron Maynard, Director of Schools Dr. Donna Wright, School Board Member Bill Robinson, County Commissioners Terry Scruggs, Sue Vanatta, Becky Siever, John Gentry, Bobby Franklin and Chad Barnard and County Attorney Michael R. Jennings.

Chairman Justice called the meeting to order and determined that a quorum was present.

The minutes of the January 15, 2015 meeting were presented. Motion to approve these minutes as printed was made by Mayor Hutto, seconded by Commissioner Stafford and carried unanimously.

Finance Director Aaron Maynard presented the Financial Report for the month ending January 31, 2015. He noted that we are on pace with our projections for both revenues and expenditures for this fiscal year.

Chairman Justice asked Director Maynard several questions about the Insurance Fund and its status.

Director Maynard presented a budget amendment request for Archives. Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Commissioner Stafford and carried unanimously.

Director Maynard presented a budget amendment request for Stormwater. Motion to recommend this request to the County Commission was made by Mayor Hutto, seconded by Commissioner Keith. Commissioner McFarland asked what the money in the Stormwater Reserve is set aside for. There is a current balance of approximately \$843,000. Director Maynard explained the need, and the future needs, for this reserve account. The motion then carried unanimously.

Chief Judicial Commissioner Randy Hankins presented a budget amendment request for the Judicial Commissioners. Judicial Commissioner Hankins advised that this will allow his Judicial Commissioners increased mobility and effectiveness. Motion to recommend this budget amendment request to the County Commission was made by Commissioner McFarland, seconded by Commissioner Keith and carried unanimously.

WEMA Director Joey Cooper and Director Maynard presented a budget amendment request for WEMA. Motion to recommend this request to the County Commission was made by Commissioner McFarland, seconded by Mayor Hutto and carried unanimously.

A list of Wilson Emergency Management Agency items to be declared surplus was presented. Motion to declare these items surplus was made by Commissioner McFarland, seconded by Mayor Hutto and carried unanimously.

Probation Director Betsy Jakalski appeared before the Committee requesting an increase in the hourly wage for Ms. Chastain. She explained to the Committee that this will not affect her budget and the money is already in the budget. Motion to approve this request was made by Commissioner McFarland, seconded by Commissioner Stafford and carried unanimously.

Director Maynard presented the request of WEMA, upon the recommendation of NRG to increase the rates for certain charges for ambulance services. Motion to recommend this to the County Commission was made by Commissioner Stafford, seconded by Commissioner McFarland and carried unanimously.

Director Maynard presented a proposed budget calendar. He explained the contents of the calendar and answered Committee members' questions. Motion to approve the budget calendar was made by Commissioner McFarland, seconded by Mayor Hutto and carried unanimously.

A series of six budget amendment requests forms were presented by Director Maynard for the Wilson County Sheriff's Department. It was noted that all six of these budget amendment requests involved the transfer of money from the fuel ine item into various other line items in Account No. 54110. County Attorney Jennings suggested that all six of these could be done together. Director Maynard advised that all of these were coming out of the same category. Motion to recommend approval of these budget amendment requests to the County Commission was made by Commissioner McFarland, seconded by Mayor Hutto and carried unanimously.

There being no further business to come before the Committee on motion of Mayor Hutto, seconded by Commissioner McFarland, the Committee voted unanimously to adjourn.

SECRETARY

15-2-5

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE
REQUESTING THE WILSON COUNTY ATTORNEY TO SEEK AN ATTORNEY GENERAL'S OPINION RELATIVE
TO CHAPTER 71 OF THE PRIVATE ACTS OF 2014**

WHEREAS, some confusion exists with regard to the interpretation and application of the Attorney General's Opinion No. 14-38 to Chapter 71 of the Private Acts of 2014; and

WHEREAS, the Wilson County Commission voted to send to the State Legislature a request to increase the membership of the Wilson County Board of Education; and

WHEREAS, the legislation ultimately approved by the State Legislature was approved in a different form requested from that of the Wilson County Commission; and

WHEREAS, because of the unrequested change in the proposed legislation which ultimately resulted in the adoption of Chapter 71 of the Private Acts of 2014, confusion exists between Opinion No. 14-38 of the State Attorney General and Reporter and Chapter 71 of the Private Acts of 2014;

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that we hereby request the Wilson County Attorney to request an Attorney General's Opinion seeking answers to the following specific questions, and any questions that may be related thereto:

1. When does a vacancy occur in the two (2) additional positions created by Chapter 71 of the Private Acts of 2014?
2. Did the State Legislature act illegally by changing the request of the Wilson County Commission proposed legislation to add two (2) new additional members to the Wilson County Board of Education by adopting legislation different from that requested?

SPONSOR

RECOMMENDED FOR APPROVAL:

EDUCATION COMMITTEE
February 12, 2015
5-1-1

15-2-6

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE
AUTHORIZING AN INCREASE IN RATES CHARGED BY WILSON COUNTY FOR CERTAIN AMBULANCE
SERVICES AS RECOMMENDED BY NRG**

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the rates for the following services be established as shown on the attached "WEMA-Charge Analysis", as recommended by NRG.

SPONSOR

RECOMMENDED FOR APPROVAL:

EMERGENCY MANAGEMENT COMMITTEE
January 22, 2015
7-0

BUDGET COMMITTEE
February 12, 2015
5-0

WEMA - Charge Analysis

9/11/2014

Description	HCPC	Current Rate	Proposed New Rates	5 Agency Avg
MILEAGE RATE	A0425	\$ 12.15	\$ 14.50	\$ 13.72
BLS NON EMERGENCY BASE RATE	A0428	\$ -	\$ -	\$ 457.40
ALS 1 NON EMERGENCY BASE RATE	A0426	\$ -	\$ -	\$ 567.40
BLS EMERGENCY BASE RATE	A0429	\$ 550.00	\$ 650.00	\$ 619.20
ALS 1 EMERGENCY BASE RATE	A0427	\$ 650.00	\$ 750.00	\$ 759.20
ALS 2 EMERGENCY BASE RATE	A0433	\$ 750.00	\$ 850.00	\$ 930.00
SPECIALTY CARE/PORT BASE RATE	A0434	\$ 850.00	\$ 850.00	\$ 1,169.00

5 Agency Average	Average	Agency A	Agency B	Agency C	Agency D	Agency E
A0425	\$ 13.72	\$ 16	\$ 16	\$ 12	\$ 14	\$ 11
A0428	\$ 457.40	\$ 510	\$ 500	\$ 402	\$ 450	\$ 425
A0426	\$ 567.40	\$ 630	\$ 600	\$ 582	\$ 525	\$ 500
A0429	\$ 619.20	\$ 750	\$ 800	\$ 546	\$ 525	\$ 475
A0427	\$ 759.20	\$ 990	\$ 900	\$ 706	\$ 625	\$ 575
A0433	\$ 930.00	\$ 1,350	\$ 1,100	\$ 800	\$ 725	\$ 675
A0434	\$ 1,169.00	\$ 1,590	\$ 1,780	\$ 950	\$ 725	\$ 800

HCPC	Description	Mileage	Medicare Allowable
A0425	BLS Non-Emergency		10.85
A0428	ALS Non-Emergency		208.84
A0426	Emergency		250.61
A0429	BLS Emergency		334.15
A0427	ALS Emergency		396.80
A0433	ALS2		574.32
A0434	Specialty Care		678.74



15-2-7

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,
TENNESSEE TO AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR THE
2014-2015 FISCAL YEAR TO MAKE LINE ITEM TRANSFERS IN THE SHERIFF'S
DEPARTMENT**

BE IT RESOLVED by the Board of County Commissioners of Wilson County,
Tennessee that the budget and appropriation resolution for fiscal year 2014-2015 be,
and the same is hereby amended, by making the following line item transfers in the
Wilson County Sheriff's Department, all as shown on the attached budget amendment
request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

LAW ENFORCEMENT COMMITTEE
February 12, 2015
5-0-2

BUDGET COMMITTEE
February 12, 2015
5-0

15-2-8

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,
TENNESSEE TO REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL
BUDGET FOR THE 2014-2015 FISCAL YEAR AND TO AMEND THE BUDGET AND
APPROPRIATION RESOLUTION FOR THE 2014-2015 FISCAL YEAR TO TRANSFER THESE
FUNDS INTO THE WILSON EMERGENCY MANAGEMENT AGENCY**

BE IT RESOLVED by the Board of County Commissioners of Wilson County,
Tennessee that the budget and appropriation resolution for fiscal year 2014-2015 be,
and the same is hereby amended, to reflect revenues received but not included in the
original budget for fiscal year 2014-2015 and further amended by making the following
additional appropriation to WEMA, all as shown on the attached budget amendment
request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

EMERGENCY MANAGEMENT COMMITTEE
January 22, 2015
7-0

BUDGET COMMITTEE
February 12, 2015
5-0

15-2-9

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY, TENNESSEE TO
AMEND THE BUDGET AND APPROPRIATION RESOLUTION FOR FISCAL YEAR 2014-2015 TO MAKE AN
ADDITIONAL APPROPRIATION FROM THE STORMWATER RESERVE**

BE IT RESOLVED by the Board of County Commissioners of Wilson County, Tennessee that the budget and appropriation resolution for fiscal year 2014-2015 be, and the same is hereby amended, to make an appropriation from the Stormwater Reserve, all as shown on the attached budget amendment request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

URBAN TYPE PUBLIC FACILITIES BOARD

February 6, 2015

4-0-1

BUDGET COMMITTEE

February 12, 2015

5-0

15-2-10

**RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WILSON COUNTY,
TENNESSEE TO REFLECT REVENUES RECEIVED BUT NOT INCLUDED IN THE ORIGINAL
BUDGET FOR THE 2014-2015 FISCAL YEAR AND TO AMEND THE BUDGET AND
APPROPRIATION RESOLUTION FOR THE 2014-2015 FISCAL YEAR TO TRANSFER THESE
FUNDS INTO ARCHIVES**

BE IT RESOLVED by the Board of County Commissioners of Wilson County,
Tennessee that the budget and appropriation resolution for fiscal year 2014-2015 be,
and the same is hereby amended, to reflect revenues received but not included in the
original budget for fiscal year 2014-2015 and further amended by making the following
additional appropriation to Archives, all as shown on the attached budget amendment
request form.

SPONSOR

RECOMMENDED FOR APPROVAL:

PUBLIC RECORDS COMMITTEE
February 11, 2015

BUDGET COMMITTEE
February 12, 2015
5-0

BUDGET AMENDMENT REQUEST FORM

Department: Archives

Fund Name: General
Fund Number: 101

Records: 2-11-15
Budget: 2-12-15

Account Number (include Object Code)	Account Description	Debit	Credit
101-44570	Contributions	\$ 25,181.35	
101-48990	Other Grants	\$ 3,000.00	\$ -
101-51910-499	Other Supplies & Materials		\$ 28,181.35
TOTAL		\$ 28,181.35	\$ 28,181.35

EXPLANATION FOR CHANGE: Request to put into budget donations and a grant received.

15-2-11

A RESOLUTION ESTABLISHING REGULATIONS AND REQUIREMENTS FOR THE OPERATION OF PATIENT TRANSPORT SERVICES IN WILSON COUNTY; GRANTING EXCLUSIVE SERVICE RIGHTS TO WILSON COUNTY EMERGENCY MANAGEMENT AGENCY TO OPERATE AND MAINTAIN AN AMBULANCE SERVICE AS THE PRIMARY SERVICE PROVIDER OF PATIENT TRANSPORT AND EMERGENCY MEDICAL CARE SERVICES WITHIN THE BORDERS OF WILSON COUNTY; AND DECLARING THAT THE OPERATION OF AMBULANCE SERVICES WITHIN WILSON COUNTY IS A PUBLIC SERVICE NECESSARY FOR THE CONVENIENCE AND PROTECTION OF THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS AND INHABITANTS OF THIS COUNTY.

WHEREAS, pursuant to the legal authority vested in cities and counties under the laws of the State of Tennessee, the Wilson County Board of County Commissioners hereby promulgates reasonable and legitimate governmental restrictions on private and nonprofit ambulance services operating in the county and formerly declares that the Wilson County Emergency Management Agency is the primary provider of patient transport services within the County, and in so adopts regulations to guarantee the integrity and level of competence for emergency medical and patient transport services operating within Wilson County, and

WHEREAS, T.C.A. § 7-61-102 provides that the governing body of any county or city of the State of Tennessee may provide, maintain and do all things necessary to provide ambulance service as a public service, and

WHEREAS, T.C.A. § 7-61-103 states the governing body of any county or city may license, franchise, or contract for private operators or nonprofit general welfare corporations to provide ambulance service. In order to protect the public health and welfare, any county or city may adopt and enforce reasonable regulations to control the provision of private or nonprofit ambulance service, and

WHEREAS, the Wilson County Legislative Body so declares that the operation of an ambulance service within the borders of Wilson County is a public service and not a business of common right, and the protection of the public health, safety and welfare outweighs the burden of these restrictions on the private and nonprofit entities they are designed to regulate, and

WHEREAS, the operation of a public ambulance service within Wilson County is a reasonable and legitimate governmental interest and so subject to the adoption and enforcement of local regulations and controls designed to protect the health, safety and welfare of the citizens of Wilson County, and

WHEREAS, it is within the legislative discretion of the Wilson County Board of County Commissioners to so designate an ambulance service as the subject of exclusive primary service provider rights, and to further operate and maintain an ambulance service for the benefit of the citizens of Wilson County, and

WHEREAS, T.C.A. § 7-61-104 dictates that no county may provide and maintain, license, franchise, or contract for ambulance service within the boundaries of a city or another county, and no city may provide and maintain, license, franchise, or contract for ambulance service outside its corporate boundaries, without the approval of the governing body of the area to be served.

WHEREAS, all application and permit fees collected shall go into the Wilson County Emergency Management Agency Ambulance Fund.

NOW, THEREFORE, BE IT RESOLVED by the Wilson County Board of County Commissioners meeting in regular session this 23rd day of February, 2015, that this body does hereby adopt the following resolution known as the ***Wilson County Ambulance Requirements***.

WILSON COUNTY AMBULANCE REQUIREMENTS

SECTION 1: Scope of Coverage

The provisions of this Resolution shall apply to all ambulance and patient transport services operating in Wilson County, including the Wilson County Emergency Management Agency and other governmental, private or nonprofit ambulance services.

SECTION 2: Grant of Exclusive Primary Service Provider Rights

The Wilson County Emergency Management Agency is hereby granted the exclusive and primary 911/Emergency service right to handle all calls for patient transport services and to operate and maintain an ambulance service for the public convenience and necessity in Wilson County.

SECTION 3: Approval of Municipalities

Local municipalities within the boundaries of Wilson County will be served by the Wilson County Emergency Management Agency and subject to all inter-local agreements and contracts currently in effect. All private contracts entered into by Wilson County Emergency Management Agency to be performed within the corporate boundaries of a municipality shall be approved by the governing body of the area to be served and the Wilson County Board of County Commissioners.

SECTION 4: Agreement with other Counties

The Wilson County Emergency Management Agency may also enter into agreements with other surrounding counties to provide and operate an ambulance service within another county or portions of other counties, but only with the express consent and approval of the Wilson County Board of County Commissioners and the governing body of the county to be served.

SECTION 5: Agreement with Private Entities

The Wilson County Emergency Management Agency may contract with private entities, and health care facilities for patient transport services subject to the approval of the Wilson County Board of County Commissioners and governing body of the area to be served. Such a contract is for the provision of services, not a guarantee of payment nor a creation of an employment or subcontractor relationship.

SECTION 6: Private, Nonprofit Service Must Obtain Local Permit

No other private, nonprofit or governmental ambulance service may operate within the unincorporated areas of Wilson County, except with the proper local permitting, compliance with all requirements contained herein, and the approval of the Wilson County Board of County Commissioners.

SECTION 7: Authority to Defer Calls to Other Permitted Services

The Wilson County Emergency Management Agency is hereby declared to be the primary 911/ Emergency ambulance service provider in Wilson County and all calls for patient transport services must first be referred to this agency and will be handled by this agency, provided that the Wilson County Emergency Management Agency may at any time necessary, depending on call volume, staff, ambulance and equipment availability, defer a call for patient transport services to another private, nonprofit or governmental ambulance service authorized and permitted by Wilson County Government ("Locally Permitted Provider").

SECTION 8: Local Permit Fee's and Paperwork

Each Service Provider shall submit payment of a nonrefundable **application fee** in the amount of Five Hundred Dollars (\$500.00) to Wilson County prior to being evaluated for a Permit.

If an application is approved, a nonrefundable **permit fee** in the amount of Five Hundred Dollars (\$500.00) shall be submitted by December 1st. Should the service provider submit an application for a Permit after December 1, the nonrefundable permit fee shall be prorated to the date that the permit is issued by the Wilson County.

All permits will expire as of December 31 of each year. In September of each year, the Wilson County Emergency Management Agency shall send a current copy of these Regulations and a blank application by certified mail, return receipt, to the previous permitted service providers. All applications shall be postmarked or delivered to the Wilson County Emergency Management Agency, 110 Oak Street, Lebanon, Tennessee, 37087 along with application and permit fee payment. To minimize the risk of expiring permit, all paperwork and payments should be received by October 15th.

Any EMS service already providing service within Wilson County will have ninety (90) days to become compliant by the effective date of this resolution. This includes the application and permit fee (if approved). ***Any service that does not have a Tennessee Department of Health Office of EMS license to operate within Wilson County cannot transport any patients within Wilson County after the passage of this resolution.***

Failure to submit a new application by November 1st will be considered as the desire of the service provider that it does not wish that a new permit be issued to that provider. This issuance of permits will be decided by the Wilson County Emergency Management Agency Committee. All permits will be effective January 1 and expire December 31. Any service provider who applies for a permit during the calendar year will be entitled to a proration of the non-refundable permit fee as applicable to each circumstance.

All permitted services shall give notification within seven (7) days of any change of ownership. In any service provider which is operated as corporation, LLC, or any other business organization which is comprised of individuals who hold representative shares, i.e., shareholders, members, limited partners, etc., a change of ownership shall be defined as a fifty percent (50%) or greater change in ownership composition. Any change of ownership as described above shall necessitate the application for a new permit by new service provider within 30 days. There will be no charge for a change in ownership; a new permit will be printed. Permitted providers may continue providing services up to 45 days after change of ownership. After 45 days the provider is no longer permitted and must go through the application process as a new provider.

Any director change shall be forwarded with updated information within ten (10) business days. Failure to do so is grounds for revocation of providers permit.

SECTION 9: Deferred Calls, Local Permit Required

Only Locally Permitted Providers meeting all requirements and regulations outlined below will be allowed to handle deferred calls for service arising within Wilson County. If however, in the event of a need for additional resources, the Director or his designee determines that such a situation exists where neither Wilson County Emergency Management Agency nor a Locally Permitted Provider can supply appropriate service, then any non-approved provider can be contacted to render service or assistance.

SECTION 10: Patient's Private Right to Select

Nothing contained within this Resolution shall be interpreted as restricting or interfering with the right of the individual patient to select a private person for their personal patient transport needs, so long as, in the case of a private request for a particular ambulance service, the ambulance service requested must meet the requirements of this Resolution and is permitted by Wilson County.

SECTION 11: No Interference with Emergency Medical Care

At no time shall the provisions of this Resolution operate to impede the practical and proper medical care and emergency patient transport needs of any patient, provided that a valid medical necessity was in existence at the time, if and when the decision was made to use an alternative patient transport service provider.

SECTION 12: No Denial of Service

No ambulance service or patient transport service permitted and operating in Wilson County shall deny emergency medical treatment or patient transportation services to any individual based on that individual's race, creed, sex, national origin, religious belief, insurance coverage, ability to pay, or any other discriminatory practice. Ambulance services shall be available to all requestors inside the boundaries of Wilson County commensurate with the terms and provisions of this Resolution.

SECTION 13: Procedure to Defer Calls for Service

At all times any emergency medical or patient transport calls received by a Wilson County PSAP (Public Safety Answering Point) shall be first referred to the Wilson County Emergency Management Agency. Wilson County Emergency Management Agency shall have the discretion to accept or defer any call received by the agency dependent upon existing call volume, prioritization of calls, staff, ambulance and equipment availability. Deferred calls shall be transmitted immediately and without delay to a Locally Permitted Provider authorized to operate in the county. Wilson County Emergency Management Agency shall at all times provide a list of Locally Permitted Providers to handle deferred calls for service.

SECTION 14: Fees Shall Be Reasonable

Fees and total charges for all ambulance services permitted and operating in Wilson County shall at all times be reasonable and competitive within the Middle Tennessee area, and shall be subject to discretionary review by the Wilson County Emergency Management Agency and/or the Wilson County Finance Director. If fees are found not to be reasonable, competitive or within Medicare guidelines, a review will be conducted with the county attorney which could lead to revocation of permit. A cure provision of thirty (30) days will be given. After thirty (30) days a review of fees will be conducted. If found not to be reasonable, competitive or within Medicare guidelines, the permit will be revoked.

SECTION 15: Health Care Facilities

All health care facilities, including, but not limited to, hospitals, clinics, nursing homes, assisted care or homes for the aged shall consider the Wilson County Emergency Management Agency as the **primary Emergency/911 service provider** of patient transport needs in Wilson County and shall at all times respect and adhere to the terms of this Resolution. Subject to the individual patient's request for a particular person, private, nonprofit, or government operated ambulance service to meet that individual's private non-emergency patient transport needs, all calls for **Emergency** ambulance service or patient transport needs shall be transmitted to the Wilson County Emergency Management Agency as the primary ambulance provider. The Wilson County Emergency Management Agency shall handle the call for service within a reasonable period of time depending on the priority status of the call, provided that the Wilson County Emergency Management Agency currently has the available resources, dependent upon, but not limited to, call volume, staff, ambulance and equipment availability in operation to properly and safely

handle the call. If resources are currently not available from the Wilson County Emergency Management Agency to properly and safely handle the call, the call may then be transferred to another Locally Permitted Provider. Only ambulance services, authorized pursuant to the resolution will be allowed to operate, conduct patient transport services, and handle deferred calls within Wilson County.

SECTION 16: State License Required

All locally permitted ambulance services operating in Wilson County must be certified and properly licensed by the Tennessee Department of Health – Office of Emergency Medical Services guidelines and regulations.

SECTION 17: Vehicles Must Comply with State and Local Laws

All vehicles providing ambulance service within the boundaries of Wilson County shall adhere to the laws of the Tennessee Department of Health – Office of EMS regarding emergency medical and patient transport requirements, licensing, traffic laws regarding responses to emergencies, provisions of this Resolution and the following rules and regulations adopted by the Wilson County Board of County Commissioners.

SECTION 18: Local Vehicle Regulations

All locally assigned vehicles providing ambulance, and/or patient transport services, except those operated by private citizens pursuant to an individual private patient's request, must conform and comply with all requirements of current and contemporaneous Tennessee law, and the following locally adopted mandates:

- A) All vehicles must conform to the Tennessee Department of Health Office of EMS Regulations concerning specifications, licensing and equipment.
- B) Each ambulance must be properly equipped with licensed staff and all items necessary to be at a minimum of a Basic Life Support (BLS) unit and shall contain all equipment and supplies approved by state rules and/or regulations and any additional referenced in this resolution. If staffed ALS it shall contain all equipment and supplies approved by state rules and/or regulations and additional referenced in this resolution. In addition to the required equipment all ambulances permitted must carry the additional equipment listed in the Wilson County Ambulance Requirements additional required equipment list.
- C) Each ambulance shall be inspected for maintenance and repair purposes. Compliance with the mandated ambulance inventory of equipment and supplies approved by state regulations and referenced in this resolution.
- D) All ambulances must be properly staffed, capable of responding to, and equipped to handle emergency calls and natural disasters when requested by the Wilson County Emergency Management Agency.
- E) Each ambulance must be equipped with a mobile VHF two-way radio system for communications with hospitals, and Wilson County Emergency Management Agency. UHF and/or 800 MHZ frequencies or such other additional frequencies as may be designated from time to time by the FCC Coordinator. All channels required by the Tennessee Office of Emergency Medical Services must be in all mobile and portable radios.

- F) Provisions of this Resolution shall not preclude Invalid Transport as defined by Tennessee Department of Health, Office of Emergency Medical Services guidelines, so long as such Invalid Transport conforms to all state or locally adopted regulations.
- G) Ambulances must have available all necessary equipment needed to allow the ambulance to travel safely in adverse or inclement weather conditions.
- H) Each ambulance, with the exception of designated back-up units, must be housed inside, or measures to ensure the interior temperature of the ambulance between forty degrees (40°) and ninety degrees (90°) at all times.
- I) Each ambulance shall display the company name and ambulance identification number on both exterior sides of the vehicle's body with a minimum size four (4) inch block letters. Letters should contrast with the primary body color of the vehicle and should be easily readable from a distance of one hundred (100) feet.
- J) All ambulances and equipment shall be kept clean and sanitary at all times. Staff shall be continuously supplied with cleaning equipment, supplies and an area suitable for cleaning and disinfecting the ambulance.
- K) An ambulance cannot be utilized if it is greater than 12 years old or has greater than 200,000 miles on the odometer.
- L) All vehicles must comply at all times with state guidelines for maintenance adopted by the Tennessee Department of Health, Office of Emergency Medical Services.
- M) Annual mechanical inspections must be completed as required by the Tennessee Department of Health, Office of Emergency Medical Services.
- N) All vehicles shall undergo preventative maintenance every three thousand, five hundred (3,500) miles for gasoline or three hundred (300) hours for diesel and repaired immediately when operational deficiencies are identified and reported by staff. Ambulances shall be professional and clean in appearance.

Section 19: All personnel must meet the following requirements:

- A) Any ambulance used by a permitted service provider for patient transport services in Wilson County shall conform a minimum of Basic Life Support (BLS) ambulance standards as defined by the Tennessee Department of Health, Office of Emergency Medical Services, and must be staffed with a minimum of two (2) AEMT's or EMT-IV when responding to all emergency transfer calls. Paramedics conducting Advanced Life Support transports should be certified in Advanced Cardiac Life Support (ACLS), and Pediatric Advanced Life Support (PALS).
- B) Any service requesting permit by Wilson County shall have no person designated as clinical or field operations level supervisor who is less trained or qualified than the person or persons under their command with the exception of critical care certification.

- C) Each Emergency Medical Technician and Paramedic shall be physically able to perform the tasks associated with patient rescue, medical treatment and patient transport.
- D) Personnel shall be clean in appearance and dress, and shall at all times display his/her name, certification and company/agency name in an appropriate manner on their uniform. Uniform dress for all personnel is required with an insignia or patch displaying the name of the company or agency on the shirt.
- E) Any service requesting permit shall have only Tennessee licensed Emergency Medical Technicians (EMT-IV or AEMT) and/or Paramedics providing patient care and transport services.
- F) Any permitted service shall surrender copies of state audit documentation within fourteen (14) days of the completion of their State EMS audit. Include personnel license and training compliance documents submitted for the State EMS audit. Failure to submit within fourteen (14) days is grounds for permit revocation.

SECTION 20: Certification Documents

Each ambulance service requesting a permit to operate in Wilson County shall provide the following documents prior to being considered or receiving permit for local licensing.

- A) The full name and address of the applicant and the owner or owners of the business.
- B) The trade or other business name(s) in which the applicant does business or proposes to do business under and verification of name registration from the Tennessee Secretary of State.
- C) The training or experience of the applicant in the transportation and care of patients, with a minimum requirement of two (2) years' experience operating an ambulance service.
- D) A list of employees and current copies of state EMS license, Cardio Pulmonary Resuscitation (CPR), and Tennessee driver's license.
- E) A description of each ambulance to be utilized in Wilson County including the make, model, year of manufacture, current odometer reading, state EMS permit number, vehicle identification number, primary body color, and the length of time the vehicle has been owned by the applicant or company and the amount of years the vehicle has been in service.
- F) Photo of each ambulance listed for Section 20, item E above. It shall include all four (4) sides and the front and rear interior.
- G) The proposed location and address of the company office in Wilson County and the business office address of the company. To ensure no image or being unfair trade the office cannot be housed within another business such as the hospital or nursing home.

- H) Phone numbers to access patient transport services, management and supervisors twenty-four (24) hours per day. If new business, if approved this will be due within 30 business days of approval date.
- I) Copies of the most recent vehicle and mechanical inspections utilizing the state EMS mechanical form.
- J) Copies of all insurance policies in effect and required under Section 27.
- K) Copies of registration documents with the Tennessee Secretary of State.
- L) Copies of the corporate charter and by-laws or the like for the business organization.
- M) Name, address and phone number of the individual selected for service of legal process.
- N) Name and address of all shareholders/owners holding five percent (5%) or more of the company's shares or ownership assets.
- O) A copy of the current State of Tennessee Department of Health, Office of EMS license and rating.
- P) A completed inventory checklist for all vehicles assigned or proposed to be assigned within Wilson County.
- Q) Copies of the last one (1) year of maintenance records for all vehicles assigned or proposed to be assigned within Wilson County.
- R) A copy of the Drug Enforcement Administration license.
- S) The name and address of the medical director employed by the service.
- T) Wilson County (and City if applicable) business license (if renewal permit). For new business, if approved this is due within 30 business days of approval date.
- U) Proposed fee schedule.
- V) Each service must provide any documentation requested to verify compliance with any section or term included in this Resolution.
- W) Each service operating in Wilson County shall certify annually that it meets all regulations contained in this Resolution and shall update employee records on file with Wilson County.

SECTION 21: Ambulance Inventory and Daily Checklist

All ambulances must conform to Tennessee Department of Health, Office of EMS

Rules and Regulations Specifically:

- 1200-12-1-.01
Sanitation of Ambulances
- 1200-12-1-.02
Ambulance Safety, Design, and Construction Standards
- 1200-12-1-.03
Emergency Medical Services Equipment and Supplies

SECTION 22: Recruitment of employees

No private service provider shall recruit employees of Wilson County Emergency Management Agency who are on duty. This shall include any direct or indirect contact with employees. Private services providers and/or their employees, agents, or assigns are strictly prohibited from entering onto the property of Wilson County Emergency Management Agency for the purpose of employee recruitment.

SECTION 23: Wilson County EMA Employees working at Private Services

Wilson County Emergency Management Agency personnel are permitted to work private services as long as their ability to be at work on time is not effected, do not have to leave early for a job at a private service, or performance is not affected. For example, reporting to work at Wilson County Emergency Management Agency after working at a private service with little or no sleep.

SECTION 24: Records Compliance Inspection

All specified business records of ambulance services permitted in Wilson County shall be subject to compliance inspections conducted by the Wilson County Emergency Management Agency at any time. Inspected documents shall include, but not limited to, the following business records of the company: call logs, response time verification forms, daily inventory forms, dispatch records, personnel training and certification forms, vehicle maintenance records, radio maintenance records and current licensing documents, public complaints regarding the ambulance service while operating in Wilson County, insurance documents, vehicle inspections, Drug Enforcement Administration license, a copy of all fees and rates charged to citizens of Wilson County and all state required licenses.

SECTION 25: Other Inspections - All vehicles, equipment and required reports shall be available at all times during regular business hours for inspection by the Wilson County Emergency Management Agency EMS Chief, or his or her designee.

SECTION 26: Must Respond to Emergencies and Disasters

All permitted providers of service in Wilson County are required, in all cases of disaster or emergency drill preparedness, to respond to all requests for service from the Wilson County Emergency Management Agency. Services shall report for coordination and training when requested to do so by the Wilson County Emergency Management Agency.

SECTION 27: Insurance Coverage

All ambulance services operating in Wilson County shall maintain the minimum insurance coverage as required by the Tennessee Department of Health, Office of Emergency Medical Services per incident for malpractice, per incident for automobile insurance, and for professional liability and must maintain the statutory minimum limits on worker's compensation insurance. The insurance company must be authorized and licensed to operate in the State of Tennessee. Proof of insurance shall be made available prior to a local permit being granted.

SECTION 28: Restrictions on Trade Name

No ambulance service operating in Wilson County shall use or advertise the words "Wilson County" as a part of its trade or business name.

SECTION 29: Restrictions on Telephone Numbers; Display of 911

No private or nonprofit ambulance service or patient transport provider shall display or advertise a seven (7) or ten (10) digit telephone number for emergency calls for service. All services shall include the "911" number for emergency calls in any advertising and shall not represent that another telephone number other than "911" should be used to request an emergency ambulance. Any advertising or document, letter head, business card, brochures distributed or generated by the private or nonprofit ambulance service that includes the company's seven (7) or ten (10) digit telephone number should also include a statement or reference that "911" should be used to call for emergency medical care and transportation purposes.

SECTION 30: Monitoring Radio Frequency to Obtain Calls

No permitted ambulance service, or agent thereof, shall cause or permit any ambulance to be dispatched on the basis of information received and obtained by monitoring a radio frequency assigned to law enforcement, ambulance service, or other governmental or public agency, except pursuant to specific request and prior arrangement with the coordinating agency responsible for dispatching emergency ambulances.

SECTION 31: Physician Medical Director

Any service permitted and operating in Wilson County must designate and identify the name, address and phone number of the medical director on staff. All medical directors must be Tennessee licensed physicians. The appointed medical director shall at all times work in conjunction with the Wilson County Emergency Management Agency to ensure that the medical treatment and transport protocol standards are being properly followed by the licensed service and its staff personnel.

SECTION 32: Dispatcher and Dispatch Center Required

Each service permitted and operating in Wilson County shall provide at all times for a twenty-four (24) hour per day dispatch center and on-duty dispatcher for communication purposes. Dispatchers shall work no more than sixteen (16) hour daily shift assignments. No more than two (2) sixteen (16) hour consecutive shifts are allowed for safety. All dispatchers are required to be trained in the operation of, and continually monitor while on duty, a telephone device for the deaf (TDD); must pass a background

check provided for and paid by the employing agency. Dispatch center must have standard operating procedures in place for handling all calls and providing for multiple means of communication with the Wilson County Emergency Management Agency. Alternate means of communications must be in place to ensure uninterrupted contact with Wilson County Emergency Management Agency in case of electrical failure. Dispatchers must be certified in Health Care Provider CPR.

SECTION 33: Local Business Office

Each service permitted or currently operating in Wilson County must provide for a local business office with a local business licenses in Wilson County open to the public at least between the hours of 9:00 A.M. and 4:00 P.M. for the purpose of paying bills, acceptance of complaints and conducting business with the company. *Staffing within the local business office will be at the discretion of the permitted service, however, provisions shall be made to accommodate public walk-up and phone calls (i.e. ring down phones) between 9:00 A.M. and 4:00 P.M.* The address and phone number of the local Wilson County office shall appear in any advertising, billing information or company brochure distributed or addressed for delivery in Wilson County. A minimum of one ambulance, meeting the standards of this agreement, must be stationed and staffed on a 24 hour, 7 day a week basis at the local business office.

SECTION 34: Medicare Approved

Each locally permitted ambulance service, or service operating in Wilson County must be Medicare enrolled and currently approved to provide Medicare reimbursable services. The current Medicare provider number shall be on prominent display in the public portion of the business office of the service at all times the office is open to the public. All services shall be setup to complete electronic billing for Medicare approved patients and shall be able to provide copies of Medicare and other insurance billings to the patient upon request.

SECTION 35: Penalties

All violations of this Resolution shall be reported immediately to the Wilson County Emergency Management Agency for review and enforcement action. Violations of this Resolution may carry possible permit suspension, revocation of permit which can be imposed by the Wilson County Board of County Commissioners. Monetary civil fines, remedial and restitution in nature, not to exceed five-hundred dollars (\$500.00) or punitive fines not to exceed fifty dollars (\$50.00), without trial by jury, for each offense the violator is convicted thereof. Each particular definable offense or each day a continuing offense is allowed to continue constitutes a separate and enforceable act. Violations of this Resolution are enforceable in General Sessions, Chancery or Circuit Courts of Wilson County.

SECTION 36: Record of Dispatch

Each locally permitted ambulance service shall maintain dispatch records to comply with Tennessee Department of Health, Office of EMS rules and regulations.

SECTION 37: Conflict with Other Laws

If a particular provision of this Resolution conflicts with a provision of federal or state law, the federal or state law shall be controlling with regard to that particular provision in conflict only. Prior provisions of past county resolutions in conflict with any particular provision contained herein are hereby repealed, and this Resolution should be considered the controlling document with regard to the subject matter covered.

SECTION 38: Severability

If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such language or portion shall be deemed a separate, distinct, and independent provision and such holding shall not affect the validity or the remaining portions thereof, unless so noted by the court.

SECTION 39: Monthly Reporting

All permitted services shall send the Wilson County Emergency Management Agency a monthly report of call volume. The report shall include pick up location and destination as well as monthly call volume. A list of all employees working within Wilson County including license level, DL number and expiration dates for both shall be reported monthly.

SECTION 40: Supporting Documentation

To ensure oversaturation of the market does not occur and high quality of service is maintained, any Ambulance service requesting application (initial or renewal) shall include supporting documentation that non-emergency transport services are needed within Wilson County. This could be a letter from a nursing home, hospital, etc. or other means that would validate a need for additional transport services within Wilson County. Letters must be on the company letterhead that writes the letter of support. A minimum of two (2) forms of support documentation are required.

SECTION 41: Additional Equipment

To ensure any patient within Wilson County would receive the same treatment the following

SECTION 42: Effective Date - This Resolution shall take effect February 23, 2015, the public welfare requiring it.

SECTION 43: Funds – All fee’s collected will go into the Wilson County Emergency Management Agency Ambulance fund.

RESOLVED this ____ day of _____, 2015.

Sponsor _____

RECOMMENDED FOR APPROVAL:

EMERGENCY MANAGEMENT AGENCY COMMITTEE

January 22, 2015

7-0

BUDGET COMMITTEE

February 12, 2015

5-0

15-2-12

A RESOLUTION TO AMEND THE WILSON COUNTY RESOLUTION AND CHANGE ACCESSORY STRUCTURE SETBACKS, WHERE IT APPEARS WITHIN THE ZONING RESOLUTION.

WHEREAS, Wilson County Government seeks to protect the general health, safety, and welfare of the public at large, and;

WHEREAS, the current version of the Wilson County Zoning Resolution was passed and adopted in January 22, 1990 for the purposes of carrying out the above stated intent, and;

WHEREAS, the current Zoning Resolution went into effect on March 5, 1990, and;

WHEREAS, the need has arisen for clarification and additional definition regarding accessory structure height, and;

WHEREAS, the need has arisen for additional protective provisions to be made in relation to height regarding relationship with neighboring properties, land uses and/or zoning districts, and;

WHEREAS, a public hearing was held before the County Commission on _____ regarding this matter;

NOW THEREFORE BE IT RESOLVED that the following section and related amendments be amended to the Wilson County Zoning Resolution as follows:

SECTION 1: Under ARTICLE 5 – ZONING DISTRICTS, SECTION 5.10 – RURAL RESIDENTIAL (R-1) SUBSECTION 5.10.05 AREA REGULATIONS, **change the following language at the end of Paragraph B, Section 1 and 2:**

“ , and not less than five (5) feet for an accessory structure.”

to

“ , and not less than ten (10) feet for an accessory structure.”

SECTION 2: Under ARTICLE 5 – ZONING DISTRICTS, SECTION 5.10 – RURAL RESIDENTIAL (R-1) SUBSECTION 5.10.05 AREA REGULATIONS, **change the following language in Paragraph C, Section 3:**

“For accessory structures there shall be a rear yard of not less than five (5) feet between structures on a lot.”

to

“For accessory structures there shall be a rear yard of not less than ten (10) feet between structures on a lot.”

SECTION 3: Under ARTICLE 5 – ZONING DISTRICTS, SECTION 5.11 – SUBURBAN RESIDENTIAL (R-2) SUBSECTION 5.11.05 AREA REGULATIONS, change the following language in Paragraph B, Section 3:

“For accessory structures there shall be a side yard of not less than five (5) feet.”

to

“For accessory structures there shall be a side yard of not less than ten (10) feet.”

SECTION 4: Under ARTICLE 5 – ZONING DISTRICTS, SECTION 5.11 – SUBURBAN RESIDENTIAL (R-2) SUBSECTION 5.11.05 AREA REGULATIONS, change the following language in Paragraph C, Section 3:

“Accessory structures shall not be located closer to any rear lot line than five (5) feet.”

to

“Accessory structures shall not be located closer to any rear lot line than ten (10) feet.”

SECTION 5: Under ARTICLE 5 – ZONING DISTRICTS, SECTION 5.20 – AGRICUTURAL (A-1) SUBSECTION 5.20.05 AREA REGULATIONS, change the following language at the end of Paragraph B, Section 1 and 2:

“ , and not less than five (5) feet for an accessory structure.”

to

“ , and not less than ten (10) feet for an accessory structure.”

SECTION 6: Under ARTICLE 5 – ZONING DISTRICTS, SECTION 5.20 – AGRICUTURAL (A-1) SUBSECTION 5.20.05 AREA REGULATIONS, change the following language in Paragraph C, Section 2:

“For accessory structures there shall be a rear yard of not less than five (5) feet.”

to

“For accessory structures there shall be a rear yard of not less than ten (10) feet.”

SECTION 7:

After each relocation, deletion, or addition to the zoning resolution; insert the following language:

Revised (insert approval date), **Resolution** (insert resolution #).

SECTION 8:

If any part of this resolution is deemed to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision, or portion of this regulation which is not of itself invalid or unconstitutional.

SECTION 9:

The above listed amendments shall take effect upon approval of this amendment; the general welfare of the public requiring it. No part of this regulation shall have any impact on pre-existing use on appeal approvals. The Regulations in place at the time of approval of such activities shall take precedent.

Date of Approval: _____

SPONSOR

15-2-13

A RESOLUTION TO AMEND THE WILSON COUNTY RESOLUTION AND CHANGE ACCESSORY STRUCTURE HEIGHT, WHERE IT APPEARS WITHIN THE ZONING RESOLUTION.

WHEREAS, Wilson County Government seeks to protect the general health, safety, and welfare of the public at large, and;

WHEREAS, the current version of the Wilson County Zoning Resolution was passed and adopted in January 22, 1990 for the purposes of carrying out the above stated intent, and;

WHEREAS, the current Zoning Resolution went into effect on March 5, 1990, and;

WHEREAS, the need has arisen for clarification and additional definition regarding accessory structure height, and;

WHEREAS, a public hearing was held before the County Commission on _____ regarding this matter;

NOW THEREFORE BE IT RESOLVED that the following section and related amendments be amended to the Wilson County Zoning Resolution as follows:

SECTION 1:

Under ARTICLE 5 – ZONING DISTRICTS, SECTION 5.10 – RURAL RESIDENTIAL (R-1) SUBSECTION 5.10.06 HEIGHT REGULATIONS, **regarding accessory structures; change,**

“Accessory structures shall not exceed sixteen (16) feet in height.”

to

“Accessory structures shall not exceed twenty-two (22) feet in height.”

SECTION 2:

Under ARTICLE 5 – ZONING DISTRICTS, SECTION 5.11 – SUBURBAN RESIDENTIAL (R-2) SUBSECTION 5.11.06 HEIGHT REGULATIONS, **regarding accessory structures; change,**

“Accessory structures shall not exceed two stories or sixteen (16) feet in height.”

to

“Accessory structures shall not exceed two stories or twenty-two (22) feet in height.”

SECTION 3:

Under ARTICLE 5 – ZONING DISTRICTS, SECTION 5.20 – AGRICUTURAL (A-1) SUBSECTION 5.20.06 HEIGHT REGULATIONS, **regarding accessory structures; change,**

“Accessory structures shall not exceed sixteen (16) feet in height.”

to

“Accessory structures shall not exceed twenty-two (22) feet in height.”

SECTION 4:

After each relocation, deletion, or addition to the zoning resolution; insert the following language:

Revised (insert approval date), **Resolution** (insert resolution #).

SECTION 5:

If any part of this resolution is deemed to be invalid or unconstitutional by any court of competent jurisdiction, such holding shall not affect any other section, clause, provision, or portion of this regulation which is not of itself invalid or unconstitutional.

SECTION 6:

The above listed amendments shall take effect upon approval of this amendment; the general welfare of the public requiring it. No part of this regulation shall have any impact on pre-existing use on appeal approvals. The Regulations in place at the time of approval of such activities shall take precedent.

Date of Approval: _____

SPONSOR

WILSON COUNTY PLANNING OFFICE



ROOM 5, WILSON COUNTY COURTHOUSE * LEBANON, TENNESSEE 37087
(615) 449-2836 * FAX (615) 443-6190

February 02, 2015

Wilson County Commission Members:

Mr. Billy Jones has made application to rezone the following parcel of land from (A-1) Agricultural to (C-3) Highway Commercial. The property is located at Highway 109 North and Northern Road containing approximately 3.43 acres referenced by Wilson County Tax Map 33 part of Parcel 46.00.

This rezoning request was presented to the Wilson County Planning Commission on January 16, 2015 and is being forwarded to the Board of County Commissioners with a positive recommendation.

Applicant has requested the above stated rezoning request be presented at the regular meeting of the Wilson County Commission on Monday, February 23, 2015 for final vote.

Sincerely,

Georgia Baine

Georgia Baine
For Thomas Brashear, Wilson County Planning Director

gb

Attachment



Commission District 4

Rezoning

Billy Jones

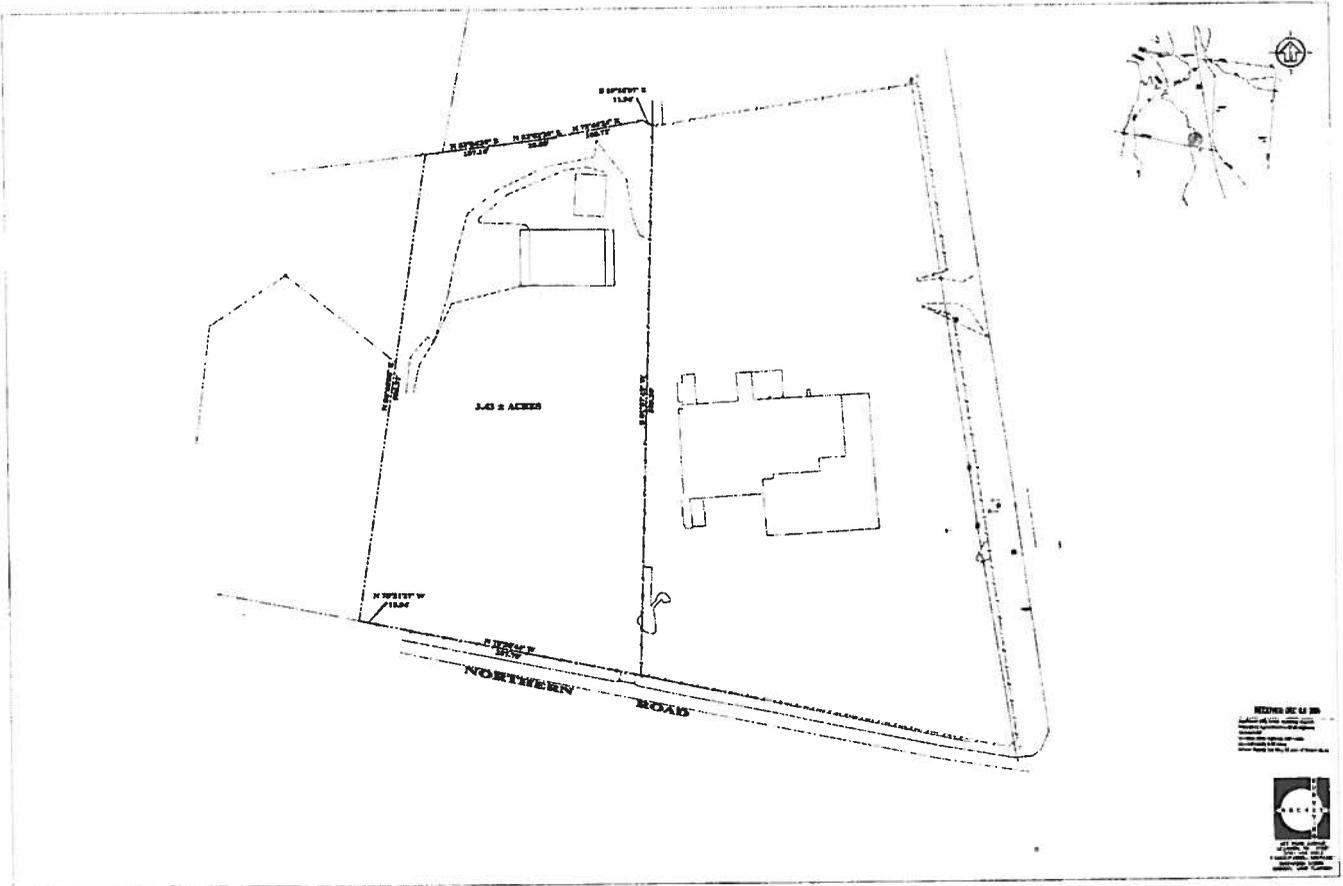
**(A-1) Agricultural
to
(C-3) Highway Commercial**

6048 Highway 109 North

Map 33 Parcel 46.00

3.43 Acres







**WILSON COUNTY BUILDING INSPECTOR
233 EAST GAY STREET,
WILSON COUNTY COURTHOUSE ANNEX
LEBANON, TN 37087
PHONE (615) 444-3025
FAX (615) 443-6194**

TO: WILSON COUNTY COMMISSION
FROM: WILSON COUNTY BUILDING INSPECTOR
DATE: 1/1/2015 thru 1/31/2015

ACTIVITY REPORT

NUMBER OF PERMIT APPLICATIONS	17
NUMBER OF PERMITS ISSUED	41
NUMBER OF CERTIFICATES OF COMPLIANCE	31
TOTAL MONEY COLLECTED (PERMITS)	\$41,801.32
NUMBER OF ADEQUATE FACILITIES TAX	74
TOTAL MONEY COLLECTED (AFT)	\$267,460.20

YEAR TO DATE 07/01/2014 thru 1/31/2015

PERMIT APPLICATIONS	405
PERMITS ISSUED	397
CERIFICATES OF COMPLIANCE	318
TOTAL MONEY	\$475,902.87
NUMBER OF AFT	572
TOTAL MONEY	\$3,134,237.54

Minutes of the Wilson County Library Board – December 1, 2014

The Wilson County Library Board met in regular session Monday, December 1, 2014, at the Lebanon Library. Member, Bettye Stone noted a quorum had been met and the meeting was called to order at 5:35 p.m. by Vice Chairman William Taylor.

Members present: Vice Chairman William Taylor, Connie Wright, Bettye Stone, and Diane Weathers. Members absent: Kevin Huddleston, Carolyn Miller. Also present was Stone's River Regional Library Board member, Peggy Simpson, Regional Director, Betty Jo Jarvis and Betty Jo Dedman were absent; Wilson County Librarians: Alesia Burnley, Tracy Horvath (assistant director at Mt. Juliet), and Pamela Wiggins.

On motion by Diane Weathers, seconded by Bettye Stone, the minutes of the October 27th meeting were approved.

The financial report was given by Alesia Burnley. On motion by Bettye Stone, seconded by Connie Wright, the report was approved.

Vice Chairman Taylor noted the circulation reports were in the board packet as follows:

Circulation

	<u>Lebanon</u>	<u>Mt. Juliet</u>	<u>Watertown</u>
September	19,915	31,174	2,174
October	18,052	33,828	2,571

People Count

September	11,158	10,408	2,110
October	10,021	13,903	2,043

Computer Usage

September	3,294	1,593	276
October	2,647	1,422	275

A total of 740 new library cards were issued in the Wilson County Library system in September and October 2014.

There was no report from the Stone's River Regional Library Director, Betty Jo Jarvis.

Chairman Jim Mills arrived at the meeting and asked for Committee reports. William Taylor, Building Committee, reported on the addition to the Mt. Juliet Library. He had spoken with both Sam Anderson and Nancy Armstrong and is hopeful bids will be let soon and construction can begin in the spring of 2015.

Alesia Burnley reported on the LSTA matching grant which the Lebanon Library applied for and received. This grant is to be used for technology only and was awarded in the amount of \$4198, half of which will be paid by the library.

Minutes of the Wilson County Library Board 12-1-14

Page 2

It was decided to use the grant money to replace the old copier in the staff area. A motion to allocate \$2099 for half of the grant was made by Bettye Stone and seconded by William Taylor.

Alesia Burnley reported on the numerous activities scheduled at all three libraries during the month of December. There are two book signing events at the Lebanon Library this month. On December 4th, Kim Jackson Parks, author of, *Images of America*, will be at the library from 5-6 p.m. On December 19th, Jason Tate, author of, *Winning by One*, will be at the library from 12-2 p.m. Also scheduled is movie night on Tuesday, December 2nd, *The Muppets Christmas Carol*. The Mt. Juliet Library will also be offering help for patrons wishing to sign up for "Cover Tennessee" insurance from 5-7 p.m. each Monday of December.

Alesia Burnley expressed the library's gratitude to the city of Lebanon Public Works department for trimming the trees along South Hatton side of the library. Broken and dead limbs had become an issue due to recent wind and rain.

Pamela Wiggins invited all to drive to Watertown to see the new signage for the Watertown Library. One new sign is located on highway 70 directing visitors to the library and another new sign has been placed on the city's square.

Betty Stone announced the date of the next Library Roast as Tuesday, March 31st, at Castle Heights Upper Elementary School. The "Roastee" has yet to be chosen. Bettye will be contacting Mr. Terry Trice and the caterers after the first of the year.

There being no further business, on motion by William Taylor, the meeting adjourned at 6:10.

Diane Weathers, Secretary

Approved 
Board Chair

Date 2/2/15

02.) Final Master Development Plan-Wilson Commerce Center 1 lot
Couchville Pike & SR 840 137/17.00, 18.00, 19.02
Plan was presented. Staff read recommendations. After discussion, on motion of Jones seconded by Nokes and all voting aye the plan was approved.

03.) Renewal-Pine Creek Estates Phase 1 29 lots
Mires Road 120/18.00
Plat was presented. Staff read recommendations. After discussion pertaining to sewer and driveway access, on motion of Dixon seconded by Williams and all voting aye the plat was approved subject to staff recommendations.

On motion of Jones, second by Woods, with all voting aye the following plats were grouped and affirmed.

Consolidation-Knox L. Speck Property Lots 2, 7, 8, Mires Road 162/24.07, 24.08

Soils Amd.; Frank Tolliver Estate Lot 16B, Coles Ferry Pike 35/7.01

Subdv.; Charlie & Ora E. Richardson Property Lot 5, Oregon Road 177/15.00

Resolutions to amend the Wilson County Zoning Ordinance

amending accessory structure height from 16 feet to 22 feet in (R-1) Rural Residential, (R-2) Suburban Residential and (A-1) Agricultural zoned districts.
Planner Brashear presented the resolution to the Commission, after discussion motion to approve was made by Nokes, second by Weathers, with all others voting aye motion carries.

amending accessory structure setbacks, from five feet to ten feet side and rear yards in (R-1) Rural Residential, (R-2) Suburban Residential and (A-1) Agricultural zoned districts.
Planner Brashear presented the resolution to the Commission, after discussion motion to approve was made by Williams, second by Woods, Jones voting NO, with all others voting aye motion carries.

There being no further business to come before the Commission the meeting was adjourned.

Chairman noted the staff recommendations and related discussions had entered into the decision making of the Commission and directed the staff recommendations to be placed in the minute attachment file. There being no further business to come before the Commission at this time, the same was on motion duly made and seconded, adjourned.

Randall Hutto, Secretary

January 23rd, 2015

The Wilson County Road Commission met in regular session on January 23rd, 2015 at 9:00 am, with the following members present: Mayor Randall Hutto, Commissioner Terry Scruggs, Commissioner Kenny Reich, Commissioner Jeff Joines, Commissioner Becky Siever, absent.

Mayor Hutto opened the Road Commission Meeting by remembering Road Superintendent Steve Armistead that passed away January 11, 2015 saying he was an icon in this county. The Mayor stated his appreciation to road inspector Billy McKinney for the picture of Superintendent Armistead that was displayed in the board room. Inspector Billy McKinney a life long friend stated how much he will be missed. Commissioner Reich stated this was his third term on the road commission, Steve Armistead, Steve Lynch, Jeff Joines, and Gilbert Graves had a lot to do with why he continued to serve. Who would have thought we would lose Gilbert Graves and Steve Armistead within six months of each other. I thought a lot of both these people and right now Steve is a lot happier than we are.

Superintendent Lynch stated he has worked for four superintendents and out of the four he was the best, he would stick closer to you than a brother.

Commissioner Patton stated how much she appreciated and respected him; he was a fair man on all issues. He did a lot for Wilson County.

Commissioner Joines stated he was my friend, every thing else takes care of its self.

Commissioner Scruggs stated that just the short time he has been on the board, Steve would always take care of anything he needed.

Attorney Jennings stated Steve had a way of teaching you life lessons, he stated Steve would call him saying what do you think; it tickled me that with all his knowledge, wisdom and life experiences he would call asking me that question, it will be something I will never forget.

Mayor Hutto stated the short time he has known him, he had so much wisdom and was in charge. He went to work, kept on fighting, he cared about people, he loved politics, and he always treated people fair. He like all of us had his own faults, but he protected the road commission and his employees. He has been a friend to all of us, we sure will miss him.

Mayor Hutto called for a moment of silence.

Commissioner Joines made the motion to approve the minutes of December 5th, 2014 Road Commission meeting as presented, second by Commissioner Scruggs motion carried.

DELEGATIONS: Commissioner Scruggs spoke on Davis Lane with complaints that Mr. Steve DeLaquila has put a curb along side of the road with metal sticking out. Mayor Hutto, Superintendent Lynch, and Commissioner Scruggs will be going to Davis Lane to look at the situation, and bring their findings back to the February meeting for discussion.

SUPERINTENDENT REPORT:

Superintendent Lynch thanked Cindy Lynch and Diane Weathers for their thoughtfulness in asking if they could answer the phones during the service for Superintendent Armistead as the Road Commission was closed.

Superintendent Lynch requested for the 2015 Road list dedicated to the memory of Road Superintendent be accepted. Superintendent Lynch stated information about Abston Lane, Superintendent Lynch noted he had not been told the complete truth about the row easements, Commissioner Joines stated if easements have not been corrected and meet the criteria of the Wilson County Road Commission by 2016 it will be removed from the 2016 road list. Commissioner Joines stated Line Road off of Stewartsferry Pike which is (589 ft) shows on the deeds of residents as Old Stewartsferry Pike Road, he requested that this show in our Road List book as Line Road/Formally Old Stewartsferry Pike Road. We will not be changing the road sign. Commissioner Joines made the motion for this request to be accepted, second by Commissioner Scruggs, motion carried. Commissioner Joines made the motion to accept the 2015 Road List, second by Commissioner Reich, motion carried.

Superintendent Lynch ask for the upgraded maintenance program 2015-2019 be accepted, Commissioner Reich made the motion second by Commission Joines, motion carried.

Superintendent Lynch requested the Low bidder Plateau Truck and Trailer for two (2) tractors and two (2) mowers be accepted pending they meet all specifications in the amount of \$122,882.00. Commissioner Joines made the motion to accept the low bid, meeting all specifications, second by Commissioner Reich motion carried.

Superintendent Lynch requested for Commissioner Patton to have a 25 mph speed limit sign on Round Top Road from Liberty Hill to Liberty Hill. Commissioner Scruggs made the motion second by Commissioner Reich, motion carried.

Commissioner Joines made the motion to accept Superintendents Lynch's report, second by Commissioner Reich, motion carried.

COUNTY ATTORNEYS REPORT: No Report

OLD BUSINESS:

Mayor Hutto stated the City road sign Commerce Way will be been changed to Hixson Lane.

Mayor Hutto opened up the discussion for suggestions of honoring Superintendent Armistead. Commissioner Reich stated he would like to see the Road Commission building be named after Superintendent Armistead with letters on the front of the building saying, The Steve Armistead Building. Inspector McKinney stated the Road building in Smith County is named after Mr. Ralph Coble and would like to see this building named after Superintendent Armistead. Commissioner Joines suggested a bronze plaque with a raised picture and bio to be hung in the entrance way.

Commissioner Reich stated he would like to see the picture of Superintendent Armistead be placed at the County Commission meeting. The motion was made by Commissioner Joines to purchase the lettering for the building and bronze plaque, second by Commissioner Reich, motion carried.

NEW BUSINESS

Being of no further business, Commissioner Reich made the motion to adjourn the Wilson County Road Commission Meeting, second by Commissioner Joines motion carried.

Wilson County Road Commission

Approved

Chairman

Secretary

LEGISLATIVE REVIEW AD HOC COMMITTEE MINUTES

The Legislative Review Ad Hoc Committee of the County Commission of Wilson County, Tennessee was scheduled to meet in called session on Tuesday, February 10, 2015 at 6:00 p.m. in the upstairs Conference Room at the Wilson County Courthouse in Lebanon, Tennessee. Those members present were Commissioners Wendell Marlowe and John Gentry, being all the members to the Committee with the exception of Commissioners Jeff Joines, William Glover and Sara Patton, who were absent. Also present was Assistant to the County Attorney Jan Jewell.

Chairman Marlowe announced that "Due to the lack of interest, no meeting would be held".

Chairman Marlowe declared the meeting adjourned.

SECRETARY



111 South College Street
Lebanon, TN 37087
615/443-1993

WILSON COUNTY ARCHIVES JANUARY 29, 2015

REPORT TO: THE WILSON COUNTY COMMISSIONERS

1. received a grant from the State in 2012 for \$2000, in 2013 for \$2000 and again in 2014 for \$2000, which is for supplies for preservation of our county records
2. volunteer work continues on the preservation of the county records
3. hosted the officers' meeting of the Society of Tennessee Archivist on April 25th 2014
4. people come from here as well as other counties and other states to use the archives for research for families
5. county clerks, title searchers, lawyers, county government workers, and many others use the archives for searches for various needs
6. microfilming of county records has continued from clerks who make the records available to the archives, these records are also stored on negative at the TN State Library and Archives for preservation
7. received a \$1000 donation from the Cedar Grove Cemetery Walk April 2014
8. guest speaker for Breakfast Rotary Club on May 22, 2014
9. visitors research and history center came from MTSU on August 11, 2014
10. guest speaker at the Oakland FCE Club on September 5, 2014
11. received \$25,000 from Mr. Jack Howard's will December 2014

This concludes the report from the Wilson County Archives.

Linda Granstaff

**WILSON COUNTY PUBLIC RECORDS COMMISSION
MINUTES
February 11, 2015**

MEMBERS PRESENT

**Jim Goodall
John Spickard
Linda Granstaff
Thomas Partlow
Martin Frost**

ABSENT

**Jerry McFarland
Jeff Joines
Barry Tatum**

Chairman Goodall called the meeting to order at 4:05 P. M. The minutes from last meeting were read. Motion made by Mr. Frost and seconded by Mr. Partlow. Approved unanimously.

Visitors welcomed: Jeff Dickson, Sheriff Robert Bryan, Chief Deputy Larry Bowman, Major Lance Howell.

Mr. Frost took the minutes.

Letter, January 27, sent out to notify department heads to dispose of temporary records that have met the retention term needed.

Temporary records for Jeff Dickson's department were approved for disposal. Motion made by Mr. Spickard and seconded by Ms. Granstaff. Approved unanimously.

Temporary records for Sheriff Robert Bryan's department were approved for disposal along with a continued disposal of the named records that were approved at this date. Motion made by Mr. Granstaff and seconded by Partlow. Approved unanimously.

Donations approved to be used for Archives needs by Public Records Committee upon the approval by the Wilson County Commission, a total of \$25, 181.35, to be used for microfilming about \$21,000, for putting videos on DVDS about \$2,000 and for a book history of pictures collected at the Archives about \$2181.35, money from books to go back into Archives funds for more books and needs. Donation of \$25,000 was given by Mr. Jack Howard and the \$181.35 from small donations to the Archives. Motion was made by Mr. Frost and seconded by Mr. Goodall. Approved unanimously.

Tennessee State Grant through the TSLA for \$3,000 was approved to be used for acid free file folders and acid free boxes that the grant was given for. Motion made by Mr. Spickard and seconded by Mr. Partlow. Approved unanimously.

Bids for Microfilming and CDS of old records must be used for over \$10,000, approved to send out bids and requirements/ guide lines to follow for the bid. Motion made by Mr. Partlow and seconded by Mr. Spickard. Approved unanimously

**The meeting was adjourned by Ms. Granstaff and seconded by Mr. Spickard. Approved unanimously.
Meeting adjourned at 4:50 P. M.**

